

Preliminary Staff Report

R.O.A.
UTL Contract

Subject:

Award of a bid to Gossamer Bay, Inc. d/b/a Universal Controls Instrument Service Co., for flow meters, parts, repairs, and recalibration service for the Utilities Department.

Recommended Action:

Approve the award of bid to Gossamer Bay, Inc. d/b/a Universal Controls Instrument Service Co. for flow meters, parts, repairs, and recalibration service for the Utilities Department

- This five-year contract provides flow meters, parts, repairs, and recalibration service for the Utilities Department.
- The total estimated expenditure for the five-year term is \$9,731,881.76
- Two bids were received with an award recommendation to Gossamer Bay, Inc. d/b/a Universal Controls Instrument Service Co., the lowest responsive, responsible bidder.
- Endress+Hauser c/o TriNova, Inc. submitted a bid but was found to be nonresponsive, due to not being able to provide any of the makes and models stated within the bid specifications. This bid provided for only one make and model Endress+Hauser.

This contract will replace Contract No. 145-0192-B(LN) Flow Meters, Parts, Repairs, and Recalibration Service, which was a five-year agreement that will expire on September 12, 2021.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.3 Ensure effective and efficient delivery of county services and support

Summary:

This contract provides for new flow meters, chemical feed pumps, parts, repairs, and recalibration service throughout the County for water, reclaimed water, and sewer system components. Flow Meters are critical to the County's water and wastewater system operations. The duration of the contract shall be for a period of five years and prices will be held firm for the term of the agreement.

Background/Explanation:

On August 28, 2020, the Purchasing and Risk Management Division, on behalf of the Utilities Department, released an invitation to bid to establish a contract for flow meters, parts, repairs, and recalibration service with the intent to replace a contract that will expire on September 12, 2021.

Fiscal Impact:

Sixty (60) month estimated expenditure not-to-exceed: \$9,731,881.76

Funding is derived from the Water and Sewer Revenue & Operating Funds.

Project Manager/Subject Matter Expert:

Alan Bollenbacher Maintenance Division Director, Utilities Department

Joan Luttmann Technical Services Manager, Utilities Department

Staff Member Responsible:

Megan Ross, Director, Utilities Department

Merry Celeste, Director, Purchasing and Risk Management Division

Partners:

N/A

Attachments:

N/A

Approved By:

Project Manager Admin Support

Contracts Manager Deputy Director

Division Director Utilities Director

OMB
