
From: Schneider, Sheila
Sent: Tuesday, November 10, 2020 3:07 PM
To: Perry, Stuart; Smith, Miya
Cc: Allen, Tammy L
Subject: RE: FY '21 105 Grant Adjustments

Thanks for the prompt response Stuart. We'll proceed with processing the award as-is. We'll also include the expenditures in the draw-down request, and annotate the FFR accordingly.

Enjoy your Veterans' Day
Sheila

From: Perry, Stuart <Perry.Stuart@epa.gov>
Sent: Tuesday, November 10, 2020 2:59 PM
To: Schneider, Sheila <sschneider@co.pinellas.fl.us>; Smith, Miya <Smith.Miya@epa.gov>
Cc: Allen, Tammy L <tallen@co.pinellas.fl.us>
Subject: RE: FY '21 105 Grant Adjustments

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Sheila,

Hi! Regarding the new award, I don't think there is anything we can do to make adjustments of the nature you are asking for as that constitutes a "budget amendment" not a correction. I would suggest you go ahead with processing of the award.

On the expenditure of funds from FY 21 for the purchase completed in FY 20, I think as long as the expenditure was completed by September 30, you have the ability to draw down funds during the 90 day window following the end of the FY to in essence pay yourself back. The expenditure would be tracked in your annual FFR for FY 20 which is due 12/31/2020.

Regarding the requested budget updates, we will not be able to do anything with the changes until sometime in January after the start-up of our new grant award system (Next Generation Grants System (NGGS)) which is due to come on-line as of December 11th. I think all of this will depend on the EPA budget process, and whether we have another continuing resolution or an approved budget which will control our next step regarding grant awards.

Thanks
Stuart

From: Schneider, Sheila <sschneider@co.pinellas.fl.us>
Sent: Tuesday, November 10, 2020 2:39 PM
To: Perry, Stuart <Perry.Stuart@epa.gov>; Smith, Miya <Smith.Miya@epa.gov>
Cc: Allen, Tammy L <tallen@co.pinellas.fl.us>
Subject: FY '21 105 Grant Adjustments

Good afternoon, Stuart,

Please find included herein our proposed FY21 changes to reflect the additional equipment purchases and changes in staff. Unfortunately, the award arrived yesterday which adds an extra rumple to the process. We are requesting the following **highlighted** corrections to the Award's Object Class Categories to reflect these changes:

1. Personnel, Fringe & Indirect dollars will go down slightly with the retirement of four staff, two re-classifications upward, two re-classifications downward and two proposed downward re-classifications.
2. Travel Class decreased in FY20 due to Covid, and carryover of those FY20 dollars should travel occur again in FY21.
3. Equipment Object Class increased to account for \$40,960 in additional purchases.
4. Indirect Cost Increased to 36.03% due to increase in Indirect Rate for FY21.

We seek approval to use the FY21 federal dollars to pay for the \$58,170 FY20 equipment purchased early.

Do we process the award we just received, or can the award be corrected to reflect our FY21 Request as stated and high-lighted below? We are hoping for a correction rather than another amendment.

I know we have the added obstacle of a day off this week but we'd love to hear from you as soon as possible. Let me know if you have any questions or would like to discuss.

A - 00402120 - 2

A - 00402120 - 2
Received 11-09-20

Budget Summary Page

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost	Total Proposed
1. Personnel	\$1,117,051	\$1,101,526
2. Fringe Benefits	\$764,030	\$751,522
3. Travel	\$29,530	\$19,960
4. Equipment	\$18,000	\$58,170
5. Supplies	\$52,600	\$52,600
6. Contractual	\$0	\$0
7. Construction	\$0	\$0
8. Other	\$82,900	\$82,090
9. Total Direct Charges	\$2,064,111	\$2,065,868
10. Indirect Costs: 36.03% Base <u>Cost Allocation Plan</u>	\$387,259	\$385,502
11. Total (Share: Recipient <u>79.60</u> % Federal <u>20.40</u> %.)	\$2,451,370	\$2,451,370
12. Total Approved Assistance Amount	\$500,000	\$500,000
13. Program Income	\$500,000	\$500,000
14. Total EPA Amount Awarded This Action	\$117,000	
15. Total EPA Amount Awarded To Date	\$357,620	

Sheila E. Schneider, MSCM

Division Manager

Pinellas County Air Quality

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All government correspondence is subject to public records law.

From: Schneider, Sheila
Sent: Monday, November 9, 2020 8:49 AM
To: Merrill, Toni; Allen, Tammy L
Subject: FW: Notice of Award, EPA Assistance Agreement, Grant # A - 00402120 - 2, Pinellas County Board of Commissioners, Air Pollution Control Program Support
Attachments: Award.pdf

Please see attached. Thanks! For the record, I've asked Michael to remove Emily and add you, Toni. I think I've done that already, but reminded him again.

From: Morrisette, Michael <Morrisette.Michael@epa.gov>
Sent: Monday, November 9, 2020 7:38 AM
To: Burton, Barry <bburton@co.pinellas.fl.us>; emmagyar@pinellacounty.org; Schneider, Sheila <sschneider@co.pinellas.fl.us>
Cc: Morrisette, Michael <Morrisette.Michael@epa.gov>; Smith, Miya <Smith.Miya@epa.gov>
Subject: Notice of Award, EPA Assistance Agreement, Grant # A - 00402120 - 2, Pinellas County Board of Commissioners, Air Pollution Control Program Support

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**U. S. ENVIRONMENTAL
PROTECTION AGENCY
NOTICE OF AWARD**

SENT VIA E-MAIL

Accompanying this Notice of Award is an electronic copy of an Assistance Agreement from the U.S. Environmental Protection Agency.

NEW – PLEASE READ:

To accept this Agreement, please carefully review all Administrative and/or Programmatic Terms and Conditions, if any. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date.

Recipient's SIGNATURE IS NOT REQUIRED on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date.

To assist you with your post award management responsibilities, please reference "*Reporting Forms and Guidance for Administration of Your Assistance Agreement*." This document contains important post award reporting requirements and instructions on how to receive payments. To view this and other EPA grant related information, please visit Region 4 Grants Office website at:

www.epa.gov/region4/grants/

Please reference the EPA Grant Number (FAIN) on all future correspondence regarding this Assistance Agreement. If you have any questions, please contact the Grant Specialist listed on the Assistance Agreement.

Very Respectful,
Michael Morrisette
Grants & Audit Management Section
US EPA Region 4
61 Forsyth Street, S.W.
Atlanta, Georgia 30303
Office: 404-562-9551
Email: morrisette.michael@epa.gov

For grant information or forms:

<http://www.epa.gov/ogd/forms/forms.htm>

<http://www2.epa.gov/grants/frequently-asked-questions-about-closeout-information>