

OMB Granicus Review

GRANICUS TITLE	Memorandum of Understanding between Pinellas County and the University of Florida Institute of Food and Agricultural Sciences for salary and fringe				
GRANICUS ID #	25-1698A	Reference #		Date:	10/22/2025

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other	X	Revenue		Project	

Contract information:

New Contract (Y/N)	N	Original Contract Amount	n/a – annual
Fund(s)	0001 (General Fund)	Amount of Change	n/a
Cost Center(s)	252032, 252035	Contract Amount	\$297,986.45
Program(s)	1004	Amount Available	Total: \$297,986.45
Account(s)	5340001	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY26		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This agenda item requests approval of the updated Memorandum of Understanding (MOU) with the University of Florida Institute of Food and Agricultural Sciences (UF/IFAS), continuing to share the cost of annual salary and fringe benefits for six (6) local Extension Service positions and one (1) UF support position. The agreement for the current 5-year period (FY21 through FY25) ended September 30, 2025, and the new agreement commences on October 1, 2025 for FY26 through FY30. The agreement may be terminated for convenience by either Party by providing twelve (12) months prior written notice to the other Party.

The County portion of funding (\$33,000) for one (1) Extension position was eliminated from the Lealman Community Redevelopment Area budget for FY26, and the new MOU. In Exhibit A, the County's share of total personnel cost for FY26 is estimated at \$297,986.45 and supports:

- 40.0% of the Extension Director,
- 40.0% of four (4) Extension Agents,
- 47.0% for one (1) Extension Resources Management Agent, and
- 5.0% of one (1) UF support position (Research Administrator)

The total sum is based upon known current salary cost at the time of Exhibit A development and could be modified subsequently if estimates were not sufficient to cover actual costs. The County also provides office and teaching space, equipment, supplies, utilities, demonstration materials, and funding and/or vehicles for official county travel (both in-county and out-of-county), and other operational needs for the County Extension Office.

Funding totals \$297,986.45 and is included in the FY26 Adopted Budget for the Parks and Conservation Resources Department within the General Fund.

Analyst:

Veronica Ettel

Ok to Sign: ☒