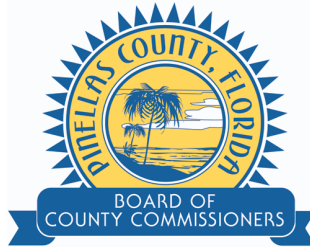


# Pinellas County



## Minutes - Final

Wednesday, June 17, 2020

9:30 A.M.

Virtual Budget Information Session

## Board of County Commissioners - Budget Information Session

*Pat Gerard, Chair*  
*Dave Eggers, Vice-Chair*  
*Charlie Justice*  
*Janet C. Long*  
*Kathleen Peters*  
*Karen Williams Seel*  
*Kenneth T. Welch*

## ROLL CALL - 9:30 A.M.

**Members Present:** Pat Gerard, Chair; Dave Eggers, Vice-Chair; Charlie Justice; Janet Long; Kathleen Peters; Karen Williams Seel; and Kenneth T. Welch.

**Others Present:** Barry A. Burton, County Administrator; Jewel White, County Attorney; and Amelia Hanks, Board Reporter, Deputy Clerk.

Office of Technology and Innovation Director Bryan Zumwalt introduced himself and announced that he would be the Technology Moderator for the virtual meeting; and that Chief Assistant County Attorney Donald Crowell would serve as Process Moderator; whereupon, he conducted a roll call of the members.

Budget summary documents pertaining to each presentation and copies of all PowerPoint presentations provided to the Clerk's Office have been made a part of the record.

### 1. Supervisor of Elections

Supervisor of Elections Julie Marcus provided information regarding measures her office is taking in anticipation of the fall election cycle during COVID-19, discussing polling location changes, the availability of mail ballots, early voting options, and staffing needs; whereupon, she indicated that she has submitted a special appropriation request to cover costs related to COVID-19 which the Board will review at its June 23 meeting. Responding to queries by the members, she discussed the safety of ballot drop-off locations, the verification of signatures on mail ballots, and early voting sites.

Referring to her Fiscal Year 2021 budget request, Ms. Marcus, with input from Office of Management and Budget Technology Program Coordinator Jason Rivera, indicated that her budget is under target; that she is requesting the purchase of ExpressVote units to assist individuals with disabilities with casting their ballots; that the units will replace the current system, which is no longer compatible with the office's voting system; and that she is currently seeking federal grant funding to reimburse the County for COVID-19 related expenses.

### 2. Clerk of the Circuit Court and Comptroller

Referring to a PowerPoint presentation, Clerk of the Circuit Court and Comptroller Ken Burke provided information regarding the Comprehensive Annual Financial Report, the Clerk's Office generally, and COVID-19 impacts; whereupon, with input from Office of Management and Budget (OMB) Analyst Lisa Burley, he presented the Fiscal Year 2021 budget request, discussing the role of the Clerk, statistical information, financial reporting, the request for funding for new positions within the Clerk's Office, and technology needs.

Responding to queries by the members, OMB Director Bill Berger and Mr. Burke, with input

from Finance Division Deputy Director Jeanette Phillips, discussed the following topics:

- Reimbursement process for departments which undergo audits by the Inspector General's Office
- Upcoming retirements
- COVID-19 safety measures at the Justice Center
- Double encumbrance request for certain positions

**3. Office of Technology and Innovation**

Office of Management and Budget (OMB) Director Bill Berger, with input from OMB Strategic Performance Management Analyst Belinda Amundson, provided an overview of the Office of Technology and Innovation (OTI), discussing performance metrics, COVID-19 impacts, strategic plan development, data mining, project management, and the future need to evaluate the CHEDAS system; whereupon, he provided details regarding the Fiscal Year 2021 budget request.

OTI Director Bryan Zumwalt discussed the partnership between OTI and Business Technology Services, the shift away from in-house development and maintenance of software programs, and the implementation of software programs developed by the private sector; whereupon, in response to query by Commissioner Welch, he provided information related to efforts to increase compliance with the American with Disabilities Act.

**4. Business Technology Services**

Office of Management and Budget (OMB) Analyst Linda Larkins presented three decision packages within the Fiscal Year 2021 budget request, which ask for funding to enhance cyber security; whereupon, she discussed potential threats and anticipated revenues/expenditures and provided detailed information regarding various software programs that Business Technology Services (BTS) administers.

BTS Chief Information Officer Jeff Rohrs thanked OMB for their partnership in developing the budget, reiterated the importance of the request for funding to protect against cyber security attacks, and with input from Mr. Burton, responded to queries and comments by the members.

**5. Administrative Services**

Office of Management and Budget Analyst Angie Votaw, with input from Strategic Performance Management Analyst Shane Kunze, provided an overview of the Fiscal Year 2021 budget request and discussed the Department's purpose, performance measures,

COVID-19 impacts, and opportunities for efficiency; whereupon, with input from Administrative Services Director Joe Lauro, she provided details regarding the funding structure of the Department, anticipated revenues and expenses, and fleet vehicle replacements.

Mr. Lauro discussed the Department's focus on customer service needs, the purchase of an internal software program to increase efficiencies, the reduction of fuel sites to save costs, and COVID-19; whereupon, in response to query by Commissioner Seel, he discussed potential uses of the STAR Center.

**6. General Government**

Office of Management and Budget (OMB) Analyst Cecilia McCorkell discussed the general fund, including sources of revenue and expenditures and the impacts of COVID-19; whereupon, she provided an overview of general government, a cost center in the general fund that serves all Departments and other agencies, and discussed expenditures included within the general government cost center.

Mr. Burton discussed the impacts of COVID-19 on property taxes and the County's reserve funds, noting that revenues and expenditures are going to be tracked closely over the coming months.

Schedule Update

Mr. Burton provided information related to the scheduling of upcoming agenda items, including future budget information sessions.

**ADJOURNMENT - 12:14 P.M.**