

## OMB Granicus Review

<b>Granicus Title</b>	Purchase authorization with Sun State International Trucks, LLC, for a pump tanker truck.				
<b>Granicus ID#</b>	26-0484A	<b>Reference #</b>	26-0245-PB	<b>Date</b>	March, 27, 2026

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Amount</b>	\$ 311,407.00
<b>Fund(s)</b>	4051	<b>Amount of Change (+/-)</b>	\$ 0.00
<b>Cost Center(s)</b>	431250	<b>Total Amount</b>	\$ 311,407.00
<b>Program(s)</b>	2421	<b>Amount Available (FY26)</b>	\$ 337,000.00
<b>Account(s)</b>	5640300	<b>Included in Applicable Budget? (Y/N)</b>	Y
<b>Fiscal Year(s)</b>	FY26		

Description & Comments
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)
<p>Pinellas County Utilities (PCU) is seeking the approval and execution of the purchase authorization with Sun State International Trucks, LLC. (Sun State) for a one-time purchase of a pump tanker truck. This vehicle is used to pump, transport, and dispose of wastewater and sewage.</p> <p>This request is budgeted for in the FY26 Budget of PCU in the Sewer Revenue and Operating Fund. The Office of Management and Budget (OMB) confirmed a total of \$337,000 allocated in the FY26 Budget for one pumper-tanker truck, which was approved through a decision package. In the event that future fiscal year funding is not available for this agreement, the County maintains the authority to terminate this agreement.</p>

**Analyst: Shane Kunze**

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_ percent higher or lower due to \_\_\_)"**.
5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject\_Date)**

- b. (e.g., OMB Review\_22-529A\_PW\_Sidewalk\_28-DEC-2022).
- 6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).