

Risk Management Contract Review

Contract/ Agreement Title	Increase to the purchase authorization with Unify, Inc., for Voice over Internet Protocol telephone system equipment and maintenance services				
Bid/Contract#	156-0185-PB(AM)	Granicus#	16-1474A	Stars#	161896
Purchasing Contact:	Amy Martin		PID #		Amount: \$683,142.96
Department	BTS	Project/Contract Mgr:	Marty Rose, Chief Information Officer		
Type of Contract <small>(select both)</small>	Amendment	Purchasing		Method of Review	Granicus
Limitation of Liability?	yes	Indemnification Language?		If PE to PE, \$768.28?	

JPA:	Choose one	Name of JPA:	Choose an item.
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
WC/EL		500K Person 500K Disease 500K Disease limit	Vendor employees coming to County site to install new phone software and train
CGL		1M Occurrence 2M Aggregate	Hew voice over internet phone software, training and maintenance
AL		1M Per Accident	Vendor employees driving to County site
Excess/Umbrella		1M Occurrence 1M Aggregate	Size and sensitivity of project
Cyber Risk		1M Occurrence 1M Aggregate	Computer based phone system and internet
Choose an item.			
Choose an item.			
Choose an item.			

Date/Time/Comments: 08/26/2016 Greg Carro Asked Greg on his thoughts of requiring insurance limits for this contract as prior agreement 16-280A had no limits. He thought there would be no problem as we have other contract with Siemens (Unify)

NOTES: Approve the increase to the purchase authorization and execute the agreements with Unify, Inc. (Unify), (formerly known as Siemens) for Voice over Internet Protocol (VoIP) telephone system equipment and maintenance services per State of Maryland Department of Information Technology (DoIT) contract number 060B1400048. Contract 156-0185-PB(AM) increase in an amount of \$325,000.00 for a revised total expenditure not to exceed \$725,000.00 through March 31, 2017. Chairman to sign and Clerk of Court to attest. Prior contract had no insurance requirements but did have indemnification clause in favor of Maryland. We piggybacked on Maryland's contract. This contract if new Voice over internet software along with installation ,training and maintenance. New contract has limitation that damages cannot exceed purchase price. Amendment is for increased cost of the system.

Initial Reviewer: Rick Kahler	Date 8/26/2016
Approved By: GWhite	Date 8/26/2016
Final Approval: Virginia E. Holscher, Director	Date 9/8/2016