



Sheriff Bob Gualtieri

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"

July 28, 2021

Honorable Dave Eggers, Chair
Pinellas County Board of County Commissioners
315 Court Street
Clearwater, Florida 33756

RE: **BUDGET AMENDMENT**
Crime Stoppers #CRST-2021 Pinellas County-00026

Dear Commissioner Eggers:

The Florida Office of the Attorney General has awarded a Florida Crime Stoppers Trust Grant to the Board of County Commissioners to be administered by the Pinellas County Sheriff's Office in the amount of \$218,070.31 for the Pinellas County Crime Stoppers Program. We request \$20,000 of these funds be added to our FY21 Budget with the breakdown as follows:

Personnel Services	\$	13,500
Operating Expenses		<u>6,500</u>
TOTAL	\$	20,000

Upon review, please increase our budget allocation accordingly and forward these funds to my Fiscal Affairs Bureau.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bob Gualtieri', with a long horizontal stroke extending to the left.

Sheriff Bob Gualtieri
Pinellas County, Florida

BG: SEK/tkf

Enclosure

cc: Barry A. Burton, County Administrator
Jeanette Phillips, Chief Deputy Director, Clerk of the Circuit Court
Bill Berger, Director, Office of Management and Budget

BUDGET ADJUSTMENT REQUEST GRANTS CHECKLIST



Title:	Crime Stoppers
Issuing Agency:	Office of the Attorney General (FL)
Grant #:	CRST-2021 Pinellas County-00026

1 Have funds from this grant source been received before?

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

If yes, last FY received:	FY 20-21
If no, Federal or State?	
Other info	

2 What is the total term of the grant?

From	07/08/21
To	06/30/22

3 What is the total grant amount?

\$ 218,080

4 If the grant extends beyond the current fiscal year, what is the amount anticipated to be received in this FY?

\$ 20,000

5 Are matching funds required?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes, amount of match:

Are matching funds budgeted?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

If no, how will the match impact operations?

6 Does the grant require additional personnel?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes, number of FT:
and PT:

7 Will expenditures for this program cease when the grant expires?

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

If no, estimate ongoing cost: and # of FT positions:

8 Please attach a copy of the approved grant documentation.

**Project Request Form
Grant Projects**

A Project Information

1	2	3	4	5	6	7
Alpha Numeric	30 character limit	240 character limit	240 character limit	DD-MON-Year	DD-MON-Year	Alpha Numeric
Template Name	Project Short Name	Project Long Name	Description	Start Date	End Date	Organization
T,GRT External & Internal Grant Proj w/ Ext & Int Costs	Crime Stoppers	Crime Stoppers of Pinellas County	Anonymity and rewards to community for information resulting in an arrest.	8-Jul-21	30-Jun-22	Sheriff's Office

8	9	10	11
Alpha Numeric	Classifications		Project-Level
Project Manager Name	Customer Name	Grant Phase	Budget
Fry, Teresa	Office of the Attorney General	Awarded	

B Task Information

1	2	2	3	4
Alpha Numeric	Alpha Numeric	Alpha Numeric	DD-MON-Year	DD-MON-Year
Task Number	Task Name	Description	Start Date	End Date
1	External Costs	External Costs	8-Jul-21	30-Jun-22

5	6	7	8	9	10	11
Alpha Numeric	Descriptive Flexfields					
Subtask	Fund	Center	Program	Function	Activity Code	Funding Source
N	001	990001	9890	Public Safety	Law Enforcement	SG State Grants

12
Descriptive Flexfields
Agreement Number
CRST-2021-Pinellas County-00026

Please add complete task information for each new task needed.

C Agreement Setup

1	2	3	4	5	6	7
Agreements Window						
Customer Number	Agreement Number	Agreement Type	Amount	Start Date	End Date	Administrator Name
CRST-2021-Pinellas County-00026		State Grant	20,000	8-Jul-21	30-Jun-22	Fry, Teresa

If new customer, see D

8	9	10	11	12	13	14
Descriptive Flexfields on Agreements Window						
Receivable Account	Revenue Account	CFDA Number	CSFA Number	Match for Grants	Originating Agency	Billing Frequency
1330021 State Grant	3342001 State Grant-Public Safety		41.002	No	Office of the Attorney General	Monthly

15	16	17	18	19	20
Descriptive Flexfields on Agreements Window					
Program Income (Y/N)	Program Income Desc.	Sub Recipient (Y/N)	Sub Recipient Names	Capital Acquisitions (Y/N)	Capital Acquisition Description
N	N/A	N/A	N/A	No	N/A

21	22	23
Funding Window		
Task Number	Funding Amount	Funding Classification
1	20,000	Original

D New Customer Setup Only Please skip this step for existing customers

1	2	3	4
Alpha Numeric	Alpha Numeric	Alpha Numeric	Alpha Numeric
Customer Name	Customer Address	Bill to Site Address	Ship to Site Address



**AGREEMENT BETWEEN THE STATE OF FLORIDA
DEPARTMENT OF LEGAL AFFAIRS
OFFICE OF THE ATTORNEY GENERAL**

AND

**Pinellas County
GRANT NO: CRST-2020-Pinellas County -00026
CSFA #41.002**

THIS AGREEMENT is entered in the City of Tallahassee, Leon County, Florida by and between the State of Florida, Department of Legal Affairs, Office of the Attorney General, hereafter referred to as the AGENCY, a political subdivision of the State of Florida, and Pinellas County, hereafter referred to the PROVIDER, and jointly referred to as “the parties.”. The parties mutually agree as follows:

ARTICLE 1. DEFINITIONS

- A. “Total Grant Amount”: Refers to \$218,070.31, which is the maximum amount payable under this Agreement based on the amount awarded pursuant to Grant CRST-2020-Pinellas County -00026.
- B. Approved Budget”: The budget attached to Provider’s approved grant application and any subsequent approved modification to the budget contained in E-grants, CRST-2020-Pinellas County -00026 to this agreement.
- C. Grant Period: July 1, 2021 to June 30, 2022.

ARTICLE 2. ENGAGEMENT OF THE PROVIDER

The AGENCY engages the PROVIDER to provide services in accordance with the terms and conditions specified in this Agreement including Attachments A, B, and C; Exhibits 1 and 2 and any additional exhibits referenced therein; and the approved grant application contained in the E-grants Management System which constitute the entire Agreement.

ARTICLE 3. TERM OF THE AGREEMENT

This Agreement will become effective July 1, 2021, or on the date when it has been signed by all parties, whichever is later, and will continue until June 30, 2022. The original signed document must be returned to the AGENCY within 15 days of signature by all parties, or this Agreement will be voidable at the option of the AGENCY.

ARTICLE 4. SCOPE OF SERVICES

A. The PROVIDER will provide units of deliverables during the Grant Period, including reports, findings, and drafts, as specified in this Agreement, which must be received and accepted by the Contract Manager in writing prior to payment.

B. The PROVIDER will neither assign this Agreement to another party nor subcontract any work contemplated under this Agreement without prior written consent of the AGENCY. Any assignment or subcontract entered into without prior written approval of the AGENCY will be null and void.

C. The PROVIDER is responsible for all work performed and for all commodities produced pursuant to this Agreement whether furnished by the PROVIDER or any subcontractor or service provider. Any subcontracts will be evidenced by a written document.

D. The AGENCY will at all times be entitled to assign or transfer its rights, duties, or obligations under this Agreement to another State of Florida government entity after giving written notice to the PROVIDER. In the event the AGENCY assigns or transfers this Agreement, the PROVIDER remains responsible for performing its duties and obligations under the Agreement, and the Agreement remains binding upon the successors and assigns of the PROVIDER.

ARTICLE 5. METHOD OF PAYMENT

A. The AGENCY will pay the PROVIDER for deliverables provided in accordance with the terms and conditions of this Agreement, and the budget as approved by the AGENCY. In accordance with the approved grant application, the total sum of monies approved for the costs incurred under this Agreement will not exceed \$218,070.31, which is based upon the amount of monies deposited into the Crime Stoppers Trust Fund within the judicial circuit in which monies were collected and available for award and available unused funds. If the PROVIDER is an official member of the Florida Association of Crime Stoppers, monies may only be allocated upon receipt of a Letter of Agreement from the appropriate Board of County Commissioners for each county served by the Provider.

B. PROVIDER will submit a Reimbursement Request Form, Invoice Tracking Forms, and copies of all invoices and receipts listed on the three Invoice Tracking Forms monthly to the AGENCY for approval. The Provider must submit supporting documentation for all expenditures to the AGENCY prior to approval of the Reimbursement Request Form. The PROVIDER will maintain supporting documentation of all costs represented on the Reimbursement Request Form in its files. The AGENCY may withhold payment if services are not satisfactorily completed.

C. Advances. The PROVIDER, in accordance with section 215.422(15), Florida Statutes, may request an advance of up to three months of anticipated expenses for program start-up, subject to approval by the Department of Financial Services (DFS) and the AGENCY. Approval of advance payments are within the sole discretion of the DFS and the AGENCY. Until fully repaid, any funded advance payment constitutes a debt due by PROVIDER to AGENCY. The PROVIDER must remit to the AGENCY all interest earned on the advance payment if such advance payment was ever deposited into an interest-bearing account.

D. Payments to the PROVIDER that are approved by AGENCY for the August 2021 through October 2021 monthly reimbursement requests will first be applied to the balance of advance payment due to the AGENCY until the advance payment balance is exhausted. If the PROVIDER has not paid the advance balance in full by the end of the October 2021 reimbursement request, then the AGENCY will begin recouping the balance of the advanced payment by offsetting the balance due on the advance payment against the subsequent monthly reimbursement requests. The amount of any advanced payment balance remaining after the October 2021 reimbursement request is due, will be recouped by the AGENCY by offsetting one-eighth of the advance payment balance on each monthly reimbursement requests for the remainder of the Agreement term (November 2021 through the June 2022). If the PROVIDER fails to submit a reimbursement request any month during the repayment timeframe or if the PROVIDER has a monthly reimbursement request amount lower than the proportional repayment amount during the

repayment timeframe, then the AGENCY may recoup the balance needed to bring the repayment amount current with the agreed upon repayment timeframe on the next month's reimbursement request. After the June reimbursement request due date has passed, any unreimbursed or unrepaid advance payment will constitute a debt due from PROVIDER to AGENCY, which debt will bear interest at the lawful rate of interest set forth in section 55.03, Florida Statutes. If this agreement is terminated prior to the Term end date, the PROVIDER will pay the full advanced payment balance amount within 60 days of the agreement ending. Failure to repay the advanced payment amount, by the date the June 2022 reimbursement request is due, may prevent the PROVIDER from receiving future advance payments.

E. All invoices (reimbursement requests) received from the PROVIDER will be processed in accordance with section 215.422, Florida Statutes.

F. In accordance with the provisions of section 287.0582, Florida Statutes, if the terms of this Agreement and payment thereunder extend beyond the current fiscal year, the AGENCY's performance and obligation to pay under this Agreement are contingent upon an annual appropriation by the Legislature.

G. The PROVIDER will submit the final invoice for payment to the AGENCY no later than 45 days after the Agreement ends or is terminated. If the PROVIDER fails to do so, all rights to further payment under the Agreement are forfeited and the Agency will not honor any invoices submitted after the aforesaid time. Any payment due to the PROVIDER under this Agreement may be withheld until all reports due from the PROVIDER have been received and necessary adjustments thereto have been approved by the AGENCY

H. The PROVIDER will, within 60 days following the execution of this agreement, register online with the Department of Financial Services to receive all payments associated with this agreement by Electronic Funds Transfer, (EFT). The EFT online registration can be completed at: <https://www.myfloridacfo.com/division/AA/Forms/DFS-A1-26E.pdf>. Financial consequences, as required pursuant to section 215.971(1)(c), Florida Statutes, will be assessed pursuant to the Deliverables and Financial Consequences contained in Attachment C for failure to perform as specified.

I. Financial consequences, as required pursuant to section 215.971(1)(c), Florida Statutes, will be assessed pursuant to the Deliverables and Financial Consequences provisions contained in Attachment C for failure to perform as specified.

J. The PROVIDER will not commingle grant funds with other business or personal funds or accounts and must keep grant funds physically separated from all other business or personal funds or accounts in a separate account.

ARTICLE 6. AUTHORIZED EXPENDITURES

A. Only those expenditures which are outlined in the grant application and approved by the AGENCY, may be charged as allowable costs resulting from obligations incurred during the Grant Period. The PROVIDER will reimburse the AGENCY for any unused balances of unobligated cash that were advanced or paid that are not authorized to be retained for direct program costs in a subsequent period. All unauthorized or disallowed expenditures must be refunded to the state; and the PROVIDER will not use grant funds for any expenditures made by the PROVIDER after midnight June 30, 2022, or the termination date of the Agreement.

B. Prohibited Expenditures. The PROVIDER will not use grant funds for any expenditures made by the PROVIDER prior to or after the Grant Period, or after termination of this Agreement. The PROVIDER may not use grant funds to pay for fundraising; to pay for lobbying the Legislature, the judicial branch or a state AGENCY; to pay for entertainment, food or refreshments; or to purchase decorative items.

C. Travel expenses. Travel expenses paid by grant funds will not exceed allowable rates for state employee travel pursuant to section 112.061, Florida Statutes and expenditures of state financial assistance must be in compliance with laws, rules and regulations applicable to expenditures of state funds, including, but not limited to, the Reference Guide for State Expenditures.

D. Office space. Office space rental reimbursed from the Crime Stoppers Trust Fund may only be used for Crime Stoppers activities. If the space is used for other than Crime Stoppers activities, the Provider will only be reimbursed a percentage of the total cost based upon the percentage of time that the space is being used for Crime Stoppers activities.

E. Attorney Fees. Subject to the terms of this article, the Provider may include in its budget (subject to OAG approval) legal costs for attorney fees limited to review of contracts, legal advice and opinions on performance, exclusive of the Provider's obligations under Article 31, Indemnification.

F. Reimbursement for Unauthorized Expenditures. The PROVIDER will reimburse the AGENCY for any unused balances of unobligated cash that were advanced or paid that are not authorized to be retained for direct program costs in a subsequent period. All unauthorized or disallowed expenditures must be refunded to the state.

ARTICLE 7. E-PROCUREMENT

Prior to execution of this CONTRACT, the CONTRACTOR will be registered electronically with the State of Florida at MyFloridaMarketPlace.com. If the PARTIES agree that exigent circumstances exist that would prevent such registration from taking place prior to execution of the CONTRACT, then the CONTRACTOR will so register within twenty-one (21) days from the date of execution. The online registration can be completed at: <http://dms.myflorida.com/dms/purchasing/myfloridamarketplace>. If the CONTRACTOR needs assistance in registering, the CONTRACTOR may call 1-866-352-3776, fax 866-552-2992, or email: vendorhelp@myflorida.com. Failure of the CONTRACTOR to timely register may result in cancellation of this CONTRACT.

ARTICLE 8. W-9 REQUIREMENT

The State of Florida Department of Financial Services requires that vendors have a verified Substitute Form W-9 on file to avoid delays in payments. Information on how to register and complete your Substitute Form W-9 can be found at <http://flvendor.myfloridacfo.com>. The Vendor Management Section can also be reached at (850) 413-5519.

ARTICLE 9. VENDOR OMBUDSMAN

Pursuant to section 215.422(7), Florida Statutes, the Department of Financial Services has established a Vendor Ombudsman, whose duties and responsibilities are to act as an advocate for vendors who may have problems obtaining timely payments from state agencies. The Vendor Ombudsman may be reached at (850) 413-5516.

ARTICLE 10. REPORTS

The PROVIDER will maintain and timely file such fiscal, inventory, and other reports as the AGENCY may require as incorporated in Attachment B to this Agreement. If the PROVIDER fails to submit the required reports in a timely manner the AGENCY will withhold payment and processing of Reimbursement Requests until all required reports have been submitted in a satisfactory manner.

ARTICLE 11. ACKNOWLEDGEMENT

The PROVIDER will acknowledge the Office of the Attorney General in all publications and activities that are funded wholly or in part with AGENCY grant funds and in all materials produced or purchased wholly or in part with AGENCY grant funds. : The following acknowledgment statement must be used : “Pd. by CSTF”.

ARTICLE 12. PURCHASES

A. PRIDE. Pursuant to section 946.515(2), Florida Statutes: “It is expressly understood and agreed that any articles which are the subject of, or required to carry out, this contract shall be purchased from the corporation identified under Chapter 946, Florida Statutes, in the same manner and under the same procedures set forth in section 946.515(2) and (4), Florida Statutes; and for purposes of this contract the person, firm, or other business entity carrying out the provisions of this contract shall be deemed to be substituted for this agency insofar as dealings with such corporation are concerned.”

Additional information about PRIDE and the products it offers is available at <http://www.pride-enterprises.org>.

B. Procurement of Products and Materials with Recycled Content. The PROVIDER must procure any recycled products or materials, which are the subject of or are required to carry out this Agreement, in accordance with the provisions of section 403.7065, Florida Statutes.

C. If the PROVIDER is a unit of local or state government, the PROVIDER must follow the written purchasing procedures of the government AGENCY. If the PROVIDER is a non-profit or for-profit business organization, the PROVIDER must comply with Florida Administrative Code Rule 60A-1.002, and Chapter 287, Florida Statutes, by obtaining a minimum of three written quotes for all grant-related purchases equal to or in excess of \$2,500, unless it can be documented that the vendor is a sole source supplier. A Reimbursement Request must be submitted to the AGENCY and will include copies of the three written quotes and proof of the Board of Directors review and approval for all products or services exceeding the amount of \$2,500. The AGENCY, upon request in advance, may approve in writing an alternative purchasing procedure.

ARTICLE 13. PROPERTY

The PROVIDER will comply with the requirements set forth in Chapter 273, Florida Statutes and Florida Administrative Code Chapter 69I-72. The PROVIDER will be responsible for the proper care, custody and distribution of all property acquired with grant funds, and agrees not to sell, transfer, encumber, or otherwise dispose of property acquired with grant funds without the written permission of the AGENCY. Upon expiration of the term of this Agreement all such property will be inventoried and will be made available for transfer to the AGENCY in the AGENCY’s sole discretion.

ARTICLE 14. AUDITS, INSPECTIONS, INVESTIGATIONS, RECORDS AND RETENTION

The PROVIDER will maintain books, records, and documents (including electronic storage media) in compliance with section 215.97, Florida Statutes, sufficient to reflect all income and expenditure of funds provided by the AGENCY under this Agreement and in accordance with generally accepted accounting procedures.

The PROVIDER will maintain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five years after completion of the Agreement or longer when required by law. In the event an audit is required under this Agreement, records will be retained for a minimum period of

five years after the resulting audit report is issued or until resolution of any audit findings or litigation based on the terms of this Agreement, at no additional cost to the AGENCY.

The PROVIDER, upon demand, and at no additional cost to the AGENCY, will ensure the duplication and transfer of any records or documents during the required retention period set forth in Article 14, Paragraph 2. These records will be subject at all reasonable times to inspection, review, copying, and audit by federal, state, or other personnel duly authorized by the AGENCY or by operation of law.

The PROVIDER will, at all reasonable times, without notice, for as long as records are maintained, provide persons duly authorized by the AGENCY or Federal law pursuant to 45 C.F.R. §92.36(i)(10), full access to and the right to examine any of the PROVIDER's contracts and related books, papers, documents, and records which are directly pertinent to this Agreement and the grant funds provided hereunder, regardless of the form in which such documents are kept.

The PROVIDER will provide a financial and compliance audit to the AGENCY as specified in this Agreement and in Attachment A and ensure that all related party transactions are disclosed to the auditor.

ARTICLE 15. COOPERATION WITH INSPECTOR GENERAL

Pursuant to section 20.055, Florida Statutes, the PROVIDER, and any subcontractor to PROVIDER, understands and will comply with their duty to cooperate with the Inspector General in any investigation, audit, inspection, review or hearing.

ARTICLE 16. MONITORING

The PROVIDER will permit persons duly authorized by the AGENCY to inspect and copy any records, papers, documents, facilities, goods and services of the PROVIDER which are relevant to this Agreement, and to interview any clients, employees and subcontractor's employees of the PROVIDER concerning the performance of the terms and conditions of this Agreement. Following such review, the AGENCY will deliver to the PROVIDER a written report of its findings, and the AGENCY may require the PROVIDER to develop a corrective action plan if the AGENCY, in its sole discretion, determines that such a plan is necessary. The PROVIDER hereby will timely correct all deficiencies identified in any written report delivered by the AGENCY.

ARTICLE 17. RETURN OF FUNDS

The PROVIDER will return to the AGENCY any overpayments made to the PROVIDER stemming from the identification of uncommitted funds or disallowed items pursuant to the terms and conditions of this Agreement. If the PROVIDER or any outside accountant or auditor determines that an overpayment has been made, the PROVIDER will immediately return to the AGENCY such overpayment without prior notification from the AGENCY. If the AGENCY discovers that an overpayment has been made, the Contract Manager, on behalf of the AGENCY, will notify the PROVIDER and the PROVIDER will forthwith return the funds to the AGENCY. Should the PROVIDER fail to immediately reimburse the AGENCY for any overpayment, the PROVIDER will be assessed a service charge equal to the rate of interest payable on judgments or decrees at the lawful rate established by the Chief Financial Officer of the State of Florida pursuant to section 55.03, Florida Statutes, on the amount of the overpayment or outstanding balance thereof.

ARTICLE 18. NOTICE

Except as otherwise specified herein, all formal notices required under this Agreement will be in writing and sent by a method email, or by hand delivery either, in the case of AGENCY, to its contract manager, or, in the case of the PROVIDER, to the representative responsible for administration of the program.

ARTICLE 19. LIABILITY AND ACCOUNTABILITY

The PROVIDER, if a non-profit entity, will provide continuous and adequate director, officer, and employee liability insurance coverage against any personal liability or accountability because of actions taken by those persons while acting within the scope of their authority during the existence of this Agreement and any renewal and extension thereof. Upon execution of this Agreement, the PROVIDER will furnish the AGENCY written verification through a Certificate of Coverage supporting both the determination and existence of such insurance coverage. Such coverage may be provided by a self-insurance program established and operating under the laws of the state of Florida. The AGENCY reserves the right to require additional insurance as specified in this Agreement.

ARTICLE 20. INDEPENDENT CONTRACTOR

A. The PROVIDER is an independent contractor and not an officer, employee, agent, servant, joint venture or partner of the state of Florida, except where the PROVIDER is a state AGENCY. Neither the PROVIDER nor its agents, employees, subcontractors or assignees will represent to others that the PROVIDER has the authority to bind the AGENCY. This Agreement does not create any right to any state retirement, leave or other benefits applicable to state of Florida personnel as a result of the PROVIDER performing its duties or obligations under this Agreement. The PROVIDER will take such actions as may be necessary to ensure that each subcontractor of the PROVIDER will be deemed an independent contractor and will not be considered or permitted to be an employee, agent, servant, joint venturer, or partner of the state of Florida. The AGENCY will not furnish support services (e.g., office space, office supplies, telephone service, secretarial or clerical support) to the PROVIDER, or its subcontractor or assignee, unless specifically agreed in writing by the AGENCY.

B. All deductions for social security, withholding taxes, income taxes, contributions to unemployment compensation funds and all necessary insurance for the PROVIDER, the PROVIDER's officers, employees, agents, subcontractors, or assignees will be the sole responsibility of the PROVIDER.

ARTICLE 21. PUBLIC RECORDS

The PROVIDER will comply with Chapter 119, Florida Statutes, Florida's public records law. Pursuant to section 119.071, Florida Statutes, the PROVIDER will keep and maintain public records required by the AGENCY to perform all services required under this CONTRACT. Upon request by the AGENCY to inspect or copy public records relating to this CONTRACT, the PROVIDER will provide the AGENCY with a copy of the requested records at no cost to the AGENCY, or allow the records to be inspected or copied by the member of the public making the records request at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. The PROVIDER must ensure that in allowing public access to all documents, papers, letters, or other materials made or received in conjunction with this CONTRACT, those records that are exempt or confidential and exempt from public records disclosure requirements by operation of section 119.071, Florida Statutes or Chapter 119, Florida Statutes, are not disclosed except as authorized by law for the duration of the CONTRACT term and following completion of the CONTRACT if the Provider does not transfer the records to the AGENCY.

If the PROVIDER fails to provide the public records to the AGENCY within a reasonable time, it may be subject to penalties under section 119.10, Florida Statutes. Upon completion of this CONTRACT, the PROVIDER will keep and maintain public records required by the AGENCY to perform the services to be provided in the scope of this CONTRACT, or electronically transfer in a file format compatible with the information technology systems of the AGENCY, at no cost to the AGENCY, all public records in possession of the PROVIDER. If the PROVIDER transfers all public records to the AGENCY upon completion of the CONTRACT, the PROVIDER will destroy all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the PROVIDER keeps and maintains public records upon completion of the CONTRACT, it must meet all applicable requirements for retaining public records, consistent with the state of Florida's records retention schedule. All public records stored electronically must be provided to the AGENCY, upon request of its Custodian of Public Records, at no cost to the AGENCYOAG, in a format compatible with the information technology systems of the AGENCY. The AGENCY may unilaterally terminate this CONTRACT if the PROVIDER refuses to allow access to all public records made or maintained by the PROVIDER in conjunction with this CONTRACT, unless the records are exempt from Section 24(a) of Art. I, Florida State Constitution, and section 119.07(1), Florida Statutes.

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE AGENCY'S CUSTODIAN OF PUBLIC RECORDS AT 850-414-3634, publicrecordsrequest@myfloridalegal.com, OFFICE OF THE ATTORNEY GENERAL, PL-01, THE CAPITOL, TALLAHASSEE, FL 32399.

ARTICLE 22. EMPLOYMENT

A. The employment of unauthorized aliens by the PROVIDER is considered a violation of Section 274A(a) of the Immigration and Nationality Act. Knowingly employing unauthorized aliens will be grounds for immediate termination of this Agreement.

B. E-Verify: In accordance with section 448.095 (2), Florida Statutes, the PROVIDER must register with and use the U.S. Department of Homeland Security's E-Verify system: <https://www.uscis.gov/e-verify/employers>, to verify the work authorization status of all new employees hired to perform services specified in the Agreement. Subcontractors must also be registered in the E-Verify system and provide the PROVIDER with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The PROVIDER will maintain a copy of such affidavit for the duration of the AGREEMENT. The AGENCY may request documentation of compliance with this provision at any time during the AGREEMENT term. The AGREEMENT may be subject to termination for failure to comply with the requirements set forth in this Article, as specified in section 448.095(2)(a), Florida Statutes.

ARTICLE 23. NONDISCRIMINATION

The PROVIDER will comply with all federal, state, local laws and ordinances applicable to the work and will not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work.

ARTICLE 24. CONFIDENTIALITY OF CLIENT INFORMATION

The PROVIDER will not to use or disclose any information concerning a recipient of services under this Agreement for any purpose prohibited by state or federal law or regulations (except with the written consent of a person legally authorized to give that consent or when authorized by law).

ARTICLE 25. PUBLICITY

Without limitation, the PROVIDER and its employees, agents, and representatives will not, without prior AGENCY written consent in each instance, use any State mark, the name of any State AGENCY or other Florida body politic, or the name of any official, officer or employee of the State, in advertising, publicity or any other promotional endeavors. The PROVIDER and its employees, agents and representatives will not, without prior AGENCY written consent, represent, directly or indirectly, that any product or service provided by the PROVIDER has been approved or endorsed by the AGENCY, the Attorney General, the state of Florida, or any State AGENCY or other Florida body politic, official, officer or employee of the State, or refer to the existence of this Agreement in press releases, advertising or promotional materials distributed to the PROVIDER's prospective customers.

ARTICLE 26. PUBLIC ENTITY CRIME AND DISCRIMINATION

A. Pursuant to section 287.133(2)(a), Florida Statutes, the following restrictions are placed on persons convicted of public entity crimes to transact business with the AGENCY: When a person or affiliate has been placed on the convicted vendor list following a conviction for a public entity crime, he/she may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity, may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids, proposals, or replies on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list

B. Pursuant to section 287.134, Florida Statutes, the following restrictions are placed on persons placed on the discriminatory vendor list to transact business with the AGENCY. An entity or affiliate (as defined) who has been placed on the discriminatory vendor list may not submit a response on a contract to provide any goods or services to a public entity; may not submit a response on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date the entity or affiliate was placed on the discriminatory vendor list, pursuant to section 287.134, Florida Statutes. By entering into this Agreement, the PROVIDER certifies that neither it nor any affiliate has been placed on such discriminatory vendor list and will notify the AGENCY within five days of its, or any of its affiliate's, placement thereon.

ARTICLE 27. GIFTS AND GRATUITIES

The PROVIDER will not offer or give any gift or any form of compensation to any AGENCY employee. As part of the consideration for this Agreement, the parties intend that this provision will survive the Agreement for a period of two years. In addition to any other remedies available to the AGENCY, any violation of this provision will result in referral of the PROVIDER's name and description

of the violation of this term to the Florida Department of Management Services for the potential inclusion of the PROVIDER's name on the suspended vendors list for an appropriate period. The PROVIDER will ensure that its subcontractors, if any, comply with these provisions.

ARTICLE 28. PATENTS, COPYRIGHTS, AND ROYALTIES

A. If any discovery or invention arises or is developed in the course of or as a result of work or services performed under this Agreement, or in any way connected herewith, the discovery or invention will be deemed transferred to and owned by the state of Florida. Any and all patent rights accruing under or in connection with the performance of this Agreement are hereby reserved to the state of Florida.

B. If any books, manuals, films, or other copyrightable materials are produced, the PROVIDER will identify all such materials to the AGENCY. Any and all copyrights accruing under or in connection with performance under this Agreement are hereby reserved to the state of Florida.

C. The PROVIDER will indemnify, defend and hold the AGENCY and its employees harmless from any claim or liability whatsoever, including costs and expenses, arising out of any copyrighted work, patented, or unpatented invention, process, or article manufactured or used by the PROVIDER in the performance of this Agreement. The PROVIDER will indemnify, defend and hold the AGENCY and its employees harmless from any claim against the AGENCY for infringement of patent, trademark, copyright or misappropriation of trade secrets. The AGENCY will provide prompt written notification of any such claim. During the pendency of any claim of infringement, the PROVIDER may, at its option and expense, procure for the AGENCY, the right to continue use of, or replace or modify the article or work to render it non-infringing. If the PROVIDER uses any design, device, or materials covered by a patent, or copyright, it is mutually agreed and understood without exception that the compensation paid pursuant to this Agreement includes all royalties or costs arising from the use of such design, device, or materials in any way involved in the work contemplated by this Agreement.

D. All subcontracts entered into by the PROVIDER must specify that all patent rights and copyrights are reserved to the state of Florida, as set forth in this Article.

ARTICLE 29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT

The PROVIDER will, where applicable, comply with the Health Insurance Portability and Accountability Act (42 U. S. C. § 1320d) as well as all regulations promulgated thereunder (45 C.F.R. Parts 160, 162, and 164).

ARTICLE 30. CONSTRUCTION OR RENOVATION OF FACILITIES USING STATE FUNDS

Any state funds provided for the purchase of or improvements to real property are contingent upon the PROVIDER granting to the state a security interest in the property at least to the amount of the state funds provided for at least five years from the date of purchase or the completion of the improvements or as further required by law. As a condition of receipt of state funding for this purpose, if the PROVIDER disposes of the property before the AGENCY's interest as set forth in this Article expires or is vacated, the PROVIDER will refund the proportionate share of the state's initial investment, as determined by the AGENCY.

ARTICLE 31. INDEMNIFICATION

A. The PROVIDER will be liable for and indemnify, defend, and hold the AGENCY and all its officers, agents, and employees harmless from all claims, suits, judgments, or damages, including attorney's fees and costs, arising out of any act or omission or neglect by the PROVIDER and its agents,

employees and subcontractors during the performance or operation of this Agreement or any subsequent modifications or extensions thereof.

B. The PROVIDER's evaluation or inability to evaluate its liability will not excuse the PROVIDER's duty to defend and to indemnify the AGENCY within seven days after notice by the AGENCY. After the highest appeal taken is exhausted, only an adjudication or judgment specifically finding the PROVIDER not liable will excuse performance of this provision. The PROVIDER will pay all costs and fees including attorney's fees related to these obligations and their enforcement by the AGENCY. The AGENCY's failure to notify the PROVIDER of a claim will not release the PROVIDER from these duties. The PROVIDER will not be liable for claims, suits, judgments, or damages arising solely from the negligent acts of the AGENCY.

C. The PROVIDER will be fully liable for the actions of its agents, employees, or subcontractors associated with providing services under the terms and conditions of this Agreement. This includes, but is not limited to, all premises liability and any liability arising out of any travel taken by any agent, employee, or subcontractor of PROVIDER or by any recipient of PROVIDER's services.

D. The PROVIDER will not be liable for claims, suits, judgments or damages arising out of the sole negligent acts of the AGENCY.

NOTE: The indemnification provisions of this Article are not applicable to entities identified in Section 768.28(2), Florida Statutes, and do not constitute a waiver of sovereign immunity, or increase the limited waiver of sovereign immunity specified in Section 768.28, Florida Statutes

ARTICLE 32. THIRD PARTY RIGHTS

This Agreement and the rights and obligations created by it are intended for the sole benefit of the AGENCY and the PROVIDER. No third party to this AGREEMENT, including any recipients serviced by the PROVIDER, have any rights under this AGREEMENT. No third party may rely upon this Agreement or the rights and representations created by it for any purpose.

ARTICLE 33. TERMINATION

A. This Agreement may be terminated by either party without cause upon not less than 30 calendar days' written notice to the other party unless a shorter time is mutually agreed upon in writing.

B. In the event funds for payment pursuant to this Agreement become unavailable, the AGENCY may terminate this Agreement upon no less than 24 hours written notice to the PROVIDER. The AGENCY will be the final authority as to the availability and adequacy of funds.

C. Failure of the PROVIDER to perform its contractual duties or obligations in a manner satisfactory to the AGENCY will be grounds for termination for cause. This Agreement may be terminated for cause upon no less than 24 hours written notice to the PROVIDER. If applicable, the AGENCY may employ the default provisions set forth in Florida Administrative Code Rule 60A-1.006(3). Waiver of breach of any provisions of this Agreement will not be deemed to be a waiver of any other breach and will not be construed to be a modification of the terms and conditions of this Agreement. The provisions herein do not limit the AGENCY's right to any remedies at law or in equity.

D. In the event this Agreement is terminated, or, in any event, upon its expiration, all supplies, equipment and property purchased with grant funds will be returned to the AGENCY. Any finished or unfinished documents, data, studies, correspondence, reports and other products prepared by or for the PROVIDER under this Agreement will be made available to and for the exclusive use of the AGENCY. The PROVIDER will return all unexpended funds to the AGENCY within 30 days of the earliest of either the effective date of termination or the date of expiration of the Agreement.

E. Notwithstanding the above, the PROVIDER will not be relieved of liability to the AGENCY for damages sustained by the AGENCY by any termination or breach of this Agreement by the PROVIDER.

F. In the event this Agreement is terminated, the PROVIDER will be reimbursed for costs of services provided through the effective date of termination, only if proper and complete documentation to support such reimbursement is received by the AGENCY within 30 days following the effective date of termination of this agreement.

G. Notices under this Article will be delivered by a method of email, or by hand delivery, either, in the case of the AGENCY, to its contract manager or, in the case of the PROVIDER, the representative responsible for administration of the program.

ARTICLE 34. AMENDMENTS

A. This Agreement may not be amended or modified except in a writing signed by AGENCY and PROVIDER. A party may request reasonable changes to the provisions of, or scope of services to be performed pursuant to the approved grant application. Such changes that are mutually agreed upon by all parties must be confirmed in writing by each party prior to taking effect.

B. Such changes which are deemed by the AGENCY to be substantial modifications to the goals, objectives, or strategies will require the submission of a written Program Modification request. Any approved Program Modification will be incorporated into a modification of the approved grant application.

C. Budget Modifications. The PROVIDER will not make any modifications to the approved grant application without submitting a Budget Modification request and receiving prior written approval of the AGENCY. Budget Modification requests for transfers between funded line items within the same budget category will be given priority status by the AGENCY and will be reviewed for approval within three business days of receipt of the written request. The AGENCY will respond to Budget Modification requests which are not for transfers between funded line items within the same budget category within 30 calendar days of receipt of the written request. Budget Modifications must be approved in writing by the AGENCY prior to the expenditure of any AGENCY grant funds arising from any adjustments between previously approved budget categories and line items.

D. No modifications can be made after the Agreement end date, June 30, 2022, (or sooner if terminated pursuant to Article 33), or when all funds have been used.

ARTICLE 35. REPRESENTATIVES (Names, Addresses, Telephone Numbers and Email Address):

- 1. PROVIDER name, as shown on page 1 of this Agreement, and mailing address of the official payee to whom the payment will be made is:**

Name: Pinellas County Board of County Commissioners

Address: 10750 Ulmerton Road

City, State Zip: Largo, Florida 33778-1703

Telephone Number: (727)582-6447

Email Address: grantsCOE@pinellascounty.org

- 2. The name of the contact person and street address where financial and administrative records are maintained is:**

Name: Susan Krause, Treasurer
Address: 10750 Ulmerton Road
City, State Zip: Largo, Florida 33778-1703
Telephone Number: (727)582-6447
Email Address: skrause@pcsonet.com

3. The name, title, address, and telephone number of the representative of the PROVIDER responsible for administration of the program under this Agreement is:

Name: Jamie Smith,
Title: Crime Stoppers Coordinator
Address: 10750 Ulmerton Road
City, State Zip: Largo, Florida 33778-1703
Telephone Number: (727)582-6447
Email Address: jsmith5@pcsonet.com; grantsCOE@pinellascounty.org

4. The name, title, address, and telephone number of the contract manager for the AGENCY for this Agreement is:

Name: Richard R. Nuss
Title: Bureau Chief
Address: PL-01, The Capitol
City, State Zip: Tallahassee, FL 32399-1050
Telephone Number: (850) 414-3360
Email Address: rick.nuss@myfloridalegal.com

In the event of any change concerning any above representative, contract manager or office (names, addresses, telephone numbers), notice of such change will be provided in writing to the other party and updated by the AGENCY as a modification to the approved grant application contained in the E-grants Management System, without the need for a formal amendment to this Agreement.

ARTICLE 36. GOVERNING LAW

This Agreement is executed and entered into in the state of Florida, and will be construed, performed and enforced in all respects in accordance with Florida law without reference to conflict of laws principles.

ARTICLE 37. JURISDICTION AND VENUE

Jurisdiction and venue for any action or proceeding arising out of, relating to, or in connection with this Agreement shall lie exclusively in the courts of the state of Florida in Leon County, Florida.

ARTICLE 38. ENTIRE AGREEMENT

This Agreement and its attachments, Attachment A, Attachment B, Attachment C, Exhibit 1, and Exhibit 2, and any additional exhibits referenced therein, and any documents incorporated by reference, including the approved grant application contained in the AGENCY's E-grants Management System, contain all the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions,

or obligations other than those contained herein, and this Agreement will supersede all previous communications, representations, or agreements, either verbal or written between the parties. If any term or provision of this Agreement is determined by a court of law to be unlawful or unenforceable, the remainder of the Agreement will remain in full force and effect.

By signing this Agreement, the parties have read and agree to the entire Agreement, as described in Article 38 above.

IN WITNESS THEREOF, the parties hereto caused this Agreement to be executed by their undersigned officials as duly authorized.

PROVIDER: Pinellas County

**AGENCY: Office of the Attorney General
Department of Legal Affairs
State of Florida**

Barry Burton Jul 8, 2021

/s/ Richard H. Martin Jul 8, 2021

PROVIDER REPRESENTATIVE (DATE)

RICHARD MARTIN (DATE)

County Administrator

CHIEF OF STAFF

TITLE OF PROVIDER REPRESENTATIVE

FEID: 596000800

FEDERAL EID # of PROVIDER

PROVIDER Fiscal Year Ending Date: September 30, 2021



Sheriff Bob Gualtieri

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"

September 17, 2021

Honorable Dave Eggers, Chair
Pinellas County Board of County Commissioners
315 Court Street
Clearwater Florida 33756

RE: **BUDGET AMENDMENT**
FY2020-2021 Sexual Predator & Offender Tracking (SPOT)
Award # 2021-JAGC-PINE-7-3B-045

Dear Commissioner Eggers:

The Florida Department of Law Enforcement is awarding Pinellas County an Edward Byrne Memorial Justice Assistance Grant for the Sexual Predator and Offender Tracking (SPOT) unit in the amount of \$99,722.20. We request these funds be added to our FY21 budget with the breakdown as follows:

Personnel Services	\$ 99,730
Total	\$ 99,730

Upon review, please increase our budget allocation accordingly and forward these funds to my Fiscal Affairs Bureau.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Gualtieri", written over the word "Sincerely,".

Sheriff Bob Gualtieri
Pinellas County, Florida

BG: SEK/nmj

Enclosure

cc: Barry A. Burton, County Administrator
Jeanette Phillips, Chief Deputy Director, Clerk of the Circuit Court
Bill Berger, Director, Office of Management and Budget
Veronica Ettel, Budget Manager, Office of Management and Budget

**Project Request Form
Grant Projects**

A Project Information

1	2	3	4	5	6	7
Alpha Numeric	30 character limit	240 character limit	240 character limit	DD-MON-Year	DD-MON-Year	Alpha Numeric
Template Name	Project Short Name	Project Long Name (no punctuation)	Description	Start Date	End Date	Organization
T,GRT External & Internal Grant Proj w/ Ext & Int Costs	SPOT FY20-21	Sexual Predator and Offender Tracking (SPOT)	Funding of one deputy for the Sexual Predator and Offender Tracking (SPOT) unit.	1-Oct-20	31-Dec-21	Pinellas County Sheriff Office

8	9	10	11
Alpha Numeric	Customer Name	Classifications	Project-Level
Project Manager Name	Customer Name	Grant Phase	Budget
Cindy Watson	State of Florida, Department of Law Enforcement	Awarded	\$99,730.00

B Task Information

1	2	2	3	4
Alpha Numeric	Alpha Numeric	Alpha Numeric	DD-MON-Year	DD-MON-Year
Task Number	Task Name	Description	Start Date	End Date
1	External Costs	External Costs	1-Oct-20	31-Dec-21

5	6	7	8	9	10	11
Alpha Numeric	Descriptive Flexfields					
Subtask	Fund	Center	Program	Function	Activity Code	Funding Source
1	1	990001	9890	Public Safety	Law Enforcement	Federal Pass Thru Gra

12
Descriptive Flexfields
Agreement Number
2021-JAGC-PINE-7-3B-045

Please add complete task information for each new task needed

C Agreement Setup

1	2	3	4	5	6	7
Agreements Window						
Customer Number	Agreement Number	Agreement Type	Amount	Start Date	End Date	Administrator Name
	2021-JAGC-PINE-7-3B-045	Federal Pass-Thru Grant	\$99,730.00	1-Oct-20	31-Dec-21	Cindy Watson

If new customer, see D

8	9	10	11	12	13	14
Descriptive Flexfields on Agreements Window						
Receivable Account	Revenue Account	CFDA Number	CSFA Number	Match for Grants (none = \$0)	Originating Agency	Billing Frequency
3312001 Fed Grant-Public Saf		16.738	N/A	N/A	Department of Justice	Quarterly

15	16	17	18	19	20
Descriptive Flexfields on Agreements Window					
Program Income (Y/N)	Program Income Desc.	Sub Recipient (Y/N)	Sub Recipient Names	Capital Acquisitions (Y/N)	Capital Acquisition Description
N	N/A	N	N/A	N	N/A

21	22	23
Funding Window		
Task Number	Funding Amount	Funding Classification
1	\$99,730.00	Original

D New Customer Setup Only Please skip this step for existing customers

1	2	3	4
Alpha Numeric	Alpha Numeric	Alpha Numeric	Alpha Numeric
Customer Name	Customer Address	Bill to Site Address	Ship to Site Address

BUDGET ADJUSTMENT REQUEST GRANTS CHECKLIST



Title:	Sexual Predator Offender Tracking Unit Deputy
Issuing Agency:	Department of Justice, Office of Justice Programs
Grant #:	# 2021-JAGC-PINE-7-3B-045

1 Have funds from this grant source been received before?

Yes

No

If yes, last FY received:

If no, Federal or State?

Other info

2 What is the total term of the grant?

From

To

3 What is the total grant amount?

4 If the grant extends beyond the current fiscal year, what is the amount anticipated to be received in this FY?

5 Are matching funds required?

Yes

No

If yes, amount of match:

Are matching funds budgeted?

Yes

No

If no, how will the match impact operations?

6 Does the grant require additional personnel?

Yes

No

If yes, number of FT:

and PT:

7 Will expenditures for this program cease when the grant expires?

Yes

No

If no, estimate ongoing cost: and # of FT positions:

8 Please attach a copy of the approved grant documentation.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000800

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$99,722.20	\$0.00	\$99,722.20
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$99,722.20	\$0.00	\$99,722.20
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

Salary:

The annual salary of one S.P.O.T. deputy position is calculated as follows:

$\$37.4757/\text{hour} \times 2,080 \text{ hours} = \$77,949.46$

Total Salary: \$77,949.46

Benefits:

The annual benefits associated with one S.P.O.T. deputy position are calculated as follows:

FICA ($\$77,949 \times 7.65\%$) = \$5,963.13

Florida Retirement ($\$77,949 \times 16.98\%$) = \$13,235.82

Health/Dental/Vision = \$19,840.62

Life Insurance = \$182.52

Disability = \$405.36

Workers Compensation = \$1,140.00

Total Benefits: \$40,767.45

Total Salary and Benefits: \$118,716.91

TOTAL GRANT BUDGET REQUEST FOR 84% OF SALARY AND BENEFITS: \$99,722.20

The funded position will work 100% of the time on this project. The position funded with JAG funds will constitute a continued net personnel increase. The funding request is for 84% of the total salary and benefits for this position. The remaining 16% (\$18,994.71) will be paid out of PCSO's general revenue budget.

This meets FDLE's requirement that an applicant cannot request more than the total percentage paid in grant funds in a previous year for a funded position. In 2019-20, the S.P.O.T. deputy position was funded at 84% of the total salary and benefits costs.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Pinellas County Board of Commissioners

County: Pinellas

Chief Official

Name: Dave Eggers

Title: Chairperson

Address: 315 Court Street

City: Clearwater

State: FL **Zip:** 33756-5165

Phone: 727-464-3276 **Ext:**

Fax:

Email: deggers@pinellascounty.org

Chief Financial Officer

Name: Ken Burke

Title: Clerk of the Court

Address: 315 Court Street

City: Clearwater

State: FL **Zip:** 33756-5165

Phone: 727-464-3341 **Ext:**

Fax: 727-464-3341

Email: kburke@pinellascounty.org

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Name: Pinellas County Sheriff's Office

County: Pinellas

Chief Official

Name: Bob Gualtieri

Title: Sheriff

Address: 10750 Ulmerton Road

City: Largo

State: FL **Zip:** 33778-1703

Phone: 727-582-6447 **Ext:**

Fax: 727-582-5896

Email: rgualtieri@pcsonet.com

Project Director

Name: Richard Interrante

Title: Grants Specialist

Address: 10750 Ulmerton Road

City: Largo

State: FL **Zip:** 33778-1703

Phone: 727-582-6447 **Ext:**

Fax:

Email: rinterrante@pcsonet.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: SEXUAL PREDATOR AND OFFENDER TRACKING (SPOT) UNIT DEPUTY
Subgrant Recipient: Pinellas County Board of Commissioners
Implementing Agency: Pinellas County Sheriff's Office
Project Start Date: 10/1/2020 **End Date:** 12/31/2021

Problem Identification

According to the National Center for Missing & Exploited Children (NCMEC), in 2018, there were 917,771 (279 per 100,000 population) registered sex offenders in the United States, with 74,629 of those offenders and predators residing in Florida. A sexual offender is a person convicted of a sex offense involving a minor, who is released on or after October 1, 1997, from the sanction imposed as a result of the offense. Offenses include, but are not limited to, sexual activity with a minor, child pornography, kidnapping, luring or enticing a child, human trafficking, and indecent exposure. A sexual predator is a person who has been convicted of a sexually violent offense as defined in Florida Statute 775.21, or he/she is civilly committed under the Florida Jimmy Ryce Sexually Violent Predator Act. Additionally, there is a written court order designating the individual as a sexual predator. Florida law requires sexual predators and offenders to register with the Florida Department of Law Enforcement (FDLE) or the local sheriff's office.

The PCSO S.P.O.T. Unit monitors and tracks sexual predators, offenders, and registered career offenders on a countywide basis. The Unit was created in 2000 to track and monitor sexual predators and offenders in the PCSO's jurisdiction. Since 2006, the PCSO has assumed responsibility for countywide oversight of sexual predators and offenders. This decision was unanimously made by the Law Enforcement Task Force of the Pinellas Assembly that year. The Task Force concluded that having a single agency cover the entire county would result in a more efficient and effective registration and address verification process. Pinellas County has a high number of offenders and predators. As of December 31, 2019, the total number being monitored was 1,904, which includes 1,687 offenders and 217 predators. Additionally, Pinellas County has 375 registered career offenders the S.P.O.T. Unit is tasked with managing. Having adequate staffing to monitor registered sexual predators and offenders in Pinellas County is imperative for the safety of the community, especially with projected increases in this population both statewide and countywide.

The FDLE ranked Pinellas County fifth among Florida's 67 counties for the number of offenders/predators living within its boundaries, although it is the second smallest county in geographic size. Using population and land area figures from the Florida Legislature's Office of Economic and Demographic Research, because of its population density, there are approximately 6.4 offenders/predators per square mile in Pinellas County, compared to .5 (rounded) offenders/predators per square mile throughout Florida. Pinellas has seen the subpopulation of transient offenders increase from 24 in 2008, when the number began to be tracked, to 191 as of December 31, 2019 (which includes sexual predators, sexual offenders and career offenders). Florida statute 943.0435 requires transient offenders report in person every 30 days while maintaining a transient residence.

Repercussions if Need/Issue Not Addressed:

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

PCSO will continue tracking the location and movement of sexual predators/offenders and registered career offenders to ensure compliance with the law and assure public safety in Pinellas County. In order to maintain the current level of enforcement, PCSO requests continued JAG funding for one S.P.O.T. Unit deputy, allowing the Unit to seamlessly continue monitoring all sexual offenders/predators and registered career offenders countywide. If funded, success will be measured by the ability to continue registering, monitoring, tracking, and apprehending this population of individuals. Other methods will be utilized such as completing required verifications, neighborhood notifications, and community education. Results will be measured by documenting numbers for each of the following: registrations and updates, address verifications completed, neighborhood notifications, and apprehended offenders and absconders. However, without continued JAG funding the S.P.O.T. Unit will be reduced by one deputy. This will negatively impact the current level of countywide coverage of sexual predators and offenders in Pinellas County, an area that continues to see an increase of these offenders residing in its community. Ultimately, the S.P.O.T. Unit would have difficulty providing services at its current capacity.

Project Accomplishments to Date:

This is a continuation JAGC program grant for salaries from 2020-JAGC-PINE-14-5R-090. This grant project was awarded for the project period 10/1/2019 - 3/31/2020. Based on 2019 data, the S.P.O.T. Unit averaged 579 monthly face-to-face contact registrations in the S.P.O.T. Office. Also, the S.P.O.T. Unit averaged 361 scheduled re-registrations per month and 68 unscheduled registrations/information updates per month. The number of new annual registrations was 173, approximately 14 per month. Historically, the S.P.O.T. Unit enters between 36,000 - 40,000 updates annually in multiple systems. The approximate caseload per deputy was 222 offenders, which includes career offenders.

In the 2019-2020 grant year, the S.P.O.T. Unit registered 170 new sexual offenders and predators, conducted 7,695 re-registrations/transient registrations/information updates, performed 6,005 address verifications, distributed 4,364 flyer notifications, and made 83 arrests and 14 referrals to the State Attorney's Office.

Pinellas County is currently unable to meet the financial burdens of funding S.P.O.T. Unit with general revenue. Pinellas County has no available funding that can be appropriated for this purpose.

Project Summary (Scope of Work)

In 2006, PCSO assumed responsibility for countywide registration, monitoring, apprehending, and tracking of sexual predators and offenders for community notification and address verification. This decision was based upon a study by the Pinellas Assembly's Law Enforcement Task Force, whose goal was to review areas in which law enforcement processes could be streamlined, promoting cost savings and enhancing public safety. The S.P.O.T. Unit deputies interact and assist other agencies such as the State Attorney's Office, Florida Department of Law Enforcement, Florida Department of Corrections, and other local law enforcement agencies.

As of December 31, 2019, there is an average of 1,687 offenders/predators and 375 registered career offenders being tracked in Pinellas County. PCSO's S.P.O.T. Unit performs the following countywide services: offender and predator neighborhood address verifications, community notification of offender movement, on-site verification of residence, apprehending violators, searching for absconders, and

Application for Funding Assistance

Florida Department of Law Enforcement Justice Assistance Grant - County-wide

conducting investigations and surveillance. Address verifications are conducted quarterly on predators and some offenders but twice annually on remaining offenders. Florida Statute 775.215 applies a 1,000 foot rule, restricting offenders from residing near schools, child care, parks, and playgrounds. Many Florida counties and municipalities have enacted tougher restrictions further limiting options for offenders to live upon release from custody; however, Pinellas County has not. Pinellas is home to the Palace Mobile Home Park - a mobile home park that provides residential housing for sex offenders. Consequently, the park has a high concentration of offenders and predators.

Additional statutory requirements that went into effect on October 1, 2014 continue to increase the workload of the S.P.O.T. Unit. These requirements include, but are not limited to, in-person reporting, within 48 hours:

- Any new vehicle which the offender has access to, be it a roommate's, family member's or employer's vehicle;
- If enrolled at a school or place of higher education;
- Before using any internet application having the capacity of two-way communication;
- The acquisition of passports or professional licenses.

Another thing the S.P.O.T. Unit must consider is the fact that as the number of transient offenders continues to increase, so too, will the number of offender contacts. Transient offenders also require surveillance by S.P.O.T. deputies to confirm and verify address locations.

The S.P.O.T. Unit is staffed by one sergeant, nine deputies, and two senior administrative assistants. Each deputy has a primary responsibility of one geographic zone and serves as back up for another. The deputies rotate between on-site registrations and community and neighborhood duties in their individual zones. They perform address verifications, surveillance, neighborhood notifications, and community education. They also provide countywide services to all of Pinellas County's population, but the participants of the program served are the 2,292 sexual predators, sexual offenders, and career criminals currently being supervised in the county.

The timeline for this grant will consist of the ongoing implementation of daily activities and deliverables to be performed throughout the current grant period. During each quarter, the P.C.S.O. will utilize specified officers to follow up with sexual predators and sexual offenders.

Based on 2019 data, on average, the Unit adds 22 new registrants (sexual offenders/sexual predators/career offenders) each month. Through the continued funding of one S.P.O.T. deputy, to maintain the current S.P.O.T. Unit level of public safety with ten sworn members (to include a sergeant) to register and monitor all sexual predators and offenders and registered career offenders both on and off probation throughout Pinellas County. Success will be measured by the ability to continue to register, monitor, track, and apprehend offenders, predators, career registrants and absconders, in addition to completing required verifications, neighborhood notifications and community education.

Pinellas County will use grant funds to provide Salaries and Benefits. Deliverables will

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be completed in accordance with the contractual agreements between the subrecipient and their local vendor/providers.

Documentation of deliverables performed by the and their local vendor/ providers must be maintained by the subrecipient and made available for monitoring. Example documentation includes, but is not limited to: timesheets, paystubs, actives logs, etc.

Documentations and minimum performance required for drawdown of funds include the completion at the least one activity described in the scope of work above as attested on the financial expenditure/ claim report.

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Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 16

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 916542

Question: What is the address of the location being used to provide services for this project?

Answer: 14500 49TH STREET NORTH, CLEARWATER, FL 33762

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: NA

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Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: Yes

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: Yes

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: Yes

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: Yes

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

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Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: SPI publications, COPS office publications, and NCJRS

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: Public satisfaction with police services; public perceptions of crime/disorder problems; personal crime experiences of citizens.

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Hosting community meetings - quarterly;
Attending community meetings - monthly;
Distributing a newsletter, email or other bulletin - bi-weekly;
Attending community events - quarterly;
Conducting social media activities-daily/weekly

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

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Goal: Citizen's Police Academy, Internships with university or high school students, volunteer programs, k-12 school programs, Youth Athletic Programs, Other - Sheriff's Advisory Board, Teen Citizens' Academy, Teen Driver Challenge, Youth Discovery Day, Targeted Response Against Distracted Driving (TRADD), Patrol Ride-Along Program, Explorer Post, Twitter, Facebook, PCSO website, LinkedIn, and YouTube.

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: To maintain the current SPOT Unit level of public safety with nine sworn members (including a sergeant) to register/monitor all sexual predators/offenders and registered career offenders both on and off probation throughout Pinellas County. Success will be measured by the ability to continue to register, monitor, track and apprehend offenders, predators, career registrants and absconders, in addition to completing required verifications, neighborhood notifications and community education.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: None

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Major activities include: registering, monitoring, tracking and apprehending sexual offenders, predators, and career offenders, conducting neighborhood notifications of sexual predators, maintaining and updating offender/predator files and timely entries into a variety of databases, conducting criminal investigations regarding compliance issues, conducting surveillance operations, conducting community awareness and educational programs regarding sexual predators and

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offenders.

State Purpose Area: 2P - Personnel

Objectives and Measures

Objective: Personnel Questions - Questions for all recipients using personnel.

Measure: Personnel 1

During the grant period, approximately how many overtime hours will be funded by JAG?

Goal: 0

Measure: Personnel 2

During the grant period, how many personnel will have their salary or pay funded, at least partially, with JAG funds?

Goal: 1

Measure: Personnel 3

How many new positions will be created with JAG funds during the grant period?

Goal: 0

State Purpose Area: R25 - Questions for recipients of an award \$25,000 or more.

Objectives and Measures

Objective: LE General - Law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE01

How many sworn personnel with general arrest powers does your agency have on staff?

Goal: 836

Measure: LE02

Of the sworn personnel, how many are JAG funded?

Goal: 1

Measure: LE03

How many non-sworn employees does your agency have on staff?

Goal: 1168

Measure: LE04

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Of the non-sworn personnel, how many are JAG funded?
Goal: 0

Measure: LE05
Does your agency utilize a strategic management accountability system to gather and disseminate information within the agency (e.g., CompStat, stratified policing)? Strategic management accountability systems typically include a focus on the use of relevant and timely data, the production of reports detailing problems and actions taken to solve them, and regular meetings with management to discuss strategies.

Goal: Yes

Measure: LE06
Does your agency use any of the following deconfliction tools? Choose all that apply from the following list: RISSafe, SAFETNet, Case Explorer, None of the above, unsure/don't know.

Goal: Case Explorer

Objective: LE Program - Program specific law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE07
During the grant period, will you operate a law enforcement program partially or fully funded by JAG funds? If yes, what is the name of that program? If you are operating more than one program, include the names of each one.

Goal: yes. sexual predator and offender tracking (SPOT) unit deputy

Measure: LE08
During the grant period, will you operate a task force partially or fully funded by JAG funds? If yes, what is the name of the program? If you are operating more than one program, include the names of each one.

Goal: no

Measure: LE09
If you will operate a program or task force with JAG funds during the grant period, what percentage of the program's total costs will be paid for with sources other than this JAG award? If you will operate more than one program, answer for each separately.

Goal: 16%

Measure: LE10
If you will operate a program or task force with JAG funds during the grant period, what was the initiation year of that program, regardless of when it received JAG funding? If you operated more than one program, answer for each separately.

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Goal: 2000

Measure: LE11

Are you or a partner planning to conduct an evaluation of your program or task force? If you will operate more than one program, answer for each separately.

Goal: no

Measure: LE12

If you or a partner are planning to conduct an evaluation of your program or task force, are you aware that you will be required to report on the status of that evaluation?

Goal: n/a

Measure: LE13

If you will operate a program or task force with JAG funds during the grant period, which of the following violent crime/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: All violent crime in the jurisdiction, Homicide, Human Trafficking, Domestic Violence, Child Abuse, Child Pornography and Exploitation, Sexual Assault, Terrorism, None of the above.

Goal: none of the above

Measure: LE14

If you will operate a program or task force with JAG funds during the grant period, which of the following property crime/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: All Property Crime in the Jurisdiction, Auto theft, Burglary.

Goal: none of the above

Measure: LE15

If you will operate a program or task force with JAG funds during the grant period, which of the following societal crimes/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: Drug crime, Prescription drug crime, Disorder/quality-of-life incidents, Prostitution, Cybercrime, White-collar crime, Healthcare fraud, Status offenses (truancy, underage drinking, etc.), None of the above.

Goal: none of the above

Measure: LE16

If you will operate a program or task force with JAG funds during the grant period, which of the following general crime/problems will it focus on? If

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you will operate more than one program, answer for each separately. Choose all that apply from among the following list: All crime in the jurisdiction, Hate crime, Gun Crime, Traffic violations/crashes, Other (please describe).

Goal: other: sexual predator and offender tracking

Measure: LE17

If you will operate a program or task force with JAG funds during the grant period, who is the target population. If you will operate more than one program, answer for each separately. Choose all that apply from the following list: Adults, Elderly, Gangs, Juvenile Delinquents, Children of incarcerated/justice-involved parents, Drug-endangered children, Persons with mental illness, All victims, Other (please describe).

Goal: other: the target population will be sexual predators/offenders and registered career offenders in Pinellas County.

Measure: LE18

If you will operate a program or task force with JAG funds during the reporting period, what is the primary target area of that program or task force? If you will operate more than one program, answer for each separately. Choose from the following list: Specific landmark or place (mall, park, theater), hot spots (a number of blocks or street segments that have been identified as experiencing a disproportionate share of the jurisdiction's problem), entire jurisdiction, multi-jurisdictional/cross jurisdictional.

Goal: Entire jurisdiction of Pinellas County

Measure: LE19

If you will operate a program or task force with JAG funds during the reporting period, will that program focus efforts around any of the following models? If you will operate more than one program, answer for each separately. Choose all that apply from the following list: Community oriented approach, problem solving approach, geographic focus, high-rate offender focus, high-rate group/gang focus, Procedural justice, Unsure/Don't know, Other (please describe).

Goal: Community-oriented policing

Objective: LE Services - Service specific law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE20

Will you provide situational crime prevention and crime prevention through environmental design strategies as part of your program? (approaches that change the perceived opportunities for a crime, so the offender will believe the crime is more difficult, has more risk, or provides less rewards, for example, access control to parking lots or improved lighting on a walkway) If you will operate more than one program, answer for each separately.

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Goal: no

Measure: LE21

Will you provide youth development services as part of your program? (programs that promote positive behaviors and decrease negative behavior in youth, for example, any of the Blueprints programs.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: No

Measure: LE22

Will you provide crime awareness services as part of your program? (programs aimed at increasing the awareness of a crime problem including solutions to prevent crime, for example a Lock It or Lose It program.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: Yes. neighborhood notifications of sexual predators entering or relocating within Pinellas County and conducting community awareness and educational programs regarding sexual predators and offenders.

Measure: LE23

Will you provide increased personal safety services as part of your program? (programs that provide instruction on increasing personal safety, for example, a Rape Aggression Defense (RAD) class.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: no

Measure: LE24

Will you provide community building services with your program? (programs that promote community cohesion, including communication between the community and elements of the criminal justice system, for example, National Night Out.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: no

Measure: LE25

Will you provide any other crime prevention services not described in this report with that program? Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: no

Objective: LE Tracking - Tracking questions for Law Enforcement recipients of an award \$25,000 or more.

Measure: LE26

Approximately how many criminal groups will be disrupted under your

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program during the grant period? Disrupted means impeding the normal and effective operation of the group, as indicated by changes in leadership or methods of operation. If you will operate more than one program, answer for each separately.

Goal: 0

Measure: LE27

How many criminal groups will be dismantled under your program during the grant period? Dismantled means destroying the organization's leadership, financial base, or supply network so that the organization is incapable of operating. If you will operate more than one program, answer for each separately.

Goal: 0

Measure: LE28

Approximately how many firearms will your program or task force seize during the grant period? If you will operate more than one program, answer for each separately.

Goal: 0

Measure: LE29

Approximately how many firearms will your program or task force enter into the National Integrated Ballistic Information Network (NIBIN) during the reporting period? If you will operate more than one program during the reporting period, answer separately for each.

Goal: 0

Measure: LE30

Approximately how many firearms will your program or task force trace through the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) during the reporting period? If you will operate more than one program during the reporting period, answer separately for each.

Goal: 0

Measure: LE31

Regardless of JAG funding, how many total asset forfeiture cases will your program or task force file during this grant period?

Goal: 0

Measure: LE32

Regardless of JAG funding, which of the following items will your program or task force seize during the grant period as part of a state or federal asset forfeiture case? Choose all that apply from the following list: Drugs, currency, firearms, other physical property, none of the above.

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Goal: none of the above

Measure: LE33

Are you aware that you will be required to complete the law enforcement questionnaire and submit it to your grant manager alongside each performance report.

Goal: yes