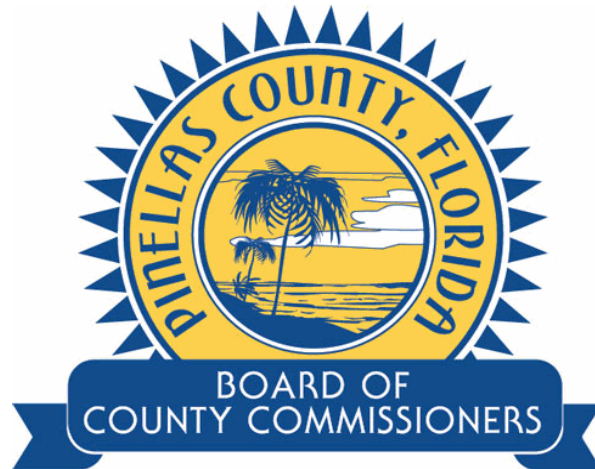


Pinellas County Board of County Commissioners

*333 Chestnut Street, Palm Room
Clearwater, FL 33756
pinellas.gov*



Hybrid In-Person and Virtual Regular Meeting Agenda

Tuesday, July 16, 2024
9:30 A.M.

Kathleen Peters, Chair
Brian Scott, Vice-Chair
Dave Eggers
Rene Flowers
Charlie Justice
Chris Latvala
Janet C. Long

Barry A. Burton, County Administrator
Jewel White, County Attorney
Ken Burke, Clerk of the Circuit Court and Comptroller

ROLL CALL

INVOCATION by Reverend Whitney Burton-Smith, Church of The Good Shepherd, Dunedin.

PLEDGE OF ALLEGIANCE

PRESENTATIONS AND AWARDS

1. [24-1053A](#) 727 Day Proclamation:
 - Brian Lowack, President and CEO, Visit St. Pete/Clearwater
2. [24-1027A](#) National Parks and Recreation Month Proclamation:
 Parks and Conservation Resources
 - Robert Cleveland, Chief Park Ranger
 - James Monroe, Crew Chief 2
 - Anna Yu, Park Ranger 3
 - Lisa Molina, Office Specialist 2
3. [24-1015A](#) Employee Recognition Award:
 Public Works
 - Alexandra Rieman, Project Coordinator
 - Joan Rice, Project Coordinator

CITIZENS TO BE HEARD

4. [24-0953A](#) Citizens To Be Heard - Public Comment.

PUBLIC HEARINGS

BOARD OF COUNTY COMMISSIONERS

5. [24-1123A](#) Petition of James Kasper, as manager of Trustee Asset Services, LLC, a Florida Limited Liability Company, which serves as Trustee of the Hibiscus Land Trust, vacating the North 107.44 feet of the West 15 feet of a 30 foot right of way of Cocoanut Avenue, Lying East of Lot 1, Harbor View "A," Plat Book 9, Page 54, Lying in section 29-30-15, Pinellas County, Florida. (Legislative Hearing).

Recommendation: Approval of the petition to vacate a portion of the unimproved right of way known as Cocoanut Avenue.

- This item was continued at the Board of County Commissioners meeting held on May 7, 2024, in order to address community concerns with access to the right of way.
- The request has been revised from the full right of width down to 15-feet in order to keep a public accessible route open for the adjacent community. The revision to 15-feet was based on community feedback.
- The modified request is for the vacation of a 15-foot wide portion of an unimproved right of way adjacent to the petitioner's property.
- The request will provide for an additional side yard on the petitioner's property as part of the development of a single-family home.
- County staff has no objection to the vacation request.
- If the petition is granted, the Board of County Commissioners is asked to adopt the attached Resolution pursuant to Florida State Statute 336.09.

Authorize the Clerk of the Circuit Court to record the resolution in the public records of Pinellas County.

6. [24-0968A](#) Amendment by resolution supplementing the Fiscal Year 2024 Operating Budget realigning reserves and recognizing unanticipated revenue for requesting departments and funds.

Recommendation: Approval of the amendment by resolution supplementing the Fiscal Year 2024 Operating Budget realigning reserves and recognizing unanticipated revenue for requesting departments and funds.

- Adopt the attached resolution and realign General Fund Reserves in the amount of \$1,750,180.00 to fund the Sheriff's one-time capital request for a Family Reunification Center plan.
- Adopt the attached resolution and realign Tourist Development Tax Fund Reserves in the amount of \$1,500,000.00 to fund the County's commitment to the Dali Museum Expansion funding request.
- Adopt the attached resolution recognizing unanticipated revenues for the Public Defender and Parks and Conservation Resources Department in the amount of \$88,790.00.

CONSENT AGENDA - Items 7 through 24

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

7. [24-1158A](#) Minutes of the regular meeting held May 21, 2024.
8. [24-1159A](#) Vouchers and bills paid from May 19 through June 15, 2024.

Reports received for filing:

9. [24-1160A](#) Report of Expenditures Incurred Under the Incentives, Awards, and Recruitment Ordinance No. 07-26, Fiscal Year 2024 Quarter 2.
10. [24-1161A](#) Dock Fee Report for the month of May 2024.
11. [24-1163A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2024-07 dated May 23, 2024, Audit of the Quality Assurance Review Process within the Office of the Medical Director.
12. [24-1164A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2024-08 dated May 23, 2024, Inspector General's Follow-up Audit of the Fleet Management Billing Process.
13. [24-1165A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2024-09 dated June 7, 2024, Inspector General's Follow-up Investigative Review of Public Works Employee Conduct Unbecoming.

Miscellaneous items received for filing:

14. [24-1166A](#) Correspondence from the City of Tarpon Springs, dated May 24, 2024, regarding proposed Resolution No. 2024-15, Central Tarpon Springs Community Redevelopment Area Finding of Necessity.
15. [24-1168A](#) Approved Tentative Budget, Eastlake Oaks Community Redevelopment District Annual Operating Budget, Fiscal Year 2025.
16. [24-1169A](#) Juvenile Welfare Board FY24 Q2 Financials.
17. [24-1170A](#) Public Notice of Annexation Proceedings by the City of Largo, Ordinance Nos. 2024-49, 2024-50, 2024-51, and 2024-56, scheduled for July 16, 2024.
18. [24-1171A](#) City of Pinellas Park Notice of Public Hearing to be held July 25, 2024, regarding Ordinance No. 4263, voluntarily annexing certain property.
19. [24-1172A](#) City of Seminole Ordinance Nos. 05-2024, 06-2024, and 07-2024, adopted on June 11, 2024, annexing certain properties.
20. [24-1173A](#) Notice of St. Petersburg City Council Public Hearing to be held on July 11, 2024, and rescheduled for July 18, 2024, regarding proposed amendments to the Intown Redevelopment Plan.

COUNTY ADMINISTRATOR DEPARTMENTS

Construction Services

21. [24-1074A](#) Award of bid to Nichols Contracting, Inc. for the Pinellas County Jail Elevator Modernization - Detention Central Intake Building.

Recommendation: Approval of the award of bid to Nichols Contracting, Inc. for the Pinellas County Jail Elevator Modernization - Detention Central Intake Building.

- This project consists of the modernization of 3 elevators that are nearing their end of life, requiring frequent repairs above and beyond the normal needs. The modernization project will reduce operations costs in repairs and labor.
- One responsive and responsible bid was received from Nichols Contracting, Inc. in the amount of \$1,930,069.00. Other contractors stated security clearance requirements were a reason not to bid on this project.
- All work will be completed within 730 consecutive calendar days. Should the contractor fail to complete the project within the allotted timeframe, the contractor will be subject to paying the County for any incurred damages as laid out per the terms of the agreement.
- Small Business Enterprise goals were not included as part of this project due to the type of work being performed.
- Funding for sub-project Pinellas County Jail Lobby Elevator Modernization Project (005706A) is budgeted under the Courts and Jail Projects (002880A) included in the Capital Improvement Plan funded by the Penny for Pinellas.

Contract 24-0301-ITB-C in the amount of \$1,930,069.00 with all work to be completed within 730 consecutive calendar days; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Public Works

22. [24-0214A](#) Joint Project Agreement with the City of St. Petersburg for the construction of underground utilities associated with the 71st Street North Project, from 38th Avenue North to 54th Avenue North, roadway, and drainage improvements.

Recommendation: Approval of the Joint Project Agreement (JPA) with the City of St. Petersburg (City) for the construction/relocation of underground utilities associated with the 71st Street North Project, from 38th Avenue North to 54th Avenue North, roadway and drainage improvements.

- The County will replace/relocate approximately 1,080 linear feet of City utilities due to conflict with the proposed roadway and drainage improvements along 71st Street North.
- The City estimates the utility work for the project will cost \$493,542.00, which includes a 5% County construction, contract administration, compaction, and backfill testing contingency. The JPA provides the mechanism for the City to pay the County for utility work as part of the roadway and drainage improvements.
- Construction is anticipated to begin in January 2025 and will be completed by January 2026.
- The City's JPA funding will be receipted into an escrow account. Depending on bids, contract sums, and work completion, the City may be required to contribute more funding or be reimbursed (less the 5% contingency) if final costs are less than the escrow amount.
- Funding for the County's portion of work is budgeted under the 71st Street North Roadway and Sidewalk Improvements from 38th Avenue North to 54th Avenue North Project 004539A included in the Capital Improvement Plan, funded by the Penny for Pinellas at \$4,632,000.00 and funded by the American Rescue Plan Act at \$6,279,000.00.

PID 004539A; JPA is effective upon execution and will expire when construction is complete; Total amount is \$493,542.00 to be paid to the County by the City.

23. [24-0216A](#) Joint Project Agreement with the City of St. Petersburg for the construction of underground utilities associated with the 46th Avenue North Sidewalk Improvements Project from 49th Street North to 37th Street North.

Recommendation: Approval of the Joint Project Agreement (JPA) with the City of St. Petersburg (City) for the construction of underground utilities associated with the 46th Avenue North Sidewalk Improvements Project from 49th Street North to 37th Street North.

- Pinellas County will replace/relocate approximately 4,500 linear feet of the City's 6-inch pipe in conflict with the County's proposed 46th Avenue North Sidewalk Construction Improvements from 49th Street North to 37th Street North.
- The City estimates the utility work for this project will cost \$1,217,700.00. In addition to the utility estimate, the City has also included a 5% contingency in the amount of \$60,885.00 for a total estimated JPA cost of \$1,278,585.00. This cost is to be paid by the City to the County within 30 days of the County's intent to award bid.
- Construction is anticipated to begin in June 2024. Construction will be completed by July 2026.
- This agreement will go into effect upon execution of this agreement by both parties. If Pinellas County fails to provide a notice to proceed within 720 days from the date of full execution, either party may terminate this agreement. In the event of termination, any payments made to the County by the City will be refunded to the City.
- This JPA will be receipted into an escrow account. The City's utility portion will be expensed from the escrow account.
- The County's portion is budgeted under the 46th Avenue North from 49th Street North (CR 611) to 38th Street North Roadway Improvements Project 002131A included in the Capital Improvement Plan funded by the Penny for Pinellas at \$212,000.00 and the American Rescue Plan Act at \$4,518,000.00 for a total of \$4,730,000.00.

Utilities

24. [24-0881A](#) Ranking of firms and agreement with ADT Commercial LLC for maintenance, installation, and repair of security card badge access systems and closed-circuit television security camera system.

Recommendation: Ranking of firms and agreement with ADT Commercial LLC (ADT) for maintenance, installation, and repair of security card badge access systems and closed-circuit television (CCTV) security camera systems.

- This contract provides a security card access system and CCTV security camera system maintenance, installation, and repairs for the eighteen Utilities and Solid Waste Department sites on an as-needed basis.
- This contract is effective for a period of sixty months, commencing on August 22, 2024, with a total not-to-exceed contract value of \$1,380,750.00. There is a provision for annual Consumer Price Index price adjustments and two additional twelve-month extensions.
- Four firms submitted proposals with award recommendations to ADT as the highest-ranked firm.
- Funding for this contact is included in the Fiscal Year (FY) 2024 Adopted Budget and the requested FY25 Proposed Budget of the Utilities Department and the Solid Waste Department in the Solid Waste Revenue and Operating Fund, Water Revenue and Operating Fund, and Sewer Revenue and Operating Fund.

Contract No. 24-0046-RFP in the total not to exceed the amount of \$1,380,750.00, effective August 22, 2024, through August 21, 2029; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

REGULAR AGENDA

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

COUNTY ADMINISTRATOR DEPARTMENTS

County Administrator

25. [24-0972A](#) Municipal Services Taxing Unit funding for the Feather Sound Community Services District Pickleball Court Improvements.

Recommendation: Approval of the Municipal Services Taxing Unit (MSTU) funding request, in the amount of \$ 20,000.00, for the Feather Sound Community Services District (FSCSD) Pickleball Court Improvements.

- The MSTU funding is being requested to construct two pickleball courts in the FSCSD Earl Maize Recreation Area.
- Currently, there are no opportunities to play pickleball in the Feather Sound area.
- The anticipated construction cost of the project is \$36,900.00. The funding request for the project is \$20,000.00. All costs over and above the \$20,000.00 MSTU grant will come from the district's tax revenues and carry forward to the FSCSD Capital Improvement Fund Balance.
- The request for funding in the amount of \$20,000.00 is a one-time expenditure of budgeted MSTU Special Projects Funds. Funding is included in the General Government MSTU cost center within the General Fund and is consistent with the Fiscal Year 2024 approved budget.

Housing & Community Development

26. [24-1031A](#) Local Government Verification of Contribution Form for 2024 Housing Credit Financing Applications for the Grand Oaks Apartments Affordable Housing Development Project.

Recommendation: Approval of the Local Government Verification of Contribution Form for the Grand Oaks Apartments Affordable Housing Development Project.

- Grand Oaks Apartments is the third phase of the planned redevelopment of the public housing complex known as Rainbow Village, located in the Greater Ridgecrest area. The first phase (Heritage Oaks) is under construction, and phase two (Ridgecrest Oaks) is in underwriting with Florida Housing Finance Corporation.
- Grand Oaks will provide one hundred units of affordable and workforce family housing. The total development cost of the project is estimated to be \$34,608,417.00.
- The Florida Housing Financing Corporation (FHFC) is scheduled to issue a Request for Applications- RFA #2024-202 for Affordable Housing Credit Financing on July 18, 2024.
- In order to be competitive for the 9.0% Low Income Housing Tax Credits, local government funding support in the minimum amount of \$610,000.00 is required.
- The County issued a Notice of Funding Availability for the 2024 Local Contribution Match Application and received one application from Newstar Development.
- The application was evaluated based on the published criteria and deemed eligible for support. In accordance with FHFC application rules, only one project may be funded by a local government at this level.
- Funding for the local match will not exceed \$610,000.00 for Grand Oaks Apartments.
- Funding for this contribution is included in the current-year budget of the Housing and Community Development Department in the State Housing Initiatives Partnership Fund.

Human Services

27. [24-1107A](#) First Amendment to the agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program, FL for emergency shelter and case management services.

Recommendation: First Amendment to the agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program, FL, for emergency shelter and case management services.

- This agreement provides emergency shelter, case management, and related supportive services under the Family Emergency Shelter Transition Program.
- On October 11, 2022, the Board of County Commissioners approved this contract in the amount of \$900,000.00 for a thirty-six-month term.
- This First Amendment increases the contract in the amount of \$800,000.00 for a revised total not to exceed \$1,700,000.00. The additional funds provide sufficient funding to increase the number of emergency shelter bed placements from a minimum of thirteen to twenty-three.
- Emergency family shelters remain a top priority of the Pinellas County Homeless Continuum of Care as demand continues to exceed available capacity in Pinellas.
- Funding for this amendment is partially included in the Fiscal Year (FY) 2024 Adopted Budget and partially included in the FY25 Budget Submission in the General Fund of the Human Services Operating Budget as a continuation of the Family Emergency Shelter Program. Should the FY25 portion of this amendment not be approved, a fiscal non-funding clause is included in the contract.

Contract No. 22-0215-P increase in the amount of \$800,000.00 for a revised not to exceed the amount of \$1,700,000.00, effective through September 30, 2025; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

28. [24-0969A](#) Funding recommendations for the Fiscal Year 2025 Human Services Social Action Grant Program.

Recommendation: Approval of funding recommendations by the Social Action Funding Advisory Board (SAFAB) for the Fiscal Year (FY) 2025 Social Action Grant Funding Agreements with twenty community agencies and delegation of authority to the County Administrator to sign all associated agreements and documentation.

- Pinellas County Human Services administered a competitive, online grant application process for the FY25 Social Action Grant.
- The grant solicitation opened on March 11, 2024, and fifty-five applications were received, totaling \$5,241,589.32 in requested funding.
- On May 20, 2024, following review and ranking of the applications, the SAFAB voted to recommend awards to twenty projects and three alternates. Awards range from \$32,000.00 to \$150,000.00.
- Funding for these recommendations is included in the requested FY25 Budget submission in the General Fund portion of the Department of Human Services in the amount of \$1,705,610. Each agreement will contain a fiscal non-funding clause.

Public Works

29. [24-1016A](#) Change Order No. 1 to the agreement with Hubbard Construction Company for Fiscal Year 2024 Pavement Preservation - Package 2.

Recommendation: Change Order No. 1 to the agreement with Hubbard Construction Company for Fiscal Year 2024 Pavement Preservation - Package 2.

- The original award was approved by the Board of County Commissioners on November 16, 2023, for \$4,728,703.80. The original award consisted of milling and resurfacing for Park Boulevard Resurfacing (005654A), Local Group 66 (005693A), Local Group 73 (005639A), and Local Group 93 (004594A) (Granicus Item 23-1829A).
- This change order will increase the contract by \$6,189,240.00 for a revised not-to-exceed amount of \$10,917,943.80 and add five new paving work order projects to the contract that will be completed in 2024. These projects consist of the following: Keene Road Resurfacing (004671A), Local Group 69 (005633A), Local Group 71 (005694A), Dr. Martin Luther King Jr. Street North (006195A), and 38th Avenue North Resurfacing (005688A).
- This change order is necessary as the other paving contractors under contract with the County are unable to take on additional work, and the current paving contractor has extended the bid pricing.
- Funding for sub-projects Keene Road Resurfacing (004671A), Local Group 69 (005633A), Local Group 71 (005694A), Dr. Martin Luther King Jr. Street North (006195A), and 38th Avenue North Resurfacing (005688A) are funded by the Resurfacing & Rehabilitation Program (004192A), included in the Capital Improvement Plan, funded by the Penny for Pinellas.

Contract No. 23-0832-ITB- C increases the agreement amount by \$6,189,240.00 for a revised not-to-exceed amount of \$10,917,943.80; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

30. [24-1093A](#) Change Order No. 1 to the agreement with Keystone Excavators, Inc., for Mullet Creek Channel B Erosion Control.

Recommendation: Approval of Change Order No. 1 to the agreement with Keystone Excavators, Inc., for Mullet Creek Channel B Erosion Control.

- This project is to provide bank stabilization to prevent erosion and sedimentation issues in Mullet Creek Channel B by armoring the sides and bottoms of the creek.
- Change Order No. 1 increases the contract by \$308,275.00 and is required to address shortages in quantities, which include erosion control matting, bank stabilization matting and associated anchors, sod, water for dust control, and tree removal.
- This contract was awarded by the Board of County Commissioners on August 15, 2023, in the amount of \$3,389,822.50.
- Mullet Creek Channel B Erosion Control Project 003894A, is budgeted in the Fiscal Year (FY) 2024-2029 Capital Improvement Program. The project is funded by the American Rescue Plan Act and Local Infrastructure Sales Surtax (Penny for Pinellas). The FY24 Project Budget of \$3,869,000.00 has sufficient balance to cover Change Order No. 1.

Contract No. 23-0440-ITB-C increase in the amount by \$308,275.00 for a revised total not to exceed the amount of \$3,698,097.50; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Safety and Emergency Services

31. [23-1872A](#) Amended and restated agreement with Frontier Communication Services for ethernet services.

Recommendation: Approval of the amended and restated agreement with Frontier Communication Services, as requested by Business Technology Services (BTS) and the Department of Safety and Emergency Services (SES), for requirements of ethernet services.

- Frontier Communication of America, Inc. provides networks for interconnecting 911 Public Safety Answering Points (PSAP) throughout the County.
- This request provides for an amended and restated agreement revising the current agreement term with a three-year extension through September 2, 2028, three additional circuit schedules for SES, four new circuit schedules for BTS, revisions to terms and conditions providing for termination and modification of circuits and cooperation between contractors to allow for circuit redundancy requirements, and an increase in the amount of \$1,997,982.48 for a revised total expenditure of \$4,489,948.49.
- The amended and restated agreement with the same long-term vendor provides an ongoing high level of service with minimal network communication impacts to 911 PSAP and County department network operations.
- The total request for SES is \$1,760,446.48 (\$160,256.72 basic and \$1,600,189.76 non-basic charges), total request for the BTS is \$237,536.00, for a combined total increase of \$1,997,982.48.
- Costs are increasing with this contract. Both BTS and SES have absorbed this increase in Fiscal Year (FY) 2024 and FY25 without increasing the overall budget request in FY25.
- Funding for this amendment is included in the FY24 Adopted Budget in Business Technology Services in the Business Technology Services Fund and Safety and Emergency Services in the Emergency Communications E911 System Fund. Funding for the second year of this agreement is partially included in the requested FY25 Budget submission and partially to be requested in future budgets.

Contract No. 24-0219-A; increase in the amount of \$1,997,982.48 for a revised total expenditure of \$4,489,948.49, effective through September 2, 2028; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

COUNTY ATTORNEY

32. [24-1092A](#) Proposed ratification of initiation of litigation in the case of Pinellas County v. Phillip Devine; County Civil Case No. 24-004905-CO - petition for custody of cruelly or neglectfully treated animals.

Recommendation: Ratification of the Chair's approval of authority to initiate litigation against Phillip Devine.

33. [24-1091A](#) Proposed settlement in the case of William Glenn v. Pinellas County; Workers' Compensation Case No. 22-021012RLY.

Recommendation: Consideration of the proposed settlement in the case of William Glenn v. Pinellas County.

34. [24-1014A](#) Resolution placing Charter Review Commission referendum questions on the November 5, 2024 General Election ballot.

Recommendation: Approve the resolution placing Charter Review Commission referendum questions on the November 5, 2024 General Election ballot.

35. [24-0954A](#) County Attorney Reports

COUNTY ADMINISTRATOR

36. [24-0955A](#) County Administrator Reports:
- Proposed FY25 Budget

COUNTY COMMISSION

37. [24-1178A](#) Appointment to the Area Agency of Pasco-Pinellas (Board of County Commissioners as a whole).

Recommendation: Approve the appointment by the Chair to the Area Agency of Pasco-Pinellas.

- No ballot needed.
- Voice vote with suffice.

38. [24-0934A](#) Appointment to the Palm Harbor Community Services Agency, Inc. (Individual appointment by Commissioner Justice).

Recommendation: Approve the appointment of Tamara Black to the Palm Harbor Community Services Agency, Inc. to fill a vacancy set to expire on December 1, 2025. At the expiration of this current term, Ms. Black would be eligible for reappointment. This is an individual commissioner appointment by Commissioner Charlie Justice.

- No ballot is necessary/voice vote will suffice.

39. [24-0890A](#) Appointment to the Pinellas Opportunity Council Inc. (Board of County Commissioners as a whole).

Recommendation: Approve one appointment to the Pinellas Opportunity Council Inc. for a term expiring on Jul. 31, 2028.

- List of applicants can be viewed on the attached ballot/worksheet.
- Ballot/worksheet will be provided by the Clerk.

40. [24-0892A](#) Appointment to the Solid Waste Technical Management Committee (Board of County Commissioners as a whole).

Recommendation: Approve one appointment to the Solid Waste Technical Management Committee for a two-year term, beginning on date of appointment.

- List of applicants can be viewed on the attached ballot/worksheet.
- Ballot/worksheet will be provided by the Clerk.

41. [24-1146A](#) Appointment of Mayors' Council of Pinellas County nominee to the Tourist Development Council (Board of County Commissioners as a whole).

Recommendation: Appoint one nominee to the Tourist Development Council to serve as the representative of the Pinellas County Mayors' Council.

- Appoint Mayor Dan Saracki, City of Oldsmar.
- Mayor Dan Saracki was nominated by the Mayors' Council of Pinellas County.
- No ballot needed/voice vote will suffice.

42. [24-1029A](#) County Commission New Business:
Pertinent and timely Committee/Board updates, policy considerations, administrative/procedural considerations, and other new business.

ADJOURNMENT