

**ALCOHOL AND DRUG ABUSE TRUST FUND**  
**GRANT AGREEMENT**

THIS AGREEMENT is entered into this 23<sup>rd</sup> day of OCTOBER 2018, by and between PINELLAS COUNTY, a political subdivision of the State of Florida, hereinafter called the "COUNTY" and BOLEY CENTERS, INC.; DIRECTIONS FOR MENTAL HEALTH, INC., D/B/A DIRECTIONS FOR LIVING; FAMILY RESOURCES, INC.; OPERATION PAR, INC.; PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES, INC.; SUNCOAST CENTER, INC.; AND WESTCARE GULFCOAST-FLORIDA, INC.; seven non-profit Florida corporations, hereinafter referred to as "AGENCIES".

**WITNESSETH:**

WHEREAS, the Substance Abuse Advisory Board (SAAB) reviewed applications for grant funding in order to most effectively distribute funds provided by the County for the purpose of addressing issues of alcohol and drug abuse; and

WHEREAS, the SAAB determined the AGENCIES to be deserving of receiving grant funding consistent with and in accordance with Chapters 938.13 and 893.165, Florida Statutes; and

WHEREAS, the County recognizes that the AGENCIES are providing an essential service within the community; and

WHEREAS, the AGENCIES have demonstrated financial need.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Grant Offer to the AGENCIES

The County hereby makes a grant offer to the AGENCIES under the terms and conditions of this Agreement and applicable rules and regulations of the Board of County Commissioners of Pinellas County and the Substance Abuse Advisory Board of Pinellas County for the following program(s): Attachment (Exhibit #1).

2. Scope of Services

The AGENCIES agree to undertake, perform and complete the one-time, non-recurring expenditures described in Exhibit #1 of this Agreement. By accepting this grant through reimbursement of purchases or expenditures, the AGENCIES are stating a commitment to enhance the delivery of services to the citizens of Pinellas County.

3. Time and Performance

(a) The purchases and expenditures of the AGENCIES shall commence October 1, 2018, and the Agreement shall expire and be fully performed by September 30, 2019.

(b) The AGENCIES shall attend all SAAB meetings and present their final report to the SAAB at last meeting before the end of the fiscal year.

4. Compensation

(a) The County agrees to pay the AGENCIES up to the total sum of fifty-three thousand dollars (\$53,000.00) for the one-time, non-recurring expenditures described in Section 1 of this Agreement. All requests for reimbursement payments shall be accompanied by a report consistent with Section 5 of this Agreement.

(b) Payment of these committed funds pursuant to this Agreement is subject to the availability of funds.

5. Reports

(a) The AGENCIES agree to submit reports to the County with reimbursement requests signed by an authorized Agency representative, which consists of a combined financial budget and expenditure report. This submission shall also contain copies of checks, invoices or other supporting documentation relating to expenses incurred to date in accordance with the performance of this Agreement. Where no activity has occurred, the AGENCIES shall provide a written explanation for non-activity during the life of the Agreement.

(b) The County may withhold payment until an adequately complete report, approved by the County, is submitted. The County shall provide an explanation for why a report is not in compliance with this provision.

(c) The County may withhold payment when a report is not submitted prior to the last working day of the month following the end of the Agreement.

(d) Failure of the AGENCIES to submit a report shall constitute a forfeiture of available funding for the current fiscal year.

6. Audit

The AGENCIES shall utilize reasonable financial procedures, including adequate supporting documents, to account for the use of money provided by the County. The AGENCIES shall retain all records relating to this Agreement for three (3) years after final payment is made. All AGENCIES' records relating to this grant shall be subject to audit by the County. In addition, the AGENCIES shall provide an independent audit at no additional cost to the County, if so requested by the County. If an audit is unavailable, a copy of the AGENCIES' IRS Form 990 may be requested.

All equipment secured with funding under this Agreement shall be retained by the AGENCIES and utilized solely for the purposes described in Section 1 of this Agreement. Equipment not used for purposes consistent with Section 1 shall immediately be returned to the County and result in termination of said Agreement.

7. Termination

The County reserves the right to cancel this Agreement if at any time the AGENCIES fail to fulfill or abide by any of the terms or conditions specified. Further, if the AGENCIES use any funds provided by this Agreement for any purpose or program other than authorized under this Agreement, the AGENCIES shall repay such amount and be deemed to have waived the privilege of receiving funds under this Agreement.

8. Indemnification

The AGENCIES shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the County from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or through the said AGENCIES; or by, or in consequence of, any neglect in safeguarding the work; or on account of any act or omission, neglect or misconduct of the said AGENCIES; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, bylaws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the County.

9. Amendment

Any changes in the grant must be requested through SAAB and approved in writing.

10. Entry

The County reserves the right to enter upon any premises used for any part of this project at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Agreement.

11. SAAB Contract Liaison

Elle Piloseno, M.S.  
Justice Coordination  
440 Court Street, Second Floor  
Clearwater, Florida 33756  
Telephone (727) 453-7503  
E-mail gpiloseno@pinellascounty.org

12. Governing Law

The laws of the State of Florida shall govern this Agreement.

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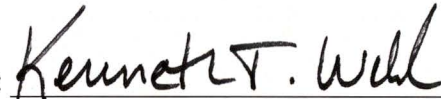


IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed on the day and year first above written. This Agreement shall be signed in Counterpart.

ATTEST:

  
\_\_\_\_\_

PINELLAS COUNTY, FLORIDA, by and through its Board of County Commissioners

By:   
\_\_\_\_\_ Kenneth T. Welch, Chairman

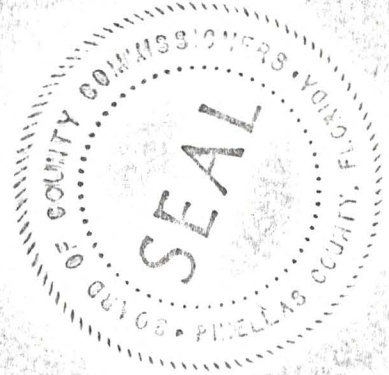
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APPROVED AS TO FORM

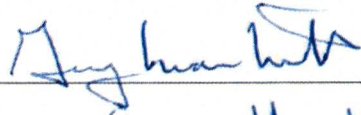
By:

  
\_\_\_\_\_

Office of the County Attorney  
Sr. Assistant County Attorney



BOLEY CENTERS, INC.

By: 

Printed Name: Gary MacMath

Title: Pres. and CEO

Date: 9/7/2018

DIRECTIONS FOR MENTAL HEALTH, INC.,  
D/B/A DIRECTIONS FOR LIVING

By:  \_\_\_\_\_

Printed Name: April Lott

Title: President & CEO

Date: 9/7/18



FAMILY RESOURCES, INC.

By: 

Printed Name: LISA M. DAVIS

Title: PRESIDENT / CEO

Date: 9/10/18

OPERATION PAR, INC.

By: Dianne Clarke

Printed Name: DIANNE L. CLARKE

Title: CEO

Date: 9-10-18

PERSONAL ENRICHMENT THROUGH  
MENTAL HEALTH SERVICES, INC.

By: Gerald Wennlund

Printed Name: Gerald Wennlund

Title: President & CEO

Date: 9/7/18

SUNCOAST CENTER, INC.

By: Barbara Daise

Printed Name: Barbara Daise

Title: CEO

Date: 9/18/19

WESTCARE GULFCOAST-FLORIDA, INC.

By: James A. Dates

Printed Name: James A. Dates

Title: Vice President

Date: 9/24/18



**EXHIBIT #1  
SCOPE OF SERVICES**

**DRUG AND ALCOHOL ABUSE TRUST FUND  
RECOMMENDATION SHEET  
FISCAL YEAR 2018-2019  
AVAILABLE FUNDS: \$53,000**

**PINELLAS COUNTY**

Boley Centers – Continued Morningside Flooring Replacement Replace worn carpeting in facility with vinyl planking	\$9,000.00
Directions for Mental Health – Therapeutic Supports for Clinical Care Purchase new furniture/decorations, laptop bags, light bars	\$6,000.00
Family Resources – SafePlace2B Washer/Dryers and Icemakers Purchase dining room furniture and purchase/install a new A/C unit	\$6,000.00
Operation PAR – Mattress and Crib Replacement Replace mattresses for adults at the Largo facility and cribs for the babies at PAR Village	\$7,000.00
PEMHS – Safety Padding Add Gold Medal Safety Padding to the seclusion room	\$10,000.00
Suncoast Center – Computer Technology Improvements Replace outdated laptops and software	\$8,000.00
Westcare – WC-GC Readiness Project Purchase a commercial freezer and emergency generators	\$7,000.00
<b>TOTAL</b>	<b>\$53,000.00</b>