

## **Pinellas County Board of County Commissioners**

*315 Court Street  
Clearwater, FL 33756  
pinellas.gov*



### **Hybrid In-Person and Virtual Regular Meeting Agenda**

Tuesday, July 18, 2023  
2:00 P.M.

Public Hearings at 6:00 P.M.

Janet C. Long, Chair  
Kathleen Peters, Vice-Chair  
Dave Eggers  
Rene Flowers  
Charlie Justice  
Chris Latvala  
Brian Scott

Barry A. Burton, County Administrator  
Jewel White, County Attorney  
Ken Burke, Clerk of the Circuit Court and Comptroller

**ROLL CALL****INVOCATION by Pastor Clem Bell, Shiloh Missionary Baptist Church, Dunedin.****PLEDGE OF ALLEGIANCE****PRESENTATIONS AND AWARDS**

1. [23-0979A](#) Hometown Hero:
  - Miss Florida USA 2023, Caroline Dixon
  - Dev Shah, 2023 Scripps National Spelling Bee Champion
2. [23-0819A](#) National Parks and Recreation Month Proclamation:  
Pinellas County Parks and Conservation Resources Advisory Board
  - Bryan Beckman, Vice Chair
  - Miles Croom, Science Advisory Member
3. [23-0895A](#) Employee Recognition Award:
  - Jeremiah Nugent, HVAC Mechanic, Administrative Services

**CITIZENS TO BE HEARD**

4. [23-0833A](#) Citizens To Be Heard - Public Comment.

**CONSENT AGENDA - Items 5 through 30****CLERK OF THE CIRCUIT COURT AND COMPTROLLER**

5. [23-1083A](#) Minutes of the regular meeting held May 23, 2023.
6. [23-1084A](#) Vouchers and bills paid from May 21 through June 24, 2023.

## Reports received for filing:

7. [23-1085A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2023-12 dated June 16, 2023 - Unannounced Audit of the Facility Operations Northwest Section Change Fund
8. [23-1086A](#) Dock Fee Report for the month of May 2023
9. [23-1087A](#) Pinellas County Annual Financial Report for the Fiscal Year ended September 30, 2022
10. [23-1088A](#) Tax Collector 2022 Tax Roll Recapitulation
11. [23-1089A](#) Juvenile Welfare Board FY23 Q2 Financials

Miscellaneous items received for filing:

12. [23-1090A](#) Notice of Public Hearing for Amendment of Countywide Plan
13. [23-1091A](#) Notice of Public Hearings for Proposed Amendments to the Countywide Plan
14. [23-1092A](#) Safety Harbor Downtown Master Plan Update and CRA Sunset Extension
15. [23-1093A](#) Special Purpose Financial Statement - Tampa Bay Water
16. [23-1094A](#) Tampa Bay Water Annual Financial Report FY Ending 09-30-2022

## COUNTY ADMINISTRATOR DEPARTMENTS

### Administrative Services

17. [23-0832A](#) Award of bid to Viktor Construction Corp for painting services for building exteriors, infrastructure systems, and pressure washing for various county departments.

**Recommendation:** Approval of the award of bid with Viktor Construction Corp for Painting Services for building exteriors, infrastructure systems, and pressure washing for various County departments.

\* This contract provides countywide painting services for building exteriors, infrastructure systems, and pressure washing on an as needed basis.

\* Contract award is in the total not to exceed amount of \$2,683,500.00 for a duration of thirty-six months with provision for one twenty-four-month extension; unit prices are adjustable every twelve months in an amount not to exceed the average of the Consumer Price Index or 5%, wherever is less.

\* Eleven bids were received with Viktor Construction Corp recommended for award as the lowest responsive, responsible bidder.

\* This contract will replace Contract No. 178-0405-B awarded in the amount of \$4,105,000.00 for 60 months by the Board of County Commissioners on 07/17/2018 with an annual average expenditure of \$821,000.00.

\* This contract is primarily utilized by the Administrative Services, Utilities and Public Works Departments; however, all departments and agencies may utilize this contract.

\* This new contract reflects a \$73,500.00, or 9.0% annual increase from the previous contract primarily attributable to market driven wage and material price increases.

\* These services are budgeted for in Fiscal Year (FY) 2023 and FY24. Funding is derived from multiple Funds, Centers, Accounts, and Programs, dependent on the requesting department.

Contract No. 23-0145-ITB estimated annual expenditure of \$894,500.00, with a thirty-six-month total not to exceed expenditure of \$2,683,500.00 based on the lowest, responsible bid received meeting specifications; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Building and Development Review Services

18. [23-0787A](#) Re-Plat of Cypress Run Unit III; a private residential subdivision.

**Recommendation:** Approval of the plat for Cypress Run Unit III located in Section 9, Township 27 South, Range 16 East, and acceptance of the sidewalk guarantee for recording.

- \* The private subdivision is located on the north of St. Andrews Boulevard at the intersection of Royal Dornock Court.
- \* Cumbey & Fair, Inc. is submitting this plat as a requirement for Site Plan 2366.20.
- \* The site is being subdivided into 2-single family lots and there are no tracts. All private easements will be dedicated to Cypress Run Railroad Property LLC.
- \* Sidewalk is a requirement of this subdivision.

County Administrator

19. [23-0834A](#) Receipt and file report of non-procurement items delegated to the County Administrator for the period ending June 30, 2023.

**Recommendation:** Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Human Services

20. [23-0997A](#) Ranking of firms and agreements with CDR Maguire, Inc. and Family Endeavors, Inc. d/b/a Endeavors for Emergency Management shelter staff and Clinical/Behavioral Health staff support services.

**Recommendation:** Approval of the ranking of firms and agreements with CDR Maguire, Inc. (CDR) and Family Endeavors, Inc. d/b/a Endeavors (Endeavors) for Emergency Management shelter staff and Clinical/Behavioral Health staff support services.

- \* These new agreements provide, on an as needed basis, emergency shelter staff and shelter clinical/behavioral health staff for general population disaster shelters in the event of a disaster or state of emergency.
- \* Six submissions were received and evaluated, with CDR and Endeavors deemed the highest ranked firms and are recommended for award.
- \* CDR is the primary firm for Shelter Staff with an annual not to exceed amount of \$506,000.00 for a three-year total of \$1,518,000.00. Endeavors is the primary firm for Clinical/Behavioral Health Staff Support with an annual not to exceed amount of \$214,600.00 for a three-year total of \$643,800.00.
- \* Endeavors is the secondary firm for Shelter Staff and CDR is the secondary firm for Clinical/Behavioral Health Staff Support. Secondary firms were selected to ensure staff and service availability in exigent circumstances where the primary firm would be unable to perform.
- \* Funds are not budgeted for this contract. Expenditures would likely initially be funded by reserves and then likely be reimbursed from Federal Emergency Management Agency Public Assistance Grant Funding.

Contract No. 23-0509-RFP for a three-year total contract value of \$2,161,800.00 established as contingency disaster contracts; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Public Works

21. [23-0738A](#) Award of bid to Poole & Kent Company of Florida for the Solid Waste Industrial Waste Treatment Facility Intake Pump Station project.

**Recommendation:** Approval of the award of bid to Poole & Kent Company of Florida (Poole & Kent) for the Solid Waste Industrial Waste Treatment Facility Intake Pump Station project.

- \* This project includes installing new intake pump systems with safety upgrades to the pump station.
- \* One bid received from Poole & Kent in the amount of \$2,974,469.00; vendors who were solicited and did not respond stated they were either too flush with work to take on this project and/or the work required is highly specialized and they were not interested in bidding.
- \* As only one responsive bid was received, staff negotiated with Poole & Kent resulting in a \$30,000.00 price reduction. The final recommendation for award is \$2,944,469.00.
- \* The Small Business Enterprise commitment for this project is 10%.
- \* All work must be completed within 365 consecutive calendar days.
- \* The funding level approved in the Fiscal Year (FY) 2023 Capital Improvement Plan (CIP) for this project is \$2,200,000 under Project 005214A Solid Waste Influent Pumping Station (Thirsty Duct) Improvements, funded by the Solid Waste Renewal and Replacement Fund.
- \* A proposal to increase the project amount to \$4,100,000 is included in the (as yet unapproved) Preliminary FY24 Budget and was discussed with the Board at the Department's Budget Information Session.
- \* Approving the contract does not obligate the County to spend. That obligation occurs that the time of purchase order, which will be monitored and adhered to the approved budget at the time of obligation and not before.

Contract No. 23-0273-ITB-C in the amount of \$2,944,469.00 with all work completed within 365 consecutive calendar days; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

22. [23-0680A](#) Award of bid to Southern Precast Concrete Corporation for pipes, reinforced concrete, PVC, precast slabs, and related materials.

**Recommendation:** Award of bid to Southern Precast Concrete Corporation for pipes, reinforced concrete, PVC, precast slabs, and related materials.

\* This contract provides pipes, reinforced concrete, PVC, precast slabs, and related materials for Public Works.

\* Three responsive, responsible bids were received with award recommendation to Southern Precast as the lowest, responsive, responsible bidder in the amount of \$401,420.00.

\* The contract term is 12 months with provision for one, twelve-month extension. Prices will be held firm for the first ninety days of the contract and adjustments (increases or decreases) will be quarterly in an amount not to exceed the average of the Producer Price Index or eight percent, whichever is less, not seasonally adjusted.

\* This contract is consistent with the Fiscal Year (FY) 2023 Adopted Budget and is included in the (as yet unapproved) preliminary FY24 Budget.

\* The contract replaces the previous contract no. 178-0476-B with Southern Precast Concrete, awarded September 29, 2018.

Contract No. 23-0204-ITB in the total not to exceed amount of \$401,420.00 for a twelve-month term on the basis of the lowest responsive, responsible bid received meeting specifications. Authorize the Chairman to sign and Clerk to attest.

### Utilities

23. [23-0822A](#) Award of bid to Brenntag Mid-South Inc. for Membrane Grade Sodium Hydroxide (Caustic Soda, 25% and 50% Liquid NaOH).

**Recommendation:** Approval of the award of bid to Brenntag Mid-South Inc. for Membrane Grade Sodium Hydroxide (Caustic Soda, 25% and 50% Liquid NaOH).

\* This contract is for membrane-grade Sodium Hydroxide (Caustic Soda, 25% and 50% Liquid NaOH) to be used in the Solid Waste, Keller Water Treatment Facility, and South Cross Bayou Advanced Water Reclamation Facility where, and when required.

\* Utilities utilizes sodium hydroxide in odor control systems and Solid Waste utilizes sodium hydroxide to raise the pH in the industrial treatment process.

\* Three bids were received, with Brenntag Mid-South Inc recommended for award as the lowest responsive, responsible bidder. This is a twenty-four-month contract with provision for two, twenty-four-month extensions.

\* The total estimated expenditure for the two-year contract is \$806,120.00, with an estimated annual expenditure of \$403,060.00. Funding is derived from Solid Waste, Water, and Sewer Operating Funds. The estimated amount is included in the FY23 Adopted Budget and the FY24 Proposed Budget.

\* This contract will replace 21-0601-B-BW, which expires on November 14, 2023. The current contract has an average annual expenditure of \$332,831.28. The price of sodium hydroxide has increased 21% as compared to the current contract.

Contract No. 23-0392-ITB estimated annual expenditure of \$403,060.00 with a twenty-four-month term expenditure not to exceed \$806,120.00, on the basis of the lowest, responsive, responsible bid received meeting specifications; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

24. [23-0830A](#) Award of bid to Chinchor Electric, Inc. for the North Booster Pump Station electrical improvements.

**Recommendation:** Approval of the award of bid to Chinchor Electric, Inc. for the construction of the North Water Booster Station Variable Frequency Drive Modifications.

\* This contract will provide required construction services to complete the North Water Booster Station Variable Frequency Drive modifications.

\* Project work includes new variable frequency drives and installation of lighting, surge, fire alarm and suppression protection systems to protect valuable assets and mitigate downtime at the water booster station during emergency events.

\* Additional upgrades include new heating, ventilation and air conditioning system and new programmable logic controllers.

\* Award recommendation is to Chinchor Electric, Inc. in the amount of \$4,470,688.00.

\* Chinchor Electric, Inc. is the sole bidder; therefore, staff proceeded to negotiate receiving a 6% reduction to the total bid submittal price.

\* Other vendors were notified and contacted after the bid opened; due to market conditions, there is an overabundance of work currently available hence why only one responsive, responsible bid was received.

\* Chinchor Electric, Inc.'s submittal contains a Small Business Enterprise Program commitment of 7%.

\* This contract is budgeted within Project 004356A North Water Booster Station Variable Frequency Drive Modifications, included in the Capital Improvement Plan (CIP), funded by the Water Renewal and Replacement Fund.

\* Funding for this contract is included in the FY24 Proposed Budget. Approving the contract does not obligate the County to spend. That obligation occurs at the time of purchase order, which will be monitored and adhere to the approved budget at the time of obligation and not before.

Contract No. 23-0310-ITB-CP in the amount of \$4,470,688.00. All work is expected to be completed within 730 consecutive calendar days from issuance of notice to proceed; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

25. [22-2286A](#) Joint Project Agreement with the City of Largo for the relocation and replacement of County potable water lines, fire hydrants, valves, fittings, and service connections in conflict with the City's proposed roadway and drainage system improvements along Rosery Road, from Mandalay Drive Avenue to Eagle Lake Park.

**Recommendation:** Approval of the Joint Project Agreement (JPA) with the City of Largo for the relocation and replacement of County potable water lines, fire hydrants, valves, fittings, and service connections in conflict with the City's proposed roadway and drainage system improvements along Rosery Road, from Mandalay Drive Avenue to Eagle Lake Park.

\* An existing County watermain will be relocated or realigned to accommodate the proposed City project improvements. This County water distribution main is in the City of Largo's right of way.

\* The City's contractor will perform the County's water system infrastructure relocations and replacements to achieve expedited repair, minimize maintenance of traffic, staging area and mobilization costs.

\* Total costs to the County under the JPA are not to exceed \$3,300,000.00.

\* The city will invoice the County for reimbursement.

\* Construction is anticipated to commence in November 2023.

\* This agreement is included in the Proposed Budget Fiscal Year (FY) 2024-FY29 Capital Improvement Plan under Project 005223A Rosery Road Water Main Relocation (Phase 2) from Mandalay Drive to Eagle Lake Park, City of Largo, funded by the Water Renewal and Replacement Fund.

This is a reimbursement JPA from County to City not to exceed \$3,300,000.00. If costs exceed agreement amount, amendment is required. Agreement term is until the work has been fully performed and approved. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest. The fully executed Agreement must be recorded by the County.

26. [23-0525A](#) Joint Project Agreement with the City of St. Pete Beach for the relocation and replacement of County drinking water and reclaimed water infrastructure along Gulf Winds Drive.

**Recommendation:** Approval of the Joint Project Agreement (JPA) with the City of St. Pete Beach (City) for the relocation and replacement of County drinking water and reclaimed water infrastructure along Gulf Winds Drive.

\* The City is constructing roadway, sidewalk, and drainage system improvements along Gulf Winds Drive, from Gulf Boulevard to 73rd Avenue.

\* The City's contractor will perform County water and reclaimed water system infrastructure required relocations and replacements as part of the JPA.

\* The JPA estimated project cost is \$385,000.00, including \$35,000.00 for mobilization, maintenance of traffic, and miscellaneous administrative fees.

\* The City will invoice the County, and the County will reimburse the City.

\* Anticipated construction is from July 2023 to July 2024.

\* Funding is available under Project 000831A Water, Sewer, and Reclaimed Water Relocation Projects, in the Capital Improvement Program, funded by the Water Renewal and Replacement Fund and the Sewer Renewal and Replacement Fund.

The JPA not to exceed amount is \$385,000.00; Agreement term ends when the work has been fully performed and approved; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest. The fully executed Agreement must be recorded by the County.



27. [22-0626A](#) Ranking of firms and agreement with Jacobs Engineering Group, Inc. for professional engineering services pertaining to Utilities Program Management Services.

**Recommendation:** Approval of the ranking of firms and agreement with Jacobs Engineering Group, Inc. (Jacobs) for professional engineering services pertaining to Utilities Program Management Services funded by a combination of grant funding and the County's Water and Sewer funds.

\* Recommendation of award for Utilities Program Management Services in the amount of \$23,600,025.00, to be completed within a five-year period from issuance of the notice to proceed.

\* Three proposals were received in accordance with the Consultants Competitive Negotiation Act, Florida Statute 287.055, with Jacobs recommended as the No. 1 ranked firm for award.

\* This contract includes 60,000 hours set aside to augment the County's engineering staff on an as-needed basis totaling \$15,200,000.00.

\* This contract will support delivery of the Utilities Department's Capital Improvement Plan (CIP), comprised of 144 projects. The CIP planned budget is \$608,481,000 over the next five years.

\* The contract will require the consultant to be responsible for day-to-day management of individual projects that comprise the CIP in addition to as-needed task assignments, performance monitoring, and mentoring of county staff. The consultant will work with county staff collaboratively to communicate a common plan and enable overall CIP schedule flow.

\* The consultant will facilitate Program-level decision making and accurate root-cause problem identification and corrective actions needed to deliver high quality Capital projects, within budget, and on schedule.

\* Funding includes a portion of the \$76,209,000 in grants from the American Recovery Plan Act (ARPA), Restore Act (BP Oil Spill), Resilient Florida Program, and the Infrastructure Investment and Jobs Act.

\* Some services will be provided monthly while others are project specific.

\* Small Business Enterprise commitment as part of this project is 9.4% of the total cost.

\* The consultant will provide project management for the duration of the contract.

\* Funding is available in the ARPA Fund and the Sewer and Water Funds (Operating and Maintenance/Renewal and Replacement).

Contract No. 22-0454-NC in the amount of \$23,600,025.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

## COUNTY ATTORNEY

28. [23-0929A](#) Receipt and file report of civil lawsuits filed against Pinellas County as delegated to the County Attorney.

**Recommendation:** Accept the receipt and file report of civil lawsuits filed against Pinellas County.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Sheriff's Office

29. [23-1013A](#) Receipt and file report of the Law Enforcement Trust Fund for the quarter ending June 30, 2023.

**Recommendation:** Accept the receipt and file report on the Law Enforcement Trust Fund from April 1 to June 30, 2023.

30. [23-1014A](#) Receipt and file report of Sheriff's Office grants received and service contracts for the quarter ending June 30, 2023.

**Recommendation:** Accept the receipt and file report of Sheriff's Office grants received and service contracts - payments to the Sheriff for April 1 through June 30, 2023.

**REGULAR AGENDA**

## ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

## COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

31. [23-0893A](#) Increase to the purchase authorization with Amazon.com Services LLC for online Marketplace services.

**Recommendation:** Approve the increase to the purchase authorization with Amazon.com Services LLC (Amazon) for online Marketplace services.

\* This purchase authorization provides oversight and control of the procurement of a wide range of commodities including but not limited to; education, IT, maintenance, repair and operating items, and office supplies utilizing Amazon's online Marketplace services. Pricing, terms, and conditions are per OMNIA Public Sector Contract MA3457 through 5/5/2025

\* This request increases the purchase authorization \$966,998.00 to provide funding through the end of the OMNIA contract term. The increase results in an estimated average annual expenditure of \$481,749.50 and total not to exceed expenditure of \$1,926,998.00 through May 5, 2025.

\* This increase includes an annual Amazon Prime for Business membership in the amount of \$3,499.00 per year allowing the County to control spending with policy that guide staff to the right buying choices.

\* The County originally received a free one-year trial of Amazon Prime for Business on August 2, 2022. During this trial period, the County has achieved the following savings:

a.) Shipping savings - \$ 6,123.49

b.) Quantity Discount/Business Price savings - \$14,593.93

\* Amazon Prime membership provides the County the ability to track small and diverse business spending. Over the past 12 months, the County has spent \$131,462.96 with registered small and diverse businesses.

\* As part of the membership, the Purchasing and Risk Division is migrating all valid County ship-to addresses in Amazon.com so only established County locations can be selected via a dropdown menu and the end-user cannot add new ship-to locations, creating greater control and enhanced auditing function.

\* On February 19, 2021, the County Administrator approved this purchase authorization in the amount of \$240,000.00 for a twelve-month term. Current purchases have exceeded the County Administrator's delegated authority and this requested increase is presented for Board of County Commission consideration.

\* This purchase authorization is not specifically budgeted for in Fiscal Year (FY) 2023 or FY24, instead the items to be purchased should be budgeted for in the operating budgets of requesting departments

Contract No. 21-0238-PB increase to the purchase authorization in the amount of \$966,998.00, for a revised not to exceed amount of \$1,926,998.00 or an estimated annual expenditure of \$481,749.50, effective through May 5, 2025.

Building and Development Review Services

32. [23-0958A](#) Ranking of firms and agreements with HR Green, Inc., Joe Payne, Inc. d/b/a JPI, and Willdan Engineering for Building and Development Review on-call services.

**Recommendation:** Approval of the ranking of firms and agreements with HR Green, Inc. (HR Green), Joe Payne, Inc. d/b/a JPI (JPI), and Willdan Engineering (Willdan) for on-call services for Building and Development Review Services (BDRS) department.

- \* This new contract provides on-call professional services to support the Building Services Division and Development Review Services operations.
- \* BDRS is committed to providing a consistent level of service to our customers; this framework will allow us to use these services to mitigate for vacancies and spikes in services.
- \* Rate schedules are attached. Hourly rates are provided by all three contractors. The scope of services for fixed unit costs are purposely different among the three contractors to provide greater flexibility in the assignment of services.
- \* The total contract award in the amount of \$1,100,000.00 for a two-year term.
  - o HR Green - \$300,000.00
  - o JPI - \$400,000.00
  - o Willdan - \$400,000.00
- \* Three submissions were received, evaluated, and recommended for award by BDRS.
- \* Funding is derived from the BDRS operational budget. Funding for this contract is partially included in the FY24 Proposed Budget. Approving the contract does not obligate the County to spend. That obligation occurs that the time of purchase order, which will be monitored and adhered to the approved budget at the time of obligation and not before. As well, due to the nature of this work, personnel lapse savings may be used to pay for part of the contract.
- \* Negotiations resulted in both lower fee costs and enhanced flexibility in the type of fixed unit costs provided by the top ranked firm (Willdan) and a similar degree of flexibility for the utilization of fixed unit costs for the second ranked firm (HR Green). JPI, the third ranked firm, provided lower costs for Building Division services, and ranked strongly for these services.

Contract No. 23-0482-P in the annual amount of \$550,000.00 for a two-year total contract value of \$1,100,000.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Economic Development

33. [23-1000A](#) Resolution expressing support to participate in a collaborative regional consortium seeking grant funding from the U.S. Economic Development Administration for a U.S. Economic Development Administration Strategy Development grant and designation as a Regional Technology and Innovation Hub.

**Recommendation:** Adopt a resolution expressing support for a regional consortium with U.S. Economic Development Administration (EDA) for a U.S. EDA strategy development grant and designation as a regional technology and innovation hub through the Economic Development Tech Hub program.

\* This resolution supports Tech Hub Phase 1 Notice of Funding Opportunity applicants may pursue a Strategy Development Grant and/or a Tech Hub Designation.

\* A Tech Hub designation is a prerequisite to applying to the Program's Phase 2 Notice of Funding Opportunity.

\* If the regional consortium's Phase 1 application is accepted by the EDA, Pinellas County will commit to share in the local match amount up to \$100,000.00 (County Local Match) to be transferred to the University of South Florida as the lead consortium member. The notifications for application acceptance are expected to come out in October Fiscal Year 2024.

\* If Pinellas County Economic Development's (PCED) application is accepted in October, PCED may need a budget amendment to provide the match funding.

\* Efforts to support regional economic development seek to identify new projects or initiatives of mutual benefit that are regional in nature, which can be pursued jointly by Pinellas County as well as neighboring counties.

Housing & Community Development

34. [23-0971A](#) Resolution endorsing the Advantage Pinellas Housing Action Plan.

**Recommendation:** Adopt a resolution endorsing the Advantage Pinellas Housing Action Plan.

\* The Housing Action Plan has been drafted to implement the Advantage Pinellas Housing Compact, a commitment by municipal and countywide partners to develop a common set of policies and dedicate resources to address affordable housing in Pinellas County.

\* The Housing Compact provides for implementation of its goals through the Housing Action Plan establishing milestones and timeline for implementation of strategies.

\* The Housing Action Plan has been developed with input from Forward Pinellas and other Housing Compact partners.

35. [23-0847A](#) Resolution superseding, repealing, and replacing Resolution 22-7, which assigned the review of requests to reduce the State distance requirement for a Medical Marijuana Treatment Center Dispensing Facility from an elementary, middle, or secondary public or private school to the Pinellas County Board of Adjustment and Appeals.

**Recommendation:** Approval of a resolution superseding, repealing, and replacing Resolution 22-7, which assigned the final decision on any request to reduce the State distance requirement for a Medical Marijuana Treatment Center Dispensing Facility from an elementary, middle, or secondary public or private school to less than 500 feet to the Pinellas County Board of Adjustment and Appeals (BAA).

\* Florida Statutes require that local governments hold a formal proceeding open to the public to review proposed locations of medical marijuana treatment center dispensing facilities that are within 500 feet of the real property that comprises a public or private elementary school, middle school, or secondary school.

\* To approve, the local government must determine that the location promotes the public health, safety, and general welfare of the community.

\* On January 11, 2022, the Board of County Commissioners (Board) approved Resolution 22-7, which gave the authority to review such proposed locations to the BAA.

\* The current resolution would remove that authority from the BAA and assign it to the Board.

### Human Services

36. [23-0406A](#) First Option of Renewal and Amendment 2 with Catholic Charities Diocese of St. Petersburg, Inc. for the Pinellas Hope Emergency Shelter.

**Recommendation:** Approval of the First Option of Renewal and Amendment 2 with Catholic Charities Diocese of St. Petersburg, Inc. for the Pinellas Hope Emergency Shelter.

\* This renewal provides funding for Pinellas Hope, an emergency shelter which provides safe, temporary housing and support services to individuals and couples (not families) as they work toward self-sufficiency. The program provides emergency shelter, food, transportation, employment assistance to citizens facing homelessness.

\* This renewal is for a two-year period for an amount not to exceed \$525,000.00 per year, for a total two-year amount of \$1,050,000.00. Funding in an amount not to exceed \$525,000.00 has been identified in the Human Services anticipated Fiscal Year (FY) 2024 General Fund appropriation. The annual funding amount includes a 5% increase that was added in FY23.

\* This action amends the agreement to include additional requirements for disaster response.

\* Funding in an amount not to exceed \$525,000.00 has been identified in the Human Services' anticipated FY24 General Fund appropriation. The annual funding amount includes a 5% increase that was added in FY23.

Parks and Conservation Resources

37. [23-0967A](#) Dedication to Public Use and Declaration of Restrictive Covenants between the Florida Communities Trust, the City of Dunedin, and Pinellas County for the Gladys E. Douglas Preserve acquisition.

**Recommendation:** Approval of the Dedication to Public Use and Declaration of Restrictive Covenants (DDRC) for the acquisition of the Gladys E. Douglas Preserve (GDP) in Dunedin, Florida.

\* Effective March 17, 2022, Pinellas County (County) and the City of Dunedin (City) received a grant award in the amount of \$2.4M from the Florida Communities Trust (FCT) Florida Forever program. The reimbursement amount of \$2.4M will be evenly divided between the County and the City (Parties).

\* As part of the Project Plan approval, the Parties must execute the DDRC and subsequently have it recorded and filed in the official public records of Pinellas County.

\* In May of 2021, the County contributed \$3.5M toward the GDP acquisition and received reimbursement in the amount of \$1.5M from the State of Florida in February 2023 (Legislative Line Item 1693A). Net County contribution, after FCT reimbursement of \$1.2M, will be \$800K.

\* The County's original contribution of \$3.5M was funded by Local Infrastructure Surtax (Penny for Pinellas) and included in the Fiscal Year 2021-2026 Capital Improvement Program Plan under project 002168A - Environmental Lands Acquisition.

Public Works

38. [23-0957A](#) Amendment No. 2 to the Community Development Block Grant Mitigation Program Subrecipient Agreement with the Florida Department of Economic Opportunity.

**Recommendation:** Approval of Amendment No. 2 to the Community Development Block Grant Mitigation (CDBG-MIT) Program Subrecipient Agreement with the Florida Department of Economic Opportunity (DEO).

\* Agreement provides CDBG-MIT funding in the amount of \$992,000.00 to be used for a Countywide Flood Mitigation Action Plan.

\* Amendment No. 1, revising procedures for citizen complaints and appeals, was approved in September 2022.

\* Amendment No. 2 changes reimbursement methods within Attachment A for Deliverables 2 and 3 from "upon completion of the tasks" to "upon completion of a minimum of one task."

\* Amendment No. 2 does not change the term or amount of the agreement.

DEO Agreement No. MT028; Amendment does not change the Agreement amount or term; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

39. [23-0846A](#) Declaration of Cooperation of the Tampa Bay Nitrogen Management Consortium.

**Recommendation:** Approval of the Declaration of Cooperation of the Tampa Bay Nitrogen Management Consortium (NMC).

\* The NMC proactively manage nitrogen loads entering Tampa Bay to reduce nutrient pollution and improve water quality for the benefit of seagrass habitat through its Action Plan.

\* Participants of the Consortium declare their intent to cooperate to ensure continuing recovery of the Tampa Bay Estuary and abide by the Action Plan by signing a Declaration of Cooperation every five years.

\* County funding of \$7,500.00 in support of the 2027 Reasonable Assurance Update Document, will be derived from the Surface Water Utility Fund and the Sewer Revenue and Operating Fund (Utilities). Funding is either budgeted in or can be absorbed within the Fiscal Year 2023 Adopted Budget for each department and Fund.

\* Payment is due no later than October 31, 2024.

Funding in the amount of \$7,500.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

40. [23-0990A](#) Grant Agreement with the Florida Department of Environmental Protection for the Pinellas County Shore Protection Project at Treasure Island.

**Recommendation:** Approval of the Grant Agreement with the Florida Department of Environmental Protection (FDEP) for the Pinellas County Shore Protection Project at Treasure Island.

\* The Grant is for the Treasure Island segment of the 2023 County Shore Protection Project which will nourish the North and South ends of Treasure Island.

\* FDEP will fund up to \$2,525,000.00 for construction and monitoring activities, representing fifty (50%) percent of the non-federal cost obligation and additional non-federal cost share monitoring.

\* Cost share is \$9,005,602.24 Federal\* (64%), \$2,525,000 FDEP (18%), and \$2,525,000 (18%) County match.

o \* The Federal cost share is currently in question based on U.S. Army Corps of Engineers requirements.

\* 002574A - Treasure Island Nourishment 2022 is a Capital Improvement Program (CIP) project budgeted in the FY23-FY28 CIP plan. It is funded by Tourist Development Tax and State grant funding through agreement 23PI2.

FDEP Agreement No. 23PI2; County PID No. 002574A; FDEP award of \$2,525,000 and County match of \$2,525,000.00; Agreement term ends December 31, 2025; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.



41. [23-0924A](#) Non-Competing Continuation of the Cooperative Grant Agreement with the United States Department of Homeland Security for the BioWatch Program.

**Recommendation:** Approval of the Non-Competing Continuation of the Cooperative Grant Agreement with the United States Department of Homeland Security (DHS) for the BioWatch Program.

\* Approval of financial assistance for this action is \$145,111.00. Additionally, \$108,145.00 of unobligated balance from prior budgets is moved to Budget Year 2023 - 2024. Thus, this action provides an additional \$253,256.00 to support the County's existing BioWatch program from June 1, 2023, to May 31, 2024.

\* DHS will reimburse the County 100% of project costs. No County match is required. This contract is consistent with the Fiscal Year (FY) 2023 Adopted Budget and FY 2024 Proposed Budget for the Public Works Department, Environmental Management Division.

\* Recipient's signature is not required on the agreement.

County Project No. 003906A; DHS Grant No. 060HBIO00014-18-00; in the amount of \$253,256.00; program period June 1, 2023 to May 31, 2024.

42. [23-0420A](#) Resolution supporting the honorary designation of Alternate U.S. Highway 19/Edgewater Drive/Broadway/Bayshore Boulevard (SR 595), from Orange Street to Orangewood Drive, as the Specialist Zachary L. Shannon Memorial Highway.

**Recommendation:** Adoption of the resolution supporting the honorary designation of Alternate U.S. Highway 19/Edgewater Drive/Broadway/Bayshore Boulevard (SR 595), from Orange Street to Orangewood Drive, as the Specialist (SPC) Zachary L. Shannon Memorial Highway.

\* Legislation was signed by the Governor of Florida on May 30, 2023.

\* On March 11, 2013, Zachary L. Shannon, a Specialist with the United States Army, was killed in UH-60 Black Hawk Helicopter Crash while in serving in Kandahar, Afghanistan.

\* Adoption of the resolution will support the honorary designation of Alternate U.S. Highway 19/Edgewater Drive/Broadway/Bayshore Boulevard (SR 595), from Orange Street to Orangewood Drive, as the SPC Zachary L. Shannon Memorial Highway to recognize his service and dedication to the citizens of the United States.

\* Zachary Shannon was a lifelong Dunedin resident and graduate of Dunedin High School.

Safety and Emergency Services

43. [23-0868A](#) Agreement with the Pinellas Suncoast Fire & Rescue District to provide advanced funding toward the construction of a new Fire Station.

**Recommendation:** Approval of the funding agreement between Pinellas County and the Pinellas Suncoast Fire & Rescue District (District) toward construction of a new Fire Station 28. Provides advanced funding of up to \$3,000,000.00 to construct a new fire station that will replace the existing facility at 13501 94th Avenue North, Seminole, FL 33776.

\* The District shall be responsible for all aspects of land acquisition, design, construction, operations, and future maintenance of its fire station facility. The County is solely providing funding support for the project.

\* The actual cost to the County shall not exceed the project cap of \$3,000,000.00 without an amendment to this agreement subject to the approval of the Board of County Commissioners.

\* The funding for this agreement is budgeted in the Capital Improvement Plan, under Project 005544A Pinellas Suncoast Fire Station 28 Mainland. The agreement is funded by the Penny for Pinellas @ \$2,000,000.00 and American Rescue Plan Act (ARPA) @ \$1,000,000.00. Funding is programmed in Fiscal Year 2023.

\* County Local Option Infrastructure Sales Surtax funds (Penny for Pinellas) and ARPA federal grant are being made available to provide funding assistance for the design and construction of the new Fire Station.

\* This agreement fulfills the requirement of the settlement agreement between parties dated July 2017 as it relates to Station 28 refurbishment or replacement.

Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Utilities

44. [23-0783A](#) First Amendment to the agreement with Badger Meter, Inc. for requirements of Advanced Metering Infrastructure system for water and reclaimed water utilities.

**Recommendation:** Approval of the First Amendment to the agreement with Badger Meter, Inc. (Badger) for requirements of Advanced Metering Infrastructure (AMI) system for water and reclaimed water utilities.

\* The purpose of this contract is to convert from the County's analog meters (manually read) that have reached the end of their useful life to an electronic metering network for the County's water and reclaimed water utilities services. Additionally, this project will integrate existing Automated Meter Reading meters to the new metering network.

\* The First Amendment provides the Utilities Department a mechanism to purchase water and reclaimed water meters for new construction, new connections, and to replace Badger meters outside of warranty coverage as needed, for operational requirements, while maintaining material requirements with the current AMI Meter conversion project. This additional funding will be used to install new electronic meters on new construction. Historically, analog meters were installed on new construction. This is a continuing operational requirement.

\* The First Amendment has an estimated annual expenditure of \$597,671.56 and increases the contract by \$5,379,044.06; for a revised total amount of \$68,224,764.79, through June 20, 2031.

\* The Board of County Commissioners awarded the initial 10-year AMI contract with Badger on June 21, 2022, to be used with CIP funding for the replacement and conversion of existing analog water meters to digital meters and to install new reclaimed water meters for existing customers that were established before October 1, 2022. Change Order (CO) No. 1 was approved by the Division Director of Purchasing and Risk Management on April 20, 2023, to provide for material substitution for reclaimed boxes and lids. CO No.1 had no monetary impact to the contract.

\* The contract was entered into for the completion of the AMI capital project; however, this First Amendment is not material to the Capital project because we would be purchasing meters for new construction and operational purposes regardless of vendor. Given the Badger contract, it makes financial sense to purchase the same meters.

\* Funding is available in the Water Revenue and Operating Fund and the Sewer Revenue and Operating Fund, supported by Connection Fees.

Contract No. 21-0057 P; increase in the amount of \$5,379,044.06 for a revised total amount of \$68,224,764.79 through June 20, 2031; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

## AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Business Technology Services

45. [23-0735A](#) Amendment No. 5 increase to the purchase authorization with Carahsoft Technology Corporation for the implementation of Accela Civic Platform software system for Contractor Licensing.

**Recommendation:** Approval of Amendment No.5 to the purchase authorization with Carahsoft Technology Corporation (Carahsoft) for the implementation of Accela Civic Platform land management software system for Contractor Licensing (PCCLB).

\* Amendment No. 5 provides \$272,792.52 for the Construction Licensing Board system implementation and integration services to Accela Civic Platform.

\* This project is to retire a legacy (unsupported) Oracle system that provides current business functionality to PCCLB.

\* This project also addresses material deficiencies and controls outlined in a 2017 audit performed by the Inspector General's office of the Clerk of the Circuit Court.

\* The original purchase of the Accela Civic Platform software was to replace Permits Plus, which was utilized for approval of land use, building permits, inspections, and code enforcement. Business Technology Services (BTS) recommended also that PCCLB move to Accela for delivery of its internal and citizen-facing business functions.

\* Amendment No. 5 increases the contract by \$272,792.52 (includes 10% contingency) for a total contract amount of \$6,640,410.86.

\* The Board of County Commissioners (BCC) approved the purchase authorization from General Services Administration contract GS-35F-0315X for the technology upgrade of Accela's Civic Platform software on April 27, 2017.

\* The \$272,792.52 increase is consistent with the Fiscal Year 2023 Budget within the Strategic Projects cost center in the BTS Fund. This increase will be charged back to the Construction Licensing Board Fund through the BTS cost allocation plan in future years.

Contract No. 167-0244-G; increase in the amount of \$272,792.52; for a revised total contract amount of \$6,640,410.86; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

46. [23-0373A](#) First Amendment to the Agreement with AssetWorks Inc for upgrade implementation, and maintenance services for the County's fleet management, fuel dispensing and accounting system.

**Recommendation:** Approval of the First Amendment to the Agreement with AssetWorks LLC for upgrade implementation, and maintenance services pertaining to a new fleet management, fuel dispensing and accounting system.

\* This contract provides for the implementation and support services pertaining to the upgrade of the County's integrated fleet management and fuel management systems.

\* The First Amendment provides for corporate name change from AssetWorks LLC to AssetWorks Inc. and upgrades the County's legacy AssetWorks products for asset management (M4), fuel management (FuelFocus) to the latest version of the AssetWorks product suite including software licensing, maintenance, and support services for a period of five years and increases the total contract value to \$1,005,924.16.

\* The current version used by Fleet Management is end of life, is over 23 years old and no longer supported by AssetWorks. This software upgrade transitions the software to the cloud (SaaS) and will retire legacy hardware and software licensing services currently on-prem.

\* This software will enable Fleet Management Operations to be competitive with governmental and non-governmental fleet operations by providing state of the art software which will enable greatly enhanced and efficient fleet billing, provide an electronic interface with Fleet Management's privatized parts solution through NAPA and provide the necessary metrics to compare the efficiency and effectiveness of County Fleet Operations pre and post the implementation.

\* This software solution was a central and critical recommendation by a third-party firm (Raftelis) reviewing fleet operations two years ago and the Inspector General "Audit of Fleet Management Billing Processes" issued 5/22/2023.

\* This contract was competitively solicited and awarded by the Board of County Commissioners on April 9, 2019, in the amount of \$729,195.86 for a five-year term.

\* Current requested funding is consistent with the Fiscal Year 2024 Budget Request via the Business Technology Services (BTS) Board of County Commissioners Strategic Projects and Application Services centers within the BTS Fund.

Contract no. 167-0378-P (JJ); in the amount of \$1,005,924.16 for a revised total amount of \$1,735,120.02; effective for a term of five years; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

47. [23-0582A](#) Third Amendment to the Agreement with Bourntec Solutions, Inc. for additional services pertaining to the continued effort to upgrade the County's Oracle Enterprise Resource Planning system.

**Recommendation:** Approval of the Third Amendment with Bourntec Solutions, Inc. (Bourntec) to provide additional services to assist in the upgrade of the County's Oracle Enterprise Resource Planning (ERP) system (OPUS).

\* This purchase authorization with Bourntec Solutions, Inc. provides services for phase 3 of 3 of the County's ERP Modernization Project.

\* This contract is the last phase of the Oracle modernization project and will address the remaining business and technical requirements outlined in the statement of work which have been defined by the County's Oracle stakeholders and governance (Oracle Business Applications Executive Committee).

\* This Third Amendment increases the contract \$1,900,000.00 for a revised total contract value of \$4,904,400.60.

\* Pricing, terms, and conditions are per General Services Administration contract No. 47QTCA18D00LE.

\* This item is budgeted, and funding is derived from a Business Technology Services Fiscal Year 2023 decision package that was approved by the Board of County Commissioners.

Contract No. 190-0719-G increase in the amount of \$1,900,000.00 resulting in a revised not to exceed expenditure of \$4,904,400.60 for a term of six months.

#### Housing Finance Authority

48. [23-0954A](#) Resolution approving the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority of Pinellas County to finance a multifamily residential rental housing project Lealman Heights.

**Recommendation:** Adopt a resolution allowing the Housing Finance Authority (HFA) to issue Multifamily Housing Revenue Bonds in a principal amount not to exceed \$19.0M for the benefit of SP Pinellas II, LLC, a Florida Limited Liability Company, or its affiliate, duly organized and existing under the laws of the State of Florida.

\* This conduit financing transaction proceeds will be loaned to SP Pinellas II, LLC (the borrower/developer) to help finance the construction of an 86-unit multifamily rental housing facility for persons or families earning 60.0% or less of the Area Median Income to be known as Lealman Heights.

\* This project is located within the unincorporated area of Pinellas County on four contiguous sites near the intersection of 40th Street North and 57th Avenue North, Pinellas County, Florida 33714.

\* The land for the development was acquired using Penny for Pinellas Land Acquisition funds. The land is in a land trust administered by the HFA as Trustee on behalf of the County as Beneficial Owner.

\* The developer will be solely responsible for payment of the bond debt.

\* The HFA is a dependent special district of the County. Conduit financings pledge neither the district nor the County's credit and neither are responsible for payment of the debt except from funds received from the borrower (in this case the developer).

\* This item has no fiscal impact on Pinellas County.

49. [23-0955A](#) Resolution approving the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority of Pinellas County to finance a multifamily residential rental housing project Skyway Lofts II.

**Recommendation:** Adopt a resolution allowing the Housing Finance Authority (HFA) to issue Multifamily Housing Revenue Bonds in a principal amount not to exceed \$12.5M for the benefit of Blue Pinellas 2, LLC, a Florida Limited Liability Company, or its affiliate, duly organized and existing under the laws of the State of Florida.

\* This conduit financing transaction proceeds will be loaned to Blue Pinellas 2, LLC (the borrower/developer) to help finance the acquisition, construction and equipping of a 66-unit multifamily rental housing facility for persons or families earning 60.0% or less of Area Median Income to be known as Skyway Lofts II.

\* This project is located within the City of St. Petersburg, Pinellas County, at 3800 34th Street South, St. Petersburg, Florida 33711.

\* The land for the development will be acquired using Penny for Pinellas Land Acquisition funds. The land will be placed into a land trust administered by the HFA as Trustee on behalf of the County as Beneficial Owner.

\* The developer will be solely responsible for payment of the bond debt.

\* The HFA is a dependent special district of the County. Conduit financings pledge neither the district nor the County's credit and neither are responsible for payment of the debt except from funds received from the borrower (in this case the developer).

\* This item has no fiscal impact on Pinellas County.

### Human Resources

50. [23-0734A](#) Rescind award of agreement with Sign-In Solutions, Inc. for staff augmentation services.

**Recommendation:** Approval of the rescind of award with Sign-In Solutions, Inc. (Sign-In) for annual requirements of staff augmentation services.

\* This contract provides temporary staffing services awarded to four local and national firms for use by the Unified Personnel System to augment the County's workforce with contracted labor.

\* The Board of County Commissioners awarded this contract on March 28, 2023.

\* Sign-In was unresponsive and unable to provide insurance requirements as specified in the contract documents.

\* Staff recommends rescind of award to Sign-In for temporary services. The three other awarded firms have been deemed adequate to provide services.

\* This rescind of award reduces the total contract value by \$3,000,000.00, for a revised total not to exceed amount of \$15,000,000.00. In the event additional funds are needed in the future, these funds may be re-added to the other vendor agreements.

Contract No. 22-0591-P reduction in the amount of \$3,000,000.00 for revised five-year total not to exceed amount of \$15,000,000.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

## COUNTY ATTORNEY

51. [23-1034A](#) Proposed initiation of litigation in the case of Pinellas County v. Wilmington Trust N.A. Successor Trustee to Citibank N.A. as Trustee for the Benefit of Registered Holders of Structured Asset Mortgage Investments II Trust 2007-AR1. Mortgage Pass-Through Certificates, Series 2007-AR1 - action for foreclosure of Special Magistrate lien.

**Recommendation:** Approval and authorization for the County Attorney to initiate litigation in the case of Pinellas County v. Wilmington Trust N.A. Successor Trustee to Citibank N.A. as Trustee for the Benefit of Registered Holders of Structured Asset Mortgage Investments II Trust 2007-AR1. Mortgage Pass-Through Certificates, Series 2007-AR1 ("Wilmington Trust, N.A.").

52. [23-0945A](#) Proposed initiation of litigation in the following cases involving actions for recovery of damages: Pinellas County Emergency Medical Services Authority d/b/a Sunstar Paramedics v. 9035 Bryan Dairy Road Operations LLC d/b/a Bardmoor Oaks Healthcare and Rehabilitation; 3825 Countryside Boulevard Operations LLC d/b/a Countryside Rehab and Healthcare Center; 1820 Shore Drive Operations LLC d/b/a The Health and Rehabilitation Centre at Dolphins View; 1061 Virginia Street Operations LLC d/b/a Lakeside Oaks Care Center; Safety Harbor Facility Operations, LLC d/b/a Living Center of Safety Harbor; St. Petersburg Facility Operations, LLC d/b/a Living Center of St. Petersburg.

**Recommendation:** Approval and authorization for the County Attorney to initiate litigation against the parties identified above and other similarly situated parties as may be discovered.

53. [23-0835A](#) County Attorney Reports.

## COUNTY ADMINISTRATOR

54. [23-0836A](#) County Administrator Reports:  
- Proposed FY24 Budget

## COUNTY COMMISSION

55. [23-1077A](#) Appointment of a BIG-C nominee to the Tourist Development Council (Board of County Commissioners as a whole).

**Recommendation:** Approve one nominee from the BIG-C as the BIG-C representative appointee to the Tourist Development Council for a term of four years beginning upon their appointment by the Board of County Commissioners on July 18, 2023.

- \* Names of nominees can be found on the Worksheet/Ballot.
- \* Worksheet/Ballot will be provided by the Clerk.



56. [23-0899A](#) Appointments/Reappointments to the Parks and Conservation Resources Advisory Board (Board of County Commissioners as a whole).

**Recommendation:** Approve two appointments to the Parks and Conservation Resources Advisory Board for a full term.

- \* Approve two environmental science/policy appointments for one term.
- \* Names can be viewed on the attached list.
- \* Ballot/worksheet is provided; however, the Clerk may request a verbal vote.

57. [23-1076A](#) Appointments to the Pinellas County Charter Review Commission (Board of County Commissioners as a whole).

**Recommendation:** Approve appointments to the Pinellas County Charter Review Commission in the following categories:

- \* Appoint one County Commissioner
  - o Commissioner Dave Eggers
  - o Commissioner Rene Flowers
- \* Appoint one Constitutional Officer
  - o Mike Twitty, Pinellas County Property Appraiser
- \* Appoint one member of the Pinellas Legislative Delegation
  - o Nick DiCeglie, State Senator
- \* Appoint one Municipal Elected Official
  - o Ann-Marie Brooks, City of Madeira Beach, Commissioner
- \* Appoint the nominations from the seven Commissioners
  - o Mark Strickland - Commissioner Long
  - o Ashley Overend - Commissioner Scott
  - o Tom Steck - Commissioner Justice
  - o Robert Posavec - Commissioner Eggers
  - o Brian Aungst, Jr. - Commissioner Latvala
  - o Richard Butler - Commissioner Peters
  - o Terri Lipsey Scott - Commissioner Flowers
- \* Appoint two members of the public at-large.
- \* The Clerk has ballots.

58. [23-0798A](#) Appointments to the Pinellas County Housing Finance Authority (Board of Commissioners as a whole).

**Recommendation:** Approve two appointments to the Pinellas County Housing Finance Authority. One vacancy will be to complete a term that expires on January 31, 2026 and the other will complete a vacancy that expires on August 25, 2024.

- \* Approve two appointments to the Housing Finance Authority.
- \* Names can be viewed on the attached list.
- \* Ballot/worksheet is provided; however, the Clerk may request a verbal vote.

59. [23-0850A](#) Reappointments to WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors (Board of County Commissioners as a whole).

**Recommendation:** Approval of 12 reappointments to WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors for two-year terms expiring June 30, 2025.

\* The names of the reappointments can be viewed on the attached list.

\* The local board must include representatives from four categories: Business, Workforce, Education and Training, Government, Economic and Community Development, Other.

60. [23-0837A](#) County Commission New Business:  
Pertinent and timely Committee/Board updates, policy considerations, administrative/procedural considerations, and other new business:

- Replacement on the FAC Board of Directors
- Bridge Illumination Resolution

6:00 PM

## PUBLIC HEARINGS

### BOARD OF COUNTY COMMISSIONERS

61. [23-0890A](#) Case No. ZON-23-02 (Pinellas County/St. Pete-Clearwater International Airport) (second public hearing)  
A request for a zoning change from Employment-1 (E-1) to Pinellas County Airport (P.C. Airport) on approximately 18.5 acres located at 13690 Stoneybrook Drive in unincorporated Largo. (Quasi-Judicial)

**Recommendation:** Based upon the evidence and findings contained in the staff report and attachments, Case No. ZON-23-02 is recommended for approval:

A resolution approving the application of Pinellas County/St. Pete-Clearwater International Airport for a change in zoning from E-1 to P.C. Airport.

- \* The applicant is seeking a zoning change on an 18.5-acre portion of the 126.9-acre former Airco property that is adjacent to the east of the airport runways.
- \* The construction of a new airport taxiway to provide access to future aviation uses is proposed.
- \* The requested P.C. Airport zoning is consistent with the Pinellas County Comprehensive Plan and the Airport Master Plan.
- \* The amendment area is surrounded by County-owned land that is designated with transportation, employment, and commercial land use categories.
- \* The applicant is also seeking a land use change under a separate case number, which is currently going through the Countywide map amendment process.
- \* The Local Planning Agency (LPA) recommended approval of the request (vote 7-0). Two persons appeared in opposition at the LPA and two letters in opposition have been received. Noise impacts were a primary concern. Airport staff indicated that any increase in noise would be negligible.
- \* This is the second of two required public hearings by the Board of County Commissioner on this case. The first hearing occurred on June 13, 2023.

62. [23-0946A](#) Case No. FLU-23-01 (La Mirage Beauty Salon, Inc.)  
A request for a land use change from Residential/Office General to Employment on approximately 3.3 acres located at 3720 and 3730 Tampa Road in Palm Harbor. (Companion to Item No. 63)

**Recommendation:** Based upon the evidence and findings contained in the staff report and attachments, Case No. FLU-23-01 is recommended for denial:

An ordinance approving the application of La Mirage Beauty Salon, Inc. for a change in land use from Residential/Office General (R/OG) to Employment (E).

\* The applicant is seeking a land use amendment on the 3.3-acre upland portion of the properties located at 3720 and 3730 Tampa Road in Palm Harbor.

\* This land use proposal (coupled with the companion zoning change proposal) would allow for larger buildings and a wider range of allowable nonresidential uses.

\* The subject property is surrounded by environmentally sensitive areas and residential uses and is located along a designated Scenic/Non-Commercial Corridor.

\* The applicant is also seeking a zoning change with an existing development agreement modification under a separate case number.

\* The Local Planning Agency (LPA) recommended denial of the request based on staff's recommendation and the evidence presented in the LPA report (vote 6-1). No reason was given for the dissenting vote. No one from the public appeared in support or opposition and no public correspondence has been received.

63. [23-0887A](#) Case No. ZON-23-01 (La Mirage Beauty Salon, Inc.)  
A request for a zoning change from GO, General Office to E-2, Employment-2, with a Development Agreement allowing up to 23,314 square feet of building area for the uses permitted in the E-2 zone, except those specifically prohibited by the Development Agreement, at a building height as allowed by the E-2 zone and terminating a 2014 deed restriction that limits building area to 14,690 square feet, on approximately 3.3 acres located at 3720 and 3730 Tampa Road in Palm Harbor.(Quasi-Judicial) (Companion to Item No. 62)

**Recommendation:** Based upon the evidence and findings contained in the staff report and attachments, Case No. ZON-23-01 is recommended for denial:

A resolution approving the application of La Mirage Beauty Salon, Inc for a change in zoning from General Office (GO) to Employment-2 (E-2) with a Development Agreement allowing up to 23,314 square feet of building area for the uses permitted in the E-2 zone, except those specifically prohibited by the Development Agreement, at a building height as allowed by the E-2 zone and terminating a 2014 deed restriction that limits building area to 14,690 square feet.

- \* The applicant is seeking a zoning change with a development agreement on the 3.3-acre upland portion of the properties located at 3720 and 3730 Tampa Road in Palm Harbor.
- \* The proposal would allow for larger buildings and a wider range of allowable nonresidential uses.
- \* The subject property is surrounded by environmentally sensitive areas and residential uses and is located along a designated Scenic/Non-Commercial Corridor.
- \* The applicant is also seeking a land use change under a separate case number.
- \* The Local Planning Agency (LPA) recommended denial of the request based on staff's recommendation and the evidence presented in the LPA report (vote 6-1). No reason was given for the dissenting vote. No one from the public appeared in support or opposition and no public correspondence has been received.

64. [23-0925A](#) Case No. CP-23-01 (Pinellas County/Housing and Community Development Department) (first public hearing)  
A request to amend the Pinellas County Comprehensive Plan Future Land Use Map (FLUM) Category Descriptions Rules, Part 1 - FLUM Category Descriptions to add the Mixed Use Corridor-Supporting-Neighborhood Park (MUC-SU-NP), Mixed Use Corridor-Supporting-Local Trade MUC-SU-LT, and Mixed Use Corridor-Primary-Commerce (MUC-P-C), FLUM Designations to facilitate implementation of the Lealman Form Based Code (L-FBC); and amending the unincorporated Pinellas County FLUM Legend.  
(Companion to Item No. 65)

**Recommendation:** The first of two public hearings for Case Number CP-23-01 (Ordinance). Based upon evidence and findings contained in the staff report and attachments, this case is recommended for transmittal to the State Department of Economic Opportunity for agency review prior to a second (adoption) hearing before the Board of County Commissioners (Board).

This proposed ordinance will enact the following changes:

- \* Establish three new Mixed-Use Corridor (MUC) land use designations under the MUC classification.
- \* Add the three new MUC land use designations to the unincorporated Pinellas County FLUM Legend.
- \* Facilitate adoption of the associated Future Land Use Map (FLU) amendment application (FLU-23-04) and the companion L-FBC and Zoning Atlas amendment applications (LDR-23-01 and ZON-23-05) within the Lealman Community Redevelopment Area.
- \* The proposed L-FBC (LDR-23-01) is a result of significant study and analysis along with community input and consultation with the Lealman Citizen Advisory Committee (CAC).
- \* The Lealman CAC recommends approval.

The three companion applications (FLU-23-04, LDR-23-01 and ZON-23-05) require approval of this application in order to be adopted and effectuated. The latter two applications (LDR-23-01 and ZON-23-05) will be heard by the Board at a future meeting date.

65. [23-0926A](#) Case No. FLU-23-04 (Pinellas County/Housing and Community Development Department) (first public hearing)  
A request for a land use change on approximately 168.63 acres from Commercial General (CG), Employment (E), Residential Urban (RU), Residential Medium (RM), Residential/Office Limited (R/OL), Residential/Office General (R/OG), Institutional (I), and Transportation/Utility (T/U), to Mixed Use Corridor-Supporting-Neighborhood Park (MUC-SU-NP) (approximately 36.5 acres); from CG, Residential Low (RL), RU, Residential Low Medium (RLM), RM, R/OG, to Mixed Use Corridor-Supporting-Local Trade (MUC-SU-LT), (approximately 38.71 acres); and from CG, E, RL, RU, RLM, RM, R/OG, to Mixed Use Corridor-Primary-Commerce (MUC-P-C) (approximately 93.42 acres); comprising various parcels within the Lealman Community Redevelopment Area. (Companion to Item No. 64)

**Recommendation:**

The first of two public hearings for Case Number FLU-23-04. Based upon evidence and findings contained in the staff report and attachments, this case is recommended for transmittal to the State Department of Economic Opportunity for agency review prior to a second (adoption) hearing before the Board of County Commissioners (Board).

An ordinance approving the application of Pinellas County/Housing and Community Development Department for a change in land use on approximately 168.63 acres comprising various parcels within the Community Redevelopment Area (CRA) as described above.

\* This case is one of four cases related to adopting the L-FBC within certain areas of the Lealman CRA: CP-23-01, FLU-23-04, LDR-23-01, and ZON-23-05.

\* The applicant is seeking land use changes on approximately 168.63 acres comprising various parcels within the CRA and utilizing three new land use designations proposed to be established per companion application Case No. CP-23-01 amending the Comprehensive Plan.

\* The proposed land use changes would include three new Mixed-Use Corridor (MUC) designations: MUC-SU-NP; MUC-SU-LT; and MUC-P-C, (as established per Case No. CP-23-01).

\* The proposed land use changes are necessary to adopt and implement the Lealman Form Based Code (L-FBC), companion application Case No. LDR-23-01 to be heard by the Board at a future date.

\* The proposed land use changes are consistent with the adopted Lealman CRA Plan.

\* The proposed L-FBC (LDR-23-01) is a result of significant study and analysis along with community input and consultation with the Lealman Citizen Advisory Committee (CAC).

\* The Lealman CAC recommends approval.

\* Three letters of concern and requests for additional information were received (No letters in opposition were received.) Thirteen phone calls were returned: primarily, requests for additional information and concerns for nearby residential neighborhoods. No direct opposition was expressed. All correspondence reviewed pertained to this application, Case No. FLU-23-04, and corresponding Case No. ZON-23-05, the latter of which is to be heard by the Board at a later date.

66. [23-1011A](#) Resolution approving the Fiscal Year 2023-2024 Annual Action Plan and authorizing actions related to the administration and operation of the Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant programs.

**Recommendation:** Hold a public hearing and adopt a resolution approving the Fiscal Year (FY) 2023-2024 Annual Action Plan for community planning and development and authorize submittal to the U.S. Department of Housing and Urban Development (HUD).

\* The FY24 Annual Action Plan contains the application for the Consortium's HOME Investment Partnerships (HOME) and the County's Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds.

\* The FY24 Annual Action Plan identifies the projects and activities the County will undertake in FY24 to address the housing and community development needs identified in the Fiscal Years 2020-2024 five-year consolidated plan.

\* The County will receive \$2,475,188.00 in CDBG, \$1,408,919.00 in HOME and \$214,487.00 in ESG funding and estimates receiving \$45,000.00 in CDBG and \$875,000.00 in HOME program income in FY24.

\* FY24 funding will be used for target area, public facility, public infrastructure, public service, homeless, homelessness prevention, affordable housing and planning and administration activities.

\* Two public hearings were conducted to obtain input from participating cities, partnering agencies, community organizations and the public on community needs.

\* This request is consistent with the FY24 Proposed Budget for Housing and Community Development Department within Community Development Grant Fund. The revenues and expenses associated with this Annual Action Plan are included in the Preliminary FY24 Budget. Expenses are managed within the available grant funding as the year progresses.

Authorize the Chairman, or designee, to sign and the Clerk of the Circuit Court to attest applications, certifications, and HUD Grant Agreements, Specific Performance Agreements and Land Use Restriction Agreements, including Amendments; Authorize the County Administrator, or designee, to execute Housing Program Security Instruments, Agency Agreements, and Land Use Restriction Agreements, including Amendments; Authorize the Housing and Community Development Department Director to serve as certifying officer for HUD environmental responsibilities, to sign and file necessary forms, reports, and other administrative documents related to administration of the Action Plan, and to hold a public hearing on needs and performance in the first quarter of 2024 on behalf of the Board of County Commissioners.



67. [23-1001A](#) Resolution amending the Clearwater Downtown Redevelopment Plan to allow for changes granting the Community Development Coordinator authority to approve allocations from the Public Amenities Incentive Pool and modify and expand the list of eligible amenities.

**Recommendation:** Approval of the resolution amending the Clearwater Downtown Redevelopment (CRA) Plan granting the following:

\* Community Development Coordinator authority to approve allocations from the Public Amenities Incentive Pool. This change streamlines the approval process for approving allocations from the incentive pool.

\* Modifies and expands the list of eligible amenities in the incentive pool to improve desired community outcomes consistent with plan goals and policies.

\* The Clearwater Downtown Redevelopment Plan acts as both the City's CRA Plan and land use plan for the Downtown Clearwater area. As a result, any amendment to the land use plan must be approved by the Board of County Commissioners. This resolution amends land use provisions only and does not affect the provisions of the CRA Plan related to area, sunset date, tax increment contribution rates, or projects to be funded. Because of this, the County's adopted CRA Policy does not apply.

68. [23-1024A](#) Amend Chapter 42- Consumer Protection, Article XIV, Property Assessed Clean Energy Program ordinance.

**Recommendation:** Approve proposed changes to the Property Assessed Clean Energy Program (PACE) ordinance.

\* The Pinellas County PACE Program is codified in Chapter 42, Article XIV.

\* Section 42-44 Definitions - Redefine PACE Contractor - "PACE contractor shall mean a contractor hired by a property owner or general contractor to construct a qualifying improvement which is funded wholly, or in part, under a PACE financing agreement as well as contractors authorized by the PACE local government or PACE administrator to sell, construct or install qualifying improvements funded through the PACE program."

\* Property means a nonresidential property, including multifamily residential properties having five or more dwelling units, located within the jurisdictional boundaries of Pinellas County excepting any municipality that has opted out of the Pinellas County PACE Program.

\* Section 42-441. Finding of fact - Eliminate - (h) "It is within the best interests of the citizens of Pinellas County to have uniform consumer protection regulations that apply to all PACE local governments and PACE administrators who implement and manage PACE programs in Pinellas County excepting any municipality that has opted out of the Pinellas County PACE Program."

\* Section 42-446. PACE program standards. Eliminate - "(7) Notice to property owner. c. The three days right to cancel the PACE financing.

\* These proposed changes will have no fiscal impact on Pinellas County.

69. [23-1017A](#) Ordinance amending the Pinellas County Code, Chapter 2, Section 441 - Pinellas County Economic Development Council, repealing ordinance establishing Pinellas County Economic Development Council.

**Recommendation:** Ordinance of the Pinellas County Code, amending Chapter 2, Section 441 - Pinellas County Economic Development Council (PCEDC), repealing ordinance establishing Pinellas County Economic Development Council.

- \* Repealing this ordinance will remedy the administrative burden of electing and maintaining a board comprised of one hundred members.
- \* Repealing this ordinance in the best interest of Pinellas County to dissolve the current PCEDC and instead establish a more viable committee through other means.
- \* The new committee's purpose would be a fact-finding committee that would provide insight/industry perspective; however, they would not have any approval power over policy.
- \* The new committee will benefit the growth and economic development of Pinellas County and it is important that there is a continued method for receiving such valuable information.

70. [23-0916A](#) Ordinance updates to Chapter 90 of the Pinellas County Code relating to the operation and management of parks and environmental lands.

**Recommendation:** Conduct a public hearing and adopt ordinance updates on the augmentation and clarification of Pinellas County Code relating to the operation and management of parks and environmental lands.

- \* Update Section 90-1 relating to the length of terms for Parks and Conservation Resources Advisory Board members, extending terms of appointment from one year to two years.
- \* Approve definition updates and new definitions in Chapter 90.
- \* Approve ordinance updates on the augmentation and clarification of code Section 90-7 to include prohibition of smoking and vaping within the sandy or rocky area along the shoreline located waterward or seaward of and including the vegetation line and/or the dune environment that is owned by the County; and prohibit smoking and vaping within environmental lands (preserves and management areas), Florida Botanical Gardens, and Heritage Village.
- \* This item is not expected to have a fiscal impact on Pinellas County.
- \* These ordinance updates were reviewed with the Board of County Commissioners on February 23, 2023.

## ADJOURNMENT

**Special Accommodations**

Persons with disabilities who need reasonable accommodations to effectively participate in this meeting are asked to contact Pinellas County's Office of Human Rights by e-mailing such requests to [accommodations@pinellas.gov](mailto:accommodations@pinellas.gov) at least three (3) business days in advance of the need for reasonable accommodation. You may also call (727) 464-4882.

**Public Participation Procedures**

Persons wishing to comment regarding a specific agenda item should do so:

In person - by preregistering at <https://comment.pinellas.gov> or by filling out a comment card with the County staff person in the meeting room; or,

Virtually - in advance in accordance with the instructions in the notice of this meeting, or on the virtual platform or phone after preregistering.

Members of the public wishing to make comments on the virtual platform or by phone must preregister by 5 p.m. the day before the meeting. At the scheduled section of the meeting when the item is before the Board of County Commissioners (Board), the Chairman or Clerk will call on each individual, one by one, to be heard. Each individual may speak for up to three minutes as may be modified by the Chairman. Comments or behavior that violate Pinellas County Commission Public Participation and Decorum Rules will be disconnected. Members of the public who cannot attend at the time an agenda item is before the Board may offer comments during the Citizens to Be Heard section near the beginning of the meeting. More information is available at <https://pinellas.gov/participating-in-a-BCC-meeting> or by calling (727) 464-4400.

**Public Hearing Procedures**

The procedure used by the Board in conducting Public Hearings is to have a staff presentation followed by the applicant presenting the specific proposal. The Board will then hear comments from the proponents, the opponents and a staff summary. The applicant will then be given an opportunity to close and the Board will decide on the matter. Public Hearings before the Board are governed by the provisions of Section 134 -14 of the Pinellas County Land Development Code as may be modified by Pinellas County Emergency Order. That code provides that at the conclusion of each person's presentation, any speaker may seek the Chairman's permission to ask questions of staff.

Specifically:

1. At the conclusion of the presentations by the applicant and any proponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from the applicant and/or the proponents.
2. At the conclusion of the presentation by the opponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from any opponent.

The applicant's closing comments will address testimony subsequent to his or her presentation. Continuing rebuttal of other than directly preceding testimony will not be allowed. Because much testimony has already been submitted in writing, the following guidelines accommodate efficient presentations:

1. The applicant should present his or her entire case, including rebuttal, in no more than 20 minutes.
2. Persons wishing to speak regarding a Public Hearing item may speak for up to three minutes each.
3. Persons wishing to attend virtually must preregister at <https://comment.pinellas.gov> by 5 p. m. the day before the meeting.

**Appeals**

Persons are advised that, if they decided to appeal any decision made at this meeting/hearing, they will need a record of the proceeding, and, for such purposes, they may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

*If a Board meeting beginning at 9:30 A.M. has not concluded by noon, a recess will be taken from noon to 12:30 P.M., and the remainder of the meeting will continue at 12:30 P.M.*

*If a Board meeting beginning at 2:00 P.M. has not concluded by 5:30 P.M., a recess will be taken from 5:30 to 6:00 P.M. The remainder of the afternoon agenda will resume at 6:00 P.M., followed by Public Hearings.*