



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:44726

PROJECT: Forest Lakes Blvd Reconstruction and Widening Improvements – Pine Avenue to the East Property Line of Harrod Properties Engineering Consulting Services PID 001642A See Attachments on DVD

BID NUMBER: 134-0310-NC(RM) REQ. NUMBER:

TYPE: Purchase Contract Other: CCNA Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages:15-17 **PRODUCT ONLY**
This is 4 year contract. Estimated Expenditure: \$500,000.00 Inclusive of scope of work services

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> C. Mancuso, Interim Director Ruby McKenzie, PA	5/6	<i>CCNA</i>		
2.	<u>DEI Eng and Tech Support</u> Ivan Fernandez Interim Dir Greg Cutrone- Supv Merry Celeste	8/30/14 9/26/14	<i>Greg Cutrone</i>	NO FURTHER COMMENT	

Using Dept please provide below information:
 Yes, funding for this requisition is using grant Funding. No, funding for this requisition is not using grant Funding.
 If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.
Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)

3.	<u>Risk Management Director</u> Attn: Virginia E. Holscher (Check applicable box at right)	10/1/14	<i>GH</i>	See changes P15-17	HIGH RISK NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	10/6/14	<i>CBW</i>		
5.	<u>Legal</u> Attn: Miles Belknap	10/19/14	<i>MB</i>	NO Agreement attached See Sec. A. 12	
6.	<u>Executive Director</u> David Scott	10/3/14	<i>DS</i>		
7.	<u>Interim Asst. County Administrator</u> Attn: Joe Lauro	10/14/14	<i>JL</i>		

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: Ruby McKenzie at Extension 4-3795
 In order to meet the following schedule, please return your requirements to Purchasing by: May 26, 2014

TENTATIVE DATES
Bid Mail Out: TBD
Bid Opening: TBD
Purchasing Director Approval: