

OMB Contract Review

Contract Name	Updated Allegiant Air, LLC Operating and Use Agreement with St. Pete-Clearwater International Airport				
File #	19-2134A	Contract #		Date:	12/2/19

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other	X	Revenue	X	Project	

Contract information:

New Contract (Y/N)	No	Original Contract Amount	Expenditure up to \$150,000.00 per year Revenue estimated \$14,286,222.00 for 5-year term
Fund(s)	4001	Amount of Change	0
Cost Center(s)	100200; 421014	Contract Amount	Expenditure up to \$150,000.00 per year Revenue estimated \$14,286,222.00 for 5-year term
Program(s)	2027	Amount Available	Total: Expenditure FY20 \$150,000.00 Revenue FY20 \$2,161,720.00
Account(s)	Various	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY20-FY24		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This is an amendment to the Allegiant Air, LLC Operating and Use Agreement with St. Pete Clearwater International Airport approved by the Board on September 24, 2019. (Granicus Number 19-1297A)

Due to a scrivener's error, the fee waivers sections were left out of the contract in Article 5 Fee Waivers and Marketing Support.

Sections 5.1 and 5.2 now include fee waiver terms. The Airline shall receive waivers of the following fees for a period of two years from the commencement of non-stop service for flights to destinations not currently served by the Allegiant or any airline. If the flight is flown by an incumbent airline, the few waivers will be for one year. The fee waivers will be in the form of a future credit to Airport charges and fees and applied on a month-to-month basis.

The fees include landing, terminal service facility, passenger screening, terminal ticket counters, over night parking, and common use terminal ticket counter and equipment use fees. Fuel flowage, Boarding Bridge and exclusive use and storage room fees are excluded from the waivers. These rates are the same in the revised contract.

The estimated revenue amount of \$14,286,222.00 for the five-year term is based on flight projections with the current amount 55 non-stop destinations. Additional destinations will increase the estimated revenue after the waivers expire.

Analyst: Erica Mitchell

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.