



Juvenile Welfare Board of Pinellas County

FY21 BUDGET

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EXECUTIVE SUMMARY

Message from our Chief Executive Officer



For 75 years, the Juvenile Welfare Board of Pinellas County (JWB) has been making children a priority, investing in their futures and making our community stronger. We do this through partnerships, innovation, and advocacy to ensure Pinellas County children have the best opportunities to lead healthy, successful, and satisfying lives.

JWB is a countywide special taxing district established by a Special Act of the Florida Legislature and governed by an 11-member Board that guides citizen investments. Our Board has adopted a strategic framework for funding agencies and fostering partnerships to ensure children are ready to learn, ready to succeed, and ready to thrive in homes, schools, and neighborhoods that are healthy and safe. We also work collectively to feed hungry children, help ensure on-time grade-level reading, and prevent needless childhood deaths.

In my inaugural year as JWB's CEO, we have begun a process to improve and upgrade accounting and program performance software systems, build and strengthen community partnerships, showcase community-level data and program outcomes, and guide the development of a new five-year strategic plan that,

pending Board approval, will launch in fiscal year 2021. But nothing could have predicted or prepared us for a global pandemic.

Responding swiftly to the COVID crisis, JWB leveraged partnerships to connect resources; amended program budgets and deployed emergency and contingency funds to address the urgent needs of families; maximized technology to transition JWB staff and funded agency staff to virtual work environments; and amassed timely, reliable data and information to guide decision-making.

The budget presented on the following pages reflects JWB's commitment to stakeholders and citizens to be accountable for allocating tax dollars in a responsible, effective way to improve children's lives. It is also our best prediction of the future needs of JWB's funded programs and the emerging needs of our county's children and families during this pandemic. We thank you for your ongoing support, welcome questions and feedback, and look forward to continuing our work of investing in children to strengthen our community!

A handwritten signature in blue ink that reads "Beth A. Houghton". The signature is fluid and cursive.

Beth A. Houghton
Chief Executive Officer

MISSION, VISION, AND VALUES

MISSION:

The Juvenile Welfare Board invests in partnerships, innovation, and advocacy to strengthen Pinellas County children and families.

VISION:

All children in Pinellas County will have equitable opportunity to fulfill their potential and achieve meaningful and purposeful lives as a result of the efforts of JWB and its partners.

GUIDING VALUES:

We value every child. We want every child to be ready to learn, every child to succeed in school, and every child to be healthy and happy, every step of the way.

We embrace collaboration. We work as a team with residents of Pinellas County and community partners.

We are accountable and results-driven. We are careful stewards of the resources provided us by the citizens of Pinellas County, and hold ourselves accountable for investing in programs and services that provide real help for young people and demonstrate effective and data-driven results.

We pursue innovation. We are not satisfied with the status quo. We use the latest research and professional knowledge to address the needs of Pinellas County children and families.

We value equity, diversity, and inclusion. We challenge ourselves to recognize and embrace opportunities to advance and sustain diversity, equity, and inclusion in our continuing investments, decision-making, and operating culture.



BUDGET OVERVIEW

The FY21 Budget totals \$113.7 million, an increase of \$12.1 million (12%) over the FY20 Amended Budget. The FY21 Budget supports the conclusion of JWB's investment in its 2017 – 2020 Strategic Plan and paves the way for the new FY21-FY25 Strategic Plan adopted by the Board on September 15, 2020. The refresh of JWB's Strategic Plan ensures that it will continue to serve as a valuable tool for guiding budget and operational decisions in support of JWB's goals. The mission, vision, and values reflected in the FY21 Budget have been updated to reflect the new Strategic Plan.

This Budget also accounts for the continued challenges and uncertainties we are facing with the COVID-19 global pandemic. JWB increased its Contingency Budget, beginning in FY20 in order to adequately respond to various emergency needs created by the pandemic. JWB staff also produced multiple Five-Year Forecasts, projecting best and worst-case scenarios, to help provide insight into the impact of FY21 budget-related decisions on future budgets and long-term fund balance.

This section provides an overview of the significant components of the FY21 Budget and how the budget will be used to support and advance the priorities of the Juvenile Welfare Board for the upcoming year.

Revenue

Property Tax

As a result of property valuations increasing in Pinellas County, property tax revenues increased \$5.7 million (7.5%) over FY20. Based upon a potential for COVID-19 to impact the tax collector's collections, staff reduced the ad valorem collection rate from 97% to 95%. Florida statute 200.065 requires local governments to budget property tax revenue at not less than 95% of the certified taxable value. Using a continued millage rate of 0.8981 the calculated ad valorem revenue results in a total increase of \$3.9 million (5.2%) over FY20.

Interest Revenue

The budgeted amount for interest revenue, \$650,000, decreased by \$300,000 for FY21 due to lower interest rates, which are projected to maintain at current levels.

Rent

In FY21, JWB will continue to receive rent revenue for office space it leases, but the budgeted amount for rent revenue is decreased to \$0 due to JWB accounting for this in the administrative budget as an offset to the rent expense paid by JWB.

Contributions

The budgeted amount for contributions decreased by \$259,880 to \$41,740 for FY21 due to no longer receiving in-kind advertising from Spectrum for JWB's annual Cooperman-Bogue KidsFirst Awards Luncheon.

Beginning Fund Balance

The budgeted amount for beginning fund balance, \$34.7 million, increased by \$8.8 million (33.9%) due to a 16.1% projection for lapsing funds from FY20. Due to the unprecedented impacts of the COVID-19 pandemic in FY20, many of JWB's cost-reimbursement funded programs experienced temporary closures and/or reductions in services, aligned with state and local safe-at-home ordinances and mandatory school closures, resulting in a higher than usual amount of lapsed funds.

Expenditures

Total Expenditures increased by \$2.4 million (3%) over the FY20 amended budget due primarily to increased investments in Future Programming, Contingency, and Non-Administration. The Total Ending Fund Balance increased by \$9.7 million (44.4%) over the FY20 amended budget, largely due to the FY20 projected lapsing funds.

Children and Family Programs

In FY21, the budget includes a \$1,047,571 increase for eligible programs to receive a 1 – 5% cost-of-living adjustment (COLA) to help maintain existing service levels and to ensure continued program quality. Concurrent reductions were made for agencies who were historically underspending which resulted in an overall slight decrease in the total investment in Children and Family Programs by 0.04%. A summary of each focus area, along with any significant changes from FY20, are described below.

School Readiness: Children served by JWB-funded School Readiness programs will enter Kindergarten ready to learn.

This focus area accounts for 18.2% of all children and family services, consisting of 16 programs with a total investment of \$12.4 million. Investments in this focus area include \$6.2 million for Early Learning Centers, \$3.2 million for infrastructure, \$952,926 for literacy programming, and \$2 million for support services.

Increases are included in Infrastructure for the Pre-K All Day program and the Pinellas County Licensing Board. The Board decided in February, 2020 to increase the investment in Pre-K All Day and the FY21 budget reflects the annualized amount of this increase, in order to serve children on the wait list for Voluntary Prekindergarten (VPK).

Funding is included for Pinellas County Licensing Board to create a new position to identify and investigate unlicensed care. This position will enable them to be responsive to any community concerns regarding unlicensed care and to assist providers with licensing requirements when it is determined a license is needed.

School Success: Children served by JWB-funded School Success programs will show improvement or maintain performance in grades, attendance, behavior, and achieve promotion to the next grade.

This focus area accounts for 32.2% of all children and family services, consisting of 39 programs with a total investment of \$22 million. Investments in this focus area include \$13.9 million for Before and After School programs, \$1.7 million for literacy programming, \$1.3 million for School and Community-Based Health programs, \$2.4 million for School Support and Intervention programs, and \$2.8 million for Youth Development/ Mentoring Programs.

Increases are included in Before and After School programs and Literacy programming. Based upon early positive results from JWB's Middle School Academies that were funded in August, 2017, the Board at the November, 2018 Board Funding Workshop, agreed to invest an additional \$800,000 in FY20 to expand the Middle School Academies into additional schools in mid- and north-County. The FY21 Budget includes the annualized award amounts for Boys and Girls Clubs of the Suncoast's new Great Futures Middle School Academy and the YMCA of the Suncoast's new Middle School Learning Academy.

Following recommendations from the *Lessons from the Latest Science of Improvement and Early Literacy* presentation by the Lectio Institute to the JWB Board in February, 2020, an increase in the FY21 budget for Literacy programming is included for the Grade Level Reading Collective Initiative. Additionally, JWB is further leveraging this investment through a partnership with the Foundation for a Healthy St. Petersburg, working collectively to improve childhood literacy and on time grade-level reading. The vision for JWB's *Early Readers, Future Leaders* Grade-Level Reading Campaign is that all Pinellas County children will be reading on grade level by the end of third grade.

Prevention of Child Abuse and Neglect: Children served by JWB-funded Prevention of Child Abuse and Neglect programs will thrive in safe and healthy environments.

This focus area accounts for 37.3% of all children and family programs, consisting of 33 programs with a total investment of \$25.5 million. Investments in this focus area include \$1.5 million for Domestic Violence programs, \$5.2 million for FSI Infrastructure, \$8.6 million for Home Visiting/Wraparound Programs, \$8.9 million for Mental Health / Substance Abuse Programs, \$728,304 for Shelter, and \$624,170 for Support Services.

Increased investments are included in FSI Infrastructure and Home Visiting/Wraparound Programs for the Healthy Families Pinellas program. The investment in FSI infrastructure was increased in order to add a new position. The additional position will focus on improving coordination and linkage between the Neighborhood Family Centers (NFC's) and the Family Services Initiative (FSI). This will ensure families receiving services from the NFC's have direct access to FSI for assistance with basic needs.

The Board decided in February, 2020 to increase the investment in Healthy Families Pinellas and the FY21 budget reflects the annualized amount of this increase, to add six new full time employees, who will be housed in obstetrician offices in order to successfully link and engage new and expectant parents in home visitation programs.

In FY18, the Board launched the Pinellas County Children’s Mental Health Initiative, led by a group of mental health leaders and interested community members, to enhance public awareness of mental health issues and to provide for an accessible, family-oriented, coordinated, comprehensive, and high quality system of care for children and families in Pinellas County, supported by an engaged and skilled workforce. This collaborative adopted a strategic plan in May, 2018. The FY21 budget reflects continued and new investments to further the implementation of that strategic plan. These investments include additional positions for the Community Health Centers of Pinellas to better support families and facilitate care coordination in a timely manner and funding for the University of South Florida Infant Family Center to implement reflective supervision to strengthen relationships between supervisors, supervisees, families, and children, using specific strategies to build personal and professional skills that reduce burn out and turnover.

Strengthening Community: Children served by JWB-funded Strengthening Community programs will benefit from collective neighborhood initiatives driven by empowered community leaders.

This focus area accounts for 12.3% of all children and family programs, consisting of 18 programs with a total investment of \$8.4 million. Investments in this focus area include \$673,411 for Childhood Hunger Initiatives, \$5.8 million for Neighborhood Family Centers, \$689,889 for Support Services, \$43,400 for Cooperman Bogue, and \$1.25 million for one-time capital investments for JWB funded programs.

In order to respond to any unforeseen impacts from COVID-19 and to help support emergency preparedness for JWB’s funded agencies, funding for the RFA for Capital and Technology was increased from \$1 million to \$1.25 million. The purpose of this funding is to provide one-time only funds to improve the administration and service delivery infrastructure of JWB’s funded agencies.

Other: In FY21, \$1.1 million is budgeted for future programming to fund new programs or initiatives as informed by the Board’s new FY21-FY25 Strategic Plan. Additionally, \$1,000,000 is budgeted for Contingency in order to respond timely to emergency/time sensitive requests.

Administration

In FY21, JWB is budgeted for a total of 64 FTE’s (Full-Time Equivalent Positions), which is an increase of 1 FTE from the FY20 original budget. The additional FTE is budgeted in Children and Family Programs as FSI – Program Support and will focus on improving coordination and linkage between the Neighborhood Family Centers (NFC’s) and the Family Services Initiative (FSI).

The Administration budget increased by \$155,512 (1.9%) over FY20. Salaries and benefits were increased by \$186,535 for anticipated wage and benefit adjustments, including projected increases in health insurance costs

and state-mandated employer contributions to the Florida Retirement System (FRS). Operating expenses were decreased by \$31,023 primarily due to reductions in IT contractual services, conferences, and travel.

The administrative cost rate decreased to 7.4%, compared to 8.1% in FY20.

Non-Administration

The Non-Administration budget reflects an increase of \$726,046 (30.1%) from FY20 due to procurement and implementation of new grants management and participant management software, as well as an expected increase in commissions paid to the property appraiser and tax collector.

Ending Fund Balance

Fund Balance is not an expenditure, but is used to balance the budget. Maintaining an adequate unassigned fund balance is key to JWB mitigating current and future risks (e.g., managing cash flow and unanticipated revenue shortfalls).

The FY21 Unassigned Fund Balance includes \$13.7 million for a cash flow reserve, which was increased by \$453,005 (3.4%) over FY20 in order to comply with Board policy to maintain a minimum of two months of operating expenses to manage cash inflows and out-flows until ad valorem revenue is received.

The FY21 budget includes a projected Remaining Unassigned Fund Balance of \$17.9 million, a \$9.3 million (107%) increase over FY20, which exceeds the Board policy target of one month (\$6,838,934) of operating expenses. This reserve allows JWB to respond to potential unforeseen expenses and weather future revenue shortfalls.

JWB BOARD MEMBERS



Susan Rolston ● ●
Chair
Gubernatorial Appointee



Michael Mikurak ● ●
Vice Chair
Gubernatorial Appointee



Hon. Rick Butler ● ●
Secretary
Gubernatorial Appointee



Brian Aungst Jr.
Gubernatorial Appointee



Hon. Bob Dillinger ● ●
Public Defender
6th Judicial Circuit



Dr. Michael Grego
Pinellas County Schools
Superintendent



Hon. Bernie McCabe ●
State Attorney
6th Judicial Circuit



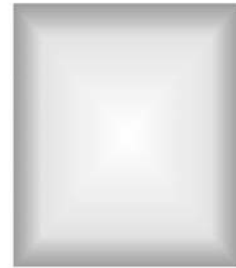
Division Chief
Jim Millican
Gubernatorial Appointee



Hon. Patrice Moore
Circuit Court Judge
6th Judicial Circuit



Hon. Karen Seel ●
Pinellas County
Commissioner

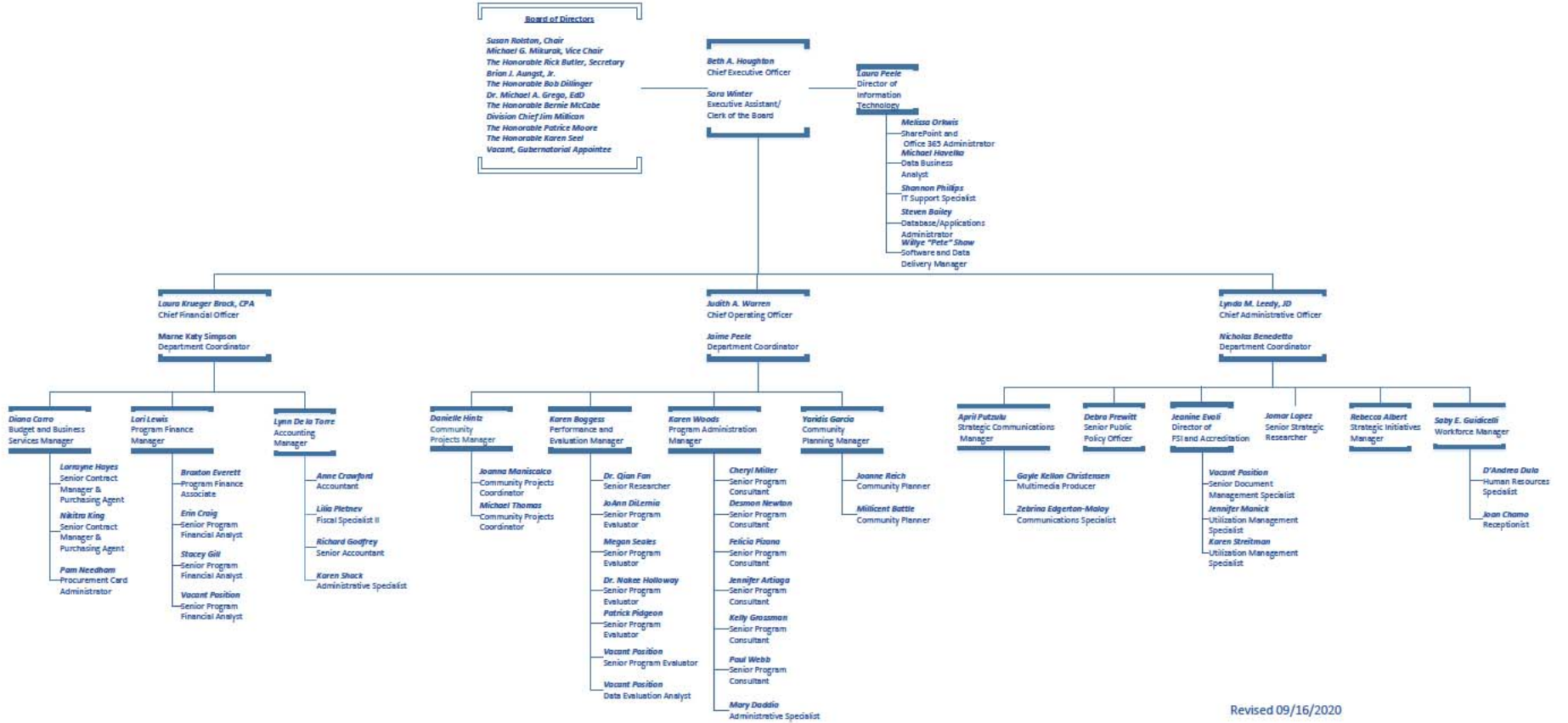


Vacant
Gubernatorial Appointee

● Executive Committee Member

● Finance Committee Member

ORGANIZATIONAL CHART



Revised 09/16/2020

REVENUES & EXPENDITURES: SUMMARY

Summary JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

	Amended BUDGET FY20	Proposed BUDGET FY21	% from Prior Year	% of Revenues / Expenditures Total
<u>REVENUES</u>				
Property Taxes	\$ 76,633,860	\$ 82,340,645	7.45%	-
Budgeted at:	97.00%	95.00%	-2.06%	-
Property Taxes	<u>74,334,844</u>	<u>78,223,613</u>	5.23%	68.83%
Interest	950,000	650,000	-31.58%	0.57%
Rent	20,991	-	-100.00%	0.00%
Contributions	<u>301,620</u>	<u>41,740</u>	-86.16%	0.04%
TOTAL REVENUES	75,607,455	78,915,353	4.38%	69.43%
Beginning Fund Balance	<u>25,938,114</u>	<u>34,738,632</u>	33.93%	30.57%
TOTAL REVENUES & FUND BALANCES	<u>\$ 101,545,569</u>	<u>\$ 113,653,985</u>	11.92%	100.00%
<u>EXPENDITURES</u>				
<u>Children and Family Programs</u>				
Children and Family Services:				
School Readiness	\$ 12,131,557	\$ 12,443,885	2.57%	10.95%
School Success	21,971,162	22,046,526	0.34%	19.40%
Prevention of Child Abuse & Neglect	25,310,945	25,483,521	0.68%	22.42%
Strengthening Community	<u>8,977,602</u>	<u>8,444,086</u>	-5.94%	7.43%
Subtotal	<u>68,391,266</u>	<u>68,418,018</u>	0.04%	60.20%
Future Programming	301,141	1,100,000	265.28%	0.97%
Contingency	<u>307,538</u>	<u>1,000,000</u>	225.16%	0.88%
Total Children and Family Programs	<u>68,999,945</u>	<u>70,518,018</u>	2.20%	62.05%
<u>General Government</u>				
Administration	8,258,127	8,413,639	1.88%	7.40%
Non-Administration	<u>2,409,509</u>	<u>3,135,555</u>	30.13%	2.76%
TOTAL EXPENDITURES	<u>79,667,581</u>	<u>82,067,212</u>	3.01%	72.21%
<u>Ending Fund Balance</u>				
Non-Spendable	1,000	7,742	674.20%	0.01%
Unassigned				
Cash Flow Reserve (2 months)	13,224,864	13,677,869	3.43%	12.03%
Remaining Unassigned	<u>8,652,124</u>	<u>17,901,162</u>	106.90%	15.75%
Total Ending Fund Balance	<u>21,877,988</u>	<u>31,586,773</u>	44.38%	27.79%
TOTAL EXPENDITURES & FUND BALANCE	<u>\$ 101,545,569</u>	<u>\$ 113,653,985</u>	11.92%	100.00%

REVENUES: BY CATEGORY & FUNDING SOURCE

Revenues JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

	Amended BUDGET FY20	Proposed BUDGET FY21	% of Prior Year
MILLAGE RATE:	0.8981	0.8981	
Property Taxes	\$ 76,633,860	\$ 82,340,645	7.45%
<i>Budgeted at:</i>	97.00%	95.00%	-
PROPERTY TAXES	74,334,844	78,223,613	5.23%
<u>INTEREST</u>			
Interest Earnings	950,000	650,000	-31.58%
<u>RENT</u>			
Rental Income - 211	20,991	-	-100.00%
<u>CONTRIBUTIONS AND DONATIONS</u>			
In-kind Interns and Volunteers	24,120	6,240	-74.13%
Cooperman Bogue Awards and In-kind Advertising	277,500	35,500	-87.21%
Total Contributions	301,620	41,740	-86.16%
TOTAL SOURCES	75,607,455	78,915,353	4.38%
Beginning Fund Balance	25,938,114	34,738,632	33.93%
TOTAL REVENUES & FUND BALANCE	\$ 101,545,569	\$113,653,985	11.92%

EXPENDITURES: CHILDREN & FAMILY PROGRAMS

Children and Family Programs - by Focus Area JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

<u>CHILDREN AND FAMILY SERVICES</u>	Amended BUDGET	Proposed BUDGET	Percent of	Comments
<u>School Readiness</u>	FY20	FY21	Focus Area	
Early Learning Centers				
EARLY LEARNING CENTERS LONGITUDINAL STUDY	\$ 30,000	\$ -		Postponed until future year to focus staff time on other higher priorities
LEARNING EMPOWERED, INC.				
Children of the World	334,942	351,689		5% COLA
Quality Early Learning Initiative	2,785,801	2,925,091		5% COLA
OPERATION PAR, INC.				
Child Development Center	390,455	390,455		No change
PARC, INC.				
Discovery Learning Center	986,187	1,035,496		5% COLA
R'CLUB CHILD CARE, INC.				
Lew Williams Center for Early Learning	683,944	704,462		3% COLA
R'Community Pride Healthy Early Learning Program (HELP)	350,122	360,626		3% COLA
YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ST PETERSBURG INC				
Lealman YMCA Preschool Academy	475,000	475,000		No change
SUBTOTAL	6,036,451	6,242,819	50.17%	
Infrastructure				
EARLY LEARNING COALITION OF PINELLAS COUNTY, INC.				
School Readiness Match	1,540,000	1,540,000		No change
Pre K All Day	745,077	868,948		Annualized amount for the FY20 pro-rated All Day Wraparound Program expansion
FLORIDA DEPARTMENT OF HEALTH, PINELLAS COUNTY HEALTH DEPARTMENT				
Pinellas County Licensing Board	660,022	767,817		5% COLA and 1 new Enforcement Position
ST. PETERSBURG COLLEGE				
SPC Early Childhood Education Degree Program Scholarship	54,000	54,000		No change
SUBTOTAL	2,999,099	3,230,765	25.96%	
Literacy				
R'CLUB CHILD CARE, INC.				
Home Instruction for Parents of Preschool Youngsters (HIPPY)	952,926	952,926		No change
SUBTOTAL	952,926	952,926	7.66%	
Support Services				
EARLY LEARNING PROFESSIONAL DEVELOPMENT	75,000	75,000		No change
OPERATION PAR, INC.				
I Can Problem Solve	157,200	-		Contract will not be renewed for FY21
PARC, INC.				
Family Focus	279,163	281,955		1% COLA
R'CLUB CHILD CARE, INC.				
Special Services	956,718	985,420		3% COLA
THE CHILDREN'S HOME SOCIETY OF FLORIDA				
Early Learning Centers Support Team	675,000	675,000		No change
SUBTOTAL	2,143,081	2,017,375	16.21%	
Total School Readiness	\$ 12,131,557	\$ 12,443,885	18.19%	

<u>CHILDREN AND FAMILY SERVICES</u>	Amended BUDGET	Proposed BUDGET	Percent of	
<u>School Success</u>	FY20	FY21	Focus Area	Comments
<u>Before and After School</u>				
ARTZ 4 LIFE ACADEMY, INC.				
Artz 4 Life (COST)	\$ 407,264	\$ 389,931		Reduction to align with historical spending
BOYS AND GIRLS CLUBS OF THE SUNCOAST, INC				
Boys & Girls Club (COST)	1,463,782	1,520,457		Year 2 amount of the FY20 Children's Literacy Instruction & Maintenance RFP and 5% COLA
Great Futures Middle School Academy	52,677	310,547		Annualized amount of new program awarded by Board in July, 2020
CITY OF CLEARWATER				
Charting the Course for Youth (COST)	453,032	394,095		Reduction to align with historical spending
CITY OF DUNEDIN				
Promise Time	76,177	76,177		No change
CITY OF ST. PETERSBURG				
TASCO Center Based Teen Programs - OST	2,151,436	2,259,008		5% COLA
CURRICULUM ASSOCIATES, INC				
OST Promise Time Curriculum	264,000	164,000		Discontinued use of the reading module in alignment with Pinellas County Schools.
FAMILY RESOURCES, INC.				
Youth Enrichment Program (COST)	559,521	536,879		Reduction to align with historical spending
LOCAL COMMUNITY HOUSING CORP				
Cops n Kids (COST)	388,466	333,785		Reduction to align with historical spending
MIDDLE SCHOOL ACADEMY				
	685,013	-		Awarded by Board in May and July, 2020
MOTT FOUNDATION				
Florida Afterschool Network	10,000	10,000		No change
OUT OF SCHOOL TIME STAFF TRAINING				
	60,000	60,000		No change
PINELLAS COUNTY SHERIFF'S OFFICE POLICE ATHLETIC LEAGUE, INC.				
PCS-PAL (COST)	269,203	269,203		No change
R'CLUB CHILD CARE, INC.				
21st Century Community Learning Centers	310,025	-		Moved to R'Club - Middle School Academy
Middle School Academy	858,198	1,466,780		Added 3 sites and 1% COLA
R'Club Child Care - Promise Time	945,786	953,549		1% COLA
SUMMER BRIDGE WRAP POOL	3,287,433	3,287,433		
YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ST PETERSBURG INC				
The Middle School Academy	600,000	600,000		No change
YMCA of Greater St Pete - Promise Time	264,239	264,239		No change
YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE SUNCOAST, INC.				
YMCA of the Suncoast - Promise Time	516,354	542,172		5% COLA
YMCA of Suncoast Middle School Academy	62,310	432,736		Annualized amount of new program awarded by Board in May, 2020
SUBTOTAL	13,684,916	13,870,991	62.92%	
<u>Literacy</u>				
COLLECTIVE INITIATIVE'S				
Grade Level Reading	131,500	175,000		Increased to provide technical assistance for Lectio Institute participating organizations.
R'CLUB CHILD CARE, INC.				
Read Strong Pinellas	206,400	206,400		No change
RENAISSANCE LEARNING, INC.				
Pinellas County Literacy Ecosystem Initiative	150,000	150,000		No change
SHIRLEY PROCTOR PULLER FOUNDATION				
M.A.S.T.R. Kids	314,560	300,000		Year 2 amount of the FY20 Children's Literacy Instruction & Maintenance RFP
YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ST PETERSBURG INC				
Literacy Faith Based Organization	124,950	-		Program resolicited through the Children's Literacy Instruction and Maintenance RFP
Yreads!	847,689	820,245		Year 2 amount of the FY20 Children's Literacy Instruction & Maintenance RFP
SUBTOTAL	1,775,099	1,651,645	7.49%	
<u>School and Community-Based Health</u>				
FLORIDA DEPARTMENT OF HEALTH, PINELLAS COUNTY HEALTH DEPARTMENT				
Pinellas School Based Sealant	159,135	163,909		3% COLA
School Based Health Services	985,001	994,851		1% COLA
PRESERVE VISION FLORIDA				

<u>CHILDREN AND FAMILY SERVICES</u>	Amended BUDGET FY20	Proposed BUDGET FY21	Percent of Focus Area	Comments
Seeing our Bright Future	156,058	163,440		3% COLA and increase to cover the cost of crime insurance to be in compliance with JWB insurance requirements
SUBTOTAL	1,300,194	1,322,200	6.00%	
<i>School Support and Intervention</i>				
FAMILY RESOURCES, INC.				
Intensive Care Management: Elementary Truancy Specialist	71,000	71,000		No change
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC.				
Violence Prevention	701,122	722,156		3% COLA
PACE CENTER FOR GIRLS				
PACE Center for Girls	148,267	148,267		No change
SIXTH JUDICIAL CIRCUIT OF FLORIDA				
Behavioral Evaluation	574,944	580,693		1% COLA
THE BETHEL COMMUNITY FOUNDATION, INC.				
Truancy Intervention Program Services (TIPS)	369,243	369,243		No change
THE CHILDREN'S HOME, INC. d/b/a/ CHILDREN'S HOME NETWORK				
Pinellas Support Team	477,821	477,821		No change
THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES				
Prep for Middle School Success	58,866	-		Contract will not be renewed for FY21
SUBTOTAL	2,401,263	2,369,180	10.75%	
<i>Youth Development / Mentoring</i>				
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.				
Comprehensive Mentoring	794,194	818,020		3% COLA
BOLEY CENTER, INC.				
Youth Employment Program	1,205,547	1,205,547		No change
GIRL SCOUTS OF WEST CENTRAL FLORIDA				
Girl Scouts	216,745	216,745		No change
MENTORING				
	10,000	-		Incorporated into Program Education and Outreach budget.
SENIORS IN SERVICE OF TAMPA BAY, INC.				
Foster Grandparent Program	290,036	290,036		No change
YOUTH DEVELOPMENT FOUNDATION OF PINELLAS COUNTY, INC.				
AKA AKAdemy	109,861	109,861		No change
YOUTH DEVELOPMENT INITIATIVES, INC.				
Precious Pearls and Alpha Institute	183,307	192,301		Increased amount to cover the cost of cyber and crime insurance to be in compliance with JWB insurance requirements and 5% COLA
SUBTOTAL	2,809,690	2,832,510	12.85%	
Total School Success	\$ 21,971,162	\$ 22,046,526	32.22%	

	Amended BUDGET FY20	Proposed BUDGET FY21	Percent of Focus Area	Comments
<u>CHILDREN AND FAMILY SERVICES</u>				
<u>Prevention of Child Abuse and Neglect</u>				
<u>Domestic Violence</u>				
CASA CAPACITY EXPANSION	\$ 50,000	\$ -		One time emergency funding
COMMUNITY ACTION STOPS ABUSE, INC. Domestic Violence	971,876	971,876		No change
GULF COAST LEGAL SERVICES, INC. Family Legal Support Services	41,552	42,799		3% COLA
RELIGIOUS COMMUNITY SERVICES, INC. The Haven of RCS	452,250	452,250		No change
SUBTOTAL	1,515,678	1,466,925	5.76%	
<u>FSI Infrastructure</u>				
2-1-1 TAMPA BAY CARES, INC.				
Family Services Initiative	1,026,185	998,165		Reduction to align with historical spending
FSI - FAMILY SERVICES POOL	1,737,003	1,737,003		No change
FSI - PROGRAM SUPPORT	437,391	546,752		Increase for 1 FT position, 3% COLA, benefits and operating expenses
GULF COAST JEWISH FAMILY AND COMMUNITY SVCS, INC.				
Gulf Coast FSI Navigation	482,905	481,405		Reduced for one-time-only expense in FY20
PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES, INC.				
Family Connection Navigators	601,155	619,190		3% COLA
FSI System Navigators	598,920	616,888		3% COLA
HOME Navigation	181,511	181,511		
SUBTOTAL	5,065,070	5,180,914	20.33%	
<u>Home Visiting / Wraparound</u>				
FLORIDA DEPARTMENT OF HEALTH, PINELLAS COUNTY HEALTH DEPARTMENT				
Healthy Families Pinellas	6,089,944	6,241,527		Annualized amount for the FY20 pro-rated expansion of staff in OB offices and for home visitation
Healthy Families Pinellas Support Group	6,815	6,815		
Pinellas Nurse - Family Partnership & Data	745,361	744,714		Reduced amount for data agreement
OPERATION PAR, INC.				
Motivating New Parents (MNP)	173,071	173,071		No change
PARC, INC.				
Respite	408,382	408,382		No change
THE CHILDREN'S HOME, INC. d/b/a/ CHILDREN'S HOME NETWORK				
Kinship Services Network of Pinellas	959,427	988,210		3% COLA
SUBTOTAL	8,383,000	8,562,719	33.60%	
<u>Mental Health / Substance Abuse</u>				
CHILDREN'S MENTAL HEALTH INITIATIVE				
	719,062	315,002		Funds re-allocated to Community Health Centers of Pinellas below to include 10 fully annualized positions and one-time funds to USF Infant Family Center for reflective supervision
COMMUNITY HEALTH CENTERS OF PINELLAS				
Children's Mental Health Initiative	1,080,938	1,450,015		Increase for Year 2 additional positions fully annualized noted above and 1 RN Utilization Case Manager, 1 Wellness Coach, 2% Admin Costs, Level II Background Screening Fees, and Staff Development
DIRECTIONS FOR MENTAL HEALTH, INC. , d/b/a DIRECTIONS FOR LIVING				
Children's Outpatient	752,270	719,772		Received one time emergency funding in FY20 and 3% COLA
Early Childhood Consultation Services	249,233	256,710		3% COLA
OPERATION PAR, INC.				
PAR Outpatient Service Array (POPSA)	252,262	162,459		Reduced to split into separate program for Nurturing Parenting Programs

CHILDREN AND FAMILY SERVICES

	Amended BUDGET FY20	Proposed BUDGET FY21	Percent of Focus Area	Comments
SUNCOAST CENTER, INC.				
Early Childhood	649,464	649,464		No change
Family Services	5,056,821	5,056,821		No change
THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES				
Infant Family Center	272,538	310,246		1% COLA and one-time funds from Children's Mental Health Initiative for reflective supervision
SUBTOTAL	9,032,588	8,920,489	35.00%	
Shelter				
FAMILY RE SOURCES, INC.				
SafePlace2B	328,487	344,911		5% COLA
RELIGIOUS COMMUNITY SERVICE S, INC.				
RCS Grace House	383,393	383,393		No change
SUBTOTAL	711,880	728,304	2.86%	
Support Services				
COLLECTIVE INITIATIVE				
Pinellas Preventable Child Deaths	150,000	100,000		Reduction in FY21 due to surplus of materials as a result of COVID-19.
FATHER ENGAGEMENT TRAINING	50,000	25,000		Reduction based upon FY19 actual expenses.
FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES				
Community Provider position	28,800	28,800		No change
OPERATION PAR, INC.				
Nurturing Parent Program	-	89,803		New program created by reducing allocation to COSA Family Programs
R'CLUB CHILD CARE, INC.				
Exceptional	221,258	227,896		3% COLA
SAFETY AROUND WATER	50,000	50,000		No change
SIXTH JUDICIAL CIRCUIT OF FLORIDA				
Early Childhood Court	102,671	102,671		No change
SUBTOTAL	602,729	624,170	2.45%	
Total Prevention of Child Abuse and Neglect	\$ 25,310,945	\$ 25,483,521	37.25%	

CHILDREN AND FAMILY SERVICES**Strengthening Community****Childhood Hunger Initiative****COLLECTIVE INITIATIVE**

	Amended BUDGET FY20	Proposed BUDGET FY21	Percent of Focus Area	Comments
Childhood Hunger	\$ 68,500	\$ 50,000		Received one time funding to support Meals on Wheels for Kids, due to COVID-19
FEEDING AMERICA TAMPA BAY, INC.				
Food During COVID-19	75,000	-		Received one time emergency funding in FY20.
GA FOODS, INC.				
JWB-Funded Food Program	650,000	450,000		Received one time emergency funding in FY20.
JWB-Funded Summer Food Program	173,411	173,411		No change
THE ST. PETERSBURG FREE CLINIC, INC.				
Food During COVID-19	200,000	-		Received one time emergency funding in FY20.
SUBTOTAL	1,166,911	673,411	7.97%	
Neighborhood Family Centers				
ADMINISTRATIVE SERVICES (ASO)	351,084	360,000		Agreement capped annually at \$360,00 in years 3 - 5.
CITIZEN'S ALLIANCE FOR PROGRESS, INC.				
CAP - NFC	670,128	709,238		Reduction for one time COA funding in FY20. 5% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
DR. MARTIN LUTHER KING JR. NEIGHBORHOOD FAMILY CENTER, INC. d/b/a CLEARWATER NEIGHBORHOOD FAMILY CENTER				
Clearwater - NFC	551,103	571,215		3% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
GREATER RIDGECREST AREA YOUTH DEVELOPMENT INITIATIVE, INC.				
GRAYDI - NFC	550,371	570,864		3% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
HIGH POINT COMMUNITY PRIDE, INC.				
High Point - NFC	529,789	562,077		5% COLA, increased amount to cover the cost of insurance to be in compliance with JWB insurance requirements, and increase to cover 50% of increased cost of benefits, audit, and payroll.
INTERCULTURAL ADVOCACY INSTITUTE				
Hispanic Outreach Center - NFC	632,581	657,001		3% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
JAMES B. SANDERLIN FAMILY SERVICE CENTER, INC. NEIGHBORHOOD FAMILY CENTER				
Sanderlin - NFC	945,783	981,495		3% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
LEALMAN AND ASIAN NEIGHBORHOOD FAMILY CENTER, INC.				
Lealman/Asian - NFC	684,098	710,503		3% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
NEIGHBORHOOD FAMILY CENTERS CAPITAL AND LICENSING				
	300,000	80,000		Intended to be one-time funding in FY20 but delays caused by COVID-19 resulted in some projects being extended into FY21.
SAFETY HARBOR NEIGHBORHOOD FAMILY CENTER, INC. d/b/a MATTIE WILLIAMS NEIGHBORHOOD FAMILY CENTER				
Mattie Williams - NFC	472,298	584,993		Reduction for one time emergency funding in FY20. Increase for 1 PT position to meet licensing requirements, 5% COLA, funding for existing positions to better align funding structure to the other NFC's, and to cover 50% of increased cost of benefits, audit, and payroll.
SUBTOTAL	5,687,235	5,787,386	68.54%	

CHILDREN AND FAMILY SERVICES

	Amended BUDGET FY20	Proposed BUDGET FY21	Percent of Focus Area	Comments
Support Services				
FAMILY CENTER ON DEAFNESS, INC.				
Family Center on Deafness	509,556	541,389		5% COLA and increase to cover 50% of increased cost of benefits, audit, and payroll.
HOMELESS LEADERSHIP ALLIANCE OF PINELLAS, INC	45,000	45,000		
MINI-GRANTS	60,000	-		Initiative discontinued.
PROGRAM EDUCATION OUTREACH	223,500	103,500		Eliminated funding for Unite Pinellas and reallocated \$15,000 to Grade Level Reading Collective Initiative.
SUBTOTAL	<u>838,056</u>	<u>689,889</u>	<u>8.17%</u>	
Other				
COOPERMAN BOGUE	285,400	43,400		No longer receiving in-kind advertising from Spectrum.
RFA FOR CAPITAL AND TECHNOLOGY	1,000,000	1,250,000		Increased to respond to potential increased needs related to COVID-19
SUBTOTAL	<u>1,285,400</u>	<u>1,293,400</u>	<u>15.32%</u>	
Total Strengthening Community	8,977,602	8,444,086	12.34%	
TOTAL CHILDREN AND FAMILY SERVICES	\$ 68,391,266	\$ 68,418,018	100.00%	
FUTURE PROGRAMMING	\$ 301,141	\$ 1,100,000		Increased to be able to fund new strategic programs or initiatives and respond to potential COVID-19 related needs.
CONTINGENCY	307,538	1,000,000		FY20 funds reallocated in response to COVID-19.
SUBTOTAL	<u>608,679</u>	<u>2,100,000</u>		
TOTAL CHILDREN AND FAMILY PROGRAMS	\$ 68,999,945	\$ 70,518,018		

	Amended BUDGET	Proposed BUDGET
	FY20	FY21
FEEDING AMERICA TAMPA BAY, INC.		
Food During COVID-19	75,000	-
FSI - FAMILY SERVICES POOL	1,737,003	1,737,003
FSI - PROGRAM SUPPORT	437,391	546,752
FATHER ENGAGEMENT TRAINING	50,000	25,000
FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES		
Community Provider position	28,800	28,800
FLORIDA DEPARTMENT OF HEALTH, PINELLAS COUNTY HEALTH DEPARTMENT		
Healthy Families Pinellas	6,089,944	6,241,527
Healthy Families Pinellas Support Group	6,815	6,815
Pinellas County Licensing Board	660,022	767,817
Pinellas Nurse - Family Partnership & Data	745,361	744,714
Pinellas School Based Sealant	159,135	163,909
School Based Health Services	985,001	994,851
FLORIDA DEPARTMENT OF HEALTH, PINELLAS COUNTY HEALTH DEPARTMENT TOTAL	8,646,278	8,919,633
FUTURE PROGRAMMING	301,141	1,100,000
GA FOODS, INC.		
JWB-Funded Food Program	650,000	450,000
JWB-Funded Summer Food Program	173,411	173,411
GA FOODS, INC. TOTAL	823,411	623,411
GIRL SCOUTS OF WEST CENTRAL FLORIDA		
Girl Scouts	216,745	216,745
GREATER RIDGECREST AREA YOUTH DEVELOPMENT INITIATIVE, INC.		
GRAYDI - NFC	550,371	570,864
GULF COAST JEWISH FAMILY AND COMMUNITY SVCS, INC.		
Gulf Coast FSI Navigation	482,905	481,405
Violence Prevention	701,122	722,156
GULF COAST JEWISH FAMILY AND COMMUNITY SVCS, INC. TOTAL	1,184,027	1,203,561
GULF COAST LEGAL SERVICES, INC.		
Family Legal Support Services	41,552	42,799
HIGH POINT COMMUNITY PRIDE, INC.		
High Point - NFC	529,789	562,077
HOMELESS LEADERSHIP ALLIANCE OF PINELLAS, INC	45,000	45,000
INTERCULTURAL ADVOCACY INSTITUTE		
Hispanic Outreach Center - NFC	632,581	657,001
JAMES B. SANDERLIN FAMILY SERVICE CENTER, INC.		
Sanderlin - NFC	945,783	981,495
LEALMAN AND ASIAN NEIGHBORHOOD FAMILY CENTER, INC.		
Lealman/Asian - NFC	684,098	710,503
LEARNING EMPOWERED, INC.		
Children of the World	334,942	351,689
Quality Early Learning Initiative	2,785,801	2,925,091
LEARNING EMPOWERED, INC. TOTAL	3,120,743	3,276,780
LOCAL COMMUNITY HOUSING CORP		
Cops n Kids (COST)	388,466	333,785
MENTORING	10,000	-
MIDDLE SCHOOL ACADEMY	685,013	-
MINI-GRANTS	60,000	-
MOTT FOUNDATION		
Florida Afterschool Network	10,000	10,000
NEIGHBORHOOD FAMILY CENTERS CAPITAL AND LICENSING	300,000	80,000

	Amended BUDGET	Proposed BUDGET
	FY20	FY21
OPERATION PAR, INC.		
Child Development Center	390,455	390,455
PAR Outpatient Service Array (POPSA)	252,262	162,459
I Can Problem Solve	157,200	-
Motivating New Parents (MNP)	173,071	173,071
Nurturing Parenting Program	-	89,803
OPERATION PAR, INC. TOTAL	972,988	815,788
OUT OF SCHOOL TIME STAFF TRAINING	60,000	60,000
PACE CENTER FOR GIRLS		
PACE Center for Girls	148,267	148,267
PARC, INC.		
Discovery Learning Center	986,187	1,035,496
Family Focus	279,163	281,955
Respite	408,382	408,382
PARC, INC. TOTAL	1,673,732	1,725,833
PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES, INC.		
Family Connection Navigators	601,155	619,190
FSI System Navigators	598,920	616,888
HOME Navigation	181,511	181,511
PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES, INC. TOTAL	1,381,586	1,417,589
PINELLAS COUNTY SHERIFF'S OFFICE POLICE ATHLETIC LEAGUE, INC.		
PCS-PAL (COST)	269,203	269,203
PRESERVE VISION FLORIDA		
Seeing our Bright Future	156,058	163,440
PROGRAM EDUCATION OUTREACH	223,500	103,500
R'CLUB CHILD CARE, INC.		
21st Century Community Learning Centers	310,025	-
Exceptional	221,258	227,896
Home Instruction for Parents of Preschool Youngsters (HIPPY)	952,926	952,926
Lew Williams Center for Early Learning	683,944	704,462
Middle School Academy	858,198	1,466,780
R'Community Pride Healthy Early Learning Program (HELP)	350,122	360,626
R'Club Child Care - Promise Time	945,786	953,549
Read Strong Pinellas	206,400	206,400
Special Services	956,718	985,420
R'CLUB CHILD CARE, INC. TOTAL	5,485,377	5,858,059
RELIGIOUS COMMUNITY SERVICES, INC.		
RCS Grace House	383,393	383,393
The Haven of RCS	452,250	452,250
RELIGIOUS COMMUNITY SERVICES, INC. TOTAL	835,643	835,643
RENAISSANCE LEARNING, INC.		
Pinellas County Literacy Ecosystem Initiative	150,000	150,000
RFA FOR CAPITAL AND TECHNOLOGY	1,000,000	1,250,000
SAFETY AROUND WATER	50,000	50,000
SAFETY HARBOR NEIGHBORHOOD FAMILY CENTER, INC. d/b/a MATTIE WILLIAMS NEIGHBORHOOD FAMILY CENTER		
Mattie Williams - NFC	472,298	584,993
SENIORS IN SERVICE OF TAMPA BAY, INC.		
Foster Grandparent Program	290,036	290,036
SHIRLEY PROCTOR PULLER FOUNDATION		
M.A.S.T.R. Kids	314,560	300,000
SIXTH JUDICIAL CIRCUIT OF FLORIDA		
Behavioral Evaluation	574,944	580,693
Early Childhood Court	102,671	102,671
ST. PETERSBURG COLLEGE		
SPC Early Childhood Education Degree Program Scholarship	54,000	54,000
SUMMER BRIDGE WRAP POOL	3,287,433	3,287,433
SUNCOAST CENTER, INC.		
Early Childhood	649,464	649,464
Family Services	5,056,821	5,056,821
SUNCOAST CENTER, INC. TOTAL	5,706,285	5,706,285
THE BETHEL COMMUNITY FOUNDATION, INC.		
Truancy Intervention Program Services (TIPS)	369,243	369,243
THE CHILDREN'S HOME, INC. d/b/a/ CHILDREN'S HOME NETWORK		
Kinship Services Network of Pinellas	959,427	988,210
Pinellas Support Team	477,821	477,821
THE CHILDREN'S HOME, INC. d/b/a/ CHILDREN'S HOME NETWORK TOTAL	1,437,248	1,466,031

	Amended BUDGET	Proposed BUDGET
	FY20	FY21
THE CHILDREN'S HOME SOCIETY OF FLORIDA		
Early Learning Centers Support Team	675,000	675,000
THE ST. PETERSBURG FREE CLINIC, INC.		
Food During COVID-19	200,000	-
THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES		
Infant Family Center	272,538	310,246
Prep for Middle School Success	58,866	-
THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES TOTAL	331,404	310,246
YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ST PETERSBURG INC		
Lealman YMCA Preschool Academy	475,000	475,000
Literacy Faith Based Organization	124,950	-
The Middle School Academy	600,000	600,000
Promise Time	264,239	264,239
Yreads!	847,689	820,245
YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ST PETERSBURG TOTAL	2,311,878	2,159,484
YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE SUNCOAST, INC.		
Promise Time	516,354	542,172
YMCA of Suncoast Middle School Academy	62,310	432,736
YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE SUNCOAST, INC. TOTAL	578,664	974,908
YOUTH DEVELOPMENT FOUNDATION OF PINELLAS COUNTY, INC.		
AKA AKAdemy	109,861	109,861
YOUTH DEVELOPMENT INITIATIVES, INC.		
Precious Pearls and Alpha Institute	183,307	192,301
CHILDREN AND FAMILY SERVICES PROGRAMS TOTAL	\$ 68,999,945	\$ 70,518,018

EXPENDITURES: GENERAL GOVERNMENT - ADMINISTRATION

General Government - Administration JUVENILE WELFARE BOARD Current Budget with Prior Year Comparison

<u>Administration</u>	<u>Amended BUDGET FY20</u>	<u>Proposed BUDGET FY21</u>	<u>% of Prior Year</u>
Salaries & Benefits	\$ 6,414,808	\$ 6,601,343	2.91%
Operating			
Contractual Services	863,760	821,580	-4.88%
Building Services	552,567	584,417	5.76%
Training & Supplies	357,903	334,429	-6.56%
Other Operating	69,089	71,870	4.03%
Operating Totals	<u>1,843,319</u>	<u>1,812,296</u>	<u>-1.68%</u>
Capital	-	-	-
Total Budget	<u>\$ 8,258,127</u>	<u>\$ 8,413,639</u>	<u>1.88%</u>

EXPENDITURES: GENERAL GOVERNMENT - NON-ADMINISTRATION

**General Government - Non-Administration
JUVENILE WELFARE BOARD
Current Budget with Prior Year Comparison**

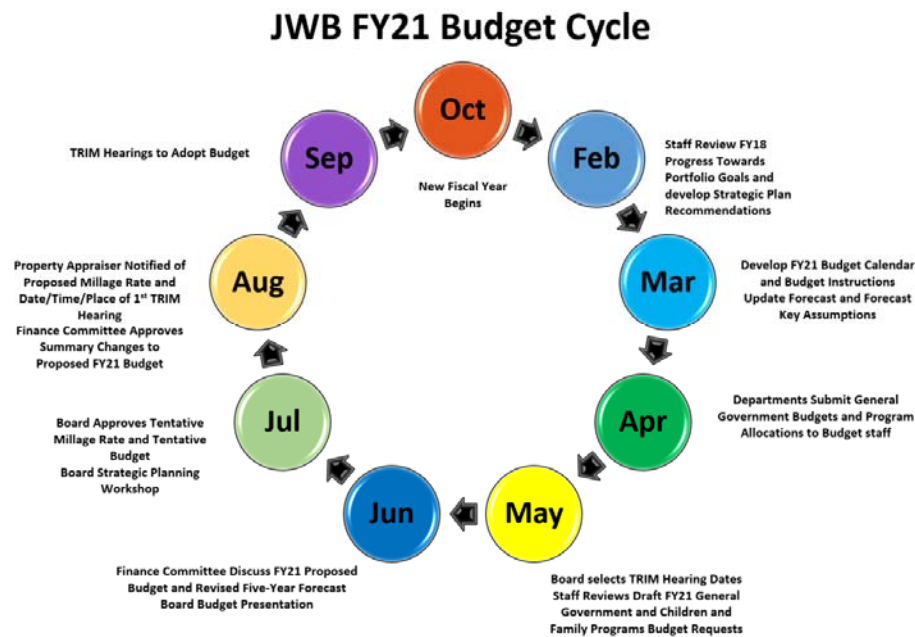
<u>Non-Administration</u>	<u>Amended BUDGET FY20</u>	<u>Proposed BUDGET FY21</u>	<u>% of Prior Year</u>
Statutory Fees	\$ 1,412,859	\$ 2,140,969	51.53%
Internal Technology Implementation	924,650	922,586	-0.22%
Other Non-Administration			
Performance Measurement	<u>72,000</u>	<u>72,000</u>	<u>0.00%</u>
Other Non-Administration Total	<u>72,000</u>	<u>72,000</u>	<u>0.00%</u>
Total Budget	<u>\$ 2,409,509</u>	<u>\$ 3,135,555</u>	<u>30.13%</u>

FY21 BUDGET PROCESS

JWB’s budgetary process is governed by Florida Statutes, specifically Chapters 189 and 200. Chapter 189 sets forth specific requirements for the form and content of special district budgets and their execution and amendment. Chapter 200 details the Truth in Millage (TRIM) requirements for adoption of local government ad valorem millage rates and the process and timeline to keep citizens informed.

The Juvenile Welfare Board Act Chapter 2003-320 specifies that on or before July 1st of each year, JWB shall prepare and adopt an annual written budget of its expected income and expenditures, including a contingency fund. Included in each certified budget shall be an estimate of the millage rate necessary to be applied to raise the funds budgeted for expenditures.

An outline of JWB’s budget process, including the requirements set forth in Florida Statutes and JWB’s Act, is provided below:



FY21 BUDGET CALENDAR

FY21 BUDGET DEVELOPMENT CALENDAR		
Date*	Activity*	Participants
<i>Note: Highlighted sections are required by Florida Statutes or JWBs Act.</i>		
Board	Finance Committee	Internal staff
February		
February	Review FY18 progress towards achieving Portfolio Goals and develop Strategic Plan recommendations	Performance & Quality Improvement Teams
March		
March 4	Review FY19 Final Budget to Actuals and Lapse History Review Five-Year Forecast and Forecast Key Assumptions- FY21 Budget Calendar/Funding Parameters-	Budget & Financial Review Meeting
March 12	Recommend Approval of the Draft FY19 Audit Report	Finance Committee
March 23	Q1 Financial Report due to Executive Team	Budget & Finance Staff
March 31	JWB Board Workshop Postponed until Further Notice	Board Workshop
March 31	Review FY20 Qtr 1 Financial Report and Lapse Forecast Review Updated Five-Year Forecast and Forecast Key Assumptions FY21 Budget Calendar/Funding Parameters FY21 Budget Kickoff - Budget Instructions	Budget & Financial Review Meeting
APRIL		
April 15	FY21 General Government Budget Submissions Due to Budget Staff (Revenue, Salaries & Benefits, Operating, Non-Administration, Program - Direct Services) Discussion:	Department Heads
April 27	FY21 Budget Calendar and Funding Parameters	Finance Committee
April 30	Preliminary Approval of FY21 Children and Family Services Budget	Budget & Financial Review Meeting
April 30	Q2 Financial Report due to Executive Team	Budget & Finance Staff
MAY		
May 1	Input preliminary Children and Family Programs Allocations into GEMS	Finance Staff
May 12	Approve Draft FY21 General Government Requests and any changes to Children and Family Services	Budget & Financial Review Meeting
May 14	Action: Board Selects TRIM Hearing Dates Board Approves FY19 Audit Report Board Approve Strategic Plan	Board Meeting
May 29	Review FY20 Qtr 2 Financial Report and Lapse Forecast Review Updated Five-Year Forecast Approve Draft FY21 Non-Administrative Budget Make any Revisions Needed to FY21 Budget to Incorporate Board Approved Strategic Plan	Budget & Financial Review Meeting

JUNE		
June 1	Property Appraiser Delivers Preliminary Estimates of Taxable Values F.S. 200.065(7)	Budget Staff
June 11	Presentation of FY21 Proposed Budget & Revised Five-Year Forecast JWB Act Ch. 2003-320	Board Meeting
June 19	Budgets for Children and Family Program Allocations in GEMS due to JWB	Providers
June 25	Discussion of FY21 Proposed Budget, Millage Rate, & Revised Five-Year Forecast	Finance Committee
JULY		
July 1	Property Appraiser Certifies Taxable Values F.S. 200.065(1)	Budget Staff
July 9	Adoption of Proposed FY21 Millage Rate and Proposed FY21 Budget	Board Meeting
July 29	Strategic Planning Workshop	Board Meeting
July 31	Q3 Financial Report Due to Executive Team	Budget & Finance Staff
August		
August 4	Property Appraiser is Notified of Proposed Millage Rate and Date/Time/Place of 1 st Public Budget Hearing F.S. 200.065(2)(b)	CEO and Budget Staff
August 14	Review FY20 Qtr 3 Financial Report and Lapse Forecast Updated FY21 Proposed Budget and Five-Year Forecast with Revised Lapse Projection **Deadline for FY21 Budget Changes. Any other changes will be handled as budget amendments after October 1st. **	Budget & Financial Review Meeting
August 18	Approve Summary of Changes to Proposed FY21 Budget	Finance Committee
August 24	Approve Release of FY21 Capital RFA Solicitation Property Appraiser mails TRIM Notices F.S. 200.065(2)(b)	Property Appraiser
SEPTEMBER		
September 15	Approve Release of FY21 Capital RFA Solicitation Approve Strategic Plan	Board Meeting
September 15	First Public Hearing to Adopt FY21 Tentative Millage Rate and Budget F.S. 200.065(2)(c)	Public Hearing
September 24	Advertisement of Intent to Adopt Final Millage Rates and Budget at Second Public Hearing F.S. 200.065(2)(d) and 200.065(3)	Budget Staff
September 29	Final Public Hearing to Adopt Final FY19 Budget and Millage Rate F.S. 200.065(2)(d)	Public Hearing
OCTOBER		
October 2	JWB Distributes Adopted Resolutions to the Property Appraiser, Tax Collector and State Department of Revenue F.S. 200.065(4)	Budget Staff
October 8	Certification of Final Taxable Values F.S. 200.065(6)	Board, JWB Staff
October 29	JWB Certifies Compliance with Florida Statutes, to the Department of Revenue F.S. 200.068	JWB Staff

GLOSSARY

Ad Valorem Tax

Also Property Tax. A tax levied in proportion to the value of the property against which it is levied.

Administration Budget

The Administration budget includes appropriations for recurring and certain one-time expenditures that will be consumed in a fixed period of time to provide for day-to-day administrative operations (e.g., salaries and related benefits; operating supplies; contractual and maintenance services; professional services, and software).

Administrative Cost

Expenses incurred in controlling and directing an organization, but not directly attributed to direct program services. Salaries of all JWB staff and costs of general services (such as accounting) fall under this heading. Administrative costs are related to the organization as a whole, as opposed to expenses related to individual services.

Adopted Budget

The financial plan for the fiscal year beginning October 1. Required by law to be approved by the JWB Board at the second of two public hearings in September.

Appropriation

The legal authorization granted by a governing body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended. It is the act of appropriation that funds the budget.

Assessed Value

A valuation set upon real estate or other property by a government as basis for levying taxes. Taxable value is then calculated based on the assessed value. The assessed value is set by the County Property Appraiser, an independent elected official.

Budget

A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Budget Amendment

A change to the adopted budget that does not increase or decrease the total amount of appropriations in a fund. The change must be approved by the Board, although authority for some changes (e.g., \$50,000 or less) has been delegated to the Chief Executive Officer (CEO).

Building Services Category

Operating expenditures for services that includes communication services for telephone and networks, postage expenses, rent and lease of the building, insurance requirements, and repair and maintenance needed for the care of the building and equipment.

Contingency

Funding available outside JWB's annual competitive funding cycle for Emergency/Time Sensitive Requests.

Contractual Services Category

Operating expenditures for services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. For JWB, this includes Professional Services, Audit Services, and Other Contractual Services.

Department

Organizational unit that is responsible for carrying out specific government functions or services, such as Human Resources.

Emergency / Time Sensitive Requests

Funding requests based upon unforeseen and exigent needs.

Expenditure

Decreases in fund financial resources for the cost of goods received or services rendered.

Fiscal Year

The 12-month financial period that begins October 1 and ends September 30 of the following calendar year.

Fund

An accounting entity with a complete set of self-balancing accounts established to account for finances of a specific function or activity.

Fund Balance

Resources on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses, equals ending fund balance. The **Ending Fund Balance** of one fiscal year, plus lapse funds anticipated at the end of a fiscal year will be budgeted as the **Beginning Fund Balance** for that fund for the upcoming fiscal year.

Lapse Funds

Funds remaining from the unused budgeted amount.

Millage Rate

A rate applied to a property's taxable value to determine property tax due. As used with ad valorem (property) taxes, the rate expresses the dollars of tax per one thousand dollars of taxable value (e.g. - a 5 mill tax on \$1,000 equals \$5.00).

Mission Statement

A broad statement of purpose which is derived from organization and/or community values and goals.

Other Operating Category

Operating expenditures that includes expenses for promotional activities and costs for books, subscriptions, dues and membership fees.

Reserve Fund

An account used to indicate that a portion of fund equity is, by board policy, restricted for a specific purpose or not available for appropriation and subsequent spending.

Revenue

The amount received from taxes or other sources during a fiscal year.

Statute

A written law enacted by a duly organized and constituted legislative body.

Statutory Fees Category

Non-administration expenditures for fees local governments are required by statute to pay to the Tax Collector and Property Appraiser for the operational costs of their services.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for public benefit.

Taxable Value

The assessed value of property minus any authorized exemptions (e.g. - agricultural, homestead exemption, Save Our Homes). This value is used to determine the amount of property (ad valorem) tax to be levied.

Training & Supplies Category

Operating expenditures that includes expenses for travel costs, conference fees, office and operating supplies, and training costs.