

OMB Contract Review

Contract Name	First Amendment with 22nd Century Technologies, Inc., Computer Aid Inc., Image Technology Resources Corp d/b/a IT Resources, SoftSages, LLC d/b/a SoftSages Technology, and US Tech Solutions, Inc. for Information Technology Staff Augmentation Services.				
GRANICUS / LEGISTAR	23-1832A	Contract #		Date:	11/29/23

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other	X	Revenue		Project	

Contract information:

New Contract (Y/N)	No	Original Contract Amount	\$5,000,000 (NTE 5-year term)/\$1M annually
Fund(s)	5001/multiple	Amount of Change	\$7,500,000/\$1.5M annually
Cost Center(s)	Multiple BTS/Multiple Individual Departments	Contract Amount	\$12,500,000
Program(s)	Multiple BTS/Multiple Individual Departments	Amount Available	Total: \$2,500,000 annually
Account(s)	5340001	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY24 – FY29		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Approval of the First Amendment to the Agreements with First Amendment with 22nd Century Technologies, Inc., Computer Aid Inc., Image Technology Resources Corp d/b/a IT Resources, SoftSages, LLC d/b/a SoftSages Technology, and US Tech Solutions, Inc. for Information Technology staff augmentation services as required by the Business Technology Services (BTS) department.

This contract will provide IT staff augmentation services and project-based IT staff services on an as-needed basis for BTS.

BTS will issue task orders for each specific resource request including a description of the skills required, duration of the assignment, approximate hours associated on a project, general role, and responsibilities. Each task order is subject to price quotation with firms associated with this contract based on areas of corporate expertise. This is an as-needed set of agreements to draw IT talent when a need arises. It can be to staff a funded project, or to fill a vacant position quickly as the department recruits for long term fill, or to bring on some additional help- sometimes customer funded.

These agreements support county IT operations and project delivery by providing as-needed information technology staffing resources and are required to maintain service levels to customer departments. These contracts help support positions or assignments that require specialized skillsets that BTS has had difficulty sourcing through standard Human Resources recruiting process.

Typically, contract assignments range from three (3) weeks to six (6) months; while not exceeding eighteen (18) months.

Initial award was based on an estimated annual expenditure of \$1M for anticipated BTS needs. BTS is forecasting approximately \$2.5M/year based upon current BTS staffing needs and additional non-BTS departmental staffing requirements for technology skills. The contract term of five years has a revised total contract value of \$12,500,000.00, or \$2,500,000.00 annually.

The funding is available within Business Technology Services Fund and is consistent with the FY24 BTS Adopted Personnel Services Budget; funding availability is directly dependent on accrued payroll lapse for a fiscal period that a contract is issued under this agreement. BTS tracks each contract term and expenditure against available personnel position vacancy lapse. Funding for special projects is dependent on approved funding for such purpose. However, for unanticipated needs there might be the need for future amendments.

Analyst: ***Yana Matiyuk***

Ok to Sign:

Date: 11/29/23
