

**DRUG-FREE WORKPLACE CERTIFICATION FOR PINELLAS COUNTY EMPLOYEES ADMINISTERING
FEDERAL RESTORE ACT GRANT AWARDS**

1. The Pinellas County Unified Personnel System (UPS) Drug Free Workplace Program prohibits the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances in the workplace. By signing this certification, I hereby reaffirm my understanding of the UPS Drug Free Workplace Program and agreement to comply therewith. Accordingly, I understand that if I fail to abide by the terms of the UPS Drug Free Workplace Program, I may be subject to disciplinary measures set forth in the UPS Drug Free Workplace Program and—for “classified” employees—UPS Rule XXIV. I further understand that any violation of the Program is cause for dismissal; dismissal is not always the discipline for a first offense unless that offense is refusing to take a drug test requested by the County or tampering with drug test results. Details on the County’s Drug Testing Program are set forth in the UPS Drug Free Workplace Program which, in addition to being included with your original County orientation materials, is available online at https://www.pinellascounty.org/hr/pdf/policies_proc/drugfree.pdf.

2. Should I be convicted of any criminal drug use statute of any jurisdiction (Federal, state, or local) for a violation occurring in the workplace, I shall notify my Department Director no later than five calendar days after such conviction.

As a condition of County employment in administering Federal Restore Act Grant Awards, I shall abide by the terms set forth in Paragraphs 1 and 2 of this Certification.

Employee Signature: _____

Employee Name (Printed): _____

Employee Title: _____

Date: _____