

Program Description

Completed by kmccabe@bgctampa.org on 6/5/2025 2:58 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

Pinellas County Board
of County
Commissioners
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by kmccabe@bgctampa.org on 6/5/2025 2:59 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by kmccabe@bgctampa.org on 6/6/2025 12:04 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Boys & Girls Clubs of Tampa Bay

A.2. DBA (if applicable)

Boys & Girls Clubs of Greater Tampa Bay

A.3. Legal Address

1307 N MacDill Ave Tampa, FL 33607

PROJECT INFORMATION

A.4. Program Name/Project Title

Boys & Girls Clubs of Greater Tampa Bay Opioid Prevention Program

A.5. Physical Program Address

1307 N MacDill Ave Tampa, FL 33607

A.6. Program Manager First Name

Mark

A.7. Program Manager Last Name

Sofia

A.8. Program Manager Title

Director of Prevention Services

A.9. Program Manager Email

msofia@bgcsun.org

A.10. Program Manager Phone Number

(727) 524-2427

A.11. Total Grant Amount Requested

\$28,985.00

A.12. Taxpayer/Employer ID

Printed By: Tiffany Nozicka on 6/11/2025

APPLICATION CONTACT INFORMATION

A.14. First Name

Kimberly

A.15. Last Name

McCabe

A.16. Contact Person/Title

Grant Writer

A.17. Contact Email

kmccabe@bgctampa.org

A.18. Telephone

8139395583

A.19. Executive Officer First Name

Freddy

A.20. Executive Officer Last Name

Williams

A.21. Executive Officer Title

President/CEO

A.22. Executive Officer Email

fjwilliams@bgctampa.org

A.23. Executive Officer Phone Number

(813) 875-5771

59-0624368

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
CTMBULZJJNE1

B. Problem Identification

Completed by kmccabe@bgctampa.org on 6/9/2025 1:53 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Youth in Pinellas County face growing challenges with substance use, mental health, and justice system involvement, often interconnected issues that disproportionately affect communities lacking access to prevention and early intervention. Boys & Girls Clubs of Greater Tampa Bay (BGCGTB) has identified a critical gap in proactive, school-based prevention programming that builds resilience and reduces risk factors before high-risk behaviors emerge.

According to the 2022 Florida Youth Substance Abuse Survey, over 20% of Pinellas County middle schoolers reported using alcohol or drugs in the past 30 days, with increased access to marijuana and prescription meds. The same survey showed rising depression and suicidal ideation, with over 30% reporting prolonged sadness or hopelessness. These risk factors are closely linked to early justice system contact, especially for youth without structured, supportive programming.

Many of the youth we serve live in low-income neighborhoods, are raised in single-parent households, or have experienced adverse childhood experiences (ACEs). These circumstances contribute to a higher likelihood of risky behaviors, chronic absenteeism, or justice system involvement. Without intervention, these youth face reduced academic success, long-term behavioral health challenges, and an increased risk of incarceration.

This project is a priority for BGCGTB because our afterschool and summer programs already serve as protective environments for more than 3,700 Pinellas County K–12 students annually, including many considered high-risk. We have seen the value of embedding prevention education into youth development programming. This funding will allow us to expand delivery of the SMART Moves curriculum, an evidence-based program that focuses on decision-making, peer resistance, emotional regulation, and healthy lifestyle choices. Lessons are interactive, age-appropriate, and proven to reduce risk behaviors when delivered consistently by trained staff.

The project aligns with evidence-based models identified through the Office of Justice Programs CrimeSolutions.gov, including “Life Skills Training” and “Positive Action,” which show strong outcomes in reducing delinquency, drug use, and aggressive behavior when delivered in structured group settings.

With this funding, we will expand our prevention program during the school year to reach more students with evidence-based lessons on drug use, decision-making, and protective factors that reduce future justice involvement. Staff trained in trauma-informed practices and Positive Behavioral Interventions and Supports (PBIS) will also provide mentorship and targeted support to youth experiencing behavioral challenges.

This community-based prevention initiative aims to reduce the long-term burden on the justice system by equipping

youth with the tools they need to make healthy, informed choices and stay on a path to success.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

Boys & Girls Clubs of Greater Tampa Bay (BGCGTB) currently provides comprehensive youth development programming to over 3,700 K–12 students annually at Club sites across Pinellas County. Our programs are designed to address the root causes of risky behaviors and justice involvement by creating safe, structured environments that promote academic success, character development, and healthy lifestyles.

To address the issues outlined above, BGCGTB incorporates daily social-emotional learning activities, academic enrichment, and Positive Behavioral Interventions and Supports (PBIS) into our afterschool and summer programming. Staff are trained to identify signs of trauma, substance use, or mental health concerns and connect youth to internal supports or external referrals as needed. We also provide youth with structured opportunities to build life skills, engage in goal setting, and participate in leadership development.

In recent years, we have embedded informal prevention strategies into our daily programming, including group discussions around peer pressure, decision-making, and stress management. However, these efforts have been limited in scope and consistency due to lack of dedicated funding. Our experience confirms that prevention works best when delivered in a structured, evidence-based format, reinforced by trained staff in a familiar setting.

This grant would allow us to expand on our existing foundation by formalizing prevention efforts and increasing the reach of our services to youth most at risk. We are well-positioned to scale this work due to our strong presence in local schools and neighborhoods, trusted relationships with families, and a team of youth development professionals already engaged in meaningful daily interactions with students.

B.3. Select the one, most appropriate, program purpose area for this project.

Prevention and education programs

B.4. Describe how the project aligns with the selected program purpose area.

This project directly aligns with the “Prevention and Education Programs” purpose area by delivering targeted, school-based interventions that reduce risk factors associated with youth substance use, delinquency, and early justice involvement. Boys & Girls Clubs of Greater Tampa Bay will implement structured prevention programming that equips middle school students with the skills and knowledge needed to make healthy choices and avoid behaviors that lead to legal or disciplinary consequences.

The project focuses on proactive education and risk reduction by integrating evidence-based practices such as social-emotional learning, refusal skill-building, and trauma-informed mentoring into daily afterschool sessions. Youth will participate in age-appropriate group lessons addressing peer pressure, substance misuse, conflict resolution, and coping with stress, key factors in avoiding justice system contact.

By intervening before high-risk behaviors escalate, the project supports long-term public safety goals and decreases the likelihood that youth will become involved in criminal activity. Research shows that for every youth diverted from the justice system, taxpayers save an estimated \$3,400 to \$21,000 in avoided costs (Washington State Institute for Public Policy, 2020). This prevention-first model strengthens communities while reducing the long-term financial burden on the criminal justice system.

B.5. Is the proposed project a continuation from the previous year?

Yes

B.6. Demonstrate that other funding is not available to support the continued services or that additional capacity is critical and appropriate for funding amount.

Boys & Girls Clubs of Greater Tampa Bay (BGCGTB) currently provides youth development programming to more than 3,700 K–12 students in Pinellas County each year, with a focus on academic success, healthy lifestyles, and good character and citizenship. While our general operating budget includes support for prevention education, current funding levels only allow implementation at a limited number of sites and capacity. This proposal represents a strategic expansion to increase reach and impact in neighborhoods with high levels of youth vulnerability.

Our current program structure includes prevention education in select Clubs, but we lack the staffing necessary to consistently deliver small-group and individualized support. This funding would enable the addition of case managers and prevention specialists who can lead evidence-based sessions, facilitate group discussions, and provide targeted interventions for youth exhibiting early warning signs of behavioral health or justice-related risks. These added positions are critical to increasing the consistency, depth, and responsiveness of our services.

While BGCGTB receives funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP), that funding is up for renewal in September. We anticipate a potential decline in award amounts due to changes in federal allocations since our last cycle. Current OJJDP funding is fully committed to maintaining baseline youth services and cannot be used for expanded staffing or program delivery without supplanting.

The requested JAG-C funding will support additional personnel and materials needed to deliver structured prevention programming at more sites, with a focus on middle school students who are at a pivotal stage of development. The proposed expansion aligns with our organizational goals to strengthen early intervention efforts, address root causes of juvenile justice involvement, and respond to increased rates of youth mental health concerns and substance use risk.

This investment is both critical and timely. It will allow BGCGTB to build additional capacity for group and individualized support, ensure youth receive prevention education that is both developmentally appropriate and culturally responsive, and help prevent long-term justice system involvement. Expanding these services will also position us to demonstrate outcomes and sustainability for future funding opportunities

B.7. Describe the previous grant's funding source (including program, award number, and project period).

JWB-Annual \$178,875

DOE-Annual \$175,743

OJJDP-Annual \$93,000

DJJ-Annual \$164,779

B.8. Describe the progress and activities completed under the previous award.

Under the previous award, Boys & Girls Clubs of Greater Tampa Bay successfully delivered universal, school-based prevention education to all middle school students across Pinellas County. This initiative aimed to prevent youth substance use, build protective factors, and reduce early interactions with the justice system by equipping students with the knowledge and skills to make healthy, informed decisions.

Our Prevention Specialists partnered directly with Pinellas County Schools to deliver structured, age-appropriate lessons using the SMART Moves curriculum, developed by Boys & Girls Clubs of America. This evidence-based program focuses on substance use education, peer pressure resistance, emotional regulation, and healthy coping strategies. Lessons were aligned with state health education standards and delivered in classroom settings using interactive methods that

promoted student engagement and retention.

In total, approximately 2,500 students across all public middle schools in Pinellas County participated in the program annually during the grant period. Pre- and post-program surveys indicated improvements in students' understanding of substance use risks, increased ability to identify trusted adults, and greater confidence in their ability to avoid risky behaviors. School administrators consistently praised the program for its seamless integration into the school day and its impact on student behavior and engagement.

Outside of the school day, BGCGTB reinforced prevention messages through afterschool programming at Club sites, also using SMART Moves as a core component. These environments provided additional opportunities for relationship-building, mentorship, and skill reinforcement, particularly for students needing more individualized support. Staff were trained in Positive Behavioral Interventions and Supports (PBIS) and trauma-informed care to better identify and assist students showing signs of emotional distress or behavioral challenges.

Throughout the project, BGCGTB maintained fidelity to program implementation, consistently collected participation and outcome data, and used findings to drive continuous quality improvement. The funding also enabled us to build internal infrastructure, develop robust tracking tools, and grow our prevention workforce. With this strong foundation in place, we are now in the process of scaling the program across our organization's tri-county footprint, expanding into Hillsborough and Pasco Counties to reach even more youth with early, prevention-focused support.

The proposed project builds on this strong foundation by expanding individual and small-group support through the addition of Prevention Specialists and Case Managers. These roles will enable more targeted interventions for youth who need additional support beyond the universal prevention model, further strengthening our capacity to reduce juvenile justice system involvement through early, community-based intervention.

B.9. Describe any issues, barriers, and/or delays under the previous award.

Implementation of the previous prevention award proceeded successfully, with no major barriers or delays in meeting deliverables. Boys & Girls Clubs of Greater Tampa Bay delivered school-based prevention education annually to approximately 2,500 7th grade students across all public middle schools in Pinellas County, supported by a trained team of Prevention Specialists and strong partnerships with district leadership and school administrators. In addition, Club-based prevention programming was delivered at Boys & Girls Club sites throughout the county, providing afterschool and summer reinforcement of key lessons through SMART Moves and other youth development activities tailored to support social-emotional learning and risk reduction.

As demand for the program continues to grow, our primary focus has shifted toward strategic expansion. Based on positive feedback from schools, students, and families, there is clear interest in increasing the depth and reach of prevention services. Specifically, we aim to expand small-group and individualized support through the addition of Case Managers and additional Prevention Specialists, roles that would allow us to address elevated risk factors and provide more targeted interventions for youth who need more than universal classroom-based education.

While one of our current federal funding streams will be up for renewal later this year and may experience a reduction due to national trends, the core prevention program is stable. This JAG-C request is not intended to backfill services, but rather to expand a proven model and ensure it can grow alongside the needs of the community. By strategically building capacity now, we will strengthen program delivery, broaden access across the county, and maintain momentum as we continue to invest in prevention as a critical part of public safety and youth development in Pinellas County.

C. Scope of Services

Completed by kmccabe@bgctampa.org on 6/9/2025 9:09 AM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

Under this award, Boys & Girls Clubs of Greater Tampa Bay (BGCGTB) will expand our school-based prevention programming to provide more small-group and individualized support to middle school students across Pinellas County. The program will continue to deliver universal, classroom-based prevention education to all 7th grade students in partnership with Pinellas County Schools, while adding the staffing and structure needed to deepen impact for higher-risk youth. Key tasks and activities include: 1. Recruitment and Hiring: BGCGTB will recruit, hire, and onboard additional Prevention Specialists and Case Managers to support small-group facilitation and individualized services. All staff will complete background checks and onboarding before working directly with youth. 2. Training and Professional Development: New and existing staff will receive training in trauma-informed care, PBIS, and the selected evidence-based curriculum. Ongoing training will ensure fidelity to the model. 3. Classroom-Based Prevention Lessons: Prevention Specialists will deliver structured, evidence-based lessons using the SMART Moves curriculum. Topics include substance use prevention, peer pressure, decision-making, and coping skills. Lessons will be aligned with state standards and adapted for classroom and Club setting. 4. Expansion – Targeted Support: With added staff, we will provide follow-up small-group or one-on-one sessions to students identified as high-risk through referrals, observation, or self-report. Case Managers will offer mentoring and link students to additional supports. 5. Coordination with Schools and Parents: Staff will work with school personnel to align services and, when appropriate, engage families to reinforce strategies at home. 6. Data Collection and Evaluation: We will track participation, curriculum completion, and outcomes through pre/post-assessments, observation tools, and school partner feedback. 7. Reporting and Compliance: BGCGTB will submit all required programmatic and financial reports and participate in the annual SAAB meeting if requested. This expansion will strengthen prevention delivery, improve access to targeted support, and help reduce substance use and justice involvement among Pinellas County youth.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

The primary outcome of this project is a measurable reduction in youth risk factors associated with early substance use and juvenile justice involvement through consistent access to high-quality prevention education and individualized support. Based on successful past implementation across Pinellas County, we anticipate that continued delivery and strategic expansion of this programming will lead to improved decision-making, increased resilience, and stronger protective factors among middle school students. Under the previous award, BGCGTB delivered school-based prevention education to approximately 2,500 7th grade students across all public middle schools in Pinellas County. Pre- and post-assessment data demonstrated significant increases in student knowledge of substance use risks, enhanced ability to resist peer pressure, and improved identification of trusted adults. Additionally, feedback from teachers and administrators highlighted noticeable improvements in student behavior, school engagement, and emotional regulation among participating students. With this expansion, we aim to build on those outcomes by delivering deeper, more individualized support to youth who present higher levels of need. New Case Managers and Prevention Specialists will allow us to reach more students in small-group and one-on-one settings, providing tailored support that reinforces core prevention lessons and addresses personal challenges. Expected outcomes include: • At least 2,500 students will complete a full cycle of classroom-based prevention education aligned with evidence-based practices. • At least 80% of

students will demonstrate increased knowledge of substance use risks, based on pre- and post-program assessments. • At least 75% of students receiving follow-up support will show improvement in coping skills, refusal skills, or emotional regulation, as measured by staff observation, behavior logs, and progress toward personal goals. • Youth identified as high-risk will receive individualized mentorship, targeted interventions, and referrals to additional services as appropriate. • All program staff will receive ongoing training in trauma-informed care, PBIS, and effective delivery of prevention curriculum content. We will continue using a mix of quantitative and qualitative tools to measure impact, including curriculum-based assessments, staff feedback forms, case management logs, and student reflections. This approach captures academic and behavioral shifts, as well as changes in student attitudes and decision-making. Beyond direct outcomes, this project will support broader goals such as improved attendance, reduced disciplinary referrals, and fewer youth entering the justice system. Expanding this model will deepen our impact and strengthen protective factors for more students across Pinellas County

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

The primary beneficiaries of this project are approximately 2,500 7th-grade students enrolled in Pinellas County public middle schools, along with youth served at our Boys & Girls Club locations. These students are at a pivotal age for prevention, as many begin to face risk factors tied to substance use, mental health challenges, and behavioral concerns. Recent data underscores the urgency of targeted prevention efforts: • Substance Use: According to the 2022 Florida Youth Substance Abuse Survey, 31% of Pinellas County teens reported using alcohol or drugs in the past 30 days, and 30% had tried vaping, indicating high levels of early substance exposure. • Mental Health: One in five youth in Pinellas County will experience a mental health condition in their lifetime, and 25% have considered suicide or have a plan, highlighting significant mental health concerns among adolescents. • School Discipline: The 2021–22 school year saw 2,530 out-of-school suspensions among middle school students in Pinellas County, reflecting ongoing behavioral challenges within this age group. This project aims to address these issues by providing universal, classroom-based prevention education, coupled with targeted support for those identified as high-risk. The anticipated benefits extend beyond the students themselves, positively impacting families, school staff, and the broader community through improved student behavior, enhanced emotional regulation, and reduced juvenile justice involvement.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

Boys & Girls Clubs of Greater Tampa Bay will be solely responsible for implementing all activities under this project. Prevention Specialists and Case Managers will deliver programming, with oversight by the Director of Prevention Services. Program staff will coordinate with Pinellas County Schools and Club sites to ensure delivery fidelity, data collection, and reporting compliance.

C.5. Describe and/or provide the location of where project activities will be performed.

Project activities will take place in all public middle schools across Pinellas County, serving 7th grade students during the school day in partnership with Pinellas County Schools. Additional prevention programming will also be provided at Boys & Girls Club sites for school-aged youth during afterschool hours.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

Each task and activity will be verified through attendance logs, documentation, assessment tools, and supervision to ensure quality and compliance. 1. Recruitment and Hiring: Hiring will be verified through HR files, background check records, payroll entries, and staff rosters indicating program assignments. 2. Training and Professional Development: Training will include SMART Moves curriculum implementation, trauma-informed care, and PBIS. Completion will be tracked through sign-in sheets, certificates, and supervisor logs. 3. Classroom-Based Prevention Lessons: Prevention Specialists will deliver structured lessons using the SMART Moves curriculum, which addresses substance use prevention, peer pressure, and decision-making. Session logs, teacher schedules, and fidelity checklists based on SMART Moves guidance will be used for verification. 4. Small-Group and Individual Support: Case Managers and Prevention

Specialists will document sessions in youth case files, noting attendance, session goals, and progress. Staff will complete observation forms and goal-tracking logs to monitor outcomes. 5. School and Parent Coordination: Communication with school staff and families will be documented in case notes and follow-up logs. Collaborative service plans will be reviewed by supervisors. 6. Outcome and Participation Tracking: All students receiving classroom lessons will complete pre- and post-program surveys. Staff will track attendance and behavior indicators using internal tools and collect feedback from school partners. 7. Reporting and Compliance: Quarterly reports, invoices, and participation in the SAAB meeting (if requested) will be submitted on schedule and maintained by the Grants and Compliance team. Oversight will be provided by the Director of Prevention Services, with support from site supervisors. BGCGTB's internal data systems allow for accurate, timely tracking and documentation across all program components.

D. Program Outcomes and Goals

Completed by kmccabe@bgctampa.org on 6/9/2025 9:09 AM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY23 JAG Outcomes and Goals Template.pdf

E. Budget

Completed by kmccabe@bgctampa.org on 6/9/2025 2:12 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$976,828.85

E.2. Amount of Grant Funding Request

\$28,985.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

FY26 Annual Budget Report.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Yes, the program will continue beyond the expiration of this funding. Boys & Girls Clubs of Greater Tampa Bay has already established a strong foundation for prevention programming through current support from federal, state, and private funders. While this grant supports an important expansion of services, the core structure, including trained staff, school partnerships, and program delivery infrastructure, is already in place and embedded within our organization's long-term strategy.

To sustain the program, BGCGTB will leverage a diversified funding model that includes federal grants such as OJJDP, state education and prevention funds, foundation grants, and individual donor support. Additionally, data and outcomes from this project will strengthen our case for continued investment from school district partners and community stakeholders.

The program does not currently generate income and is not expected to produce revenue. This funding allows us to expand our proven model and build capacity that will position the program for continued success and sustainability.

F. Required Documents

Completed by kmccabe@bgctampa.org on 6/9/2025 2:15 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Insurance-Boys and Girls Clubs of Greater Tampa Bay.pdf



Proof of 501(c)(3) status

IRS 501(c)(3) letter 07.02.07.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

12 21 89 Articles of Incorporation (1).pdf



Current state licenses or registrations

Licenses-Boys & Girls Clubs of Greater Tampa Bay.pdf



Local Agency Organizational Chart

Org Chart-Boys & Girls Clubs of Greater Tampa Bay.pdf



W-9 with legal name that matches that of applicant name

W9 Form-Boys and Girls Clubs of Greater Tampa Bay.pdf



Human Trafficking Affidavit

Human Trafficking Affidavit-Boys & Girls Clubs of Greater Tampa Bay.pdf



Foreign Country of Concern Affidavit

***No files uploaded*



Accreditation Certificates (as applicable)

***No files uploaded*



Completed Internal Control Checklist

Internal Control Checklist-Boys and Girls Clubs of Greater Tampa Bay.pdf



Data Control Checklist

Data Control Questionnaire-Boys & Girls Clubs of Great Tampa Bay.pdf



E-Verify (will be required if you are awarded funds, must be completed before funding award period)

E-Verify Affidavit-Boys & Girls Clubs of Greater Tampa Bay.pdf



Suitability to Work with Minors Form (required if your organization will be interacting with minors under this award)

Suitability to Work with Minor.pdf



Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)

2024 Audit-Boys and Girls Clubs of Greater Tampa Bay.pdf



Project Budget *Required

Pinellas Prevention Program Budget.ods

 **Outcomes and Goals Template *Required**

FY23 JAG Outcomes and Goals Template.pdf

 **Annual Budget Narrative**

FY26 Annual Budget Report.xlsx

Submit

Completed by kmccabe@bgctampa.org on 6/9/2025 2:17 PM

Case Id: 19495

Name: Boys & Girls Clubs of Greater Tampa Bay

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Kimberly McCabe

Electronically signed by kmccabe@bgctampa.org on 6/9/2025 2:17 PM

Date Submitted

06/09/2025



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: Boys & Girls Clubs of Greater Tampa Bay

Program Name: BGCGTB Opioid Prevention Program

Goal 1: Expand access to evidence-based prevention education for 7th grade students across Pinellas County.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
<i>80% of participating 7th grade students will demonstrate increased knowledge of substance use risks and protective behaviors.</i>	<i>Pre- and post-program survey responses indicating improvement in knowledge and understanding of prevention topics.</i>	<i>Pre/post survey comparison, curriculum-based assessments.</i>	<i>Beginning and end of program cycle (fall and spring semesters).</i>
Goal 2: Provide targeted support to youth identified as high-risk through small-group or individual prevention sessions.			
<i>75% of high-risk youth receiving targeted support will show improvement in refusal skills, coping strategies, or emotional regulation.</i>	<i>Staff-completed behavior tracking logs; student goal-tracking tools; case management notes.</i>	<i>Staff observation, documented student progress toward individualized goals.</i>	<i>Monthly reviews and upon completion of 6-week support cycles.</i>
Goal 2: Provide targeted support to youth identified as high-risk through small-group or individual prevention sessions.			
<i>100% of program staff will complete training in SMART Moves curriculum, trauma-informed care, and PBIS.</i>	<i>Staff training logs; completion certificates.</i>	<i>Attendance records, supervisor verification.</i>	<i>Upon onboarding and at least once per year.</i>

Pinellas Prevention Budget

PERSONNEL EXPENSES	Approx FTE (HS Funded)	Description	Total
Vice President of Health & Wellness	0.50	The Vice President of Health & Wellness is responsible for developing and implementing strategic initiatives that enhance the physical, mental, and emotional well-being of youth served by BGCGTB. This leadership role ensures that health and wellness programs align with the organization's mission and best practices in youth development. The VP of Health & Wellness will oversee a team of professionals, collaborate with community partners, and drive initiatives that foster a culture of health, collaboration, and understanding. \$70,040 x .50 FTE= \$35,020 in year 1. 3% increases allocated each subsequent year.	\$ 35,020
Director of Prevention Service	0.50	The Director of Prevention Services of BGCGTB is responsible for leading, developing, and overseeing comprehensive prevention programs that support the well-being, resilience, and success of youth. This role ensures the effective implementation of evidence-based strategies focused on substance abuse prevention, violence prevention, and other risk-reduction initiatives. \$65,000 x .50 FTE = \$32500 in year 1. 3% increases allocated each subsequent year.	\$ 32,500
Senior Prevention Specialist	1.00	Under the supervision of the Director of Prevention Services, the Prevention Services Coordinator of BGCGTB plays a vital role in supporting and guiding youth who are at risk of substance abuse, with a particular focus on opioid prevention. This position is responsible for training and mentoring Prevention Specialists and Case Managers to enhance their effectiveness and ensure program success. Additionally, the Senior Prevention Services will develop and implement action plans while monitoring the progress and performance of Prevention Specialists and Case Managers to drive impactful outcomes.	\$ 50,000
Case Managers	5.00	The Case Managers work directly with at-risk youth within the community to provide guidance, support, and mentorship to help prevent future involvement with the juvenile justice system, substance abuse, and other high-risk behaviors. This role involves assessing the needs of young people, creating individualized plans, and connecting them with resources to promote positive development and life skills. The Prevention Case Managers will also engage in outreach efforts and collaborate with schools, families, and community organizations to enhance the overall well-being of youth. There will be 2 Case Managers in South Pinellas County, 2 in North Pinellas County, and one that is dedicated to the Diversion Program county-wide. \$50,000 x 5 Case Managers =\$250,000 in year 1. 3% increases allocated each subsequent year.	\$ 250,000
Prevention Specialists	5.00	The Prevention Specialists will be working with youth who are at risk of becoming involved in substance abuse related activities, specifically opioids. The Specialists are responsible for implementing an action plan while monitoring progress of all youths enrolled in the prevention program. \$45,000 x5 Prevention Specialists =\$225,000 in year 1. 3% increases allocated each subsequent year.	\$ 225,000
Director of Child and Club Safety	0.10	The Director of Child and Club Safety ensures that all Boys & Girls Club sites meet or exceed national safety standards. This role supports the implementation and oversight of the BGCA's annual safety assessments and facilitates staff compliance with child safety protocols. The Director monitors trends, addresses safety concerns, and provides strategic leadership in creating a safe environment for all youth members. \$7,000 (0.10 FTE of \$70,000 annual salary). 3% increases allocated each subsequent year.	\$ 7,000
Director of Licensing & Compliance	0.10	The Director of Licensing and Compliance is responsible for ensuring that all Club sites adhere to state and local regulations governing youth-serving organizations. This includes maintaining up-to-date licensing documentation, managing compliance audits, and supporting staff training related to regulatory requirements. The Director also assists in preparing for external reviews and works to proactively resolve any issues that could impact program operations. \$6,500 (0.10 FTE of \$65,000 annual salary). 3% increases allocated each subsequent year.	\$ 6,500

Total Personnel	12.20	\$	606,020
19.25% of all full-time positions broken down as: FICA tax expense (7.65% of total positions) FLSUI tax expense (2.7% of total positions) Health Benefits (3.8% of total positions) Employer Retirement Plan Contributions (4% of total positions) Workers Compensation 1.1% of employee salaries			
Total Fringe	Total: \$116,658.85		\$116,658.85
Personnel Expenses TOTAL:			722,678.85

OPERATIONAL EXPENSES	Description	Total
Communications	Each Prevention Specialist and Case Manager will be equipped with essential technology to support field-based and virtual service delivery. This includes a laptop (provided in Year 1 only), a cell phone with a service plan at \$50/month, and a mobile hotspot at \$40/month to ensure reliable connectivity in high-need or underserved areas. These tools are critical for maintaining communication with families, conducting remote case management, and entering data securely from off-site locations.	\$ 32,030
Repairs/Maintenance	28% of annual repairs to Pinellas main office hub. Annual \$11,000 x.28=\$3,080	\$ 3,080
Food	Incentives for school programs, \$1,000 per school location x 22 school locations=\$22,000	\$ 22,000
Professional Fees	A total of \$10,000 is allocated for essential administrative services including payroll processing, annual auditing services, and required financial or compliance software. An additional \$30,000 is designated for participation in the National Institute for Performance Health at \$2,500 per month. Lastly, \$10,000 is allocated for annual external safety assessments conducted by Boys & Girls Clubs of America (BGCA) at \$1,000 per site for 10 Club locations, ensuring adherence to national safety standards and best practices.	\$ 50,000
Supplies/Equipment	Program Supplies: Funds will be used to purchase materials necessary for the delivery of opioid prevention programming, including educational resources, training materials, workbooks, and activity kits. Supplies will support hands-on learning experiences, youth engagement activities, and case management interventions to enhance program effectiveness. \$30,000 Office Supplies: Funds will be allocated for essential office materials such as printing paper, pens, folders, binders, and general administrative supplies necessary for program coordination, case management documentation, and data tracking. These supplies will ensure that prevention specialists and case managers have the necessary resources to maintain accurate records, communicate with stakeholders, and effectively support program participants, \$10,000. Staff/Participant Clothing: Branded shirts for staff/participants to wear when on-site with youth. \$7,500 Student End of Year Awards and Meals: Funds will support recognition events for students completing the opioid prevention program, including certificates, small incentive awards, and a group meal to celebrate achievements. This initiative reinforces positive behavior, encourages continued participation, and fosters a sense of accomplishment among youth engaged in the program. \$15,000	\$ 62,500

	Funds will support staff attendance at the National BGCA Conference, covering mileage, airfare, car rental, hotel accommodations, and conference registration fees. These conferences provide essential training, networking, and best practices to strengthen opioid prevention efforts. \$16,050. Funds will support staff attendance at the National Prevention Summit in St Pete, FL, covering mileage and conference registration fees. These conferences provide essential training, networking, and best practices to strengthen opioid prevention efforts. \$278 per staff member, VP, Director of Prevention Services, Case Managers, and Prevention Specialists = \$4,170 An annual allocation is included to support required staff trainings that ensure high-quality, evidence-based service delivery. Trainings will include opioid prevention strategies, trauma-informed care, motivational interviewing, de-escalation techniques, and youth development best practices. These trainings are essential for onboarding new staff and reinforcing skillsets among existing team members. \$1,500 per Case Manager and Prevention Specialist = \$16,500		
Training/Development		\$	36,720
	Mileage Rate-.70		
	Number of Miles-300 per month per staff member x16 staff members		
Transportation	=4,800 miles per monthx 12 months=\$40,320	\$	40,320
Utilities	10% of the annual utilities of Pinellas Park Club -\$7,500	\$	7,500
Operational Expenses TOTAL:			254,150.00
Budget TOTAL:			976,828.85

Program Description

Completed by jflansburg@casa-stpete.org on 6/5/2025 10:17 AM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

Pinellas County Board
of County
Commissioners
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by jflansburg@casa-stpete.org on 6/5/2025 10:17 AM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by jflansburg@casa-stpete.org on 6/5/2025 12:42 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Community Action Stops Abuse, Inc.

A.2. DBA (if applicable)

CASA

A.3. Legal Address

1019 Arlington Ave N St. Petersburg, FL 33705--1520

PROJECT INFORMATION

A.4. Program Name/Project Title

CASA Collateral for Law Enforcement 2

A.5. Physical Program Address

1019 Arlington Ave N St. Petersburg, FL 33705

A.6. Program Manager First Name

Elyssa

A.7. Program Manager Last Name

Broussard

A.8. Program Manager Title

Sr. Grants & Training Manager

A.9. Program Manager Email

ebroussard@casapinellas.org

A.10. Program Manager Phone Number

(727) 895-4912

A.11. Total Grant Amount Requested

\$6,757.25

A.12. Taxpayer/Employer ID

59-2114359

APPLICATION CONTACT INFORMATION

A.14. First Name

Elyssa

A.15. Last Name

Broussard

A.16. Contact Person/Title

Sr. Grants & Training Manager

A.17. Contact Email

ebroussard@casapinellas.org

A.18. Telephone

7278954912123

A.19. Executive Officer First Name

Lariana

A.20. Executive Officer Last Name

Forsythe

A.21. Executive Officer Title

Chief Executive Officer

A.22. Executive Officer Email

LForsythe@casapinellas.org

A.23. Executive Officer Phone Number

(727) 895-4912

Printed By: Tiffany Nozicka on 6/11/2025

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
UGHLKVBMDAR4

B. Problem Identification

Completed by jflansburg@casa-stpete.org on 6/5/2025 12:49 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Pinellas County is served by a dedicated network of law enforcement agencies, municipal departments, and specialized units, each committed to protecting and supporting the diverse communities they serve. These agencies are often the first to engage with victims of crime, making them essential partners in ensuring that victims receive timely, accurate, and empowering information about their rights. Currently, the materials provided to victims regarding their rights vary across jurisdictions, which can unintentionally result in outdated information. This inconsistency can limit victims' ability to follow-through with critical support services. For survivors of domestic violence, these gaps can have especially serious consequences, including the dismissal of charges and continued exposure to harm. CASA (Community Action Stops Abuse, Inc.) has spent decades working to eliminate barriers for survivors of domestic violence. We recognize the vital role law enforcement plays in this effort and seek to strengthen our partnership by providing standardized, up-to-date Victims' Rights materials for use across all law enforcement agencies in Pinellas County. Additionally, CASA will provide a tri-fold brochure that is specific to resources for domestic violence victims as well as an open offer for additional training. Because victims' rights are standard without regard to the type of crime, and because CASA is expert at supporting victims of domestic violence, it makes sense for CASA to assist the law enforcement jurisdictions in this manner. These materials will serve as a critical, take-home reference for victims who may be experiencing trauma-related memory lapses and need time to process their options after initial contact with law enforcement. With the support of this grant, CASA will:

- Develop and distribute clear, consistent collateral outlining Victims' Rights and available resources.
- Include a specialized domestic violence brochure to address the unique needs of survivors.
- Ensure all law enforcement agencies have access to materials that reflect current laws and best practices.
- Enhance victim engagement and trust in the justice system through improved communication.
- Support law enforcement in their mission to serve and protect by equipping them with tools that empower victims.

This initiative will not only improve outcomes for all victims but also reinforce the collaborative relationship between advocacy organizations and law enforcement. Together, we can ensure that every victim receives the support they need to pursue justice and begin healing.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

CASA's efforts center around victims of domestic violence (DV). CASA provides a confidential 24-hour hotline and connection to certified advocates who work with survivors to safety plan and identify what resources, legal, and otherwise are available to them in the aftermath of domestic violence. This confidential work includes assisting them in navigating the criminal justice system and educating survivors on victims' rights. In addition, CASA currently operates the only Family Justice Center in Florida, which includes the collaboration of law enforcement and the State Attorney's

Office. Advocates assist with court accompaniment, law enforcement involvement, InVEST accompaniment, and application for services to include Victim Compensation and DV victim relocation. CASA also offers a team of Florida Bar attorneys that provides legal advice and representation at no charge for DV survivors involved with injunction for protection cases, and works collaboratively with numerous community partners to raise awareness and provide education on survivor support services inclusive of their rights as a survivor of the abuse and victim of crime. These community partners include multiple law enforcement agencies, the Pinellas County Sheriff Office, the State Attorney Office, the Pinellas Clerk of the Court's office with multiple law enforcement agencies represented on the Board of Directors. Having built solid relationships with numerous law enforcement agencies and legal services partners in Pinellas County has afforded opportunities to provide education and training on domestic violence to them and is why CASA is seeking these funds to provide this resource for them.

B.3. Select the one, most appropriate, program purpose area for this project.

Law enforcement programs

B.4. Describe how the project aligns with the selected program purpose area.

This project is designed to complement and enhance the efforts of law enforcement agencies across Pinellas County by providing standardized, high-quality Victims' Rights materials. These tools will support officers in delivering immediate, consistent information to victims, strengthen public trust, empower individuals to make informed decisions, and streamline the sharing of critical resources across jurisdictions. According to the Florida Department of Law Enforcement, Pinellas County reports about 4,000 violent crimes annually.

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

This project only includes one-time expenses to address a gap in victim services that current funding sources do not cover. Most available funds are restricted to ongoing operations or direct services, leaving no room for the development and distribution of standardized Victims' Rights materials. This grant will provide the necessary capacity to create consistent, legally accurate resources that law enforcement can use long-term. It's a strategic investment that will improve victim support, enhance agency collaboration, and strengthen public trust.

C. Scope of Services

Completed by jflansburg@casa-stpete.org on 6/5/2025 12:52 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

The collateral will be developed, printed and distributed for primarily law enforcement agencies, including university and college campus police, to have available on scene for responding officers, in the departments where resources are provided, and accessible to crime victims and for distribution from other public municipalities to include the State Attorney's Office and Pinellas Clerk of Court Office. Development of the content will be provided by professionals already employed and experienced in working with victims of crime, and the graphic design of the materials will also be provided in-house by exist CASA staff. This project includes about 20 hours of expertise to create the booklets and brochures to be used by law enforcement. Once the materials are created, they will be printed, then delivered to the County's law enforcement jurisdiction by CASA staff, who will make available to them additional training specific to domestic violence. Bulk materials will be delivered so that each department has copies on hand to replenish as they hand them out to victims.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

Providing accurate and updated Victims' Rights information to crime victims offers numerous benefits that significantly enhance their experience within the justice system. It empowers victims by helping them understand and assert their rights — such as the right to be heard, to receive restitution, and to access protective measures, and fosters a sense of control and supporting emotional and psychological recovery. Victims of crime often experience trauma-related memory lapses, making it difficult to retain verbal information shared during initial interactions with law enforcement. Providing clear, printed handouts ensures that victims have reliable, accessible information to reference when they are ready, helping them make informed decisions at their own pace. This is especially critical for survivors of domestic violence, who may need time, safety, and support to fully process their options and rights. Accurate information also ensures timely access to essential services like counseling, legal aid, and financial compensation, which are often time-sensitive. Furthermore, it builds trust in the justice system, encouraging victims to engage more fully in legal processes. Consistent and reliable communication promotes fairness and equity, ensuring that all victims — regardless of background or circumstances — receive the same level of support and protection. Overall, clear and current Victims' Rights information delivered in both verbal and written formats is a cornerstone of a compassionate, effective, and just response to crime.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Providing consistent and clear Victim's Rights information benefits a wide range of individuals and groups. Crime victims are the primary beneficiaries, as this information empowers them to understand and assert their rights, access essential services, and begin the healing process with greater confidence. Victim advocates and service providers also benefit by being better equipped to offer timely and effective support. Law enforcement and legal professionals gain from having clear guidelines that help them uphold victims' rights consistently, leading to improved case outcomes. The justice system as a whole functions more effectively when victims are informed and engaged, contributing to fairer trials and more thorough investigations. Communities benefit through increased safety and trust in public institutions, while policymakers and government agencies can use feedback from informed victims to craft better laws, policies, and funding strategies for victim services.

Printed By: Tiffany Nozicka on 6/11/2025

C.4. Describe the entity (or entities) responsible for completing activities under this project.

CASA staff will oversee the production and distribution of the materials, and the CASA Community Engagement Manager will serve as the liaison for soliciting feedback, offering subsequent training, and future collaborations with the benefitting departments and municipalities.

C.5. Describe and/or provide the location of where project activities will be performed.

The collateral will be dispersed to at least 14 jurisdictions throughout the Pinellas County area. This will include, but not be limited to Gulfport Police, Eckerd College Security, USFSP Police, Largo Police, Treasure Island Police, St. Petersburg Police, Pinellas Park Police, Pinellas County School District Police, Indian Shores Police, Kenneth City Police, St. Petersburg College Security, Belleair Police, Clearwater Police, and Tarpon Springs Police.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

CASA will develop a distribution list for all receiving jurisdictions and coordinate the delivery of materials through its Community Engagement Manager. During delivery, CASA staff will also offer information about CASA's programs, availability for DV training sessions, Q&A opportunities, and ongoing collaboration to ensure effective implementation and understanding of the materials.

D. Program Outcomes and Goals

Completed by jflansburg@casa-stpete.org on 6/5/2025 12:52 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY26 JAG Outcomes and Goals Template - CASA.docx

E. Budget

Completed by jflansburg@casa-stpete.org on 6/5/2025 12:54 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$6,757.25

E.2. Amount of Grant Funding Request

\$6,757.25

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

FY26 JAG Annual Budget Report - CASA.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

This project is designed as a one-time initiative and will not require ongoing funding. Materials will be produced and delivered in bulk to law enforcement agencies and municipalities, enabling them to distribute the resources as needed over time.

F. Required Documents

Completed by ebroussard@casapinellas.org on 6/5/2025 2:11 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Pinellas County, A Political Subdivision of the State of - 216746.pdf



Proof of 501(c)(3) status

2016 IRS 501(c) 3 letter.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

2025 CASA_Sunbiz Annual Report.pdf



Current state licenses or registrations

***No files uploaded*



Local Agency Organizational Chart

Organization Chart Pinellas 5.16.2025 no names.pdf



W-9 with legal name that matches that of applicant name

W9 CASA signed by LF 2025.pdf



[Human Trafficking Affidavit](#)

Human Trafficking Affidavit - CASA signed.pdf

☒ [Foreign Country of Concern Affidavit](#)

Foreign Concern Affidavit - CASA.pdf

☒ **Accreditation Certificates (as applicable)**

Certification Renewal Certificate- CASA.pdf

☒ [Completed Internal Control Checklist](#)

Internal Control Checklist.pdf

☒ [Data Control Checklist](#)

Data Control Questionnaire - CASA.pdf

☒ [E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

E-Verify Affidavit - CASA.pdf

☐ [Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

***No files uploaded*

☒ **Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)**

2023-24 Audited Financial Statement - CASA.pdf

☒ **Project Budget *Required**

2025-26 JAG Project Budget - CASA.xlsx

FY26 JAG Annual Budget Report - CASA.xlsx

☒ **Outcomes and Goals Template *Required**

FY26 JAG Outcomes and Goals Template - CASA.docx



[Annual Budget Narrative](#)

FY26 JAG Annual Budget Report - CASA.xlsx

Submit

Completed by ebroussard@casapinellas.org on 6/5/2025 2:12 PM

Case Id: 19463

Name: CASA Collateral for Pinellas Law Enforcement 2

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Elyssa Broussard

Electronically signed by ebroussard@casapinellas.org on 6/5/2025 2:11 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name:	Community Action Stops Abuse, Inc (CASA Pinellas)	Program Name:	Collateral for Pinellas County Law Enforcement 2
To provide reference cards for police officers responding to domestic violence calls that help them remember what questions to ask, how to determine signs of lethality; posters to display in police stations regarding resources for survivors; and, palm cards to hand to survivors so they can reach out to CASA.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
<i>15,000 booklets describing the process and resources for Victims' Rights distributed to Pinellas County law enforcement jurisdictions</i>	<i>The number of booklets produced, along with where they are shipped/ delivered to. Number of booklets to each department will be proportional to crime rate reported in that jurisdiction.</i>	<i>Booklets will be ordered from printer, shipped from printer or delivered by CASA staff, and confirmed with each police department by CASA</i>	<i>Quarterly until supply is exhausted</i>
<i>15,000 domestic violence brochures to provide additional information for domestic violence survivors including access to services also distributed to Pinellas County law enforcement jurisdictions</i>	<i>The number of brochures produced, along with where they are shipped/ delivered to. Number of brochures to each department will be proportional to DV incidents reported in that jurisdiction.</i>	<i>Brochures will be ordered from printer, shipped from printer or delivered by CASA staff, and confirmed with each police department by CASA</i>	<i>Quarterly until supply is exhausted</i>





**Producing and Distributing Victims' Rights Collateral
to Pinellas County Law Enforcement Jurisdictions**

	Description	Total
Product design & development	20 hours @ \$30/ hour for graphic design, info research	\$600.00
Tri-fold domestic violence brochures	15,000 @ bulk rate as quoted by printer	\$1,775.00
Booklets, 4.25" x 5.5" re victims' rights	15,000 @ bulk rate as quoted by printer	\$4,182.00
Travel reimbursement for distribution	Estimated at 450 miles @ \$0.445/ mile	\$200.25
TOTAL:		\$6,757.25

* **Please note:** This budget is for project-specific expenses only.

Program Description

Completed by brian.solka@myclearwater.com on 5/1/2025 11:04 AM

Case Id: 19317

Name: City of Clearwater

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.

- C. The applicant organization must be prepared for the proposed project to begin by October 2025.
- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
 - 1. Law enforcement programs
 - 2. Prosecution, courts, and indigent defense programs
 - 3. Prevention and education programs
 - 4. Corrections, community corrections, and reentry
 - 5. Drug Treatment and Enforcement programs
 - 6. Planning, evaluation, and technology improvement programs
 - 7. Crime victim and witness programs
 - 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
 - 1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 - 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 - 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 - 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 - 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 - 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 - 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to

perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by brian.solka@myclearwater.com on 5/22/2025 9:34 AM

Case Id: 19317
Name: City of Clearwater
Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by brian.solka@myclearwater.com on 5/28/2025 11:52 AM

Case Id: 19317
Name: City of Clearwater
Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

City of Clearwater Police Department

A.2. DBA (if applicable)

A.3. Legal Address

645 Pierce St Clearwater, FL 33756

PROJECT INFORMATION

A.4. Program Name/Project Title

Patrol Rifle Shields

A.5. Physical Program Address

2851 McMullen-Booth Road Clearwater, FL 33761

A.6. Program Manager First Name

Steven

A.7. Program Manager Last Name

Baginski

A.8. Program Manager Title

Lieutenant

A.9. Program Manager Email

steven.baginski@myclearwater.com

A.10. Program Manager Phone Number

(727) 444-7231

A.11. Total Grant Amount Requested

\$55,000.00

A.12. Taxpayer/Employer ID

APPLICATION CONTACT INFORMATION

A.14. First Name

Brian

A.15. Last Name

Solka

A.16. Contact Person/Title

Administrative Support Division Manager

A.17. Contact Email

brian.solka@myclearwater.com

A.18. Telephone

7274447207

A.19. Executive Officer First Name

A.20. Executive Officer Last Name

A.21. Executive Officer Title

A.22. Executive Officer Email

A.23. Executive Officer Phone Number

Printed By: Tiffany Nozicka on 6/11/2025

596000289

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
SG2DQRMWJYL6

B. Problem Identification

Completed by brian.solka@myclearwater.com on 5/22/2025 9:49 AM

Case Id: 19317
Name: City of Clearwater
Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

The increasing prevalence of high-powered rifles being used by criminals presents a serious threat to officers and the public. The soft body armor/ballistic protection provided to officers is not adequate against rifle rounds creating vulnerability during critical incidents when rifles are being used by violent criminals. Rifle rated ballistic shields are essential to providing officers with a higher level of protection when encountering those type of critical incidents. The acquisition of rifle shields is a priority because it directly supports our mission to safeguard the community and ensure our personnel are properly equipped to respond to critical incidents involving rifles.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

Our agency is currently utilizing limited protective equipment such as soft body armor and ballistic shields that are only rated for protection from small caliber i.e.. Handgun rounds. The soft body armor and ballistic shields are not sufficient against critical incidents involving the threaten use of rifles. We have provided tactical training and active assailant response training in coordination with our surrounding jurisdictions to all law enforcement officers. However, we are operating with a shortage of rifle rated shields, which limits the optimal protection of officers responding to high-threat situations. We have assessed our current inventory, identified equipment shortfalls, and prioritized high-risk units for the deployment of shields once acquired.

B.3. Select the one, most appropriate, program purpose area for this project.

Law enforcement programs

B.4. Describe how the project aligns with the selected program purpose area.

This project aligns with Law Enforcement Programs by directly enhancing officer safety and operational readiness in high-risk incidents

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

C. Scope of Services

Completed by brian.solka@myclearwater.com on 5/22/2025 9:51 AM

Case Id: 19317
Name: City of Clearwater
Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

Purchase the rifle shields through a competitive bidding process to ensure fiscal responsibility. Distribute the rifle shields to patrol supervisors and high-risk teams to ensure adequate time for quick deployment. Provide essential training in the proper use and maintenance of the shields.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

Acquire the rifle shields at a competitive cost through the bidding process. Allow rifle shields to always be readily available for deployment during high-risk incidents. Enhance public safety and reduce the propensity for injuries and fatalities during violent or high-risk incidents.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Law enforcement officers and the public will benefit through the added layer of protection during violent or high-risk incidents. The department will also benefit from the operational readiness and through the reduction of liability of injury or death.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

The Patrol Division will be responsible for selecting, purchasing, and acquiring the rifle-shields. The Support Services Division will be responsible for tracking the acquired assets, maintenance, and training personnel on the proper use of the shields.

C.5. Describe and/or provide the location of where project activities will be performed.

At the District III Patrol Operations and Training Center.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

The purchasing process of the rifle shields will be verified through the city approved procurement process. The shields will be assigned to trained personnel and documented through equipment inventory logs. The Office of Professional Standards will disseminate policy to ensure the rifle shields are being deployed under the appropriate situations.

D. Program Outcomes and Goals

Completed by brian.solka@myclearwater.com on 6/6/2025 1:41 PM

Case Id: 19317

Name: City of Clearwater

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

JAG Outcomes and Goals Template (1).docx

E. Budget

Completed by brian.solka@myclearwater.com on 5/28/2025 1:14 PM

Case Id: 19317
Name: City of Clearwater
Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$55,000.00

E.2. Amount of Grant Funding Request

\$55,000.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

Signed budget narrative JAGC rifle shields.pdf

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Equipment purchased with this funding will continue to be used after expiration of this funding. There is no financial sustainability needed as the equipment will be used during the duration of its normal shelf-life. This will not generate income.

F. Required Documents

Completed by brian.solka@myclearwater.com on 6/6/2025 1:43 PM

Case Id: 19317
Name: City of Clearwater
Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation

☐ **Current Certificate of Insurance**

***No files uploaded*

☐ **Proof of 501(c)(3) status**

***No files uploaded*

☐ **Proof of incorporation in the State of Florida for at least one (1) year (if applicable)**

***No files uploaded*

☐ **Current state licenses or registrations**

***No files uploaded*

☐ **Local Agency Organizational Chart**

***No files uploaded*

☐ **W-9 with legal name that matches that of applicant name**

***No files uploaded*

☐ **[Human Trafficking Affidavit](#)**

***No files uploaded*

☐ **[Foreign Country of Concern Affidavit](#)**

***No files uploaded*

☐ **Accreditation Certificates (as applicable)**

***No files uploaded*

☐ [Completed Internal Control Checklist](#)

***No files uploaded*

☐ [Data Control Checklist](#)

***No files uploaded*

☐ [E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

***No files uploaded*

☐ [Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

***No files uploaded*

☐ **Most Recent Financial and Single Audit** (required if available) or IRS Form 990 (if audit unavailable)

***No files uploaded*

☒ **Project Budget *Required**

Signed budget narrative JAGC rifle shields.pdf

☒ **Outcomes and Goals Template *Required**

JAG Outcomes and Goals Template (1).docx

☒ [Annual Budget Narrative](#)

Signed budget narrative JAGC rifle shields.pdf

Submit

Completed by brian.solka@myclearwater.com on 6/6/2025 1:44 PM

Case Id: 19317

Name: City of Clearwater

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Brian Solka

Electronically signed by brian.solka@myclearwater.com on 6/6/2025 1:43 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name:

Program Name:

Example - Goal 1: The Homeless Peer Mentoring Program enhances the social well-being of the program participants.

Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
<i>CPD will acquire rifle-rated ballistic shields and increase the amount of high-risk team members protected by 90%</i>	<i>CPD will utilize this equipment during high-risk incidents. This equipment will provide increased protection to otherwise vulnerable officers and will increase their chances of successfully resolving such incidents.</i>	• Lesson Plans • After action reports • Law enforcement observation • ACISS reports	• As calls for service dictate. • Annual training.
<i>100% of high risk team members will receive training on the use of the equipment for critical incidents.</i>	<i>High-risk team members will receive training on the use and maintenance of the equipment.</i>	• Lesson Plans • After action reports • Law enforcement observation • ACISS reports	• As calls for service dictate. • Annual training.



Program Description

Completed by estpierre@pinellas-park.com on 6/2/2025 12:20 PM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
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 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
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 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
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- G. Past award information can be found [here](#).
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timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by estpierre@pinellas-park.com on 6/2/2025 2:17 PM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by estpierre@pinellas-park.com on 6/9/2025 7:17 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

City of Pinellas Park Police Department

A.2. DBA (if applicable)

A.3. Legal Address

5141 78th Avenue North Pinellas Park, FL 33781

PROJECT INFORMATION

A.4. Program Name/Project Title

Law Enforcement Equipment Purchase

A.5. Physical Program Address

7700 59th Street North Pinellas Park, FL 33781

A.6. Program Manager First Name

Dallas

A.7. Program Manager Last Name

Petrovich

A.8. Program Manager Title

Officer, Office of Operations

A.9. Program Manager Email

dpetrovich@pinellas-park.com

A.10. Program Manager Phone Number

(727) 369-5817

A.11. Total Grant Amount Requested

\$12,938.60

A.12. Taxpayer/Employer ID

59-6000409

APPLICATION CONTACT INFORMATION

A.14. First Name

Elizabeth

A.15. Last Name

StPierre

A.16. Contact Person/Title

Community Services Manager

A.17. Contact Email

estpierre@pinellas-park.com

A.18. Telephone

7273695848

A.19. Executive Officer First Name

Adam

A.20. Executive Officer Last Name

Geissenberger

A.21. Executive Officer Title

Police Chief, Pinellas Park Police Department

A.22. Executive Officer Email

ageissenberger@pinellas-park.com

A.23. Executive Officer Phone Number

(727) 369-7801

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
MKJ7AWMGSSP4

B. Problem Identification

Completed by estpierre@pinellas-park.com on 6/4/2025 10:32 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

The Pinellas Park Police Department is seeking grant funding to address critical training and safety needs by acquiring 10 RedMan training Mats and 140 electronic ear protection units. Currently, the department lacks sufficient protective mats to support realistic, full-contact defensive tactics training. This significantly limits the effectiveness of these sessions and increases the risk of injury. The addition of RedMan mats will allow for safer, more dynamic scenario-based training, improving officer preparedness and confidence in high stress situations. Furthermore, many officers do not have access to modern hearing protection, putting them at risk for long-term hearing loss during routine firearms training and tactical operations. Electronic ear protection allows officers to maintain situational awareness while protecting their hearing from damaging noise levels. This project is a priority because it directly supports the department's commitment to officer wellness, safety and operational readiness, ensuring personnel are properly equipped for both training and real-world situations.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

The Pinellas Park Police Department is taking several proactive steps within its current resource limitations to combat the concerns addressed. For defensive tactics training, instructors are adapting scenarios to minimize high-impact engagement, using existing mats creatively to reduce injury risk, though this often compromises training realism. In terms of hearing protection, the department issues available standard ear protection, but these do not provide the advanced noise filtration or situational awareness of modern electronic models. Additionally, the department emphasizes officer education on the importance of hearing safety and injury prevention through briefings and training protocols. While these efforts reflect a strong commitment to officer safety, they are short-term measures that highlight the urgent need for upgraded equipment to fully meet training and health standards.

B.3. Select the one, most appropriate, program purpose area for this project.

Law enforcement programs

B.4. Describe how the project aligns with the selected program purpose area.

This project aligns directly with the selected program purpose area of Law Enforcement programs, with a priority on equipment that enhances officer safety through training. Aligning with the Byrne/JAG Strategic Plan - 2019, the PPPD recognizes that criminal activity is not only on the rise, but is taking on a new sophistication that requires law enforcement agencies to make advancements in their training procedures. By providing RedMan training mats and electronic ear protection, the project addresses critical safety and preparedness needs identified in modern policing. The

mats will allow for safer, more realistic defensive tactics training, helping officer build confidence in handling high risk situations. The ear protection will prevent long-term hearing damage while maintaining situational awareness during firearms training. Both pieces of equipment are essential tools that support comprehensive training.

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

Currently, existing resources are allocated to essential operational needs, and while officer safety and training are high priorities, the cost of this specialized equipment exceeds the department's current capacity. Grant funding is necessary to provide this critical support without compromising other public safety functions. The requested amount is appropriately scaled to meet the needs of the entire department and will significantly enhance training and safety.

C. Scope of Services

Completed by estpierre@pinellas-park.com on 6/4/2025 10:33 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

Under this grant, the Pinellas Park Police Department will follow all City of Pinellas Park purchasing policies to acquire the requested equipment to include ensuring all purchases comply with local and state guidelines. Once the RedMan training mat and electronic ear protection units are acquired, the department will inventory and distribute the equipment accordingly. Defensive tactics instructors will integrate the mats into regular training sessions to enhance safety and realism, while the ear protection will be issued to all sworn personnel for use during firearms training. All activities will be tracked and documented to ensure accountability and proper use of grant funds.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

The expected outcome of these tasks and activities is a significant improvement in officer safety, training effectiveness and long-term health. With the addition of RedMan training mats, defensive tactics sessions will become safer and more realistic, allowing officers to train with greater intensity and reduced risk of injury. The distribution of electronic ear protection will enhance hearing safety during firearms training and operations, helping to prevent long-term hearing loss while maintaining situational awareness. Overall, the department anticipates increased training efficiency, improved officer preparedness and a stronger commitment to wellness and safety.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

The primary beneficiaries of these tasks, activities and outcomes will be the Pinellas Park Police officers utilizing the equipment. By improving training safety and realism, officers will gain more effective defensive tactics skills, better preparing them for real world encounters. The electronic ear protection will protect their hearing and enhance communication during critical incidents. Additionally, the community will benefit from having better prepared and safer officers who can perform their duties more effectively and confidently.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

The Pinellas Park Police Department, under the umbrella of the City of Pinellas Park, will be the entity responsible for completing all activities under this project. All purchases will be coordinated in compliance with the City's procurement policies and the department's leadership will ensure proper implementation, usage and tracking of the equipment.

C.5. Describe and/or provide the location of where project activities will be performed.

Project activities will be performed at the Pinellas Park Police Department's facility and through the City of Pinellas Park. Defensive tactics training using the RedMan mats will take place at the department's designated training areas, while the electronic ear protection will be used during firearms training at approved shooting ranges. Since the equipment will be issued to all sworn personnel, the knowledge obtained from said trainings will be utilized throughout the entire city.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

The performance and completion of each identified task will be verified through detailed documentation, oversight and reporting. Procurement records and vendor invoices will confirm the purchase of the RedMan mats and electronic ear

protection. Once acquired, the equipment will be inventoried and assigned with distribution logs maintained for accountability. Training supervisors will document defensive tactics sessions through training schedules and assessments. Similarly, use of the ear protection will be recorded at each training session.

D. Program Outcomes and Goals

Completed by estpierre@pinellas-park.com on 6/9/2025 7:18 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes** - *Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.*
- **Indicators** - *Identify qualitative and quantitative indicators to measure the outcomes.*
- **Methods of Evaluation** - *Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).*
- **Measurement Intervals** – *Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)*



Outcomes and Goals Template *Required

FY25 JAG Outcomes and Goals Template.docx

E. Budget

Completed by estpierre@pinellas-park.com on 6/9/2025 7:33 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$12,938.60

E.2. Amount of Grant Funding Request

\$12,938.60

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

Annual Budget Narrative.pdf

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Yes, this program will continue beyond the expiration of this funding. The equipment requested – RedMan training mats and electronic ear protection – is durable and designed for long-term use, providing lasting benefits with minimal ongoing costs. Once purchased, the department will maintain the equipment through its regular maintenance and replacement schedules. Suture needs for replacement will be planned for within the department as needs arise.

F. Required Documents

Completed by estpierre@pinellas-park.com on 6/9/2025 8:35 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Certificate of Insurance.pdf



Proof of 501(c)(3) status

***No files uploaded*



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

***No files uploaded*



Current state licenses or registrations

***No files uploaded*



Local Agency Organizational Chart

PPPD Organizational Chart.docx



W-9 with legal name that matches that of applicant name

W-9 Form 01-08-25.pdf



[Human Trafficking Affidavit](#)

***No files uploaded*



[Foreign Country of Concern Affidavit](#)

***No files uploaded*

☒ **Accreditation Certificates (as applicable)**

PPPD Accreditation Letter 2024.pdf

☐ **Completed Internal Control Checklist**

***No files uploaded*

☐ **Data Control Checklist**

***No files uploaded*

☒ **E-Verify (will be required if you are awarded funds, must be completed before funding award period)**

E-Verify Signed.pdf

☐ **Suitability to Work with Minors Form (required if your organization will be interacting with minors under this award)**

***No files uploaded*

☒ **Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)**

ADA 2024 Annual Comprehensive Financial Report.pdf

☒ **Project Budget **Required***

Annual Budget Narrative.pdf

☒ **Outcomes and Goals Template **Required***

FY25 JAG Outcomes and Goals Template.docx

☒ **Annual Budget Narrative**

Annual Budget Narrative.pdf

Submit

Completed by estpierre@pinellas-park.com on 6/9/2025 9:48 AM

Case Id: 19496

Name: City of Pinellas Park

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Elizabeth StPierre

Electronically signed by estpierre@pinellas-park.com on 6/9/2025 9:48 AM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: City of Pinellas Park

Program Name: Law Enforcement Equipment Purchase

Example - Goal 1: The Homeless Peer Mentoring Program enhances the social well-being of the program participants.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
<i>Example: 70% of program participants will gain skills to better socialize in the public.</i>	<i>Example:</i> - Program participants will report on socialization evaluation that they have engaged in conversations and/or activities with other people in the community. - Participants report they have built friendships with people. - Participants demonstrate social skills in individual sessions	<i>Example:</i> - XYZ evaluation tool - Self-report - Staff observation	<i>Example:</i> - Admit/Discharge - Monthly - Monthly
<i>Example: 80% of program participants report feeling good and are experiencing improved self-esteem.</i>	<i>Example:</i> Program participants report feeling confident, positive, and happy.	<i>Example:</i> - XYZ evaluation tool - Staff observation	<i>Example:</i> - Monthly - Monthly
RedMan Training Mats: Officers will experience safer, more realistic defensive tactics training, leading to increased confidence and proficiency in physical encounters.	- Number of officers completing enhanced defensive tactics training sessions - Reduction of in-training related injuries or accident reports	Outcomes will be measured through the collection of training records.	Collected at the end of training sessions
Electronic Ear Protection: Officers will have improved hearing protection and situational awareness during firearms training and field operations to reduce long-term hearing damage.	- Number of officers issued and actively using electronic ear protection during training - Reduction in reported hearing related issues	Outcomes will be measured through the collection of training records.	Collected at the end of training sessions

Program Description

Completed by tsmith4@eleoswellness.org on 6/2/2025 1:48 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by tsmith4@eleoswellness.org on 6/2/2025 1:50 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by tsmith4@eleoswellness.org on 6/9/2025 1:49 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Eleos

A.2. DBA (if applicable)

A.3. Legal Address

11254 58th Str Pinellas Park, FL 33782

PROJECT INFORMATION

A.4. Program Name/Project Title

Use of Restraint Chairs to improve care

A.5. Physical Program Address

11254 58th Str Pinellas Park, FL 33782

A.6. Program Manager First Name

Timothy

A.7. Program Manager Last Name

Smith

A.8. Program Manager Title

Grant Writer

A.9. Program Manager Email

tsmith4@eleoswellness.org

A.10. Program Manager Phone Number

(727) 260-1125

A.11. Total Grant Amount Requested

\$24,900.00

A.12. Taxpayer/Employer ID

59-3153549

APPLICATION CONTACT INFORMATION

A.14. First Name

Timothy

A.15. Last Name

Smith

A.16. Contact Person/Title

Grant Writer

A.17. Contact Email

tsmith4@eleoswellness.org

A.18. Telephone

7272601125

A.19. Executive Officer First Name

Maxine

A.20. Executive Officer Last Name

Booker

A.21. Executive Officer Title

Chief Executive Officer

A.22. Executive Officer Email

mbooker@eleoswellness.org

A.23. Executive Officer Phone Number

(727) 902-7740

Printed By: Tiffany Nozicka on 6/11/2025

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
JFQBD654LSV7

B. Problem Identification

Completed by tsmith4@eleoswellness.org on 6/9/2025 1:33 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

This funding request seeks to procure a onetime cost for medically approved restraint chairs to replace the current practice of four-point restraints in a bed for safe and humane use within our mental health crisis stabilization unit. The addition of restraint chairs is a critical component in ensuring staff and patient safety during severe behavioral health crises when all other de-escalation strategies have been exhausted consistent with recognized best practices as prescribed by Florida Statutes 394 of the Florida Mental Health Act.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

With a growing number of high-acuity clients many of whom present with co-occurring substance use and psychiatric conditions. Staff are increasingly faced with situations that necessitate rapid, safe, and humane interventions to maintain safety. This is especially critical considering our designation as a Baker Act Receiving Facility, which places us on the front lines of crisis care. Physical intervention can exceed an hour, while interfering with bystanders. This increases the bystanders' level of anxiety, stress, and agitation with other clients during these restraint times exceeding an hour. During this time on the floor and wall holds, staff must switch out positions continually allowing for the client to get an arm or leg free to hit staff with.

Eleos serves diverse population, including individuals experiencing acute psychiatric episodes, co-occurring disorders, substance-induced psychosis, and severe emotional dysregulation. In these situations, clients may exhibit dangerous behaviors beyond the safe management of other clients and staff, posing an immediate danger to themselves or others, and physical interventions may become necessary to protect them. Currently when verbal de-escalation, environmental modifications, and therapeutic interventions fail, we use NAPPI (Nonaggressive Physical Psychological Intervention) protocols to physically hold and restrain clients to the floor or wall with staff maintaining control and limiting client movement or staff restraining the client to a bed until mechanical restraint devices are applied in compliance with Florida Statutes 394.

B.3. Select the one, most appropriate, program purpose area for this project.

Behavioral health programs

B.4. Describe how the project aligns with the selected program purpose area.

Benefits of Restraint Chairs: Enhanced Safety: Reduces the risk of positional asphyxia, client and staff injury compared to

floor or bed restraints. Research shows the air way is non-restricted and there is minimum degradation of air movement from the chair restraint (Vilde et al, 2011). Regulatory Compliance: Meets state and federal standards (including CMS, SAMHSA, and Joint Commission guidelines) for the least restrictive interventions and continuous monitoring requirements. Trauma-Informed Design: Modern restraint chairs are designed to minimize trauma, with padded surfaces, ergonomic positioning, and adjustable restraints that do not restrict breathing or circulation. Data-Driven Protocols: The use of restraint chairs is strictly governed by clinical policies, incident documentation, continuous monitoring, and rapid reassessment protocols. Humane: When the Restraint Chair is used, research shows clients do not feel as vulnerable as opposed to being restrained to a bed (Visaggio et al., 2018). Allows the client to retain their dignity and respect (Visaggio et al., 2018). Themes arising from research shows the restraint chair is less traumatic for the client and staff (Visaggio et al., 2018).

Restraint Chairs continue to build the therapeutic relationship as staff are still able to be eye-to-eye with the client opposed to hovering over them in four-point mechanical restraints (Visaggio et al., 2018), (Visaggio, Phillips, Milne, McElhinney, & Young, 2020).

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

We are a state funded facility which all our funds are budgeted to specific spending. When we are awarded grants, those funds are for specific expenses.

C. Scope of Services

Completed by tsmith4@eleoswellness.org on 6/9/2025 1:46 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

The major tasks to be accomplished with this request is to shorten the time necessary for clients in restraint, lower employee and client injuries, continue to build on the therapeutic relationships, maintain their dignity, and allow clients the opportunity to receive medicine through non-invasive methods. Another benefit of the restraint chair is the mobility of the chair, once the client is placed in the chair, the chair can be moved out of a high populated area, and to a private room or seclusion room. This will alleviate anxiety, stress, and agitation of other clients who are removed from the area until the situation is contained and remedied.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

Research shows the air way is non-restricted and there is minimum degradation of air movement from the chair restraint (Vilde et al, 2011). Utilizes fewer staff members to maintain safety during a behavioral emergency, reducing burnout and physical strain, less stress on the staff (Visaggio, Phillips, Milne, McElhinney, & Young, 2020). Modern restraint chairs are designed to minimize trauma, with padded surfaces, ergonomic positioning, and adjustable restraints that do not restrict breathing or circulation. When the Restraint Chair is used, research shows clients do not feel as vulnerable as opposed to being restrained to a bed (Visaggio et al., 2018). Allows the client to retain their dignity and respect (Visaggio et al., 2018). Themes arising from research shows the restraint chair is less traumatic for the client and staff (Visaggio et al., 2018). Restraint Chairs continues to build the therapeutic relationship as staff are still able to be eye-to-eye with the client opposed to hovering over them in four-point mechanical restraints (Visaggio et al., 2018), (Visaggio, Phillips, Milne, McElhinney, & Young, 2020). Clients are more willing to take their medicine orally when in the restraint chair than by intramuscular shot when in four-point mechanical restraints (Visaggio et al., 2018). Being in a seated position is more comforting to the client than four-point restraint in a bed (Visaggio et al., 2018).

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Eleos serves a diverse, vulnerable, at-risk individuals experiencing acute psychiatric episodes, co-occurring disorders, substance-induced psychosis, and severe emotional dysregulation. These clients do not have the means or ability to pay for services.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

Services to our clients are provided by License\master level therapists, bachelor level care coordinators, behavioral health technicians and other professional positions.

C.5. Describe and/or provide the location of where project activities will be performed.

These seven restraint chairs (5 adult, 2 children chairs) will be located throughout our three buildings in each of our Crisis Stabilization Units, where adult and children are housed. This includes one adult chair in the Emergency Services adult unit, one adult and one child chair in the ES Children, and 15 bed Children's Screening and Stabilization Unit, on one chair in each adult unit Crisis Stabilization units.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

Thorough records are kept for each restraint prescribed/ordered by physician, per Florida State Statutes 394.

D. Program Outcomes and Goals

Completed by tsmith4@eleoswellness.org on 6/4/2025 8:05 AM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - *Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.***
- **Indicators - *Identify qualitative and quantitative indicators to measure the outcomes.***
- **Methods of Evaluation - *Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports.***
- **Measurement Intervals – *Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)***



Outcomes and Goals Template *Required

FY26 Edward Byrne Memorial JAG-C Outcomes and Goals Template.docx

E. Budget

Completed by tsmith4@eleoswellness.org on 6/4/2025 8:36 AM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$24,900.00

E.2. Amount of Grant Funding Request

\$24,900.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

Grant Justification for Restraint Chair.docx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

This is a onetime equipment purchase and the use of these restraint chairs will extend past the performance period of this grant.

F. Required Documents

Completed by tsmith4@eleoswellness.org on 6/9/2025 2:09 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Certificate of Insurance Info Only.pdf



Proof of 501(c)(3) status

PEMHS 501-C-3 IRS Status Letter 2015.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

Eleos Certification of Incorporation.pdf



Current state licenses or registrations

5-23-2025 Addictions Receiving Facility Certificate.pdf



Local Agency Organizational Chart

Oranization Chart 11.21.24.pdf



W-9 with legal name that matches that of applicant name

ELEOS W9 - 2025.pdf



Human Trafficking Affidavit

Human Trafficking Signed.pdf



Foreign Country of Concern Affidavit

Foreign Country Signed.pdf



Accreditation Certificates (as applicable)

CARF Accreditation Letter 153735.pdf



Completed Internal Control Checklist

Internal Control Signed.pdf



Data Control Checklist

Data Control Signed.pdf



E-Verify (will be required if you are awarded funds, must be completed before funding award period)

EVerify Signed.pdf



Suitability to Work with Minors Form (required if your organization will be interacting with minors under this award)

Suitability to work with Minors Signed.pdf



Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)

PEMHS 06.30.2024 Audit - Board Presentation.pptx



Project Budget *Required

Eleos 2026 Restraint Chair Budget.xlsx



Outcomes and Goals Template *Required

FY26 Edward Byrne Memorial JAG-C Outcomes and Goals Template.docx



Annual Budget Narrative

Grant Justification for Restraint Chair.docx

Submit

Completed by tsmith4@eleoswellness.org on 6/9/2025 2:09 PM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Timothy J. Smith

Electronically signed by tsmith4@eleoswellness.org on 6/9/2025 2:09 PM

Date Submitted

06/09/2025

D. Program Outcomes and Goals

Completed by tsmith4@eleoswellness.org on 6/4/2025 8:05 AM

Case Id: 19498

Name: Eleos Wellness

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes** - *Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.*
- **Indicators** - *Identify qualitative and quantitative indicators to measure the outcomes.*
- **Methods of Evaluation** - *Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports.*
- **Measurement Intervals** – *Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)*



Outcomes and Goals Template *Required

FY26 Edward Byrne Memorial JAG-C Outcomes and Goals Template.docx



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name:

Eleos Wellness

Program Name: Use of Restraint Chairs

Goal 1: Reduce Stress, strain, and injuries on Staff			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
40% of reduction in stress, strains, and injuries on staff using the restraint chairs.	• Reduction in Incident Reports for staff injuries. • Reduction in the Worker's Comp claims. • Staff surveys.	• Worker's Comp Reporting • Incident Reports • Staff observation	• Monthly • Per event
20% reduction in restraint time for program participants.	• Reduction in time spent restraining a client to the floor. • Reduction of time for client to be restrained in the restraint chair verses restraint to the bed, floor, or wall.	• Medical Records • Client observation	• Quarterly • Per event
Continue building of Therapeutic Relationship with the program participants while in restraint.	• While restrained in the restraint chair, the program participant is able to sit in an upright position maintaining eye-to-eye contact with staff. • Allows clients to maintain their dignity and respect with staff and other clients.	• Client observation	• Per event
Reduce Anxiety, Stress, and Agitation with other clients who are displaced from the dayroom, activity yard, or hallways due to client restraint in those areas.	• Reduce displacement time of other clients. • Reduce additional restraints due to displacement of other clients.	• Client observation	• Monthly • Per event
Give the client the option to take their meds orally after restraint verses the invasive intramuscular shot.	• Reduce the number of intramuscular shots.	• Medical Records • Client observation	• Monthly • Per event

Restraint Chair Program Budget			
Item	Cost per Unit	Qty	Total Cost
SoftGuard Safety Restraint Chair Adult	\$3,500.00	5	\$17,500.00
SoftGuard Safety Restraint Chair Childrens	\$3,450.00	2	\$6,900.00
Staff Training and Certification on the use of the restraint chair.	\$50.00	10	\$500.00
Total			\$24,900.00

Program Description

Completed by libbys@hepempowers.org on 5/30/2025 9:42 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

Pinellas County Board
of County
Commissioners
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by libbys@hepempowers.org on 5/30/2025 9:42 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by libbys@hepempowers.org on 5/30/2025 9:49 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Homeless Emergency Project, Inc.

A.2. DBA (if applicable)

Homeless Empowerment Program (HEP)

A.3. Legal Address

1120 N. Betty Lane Clearwater, FL 33755

PROJECT INFORMATION

A.4. Program Name/Project Title

Emergency Shelter Program for Justice-Involved Adults

A.5. Physical Program Address

1120 N. Betty Lane Clearwater, FL 33755

A.6. Program Manager First Name

Anina

A.7. Program Manager Last Name

Towns

A.8. Program Manager Title

Housing Manager

A.9. Program Manager Email

aninat@hepempowers.org

A.10. Program Manager Phone Number

(727) 442-9041

A.11. Total Grant Amount Requested

\$50,000.00

A.12. Taxpayer/Employer ID

592729694

APPLICATION CONTACT INFORMATION

A.14. First Name

Satina

A.15. Last Name

Thomas

A.16. Contact Person/Title

Vice President of Case Management and Housing

A.17. Contact Email

satinat@hepempowers.org

A.18. Telephone

7274429041401

A.19. Executive Officer First Name

Ashley

A.20. Executive Officer Last Name

Lowery

A.21. Executive Officer Title

President and CEO

A.22. Executive Officer Email

ashleyl@hepempowers.org

A.23. Executive Officer Phone Number

(727) 442-9041

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
TLYNLJB4L7J3

B. Problem Identification

Completed by libbys@hepempowers.org on 5/30/2025 10:18 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Pinellas County continues to experience a high rate of homelessness among justice-involved adults, particularly those exiting incarceration without stable housing, income, or access to support services. Individuals reentering the community from jail or prison are at heightened risk of experiencing homelessness, recidivism, unemployment, substance use relapse, and untreated mental and physical health conditions. According to recent data from the Pinellas County Continuum of Care, a significant proportion of adults entering homelessness report recent involvement with the criminal justice system, and lack of safe, stable housing is a key barrier to successful reintegration. This population faces unique challenges that contribute to a cycle of incarceration and homelessness, including stigma, limited employment opportunities, and restrictive housing policies. Without intervention, justice-involved individuals are more likely to return to the criminal justice system, placing additional strain on public resources, law enforcement, and emergency services. The Emergency Shelter Program for Justice-Involved Adults addresses this critical gap by providing immediate, low-barrier shelter, basic needs, and intensive case management tailored to the needs of returning citizens. The program prioritizes safety, stability, and connection to comprehensive services including behavioral healthcare, job readiness training, legal advocacy, and long-term housing solutions. By offering a trauma-informed and rehabilitative environment, this program supports public safety and community well-being while promoting long-term self-sufficiency among participants. This project is a high priority for our organization because we have witnessed firsthand the disproportionate impact of homelessness on formerly incarcerated individuals. Our agency is committed to breaking the cycle of recidivism and homelessness through targeted interventions that promote dignity, accountability, and opportunity. With funding through the Pinellas County JAG Program, we will expand access to these essential services and further our mission to provide safe shelter and a path forward for justice-involved individuals striving for a second chance.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

HEP is actively working to address the challenges faced by justice-involved adults through targeted emergency shelter and comprehensive wraparound services. Currently, HEP has designated three dedicated shelter beds within our Adult Dormitory specifically for individuals referred by the Pinellas County Sheriff's Office and Clearwater Police Department who are being diverted from incarceration or recently released from the justice system. This targeted approach allows us to provide immediate housing relief and a stable foundation for reentry into the community. HEP implements a multifaceted Scope of Services designed to meet the unique needs of this vulnerable population. Our current efforts include: Housing Services: Immediate emergency shelter in a safe, structured environment with access to basic needs such as food, hygiene supplies, and clothing. Supportive Services: Case management tailored to justice-involved

individuals, including development of individualized service plans, counseling, and access to medical and behavioral healthcare. Employment and Job Training: Connections to employment readiness programs, vocational training, and job placement assistance. Legal Assistance: Referrals to legal services to support expungement, driver's license reinstatement, and other reentry-related legal matters. Community Integration: Life skills training, peer support, and referrals to community-based programs that promote healthy reintegration. Monitoring and Evaluation: Ongoing tracking of participant progress and program performance to ensure effectiveness and continuous improvement. HEP also provides prevention and education programs aimed at reducing recidivism and preventing homelessness among individuals at risk of justice system involvement. These services emphasize resilience, personal responsibility, and long-term planning.

B.3. Select the one, most appropriate, program purpose area for this project.

Prevention and education programs

B.4. Describe how the project aligns with the selected program purpose area.

The Emergency Shelter Program for Justice-Involved Adults aligns strongly with the Prevention and Education purpose area by addressing the root causes of recidivism and homelessness through proactive, rehabilitative, and educational interventions. This program is designed not only to provide immediate shelter and stabilization, but also to prevent future justice system involvement by equipping participants with the knowledge, skills, and support necessary to build sustainable, law-abiding lives. Our prevention efforts begin at intake, where individuals are assessed and enrolled in a comprehensive program that includes individualized case management, life skills coaching, and access to mental health and substance use education. Participants are engaged in structured programming that fosters personal development, accountability, and decision-making skills—key elements in breaking the cycle of incarceration and homelessness. Educational components of the program include job readiness and vocational training, financial literacy sessions to support long-term housing stability, health education, and wellness programming to address the physical and behavioral health needs common among returning citizens. Through strategic partnerships with local law enforcement agencies such as the Pinellas County Sheriff's Office and Clearwater Police Department, HEP ensures that participants are referred early in the reentry process—maximizing the opportunity for prevention.

B.5. Is the proposed project a continuation from the previous year?

Yes

B.6. Demonstrate that other funding is not available to support the continued services or that additional capacity is critical and appropriate for funding amount.

The Emergency Shelter Program for Justice-Involved Adults was initiated with support from prior Justice Assistance Grant (JAG) funding and has since demonstrated measurable success in reducing recidivism and promoting self-sufficiency among individuals transitioning from the criminal justice system. Despite its success and the community's ongoing need, there are currently no alternative funding sources available to sustain this targeted program. The Homeless Empowerment Program (HEP) does not receive Emergency Solutions Grant (ESG) funding or other federal or state resources specifically designated for justice-involved shelter clients. Existing funding sources within our organization are fully committed to broader shelter and supportive service operations and do not allow for the level of individualized, justice-focused intervention required by this population. Additionally, this program's unique design—dedicating shelter beds and wraparound services exclusively for individuals referred by the Pinellas County Sheriff's Office and Clearwater Police Department—falls outside the eligibility scope of most traditional housing and homelessness grants. These limitations make continued JAG funding critical to sustaining program operations. Without renewed support through the JAG Program, HEP would be unable to maintain the three dedicated shelter beds and the intensive reentry services that have helped justice-involved clients stabilize, find employment, pursue education, and avoid re-incarceration. This gap would significantly impact both public safety outcomes and the well-being of a

population at high risk for chronic homelessness. JAG funding remains the only viable source to support the continued operation and success of this specialized, prevention-focused initiative.

B.7. Describe the previous grant's funding source (including program, award number, and project period).

Funding Source: Edward Byrne Memorial Justice Assistance Grant Program Pass-through entity: Pinellas County Board of County Commissioners, Pinellas County Human Services Program: Award Number: Project Period: 10/1/2024 - 9/30/2025

B.8. Describe the progress and activities completed under the previous award.

Under the previous Justice Assistance Grant (JAG) award, HEP successfully implemented and operated the Emergency Shelter Program for Justice-Involved Adults, using awarded funds to provide emergency shelter and a comprehensive array of wraparound services. These services were designed to address the multifaceted needs of justice-involved individuals experiencing homelessness and included: Intensive case management Housing navigation and placement assistance Behavioral health support and regular wellness check-ins Daily access to nutritious meals Transportation to critical appointments and services Employment readiness and job training Legal assistance for reentry needs Community integration support through referrals and peer engagement During Quarter 2 of the reporting period, the program served three individuals who were previously incarcerated and referred through our law enforcement partners. All three clients received consistent behavioral health and wellness support, demonstrating strong engagement with program services. Key outcomes during this period include: 40% (1 of 3) secured permanent housing in the community, with an additional client moving into stable transitional housing (combined progress toward housing goal: 2 of 3). 100% reported feeling good and experiencing improved self-esteem, exceeding the program goal of 75%. Of those seeking vocational or educational opportunities, 80% were successfully enrolled in programs supporting career development. 100% of participants reported feeling optimistic about their future, a strong indicator of progress toward personal stability and recovery. Most importantly, none of the three individuals returned to incarceration, validating the effectiveness of the program's holistic, prevention-focused approach. These outcomes reflect both the immediate and long-term impact of the services funded by the JAG award. While the number of individuals served during this quarter was modest, the depth and intensity of services provided—and the meaningful progress participants achieved—demonstrate the program's value and alignment with public safety and reentry objectives.

B.9. Describe any issues, barriers, and/or delays under the previous award.

The execution of the previous Justice Assistance Grant (JAG) award was delayed due to administrative concerns raised during the contract approval process. These concerns required additional clarification and documentation to ensure compliance with state and local requirements. HEP worked closely with Pinellas County staff and the Florida Department of Law Enforcement (FDLE) to address and resolve all concerns in a timely and cooperative manner. Once resolved, the contract was executed, and program activities began as planned. Despite the initial delay, there were no further barriers during the reporting period, and HEP successfully delivered critical services to justice-involved individuals in alignment with the approved scope of work.

C. Scope of Services

Completed by libbys@hepempowers.org on 6/2/2025 10:53 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

The planned activities for FY2025–2026 aim to positively impact the lives of homeless individuals and ex-offenders in Pinellas County by: 1. Meeting Basic Needs – Ensuring access to essential resources including nutritious food, clean clothing, and personal hygiene supplies to support health, dignity, and daily stability. 2. Increasing Access to Safe Shelter and Stable Housing – Expanding availability of emergency shelter beds and transitional housing to reduce unsheltered homelessness and support long-term housing solutions. 3. Promoting Employment and Skill Development – Assisting clients in securing gainful employment through job readiness training, resume assistance, interview preparation, and skill-building opportunities. 4. Enhancing Access to Healthcare and Behavioral Health Services – Connecting individuals to primary care, mental health counseling, and substance use disorder treatment to improve physical and emotional well-being. 5. Providing Legal Aid and Reentry Support – Offering legal assistance and targeted reintegration programs to reduce barriers to reentry and lower rates of recidivism. 6. Fostering Supportive Networks and Community Engagement – Building peer support systems and promoting positive community connections to strengthen recovery, self-sufficiency, and social inclusion. 7. Implementing Data-Driven Strategies and Pursuing Sustainable Funding – Utilizing outcome data to refine services, measure impact, and ensure ongoing financial and programmatic sustainability. 8. Delivering Individualized Case Management – Providing trauma-informed, client-centered case management to coordinate care, set personalized goals, and improve overall quality of life.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

The planned activities aim to positively impact the lives of homeless individuals and ex-offenders in Pinellas County by: 1. Increasing access to safe shelters and stable housing. 2. Helping clients secure employment and develop necessary skills. 3. Improving access to healthcare and offering mental health and substance abuse support. 4. Providing legal aid and support for community reintegration to reduce recidivism. 5. Building supportive networks and fostering community engagement. 6. Implementing data-driven improvements and ensuring sustainable funding. 7. Offering personalized case management to improve overall quality of life.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

The individuals who will benefit from these activities are justice-involved adults experiencing homelessness in Pinellas County. This population includes: Adults recently released from incarceration who lack stable housing and support systems necessary for successful reintegration. Individuals on probation, parole, or other forms of community supervision who are experiencing homelessness or housing instability. Formerly incarcerated individuals who are at high risk of recidivism due to barriers such as unemployment, lack of access to healthcare, and untreated mental health or substance use disorders. Unhoused individuals with prior justice involvement who face compounded challenges due to stigma, limited access to services, and disconnection from family or community supports. These justice-involved adults often struggle to meet basic needs and face significant obstacles to achieving stability. The proposed program is designed to support their successful reentry by addressing housing, employment, healthcare, legal needs, and personal well-being—ultimately reducing recidivism, improving public safety, and enhancing quality of life for both the individuals served and the broader community.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

HEP will lead this project using its experienced staff and strong partnerships. Ashley Lowery, President & CEO, provides strategic oversight. Katerina Gerakios-Siren, EVP of Operations, ensures coordination. Satina Thomas, VP of Housing & Case Management, oversees housing services. Tawny Swain-Castle, VP of Clinical Services, leads clinical care. HEP's team works together to meet client needs and achieve project goals.

C.5. Describe and/or provide the location of where project activities will be performed.

Activities will take place at HEP's main campus in Clearwater, Florida, which includes emergency, transitional, and permanent housing units, case management offices, and clinical service spaces. Additional services may be provided off-site in the community, including housing navigation, employment support, and healthcare coordination, to ensure accessibility for justice-involved adults experiencing homelessness throughout Pinellas County.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

The performance and completion of each identified task/activity under tHEP will be verified through a robust monitoring and evaluation system. This system will employ various methods such as data collection, progress tracking, regular reporting, client feedback, and third-party evaluations to ensure accountability and effectiveness. Here's a detailed description of how each task/activity will be verified:

- 1. Outreach and Intake: Community Outreach: Verification Method:** Outreach logs will be maintained to record the number and locations of outreach activities, the number of individuals contacted, and the outcomes of these interactions. Regular reports will be generated to assess the reach and effectiveness of outreach efforts.
- Client Intake and Assessment: Verification Method:** Client intake forms will be completed for each new client, documenting their initial assessment and needs evaluation. These forms will be reviewed by case managers and stored in a centralized database. Periodic audits will be conducted to ensure accuracy and completeness.
- 2. Housing Services: Emergency Shelter: Verification Method:** Shelter occupancy records will be maintained to track the number of individuals and families utilizing the emergency shelter. Daily check-in and check-out logs, along with periodic client satisfaction surveys, will verify the quality and effectiveness of shelter services.
- Transitional Housing: Verification Method:** Housing placement records and case management notes will be used to track clients in transitional housing. Regular check-ins by case managers and progress reports will verify clients' progress towards securing permanent housing.
- Permanent Housing Assistance: Verification Method:** Housing stability will be tracked through follow-up visits and phone calls. Housing placement records will be maintained, and case managers will verify long-term housing stability through regular check-ins and client feedback.
- 3. Supportive Services: Case Management: Verification Method:** Case managers will document all interactions with clients in case management software. Action plans and progress notes will be regularly reviewed by supervisory staff to ensure that clients are receiving appropriate support and making progress towards their goals.
- Mental Health and Substance Abuse Counseling: Verification Method:** Attendance records for counseling sessions, along with notes from mental health professionals and substance abuse counselors, will verify the provision of service.

D. Program Outcomes and Goals

Completed by libbys@hepempowers.org on 6/2/2025 10:54 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes** - *Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.*
- **Indicators** - *Identify qualitative and quantitative indicators to measure the outcomes.*
- **Methods of Evaluation** - *Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports.*
- **Measurement Intervals** – *Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)*



Outcomes and Goals Template *Required

FY25 JAG Outcomes and Goals Template-2.docx

E. Budget

Completed by libbys@hepempowers.org on 6/3/2025 11:57 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$921,307.00

E.2. Amount of Grant Funding Request

\$50,000.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

71163_FY26 Annual Budget Report and Operational Narrative (1).xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Yes, HEP is committed to continuing its services beyond the expiration of this specific funding. This will be accomplished through a multifaceted approach that includes diversified funding sources, social enterprise initiatives, community engagement, capacity building, and strategic partnerships. By implementing these strategies, we will continue to provide comprehensive support to homeless individuals and ex-offenders, empowering them to achieve self-sufficiency and improved quality of life well beyond the expiration of this specific funding.

F. Required Documents

Completed by libbys@hepempowers.org on 6/3/2025 11:59 AM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

***No files uploaded*



Proof of 501(c)(3) status

IRS Letter of Determination.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

2024-2025 Consumer Certificate.pdf



Current state licenses or registrations

HEP Tax Exempt Form - 2021-2026.pdf



Local Agency Organizational Chart

Org Chart-NEW-updated 01.29.25.pdf



W-9 with legal name that matches that of applicant name

W-9-executed.pdf



[Human Trafficking Affidavit](#)

***No files uploaded*

☐ [Foreign Country of Concern Affidavit](#)

***No files uploaded*

☒ **Accreditation Certificates (as applicable)**

Accreditation Letter - CARF - HEP 2.28.2024-2.pdf

☐ [Completed Internal Control Checklist](#)

***No files uploaded*

☐ [Data Control Checklist](#)

***No files uploaded*

☐ [E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

***No files uploaded*

☐ [Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

***No files uploaded*

☒ **Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)**

2023 Audited Financial Statements.pdf

☒ **Project Budget *Required**

Emergency Shelter Budget 2025 Abila.xlsx

☒ **Outcomes and Goals Template *Required**

FY25 JAG Outcomes and Goals Template-2.docx

☒ [Annual Budget Narrative](#)

71163_FY26 Annual Budget Report and Operational Narrative (1).xlsx

Submit

Completed by libbys@hepempowers.org on 6/3/2025 12:00 PM

Case Id: 19480

Name: Homeless Empowerment Program (HEP)

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Libby Stone

Electronically signed by libbys@hepempowers.org on 6/3/2025 12:00 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: Homeless Empowerment Program (HEP)

Program Name: Emergency Shelter Program

Example - Goal 1: The Emergency Shelter Program increases housing stability and self-sufficiency of homeless adults.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
65% of program participants secure transitional or permanent housing.	Participants secure stable housing upon discharge from the Emergency Shelter.	- Housing Documentation - Self-report - Staff observation	Admit/Discharge
75% of program participants report feeling good and are experiencing improved self-esteem.	- Program participants report feeling confident, positive, and happy. - Program participants report feeling engaged and interested in daily activities. - Program participants report feeling competent and capable in the activities and are important to them and they are a good person and live a good life.	Flourishing Scale	Admit/Discharge
75% of program participants seeking employment will secure meaningful employment.	Program participants secure meaningful employment.	Flourishing Scale	Admit/Discharge
75% of program participants seeking vocation/education opportunities will be enrolled.	Program participants are enrolled in vocation/education opportunities while residing at HEP.	Flourishing Scale	Admit/Discharge
75% of program participants report feeling optimistic about their future.	- Program participants report feeling confident, positive and happy. - Program participants report feeling their social relationships are supportive and rewarding.	Flourishing Scale	Admit/Discharge
Less than 15% of program participants return to homelessness.	Participants maintain stable housing for at least 12 months post-discharge.	- Housing Documentation - Self-report - Staff observation	- Discharge - Monthly

FY 25-26 Annual Budget Report

JAG-Countywide Grant



Agency Name:	Homeless Empowerment Program (HEP)	Total Program Budget:	\$ 921,973.00
Contact Person and Title:	Kathleen Prossick, Director of Finance	Total JAG Grant Request:	\$ 50,000.00
Agency Remit Address	1120 North Betty Lane, Clearwater, FL 33755		Phone: (727)442-9041x115
Program Name: HEP Emergency Shelter			

CATEGORY	TOTAL ALLOCATION	Approx. FTE Quantity															
PERSONNEL EXPENSES																	
1 Salaries	530,790.00		INSTRUCTIONS: For personnel expenses, please select employee position from the drop down menu for staff that are funded in part or whole by County Dollars. Then, enter the total allocation to each staff type, including fringe. Lastly, select the full-time equivalent (FTE) for each position type. If you intend to invoice benefits/fringe as a separate, totaled line item, then please list them separately here. *** All Indirect Costs need to be specified***														
2 Fringe	102,183																
3	\$																
4	\$																
5	\$																
6	\$																
7	\$																
8	\$																
9	\$																
Personnel Expenses TOTAL:	\$ 632,973.00	0.00															
OPERATIONAL EXPENSES																	
10 Program Expenses	\$ 288,334.00	50,000.00	INSTRUCTIONS: Operational expenses include any expenses other than employee/staff salaries and fringe. Administrative costs should be allocated among the categories provided. If any agency cost does not fit into the categories provided, please select "Other" and explain the costs in the Budget Narrative. Descriptions and examples of each category are provided in the Budget Narrative. ***All Indirect Costs need to be specified ***														
11	\$																
12	\$																
13	\$																
14	\$																
15	\$																
16	\$																
17	\$																
18	\$																
19	\$																
20	\$		<table border="0"> <tr> <td>Prepared By:</td> <td>Libby stone</td> </tr> <tr> <td>Date:</td> <td>20-Jun-24</td> </tr> <tr> <td>Phone Number:</td> <td>(727)631-5158</td> </tr> <tr> <td>Email</td> <td>libbys@hepempowers.org</td> </tr> <tr> <td>Approved by:</td> <td>Kathleen Prossick</td> </tr> <tr> <td>Signature:</td> <td>Kathleen Prossick</td> </tr> <tr> <td>Remarks:</td> <td></td> </tr> </table>	Prepared By:	Libby stone	Date:	20-Jun-24	Phone Number:	(727)631-5158	Email	libbys@hepempowers.org	Approved by:	Kathleen Prossick	Signature:	Kathleen Prossick	Remarks:	
Prepared By:	Libby stone																
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Email	libbys@hepempowers.org																
Approved by:	Kathleen Prossick																
Signature:	Kathleen Prossick																
Remarks:																	
21	\$																
22	\$																
Operational Expenses TOTAL:	\$ 288,334.00	0.00															
PROGRAM TOTAL:			921,307.00 0.00														

HUMAN SERVICES OFFICE USE ONLY (Revised 05/01/2023):

Contract Manager Approval:	Legistar ID:
Finance Approval:	Effective Dates:

200 - EMERGENCY SHELTER PROGRAM

	Total Budget - 2025
Revenue	
Program Revenue	989,703.04
Total Revenue	989,703.04
Expenditures	
Salaries & Fringe Benefits	562,815.54
Other Personnel Costs	5,482.93
Occupancy Costs	108,787.87
Maintenance and Repairs	54,160.28
Program Services	42,215.01
Other Operating Expense	63,988.98
Total Expenditures	837,450.61
Net Revenue Over (Under) Expenditures	152,252.43
Depreciation	
	40,019.76
Total Depreciation	40,019.76
Change in Net Assets	112,232.67

Program Description

Completed by clemaster@morehealthinc.org on 5/5/2025 12:17 PM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.

☒ I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by clemaster@morehealthinc.org on 5/5/2025 12:18 PM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by clemaster@morehealthinc.org on 6/9/2025 8:23 AM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

MORE HEALTH, Inc.

A.2. DBA (if applicable)

A.3. Legal Address

3821 Henderson Blvd Tampa, FL 33629

PROJECT INFORMATION

A.4. Program Name/Project Title

Firearm Safety and Violence Prevention

A.5. Physical Program Address

Pinellas County Schools 301 4th Street, SW Largo, FL 33770

A.6. Program Manager First Name

Carlene

A.7. Program Manager Last Name

Lemaster

A.8. Program Manager Title

Operations Manager

A.9. Program Manager Email

clemaster@morehealthinc.org

A.10. Program Manager Phone Number

(813) 288-0378

A.11. Total Grant Amount Requested

\$30,000.00

A.12. Taxpayer/Employer ID

59-3397472

APPLICATION CONTACT INFORMATION

A.14. First Name

Carlene

A.15. Last Name

Lemaster

A.16. Contact Person/Title

Operations Manager

A.17. Contact Email

clemaster@morehealthinc.org

A.18. Telephone

8132880378

A.19. Executive Officer First Name

Karen

A.20. Executive Officer Last Name

Buckenheimer

A.21. Executive Officer Title

Executive Director

A.22. Executive Officer Email

kpesce@morehealthinc.org

A.23. Executive Officer Phone Number

(813) 287-5032

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
GNNLLHAXX98

B. Problem Identification

Completed by clemaster@morehealthinc.org on 6/9/2025 8:10 AM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Firearm violence is a serious public health issue that impacts the safety of Americans, including children. Nationally, guns kill twice as many children and young people than cancer, five times as many than heart disease and 15 times more than infection, according to the New England Journal of Medicine. In 2021, approximately 30 million children lived in homes with firearms, including 4.6 million households reporting storing firearms loaded and unlocked. According to the CDC, recent trends show Florida deaths by firearms are on the rise in children/teens (ages 1-19). A recent report indicates that firearms were the second leading cause of death among children and teens ages 1-17 in 2022 in Florida. In an average year, 220 children and teens die by guns in Florida. Pinellas County residents feel the impact of firearm violence. Eleven children in Pinellas County were shot (nine of them killed) since April 2024. In the majority of these shootings, it was a teen who pulled the trigger. Programs like MORE HEALTH's Firearm Safety and Violence Prevention Program prove vital to the mission, as well as Pinellas County Schools, Johns Hopkins All Children's Hospital, Pinellas County's law enforcement agencies help MORE HEALTH deliver this very important safety information.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

According to CDC, firearm injuries and suicides are preventable; not inevitable. A comprehensive approach to prevention makes communities healthier and safer. MORE HEALTH currently partners with the Pinellas County School District, local law enforcement, John's Hopkins All Children's Hospital and the Florida Department of Law Enforcement to educate school-aged children about the steps they can take to help them stay safe if they encounter a firearm. Pinellas County Schools rely heavily on MORE HEALTH's Firearm Safety program in the classroom to educate students about this issue. Pinellas County law enforcement agencies provide law enforcement officers to team-teach (when available) with MORE HEALTH instructors. Johns Hopkins All Children's Hospital provides expert medical information and keeps MORE HEALTH abreast of any new trends in gunshot wounds seen in the emergency room. We are an acting member of the Suncoast Safe Kids Coalition and serve as the Gun Focus Area Chair, the School Health Advisory Council aiding to address the issues regarding children and firearms. Collaborating with our community partners, we are able to address the subject of properly storing firearms to adults, including parents and caregivers.

B.3. Select the one, most appropriate, program purpose area for this project.

Prevention and education programs

B.4. Describe how the project aligns with the selected program purpose area.

MORE HEALTH aligns with the project by educating third grade and middle school students about the dangers of

firearms and how they can avoid and/or prevent firearm violence. They will discover that real guns can look fake and fake guns can look real and every firearm should be treated as if it is real and loaded. Additionally, they learn about the District's Zero Policy and the consequences of bringing a weapon to school. Through interactive lessons third grade students learn how they can be a Hero by telling adults what they have heard, seen, or encountered. They also learn and practice 4 simple steps to help them when they see a gun: Halt, Hands off, Get out, Get help. They learn if they hear something or see something to say something to an adult. Middle school students learn about real life situations involving firearm trauma and the physical impact it has on their bodies. They learn about the endocrine system and why they should immediately leave a potentially dangerous situation.

B.5. Is the proposed project a continuation from the previous year?

Yes

B.6. Demonstrate that other funding is not available to support the continued services or that additional capacity is critical and appropriate for funding amount.

With federal funds being limited, and many funders assisting with the recovery of the recent hurricane's restoration and housing and the sensitivity of the subject matter limits access to outside sources. Without funding from this grant, the number of classes reached will be considerably less. Funding from the Edward Byrne Memorial Justice Assistance Grant, we allow us to have the funds to reach all 325 classrooms with our lifesaving Firearm Safety lessons.

B.7. Describe the previous grant's funding source (including program, award number, and project period).

The Florida Department of Law Enforcement through the Edward Byrne Memorial Justice Assistance Grant-Countywide (JAG-C) has funded this program for several years. Award Number 15PBJA-23-GG-02972 MUMU 10/1/2024-9/30/2025 Award Number 5411 10/1/2023-9/30/2024 Award Number 8C193 10/1/2022-9/30/2023 Award Number 2021-JAGC-pine-1-3B-0681 10/1/2021-9/30/2022

B.8. Describe the progress and activities completed under the previous award.

During the above mentioned grant years, MORE HEALTH presented Firearm Safety lessons to 1,092 classes, visiting an average of 65 schools each year. Pre and Post tests were provided in random schools each year. Every year the results indicated that students demonstrated knowledge gain with an intent to change behavior.

B.9. Describe any issues, barriers, and/or delays under the previous award.

The Tampa Bay area hit with two major hurricanes within a couple of weeks of each other. Pinellas County suffered major damage including closing schools for more than two weeks; several schools were damaged and some students and MH teachers lost their homes. Many schools needed to be rescheduled throughout the school year and a couple we were not able to reschedule. A couple years ago the "opt out" permission form was replaced by permission forms to join the class. Many permission forms did not make it back to the school for various reasons. This resulted in many children not hearing the lifesaving lessons. MORE HEALTH will address the issue with Pinellas County Public Schools' administration.

C. Scope of Services

Completed by clemaster@morehealthinc.org on 6/9/2025 8:20 AM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

With funding from the Edward Byrne Memorial Justice Assistance Grant, MORE HEALTH will continue the Firearm Safety/Violence Prevention Project in Pinellas County's public, private and charter schools. MH instructors will teach the Firearm Safety 1 Lesson, You Can Be a Hero and the middle school lesson, Responsibility, Respect and Reason to Pinellas County students. The interactive lessons are taught using hands-on visuals and role play to help students develop the skills to help them stay safe in potentially dangerous situations. Real guns can look fake and fake guns can look real, MH teaches students to treat every gun as if it is real and loaded. The Pinellas County School District endorses the MH lessons. When available, Pinellas County law enforcement agencies will partner with MH to team-teach the Firearm Safety lessons. Law enforcement officers bring real world experiences into the classroom. Students respond positively to the officers, creating a sense of trust with law enforcement. The law enforcement agencies provide in-kind donations of officers' time to team-teach the Firearm Safety lessons in elementary and middle schools in their cities. Parents, caregivers, and teachers will receive important information about firearm safety and proper gun storage through an informational packet sent home with students. The information includes how to obtain a free gun lock and encourages parents to have conversations with their children's friends' parents about proper gun storage. Additionally, the MH Firearm Safety and Violence Prevention Program involves community outreach to adults in high-risk communities. Adults will learn about the laws pertaining to gun ownership and proper storage of their firearms. At least one event will be coordinated and conducted by MH staff with local law enforcement agencies. The goal is to reach at least 25 adults.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

The Firearm Safety and Violence Prevention program will provide at least 325 Firearm Safety and Violence Prevention presentations, one class at a time. The third-grade students will have the opportunity watch the "What is a Hero?" video. The video was created to encourage students to be a hero, by telling an adult if then encounter a firearm. The video is available on the MORE HEALTH website by classroom teachers, giving them flexibility to play the video for at their convenience. Parents are encouraged to watch the video to help them have a gun safety talk with their family. Random schools will receive pre and posttests designed to measure knowledge gained. An eight question survey is provided one to two weeks prior to the MORE HEALTH visit and if completed, the MORE HEALTH instructor will leave the posttest for students to complete. The results are tabulated, and results are made available. The goal is to have an increase in knowledge of at least 25%. In partnership with a school, community center, or faith-based organization, at least one adult Firearm Safety program (at least 20 adults attending) will be held in Pinellas County with the goal of teaching adults how and why to properly store their firearms. They will learn where they can receive a gun lock at no charge.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Pinellas County's elementary and middle public, private, and charter schools' benefit by scheduling the MORE HEALTH's Firearm Safety Lessons. Third grade classes in the elementary public schools receive a prescheduled date. MORE HEALTH makes every effort to provide our life saving firearm safety lessons to private and charter schools that request it. Middle schools that request the Responsibility, Respect, and Reason Lesson will benefit from adolescents learning strategies

how to avoid and stay safe in potentially dangerous situations. By securing adequate funding and having certified instructors available, we are able to meet this goal.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

MORE HEALTH has been working to improve the health of children, teens, and adults through interactive health and safety lessons for over 35 years. MH has strong partnerships with Pinellas County School district, Johns Hopkins All Children's Hospital, and law enforcement. A local hospital requested MH to develop Firearm Safety lessons in 2002. They are updated annually as needed. Our trained safety instructors come from medical, education, and safety prevention backgrounds.

C.5. Describe and/or provide the location of where project activities will be performed.

The elementary and middle school lessons will be provided in Pinellas County's public, private and charter schools requesting the Firearm Safety and Prevention lessons. Adult education will be held in a school, community center, or faith-based organizations.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

Classroom teachers will verify their class has received the MORE HEALTH Firearm Safety Lesson by signing a Sign in Sheet. The Sign in Sheet will include the name of the school, the date of the presentation and the MH teacher who presented. The Data Collection Document will be updated with any updated information from the time sheets. MORE HEALTH's Data Collection Document tracks the number of classroom presentations. This document contains the name of the school, the lesson scheduled, the contact person at the school, how many classes per grade level, an estimated number of students in the grade level, the date scheduled, the times of the class, and special instructions, such as ESE children will be attending. Another excel data collection document is used to track classroom teacher evaluations. Using a 1-5 scale, classroom teachers rate the presentation on 7 measurable points; pre-visit activities, relevance, meeting national and state health standards, quality of visual aids, student engagement, instructor presentation and instructor knowledge of the content. This document is monitored closely and checked on a bi-weekly basis. Pre and posttests are sent to random schools to determine the student's knowledge prior to and after the lesson. These tests determine if students are learning the information and indicate if there are areas where teaching could be more effective by changing lesson verbiage, adding a new visual, or an activity.

D. Program Outcomes and Goals

Completed by clemaster@morehealthinc.org on 5/14/2025 10:35 AM

Case Id: 19340
Name: MORE HEALTH, Inc.
Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY25 JAG Outcomes and Goals Template.docx

E. Budget

Completed by clemaster@morehealthinc.org on 6/9/2025 8:20 AM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$35,750.00

E.2. Amount of Grant Funding Request

\$30,000.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

Unit Cost FDLE 2025.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

MORE HEALTH will continue to actively seek funding from foundations, organizations, and individuals to continue this much needed program. Johns Hopkins All Children's Hospital is our major partner in Pinellas County and will assist MORE HEALTH in fundraising as well as provide financial assistance.

F. Required Documents

Completed by clemaster@morehealthinc.org on 6/8/2025 2:23 PM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation

☐ **Current Certificate of Insurance**

***No files uploaded*

☒ **Proof of 501(c)(3) status**

IRS Letter.pdf

☒ **Proof of incorporation in the State of Florida for at least one (1) year (if applicable)**

Incorporation.pdf

☐ **Current state licenses or registrations**

***No files uploaded*

☒ **Local Agency Organizational Chart**

Org Chart.xlsx

☒ **W-9 with legal name that matches that of applicant name**

W-9 2025.pdf

☐ **[Human Trafficking Affidavit](#)**

***No files uploaded*

☐ **[Foreign Country of Concern Affidavit](#)**

***No files uploaded*

Printed By: Tiffany Nozicka on 6/11/2025

☐ **Accreditation Certificates (as applicable)**

***No files uploaded*

☐ **[Completed Internal Control Checklist](#)**

***No files uploaded*

☐ **[Data Control Checklist](#)**

***No files uploaded*

☐ **[E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)**

***No files uploaded*

☐ **[Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)**

***No files uploaded*

☒ **Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)**

9.30.24 MoreHealth Financial Statements Final.pdf

☒ **Project Budget **Required***

Unit Cost FDLE 2025.xlsx

☒ **Outcomes and Goals Template **Required***

FY25 JAG Outcomes and Goals Template.docx

☒ **[Annual Budget Narrative](#)**

Unit Cost FDLE 2025.xlsx

Submit

Completed by clemaster@morehealthinc.org on 6/9/2025 8:26 AM

Case Id: 19340

Name: MORE HEALTH, Inc.

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Carlene Lemaster

Electronically signed by clemaster@morehealthinc.org on 6/9/2025 8:23 AM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: MORE HEALTH, Inc.

Program Name: Firearm Safety and Violence Prevention Program

Goal 1: Firearm Safety Education provided in Pinellas County's elementary and middle public and private schools			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
At least 320 classrooms will receive education that can potentially keep them safe if they encounter a gun. The post scores will reflect at least a 25% increase in knowledge.	Students will demonstrate the steps they can take to be safe if they encounter a gun.	Classroom teacher evaluations Classroom teacher sign-in sheets Administration observations	Bi-weekly
The post scores will reflect at least a 25% increase in knowledge.	Students will improve knowledge from the pre-test to the post test.	Pre and post students testing.	Throughout the grant cycle.



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: MORE HEALTH

Program Name: Firearm Safety and Violence Prevention Program

Goal 1: Community Adult Firearm Safety Education provided in Pinellas County			
Outcomes	Indicators	Evaluation	Measure intervals
<i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	<i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	<i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	
Host at least one community event, with at least 25 people attending. Adults will learn the importance of keeping their guns locked and unloaded.	Community Participation Participants are equipped with the knowledge to know why and how to secure their guns. Gun locks provided to participants as requested.	Participants will complete a survey on the program.	Data will be provided within the reporting period.

Project Manager	\$	13.50	\$	4,387.50
Project Coordinator	\$	26.00	\$	8,450.00
Instructor	\$	35.80	\$	11,635.00
Materials	\$	6.90	\$	2,242.50
Supplies	\$	8.80	\$	2,860.00
Mileage	\$	7.70	\$	2,502.50
Fringe Benefits	\$	11.30	\$	3,672.50
	\$	110.00	\$	35,750.00

of Units Provided 325
Cost per unit \$ 110.00

Program Description

Completed by devin@recoveryepicenterfoundation.org on
5/22/2025 11:26 AM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.

- C. The applicant organization must be prepared for the proposed project to begin by October 2025.
- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
 - 1. Law enforcement programs
 - 2. Prosecution, courts, and indigent defense programs
 - 3. Prevention and education programs
 - 4. Corrections, community corrections, and reentry
 - 5. Drug Treatment and Enforcement programs
 - 6. Planning, evaluation, and technology improvement programs
 - 7. Crime victim and witness programs
 - 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
 - 1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 - 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 - 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 - 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 - 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 - 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 - 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to

perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.

☒ I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by devin@recoveryepicenterfoundation.org on
5/22/2025 11:28 AM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by lindsey@recoveryepicenterfoundation.org on
6/6/2025 1:22 PM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Recovery Epicenter Foundation

A.2. DBA (if applicable)

A.3. Legal Address

316 S. Betty Lane Clearwater, FL 33756

PROJECT INFORMATION

A.4. Program Name/Project Title

The Catcher's Mitt

A.5. Physical Program Address

316 S Betty Ln Clearwater, FL 33756

A.6. Program Manager First Name

Teresa

A.7. Program Manager Last Name

Mancuso

A.8. Program Manager Title

Program Director

A.9. Program Manager Email

teresa@recoveryepicenterfoundation.org

A.10. Program Manager Phone Number

(727) 337-6037

A.11. Total Grant Amount Requested

\$80,107.65

A.12. Taxpayer/Employer ID

APPLICATION CONTACT INFORMATION

A.14. First Name

Devin

A.15. Last Name

Skaggs

A.16. Contact Person/Title

Administrative Officer

A.17. Contact Email

devin@recoveryepicenterfoundation.org

A.18. Telephone

7272233453

A.19. Executive Officer First Name

William

A.20. Executive Officer Last Name

Atkinson

A.21. Executive Officer Title

Executive Director

A.22. Executive Officer Email

will@recoveryepicenterfoundation.org

A.23. Executive Officer Phone Number

(727) 608-3823

46-5272217

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
MU85S9UL2U66

B. Problem Identification

Completed by devin@recoveryepicenterfoundation.org on
5/22/2025 12:06 PM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

When someone with a substance use disorder (SUD) seeks help, a fleeting window of opportunity opens—often closing quickly as cravings and obsession take over. Without timely intervention, these individuals risk becoming a danger to themselves, their loved ones, and the community, facing financial crimes, violence, incarceration, overdose, or death. Pinellas County bears the brunt of this crisis, with strained emergency systems and rising homelessness. The Peer Support Respite Center, affectionately called “The Catcher's Mitt” and primarily funded by BayCare Hospital, offers a critical solution. We provide a safe, homelike environment for those with SUD who don't yet meet medical detox criteria but are committed to recovery. For just \$XX a day—or whatever they can afford—we never turn anyone away if a bed is available. Our XX-bed facility offers clean clothes, showers, meals from local food banks, and a donation closet, meeting basic needs while building recovery capital. Our dedicated peer support specialists deliver personalized and group care, connecting participants to long-term treatment programs (e.g., Windmoor, Operation Par, Phoenix House) or recovery residences (e.g., ARC, Real Recovery, Koala House). Since March 2023, we've empowered nearly 1,100 individuals to access higher levels of care, with an average stay of 10 days. This work directly reduces homelessness, incarceration, and strain on Pinellas County's emergency response system amid the opioid epidemic. Additional funding will expand our impact by adding beds and hiring another peer support specialist, catching more people before they fall through the cracks. Support The Catcher's Mitt—together, we can transform lives and strengthen our community.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

At Recovery Epicenter Foundation, we know the critical moment to reach someone with a substance use disorder (SUD) is when they seek help—a fragile window that can close quickly. Our Peer Support Respite Center, “The Catcher's Mitt,” removes barriers to long-term recovery by providing immediate, compassionate support for those not yet qualifying for medical detox. With peer-led care, basic needs met, and connections to long-term treatment or recovery residences, we've guided nearly 1,100 individuals toward recovery since March 2023. For Pinellas County, this is a vital step in reducing overdose deaths and easing the strain on emergency services. For Florida, The Catcher's Mitt offers a scalable model for crisis stabilization and non-medical detox, alleviating pressure on overburdened public detox facilities and hospital ERs. Funding this initiative will expand our capacity, save more lives, and strengthen our community and state. Support The Catcher's Mitt—be a catalyst for recovery and hope.

B.3. Select the one, most appropriate, program purpose area for this project.

Behavioral health programs

B.4. Describe how the project aligns with the selected program purpose area.

In Pinellas County, individuals with substance use disorders (SUD) seeking recovery often face insurmountable barriers, particularly those who are indigent or transient. The Recovery Epicenter Foundation's Peer Support Respite Center, "The Catcher's Mitt," bridges this gap with a non-medical, peer-driven haven. Our center provides safe housing, nutritious meals, and comprehensive recovery support, including SUD education, community resource connections, and warm handoffs to recovery residences or long-term treatment. Since March 2023, we've transformed nearly 1,100 lives by meeting basic needs and fostering sustainable recovery. By expanding our capacity with additional beds, we will further reduce overdose deaths, alleviate strain on Pinellas County's emergency medical systems, and prevent justice system involvement. Funding this initiative will empower more individuals to start their recovery journey, strengthening our community and creating a scalable model for Florida's SUD crisis. Invest in The Catcher's Mitt—together, we can turn hope into lasting recovery.

B.5. Is the proposed project a continuation from the previous year?

Yes

B.6. Demonstrate that other funding is not available to support the continued services or that additional capacity is critical and appropriate for funding amount.

B.7. Describe the previous grant's funding source (including program, award number, and project period).

B.8. Describe the progress and activities completed under the previous award.

B.9. Describe any issues, barriers, and/or delays under the previous award.

C. Scope of Services

Completed by devin@recoveryepicenterfoundation.org on
5/27/2025 10:40 AM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

Peer Support monitoring for an additional 4 participants per day (4 additional beds), providing emergency housing including access to food, recovery capital assessments, recovery management plans, linkages to long term recovery care, assistance navigating transportation, medical services, family relations, job seeking, and the overall recovery community.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

The Recovery Epicenter Foundation's Peer Support Respite Center, "The Catcher's Mitt," is dedicated to fostering a compassionate, inclusive culture of support for individuals with substance use disorders (SUD) in Pinellas County. As a vital safety net, our center embraces both abstinence-based recovery and harm reduction principles, offering safe housing, nutritious meals, and peer-driven care to all seeking help—regardless of their use status—provided they do not require medical detox. Our holistic approach includes SUD education, community resource connections, and warm handoffs to recovery residences or long-term treatment, empowering individuals to reclaim their lives. By expanding our capacity, we aim to significantly reduce overdose deaths, emergency room visits, arrests, and homelessness in Pinellas County. Since March 2023, we've supported nearly 1,100 individuals, demonstrating our impact. Funding this initiative will strengthen this transformative safety net, alleviate pressure on local emergency systems, and create a replicable model for Florida's SUD crisis. Invest in The Catcher's Mitt—together, we can save lives and build a healthier, more resilient community.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

The Catcher's Mitt Peer Respite Center prioritizes individuals with substance use disorders (SUD) in Pinellas County, offering immediate, peer-driven support to those caught between the desire for recovery and barriers to care. By providing safe housing, meals, and pathways to long-term treatment, we transform lives while reducing overdose deaths, emergency room visits, and arrests. This alleviates strain on Pinellas County's medical and criminal justice systems and offers hope to families and friends impacted by SUD. Funding will expand our impact, creating a stronger, scalable safety net for Florida's SUD crisis. Invest in The Catcher's Mitt to uplift individuals and strengthen our community.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

The Recovery Epicenter Foundation, led by our trained peer support specialists, is solely responsible for delivering all services at The Catcher's Mitt Peer Respite Center. Our dedicated team ensures comprehensive care, connecting individuals with substance use disorders to recovery resources, safe housing, and long-term treatment. Funding will enhance our capacity to transform lives and strengthen Pinellas County's response to the SUD crisis. Support our mission to create lasting change.

C.5. Describe and/or provide the location of where project activities will be performed.

The Recovery Epicenter Foundation operates The Catcher's Mitt Peer Respite Center, leasing an 18-bed duplex at 316-

318 S Betty Lane, Clearwater, FL 33756. Currently, only 10 beds are available due to staffing limitations. Our trained peer support specialists deliver vital services, connecting individuals with substance use disorders to safe housing, meals, and long-term recovery resources. Funding will enable us to hire additional staff, unlock all 18 beds, and amplify our impact on Pinellas Cou

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

Each task will be verified through the Recovery Data Platform, as well as through the internal records we keep of number of participants served. By cross referencing activities documented in the RDP with number of intakes and discharges we can accurately record how we are directly addressing the needs of participants in our care.

D. Program Outcomes and Goals

Completed by devin@recoveryepicenterfoundation.org on
5/22/2025 12:25 PM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY25 JAG Outcomes and Goals REF Rev 1.docx

E. Budget

Completed by devin@recoveryepicenterfoundation.org on 6/6/2025
1:55 PM

Case Id: 19415
Name: Recovery Epicenter Foundation
Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$300,000.00

E.2. Amount of Grant Funding Request

\$80,107.65

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

FY26 Annual Budget Report.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

The Catcher's Mitt Recovery Respite program, operated by the Recovery Epicenter Foundation, is expected to continue beyond the expiration of the Pinellas County Human Services funding. For financial sustainability, the foundation will utilize existing resources like the \$300,000 from BayCare, and \$118,000 from Live Tampa Bay, while seeking additional private grants and donations.

F. Required Documents

Completed by devin@recoveryepicenterfoundation.org on 6/6/2025
1:55 PM

Case Id: 19415
Name: Recovery Epicenter Foundation
Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Pinellas County, a Political Subdivision of t_Recovery Epicenter Foundation Inc_2025-26 LIABILITY_5-2-2025_1563457466.pdf



Proof of 501(c)(3) status

Tax Exempt Certificate Exp 12-31-2026.pdf
IRS Determination Letter.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

IncorporationDoc.pdf



Current state licenses or registrations

***No files uploaded*



Local Agency Organizational Chart

OrganizationalChartREFRevised.docx



W-9 with legal name that matches that of applicant name

REF W9 10302024.pdf



Human Trafficking Affidavit

Human Trafficking Affidavit 03242025.pdf



Foreign Country of Concern Affidavit

FCOC.pdf



Accreditation Certificates (as applicable)

***No files uploaded*



Completed Internal Control Checklist

***No files uploaded*



Data Control Checklist

***No files uploaded*



E-Verify (will be required if you are awarded funds, must be completed before funding award period)

REF E-Verify MOU.pdf



Suitability to Work with Minors Form (required if your organization will be interacting with minors under this award)

SusWorkMin.pdf



Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)

REF 990 2023US XRECO2217 Clnt V3 final.pdf



Project Budget **Required*

JAG Budget 2025.xlsx

 Outcomes and Goals Template *Required

FY25 JAG Outcomes and Goals REF Rev 1.docx

 Annual Budget Narrative

FY26 Annual Budget Report.xlsx

Submit

Completed by lindsey@recoveryepicenterfoundation.org on
6/6/2025 1:59 PM

Case Id: 19415

Name: Recovery Epicenter Foundation

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Lindsey McKeown

Electronically signed by lindsey@recoveryepicenterfoundation.org on 6/6/2025 1:58 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: Recovery Epicenter Foundation

Program Name: The Catcher's Mitt

Example - Goal 1: The Homeless Peer Mentoring Program enhances the social well-being of the program participants.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
Out of the population served, 85% of participants will self-reportedly have avoided unnecessary Emergency Department visits, incarceration, and homeless shelter beds.	During intake, participants will self-report where they would have gone if the respite home had not have been available to them	- The Catcher's Mitt Intake form - Discharge survey	- Upon Intake - Upon Discharge
80% of the program participants will successfully transition into substance use disorder recovery housing or long-term treatment	- The participants self-report their current living situation and substance use disorder (SUD) history - Participant establishes goals to transition to safe recovery housing	The program collects data by documenting the participants' previous housing situation and their destination upon discharge (Excel spreadsheet & discharge survey)	Upon Discharge
85% of program participants report an improvement in outlook and decision making through empowerment and education	- Program participants report gaining more recovery capital (resources) by completing a Brief Assessment of Recovery Capital (BARC-10). - Recovery Domain Assessments will measure the participant's satisfaction with domains in their life such as mental/physical wellness, transportation, housing, etc. to establish a baseline Recovery Management Plan	Example: - Recovery Data Platform software - BARC-10 Assessment - Recovery Domain Assessment	Daily

FY 25-26 Annual Budget Report

Human Services



Please complete the Program Budget Form, Operational Narrative Form, and Other Program Support Form. Once completed please return in Excel to your assigned Human Services contact.

Agency Name:	Recovery Epicenter Foundation	Total Agency Budget:	\$ 1,003,495.00
Contact Person and Title:	Lindsey McKeown, Director of Operations	Total Program Budget:	\$ 300,000.00
Agency Remit Address	316 S Betty Ln., Clearwater, FL 33756	Human Services Allocation:	\$ 80,107.65
Program Name:	The Catcher's Miff Recovery Respite	Phone:	727-418-7626

CATEGORY			INSTRUCTIONS: For Personnel Expenses, enter agency employee position titles for each staff that are funded in part, or whole, by Pinellas County Human Services dollars. Then, for each position enter the full-time equivalent (FTE) portion funded by HS. Lastly, enter the total HS allocation to each position, excluding fringe. If you intend to invoice benefits/fringe please total these expenses for all positions and list separately. Enter additional narrative for each position not fully funded by Pinellas County Human Services in the Operational Narrative Form.
PERSONNEL EXPENSES	Approx FTE (HS Funded)	Total HS Allocation	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
Total Fringe		\$	
Personnel Expenses TOTAL:	0.00	\$	0.00

OPERATIONAL EXPENSES			INSTRUCTIONS: Operational expenses include any expenses other than employee/staff salaries and fringe. Expenses should be allocated among the categories provided. (See Definitions Tab). If an expense does not fit into the categories provided, select "Other" and explain the costs in the Operational Narrative Form. Each Operational Expense Category shall have a corresponding description on the Operational Narrative Form.
Direct Services		\$ 80,107.65	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
Operational Expenses TOTAL:		\$ 80,107.65	
Human Services Allocation TOTAL:			\$80,107.65

To be completed by AGENCY:	
Prepared By:	Lindsey McKeown, Director of Operations
Date:	5/27/2025
Phone Number:	727-418-7626
Email	lindsey@recoveryepicenterfoundation.org
Approved by:	
Remarks:	

HUMAN SERVICES OFFICE USE ONLY (Revised 7/24):

Contract Manager Approval:	Contract Section Manager:
Program Lead Approval:	Business Services Director Approval:

Program Description

Completed by zulekha.foulen@stpete.org on 5/29/2025 4:29 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by zulekha.foulen@stpete.org on 5/29/2025 4:30 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by zulekha.foulen@stpete.org on 6/9/2025 3:29 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

City of St. Petersburg

A.2. DBA (if applicable)

A.3. Legal Address

1301 1st Avenue North St. Petersburg, FL 33705

PROJECT INFORMATION

A.4. Program Name/Project Title

SPPD Rapid Response Drug Detection Initiative

A.5. Physical Program Address

1301 1st Avenue North St. Petersburg, FL 33705

A.6. Program Manager First Name

Jason

A.7. Program Manager Last Name

Lecey

A.8. Program Manager Title

Lieutenant

A.9. Program Manager Email

jason.levy@stpete.org

A.10. Program Manager Phone Number

(727) 551-3141

A.11. Total Grant Amount Requested

\$25,000.00

A.12. Taxpayer/Employer ID

59-6000424

APPLICATION CONTACT INFORMATION

A.14. First Name

Zulekha

A.15. Last Name

Foulen

A.16. Contact Person/Title

Special Projects Manager

A.17. Contact Email

zulekha.foulen@stpete.org

A.18. Telephone

7275513255

A.19. Executive Officer First Name

A.20. Executive Officer Last Name

A.21. Executive Officer Title

A.22. Executive Officer Email

A.23. Executive Officer Phone Number

Printed By: Tiffany Nozicka on 6/11/2025

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
LARHMJNJKS4

B. Problem Identification

Completed by zulekha.foulen@stpete.org on 6/9/2025 3:40 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

The St. Petersburg Police Department (SPPD) seeks funding to purchase the TruNarc Delta Handheld Narcotics Analyzer to address growing public safety concerns related to the rise in synthetic drugs, especially fentanyl. The complexity and potency of today's street drugs have outpaced the capabilities of traditional field test kits, which require direct handling of unknown substances and are often unable to detect emerging drug variants. This creates significant delays in pursuing charges, as materials must be sent to a lab for confirmation; meanwhile, suspects may be released or unreachable by the time results are available.

More critically, fentanyl and its analogs pose a direct hazard to officers during routine law enforcement activities such as arrests, traffic stops, and overdose responses. These substances can be absorbed through the skin or inhaled as airborne powders. According to the National Institute for Occupational Safety and Health (NIOSH), from 2017 to 2019, 16 officers experienced unintentional exposure to opioids, including fentanyl, with 12 reporting symptoms like dizziness and palpitations (NIOSH HHE Report 2018-0015-3383). A 2024 study in Health & Justice further reported that 91.2% of U.S. police chiefs view fentanyl exposure as a major threat to their officers, demonstrating the need for field technology that reduces both actual and perceived risk.

The urgency for this tool is also evident in our local context. In 2024, SPPD, in partnership with FDLE and the State Attorney's Office, led a nine-month investigation. The operation dismantled a high-level fentanyl trafficking network in St. Petersburg, resulting in the seizure of over 10 kilos of fentanyl, 10 kilos of cocaine, oxycodone, and marijuana. This case highlights the scale of the problem and the ongoing presence of dangerous substances in our community.

The TruNarc Delta mitigates these risks through contactless, through-packaging testing, allowing for safe, on-site presumptive identification of over 1,200 narcotics, precursors, and cutting agents. It also provides real-time results and generates tamperproof digital records, reducing the need for lab submission and expediting prosecution. Investing in this device will modernize our field response, protect officers from exposure, support timely arrests, and build on the success of recent enforcement operations. This technology is not just a tool, it is a critical public safety asset that addresses an immediate threat in our community.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

SPPD currently uses presumptive field test kits to identify suspected narcotics in real-time. While these kits assist with initial assessments, they have limited capacity to detect the full range of emerging synthetic substances, including

fentanyl analogs and cutting agents. Inaccuracies or inconclusive results often lead to the submission of evidence to the FDLE forensic laboratory for confirmatory analysis. This delays case progression and may compromise the ability to promptly charge individuals, especially in situations where suspects are released pending lab confirmation.

To protect our officers, particularly when encountering suspected fentanyl, the department has implemented a general order requiring a minimum of two officers to be present during field testing, along with the mandatory use of PPE. These protocols are informed by the Florida Department of Law Enforcement (FDLE) and CDC guidance on reducing accidental exposure to synthetic opioids, which can be inhaled or absorbed through the skin. However, these precautions also strain staffing resources and divert personnel from other high-priority calls for service.

The FDLE's Seized Drugs Section policy further limits our ability to respond effectively in the field. To complement our current practices, we also remain informed by national research and best practices. A 2024 national study in Health & Justice surveyed 276 police chiefs to better understand how law enforcement views substance-related risk. While most chiefs (87.7%) felt confident in their officers' ability to respond to opioid overdoses, 91.2% agreed with the inaccurate statement that incidental fentanyl exposure at a drug overdose scene could harm officers.

B.3. Select the one, most appropriate, program purpose area for this project.

Law enforcement programs

B.4. Describe how the project aligns with the selected program purpose area.

The proposed acquisition of the Narcotics Analyzer directly supports the purpose of law enforcement programs by providing officers with innovative, field-deployable technology that enhances safety, improves operational efficiency, and strengthens the department's capacity to respond effectively to drug-related crimes.

As narcotics threats evolve, particularly with the surge in fentanyl and synthetic opioid distribution, law enforcement agencies must adopt modern tools that ensure both public and officer safety. The TruNarc Delta is specifically designed to detect over 1,200 narcotics, precursors, and cutting agents in real time, without requiring officers to open packaging or physically handle substances. This feature significantly reduces the risk of accidental exposure, aligns with FDLE's safety protocols, and contributes to overall officer wellness and retention by lowering stress and hazard levels in the field.

This project also directly contributes to faster case resolution and resource optimization. Our current reliance on presumptive field kits—many of which are limited in scope or yield inconclusive results—requires submission to state labs, where delays are common. The TruNarc reduces this bottleneck by enabling immediate presumptive identification, which can accelerate arrests, reduce forensic lab workloads, and ultimately decrease prosecution timelines. This real-time capability strengthens the effectiveness of our department and ensures we can swiftly remove dan

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

Currently, the St. Petersburg Police Department does not have access to other dedicated funding sources to support the acquisition of the TruNarc Delta Handheld Narcotics Analyzer. The department's operational budget is primarily allocated to core staffing, emergency response needs, basic equipment maintenance, and mandated training. Capital investments for specialized technology, such as advanced drug identification devices, fall outside of the department's existing budgetary capacity. Recent cost increases for standard operating expenses, combined with the need to address

emerging safety threats like fentanyl exposure, have placed additional strain on department resources.

C. Scope of Services

Completed by zulekha.foulen@stpete.org on 6/4/2025 5:11 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

The St. Petersburg Police Department will undertake several key tasks to ensure successful implementation of the TruNarc Delta Handheld Narcotics Analyzer. First, the device will be purchased from an authorized vendor, including all necessary accessories, in accordance with city procurement guidelines. Following the acquisition, officers and relevant personnel will participate in comprehensive training covering device operation, safety protocols, and data handling procedures. Departmental policies will be updated to formally integrate the device into field protocols, aligning with FDLE guidelines and ensuring that digital scan records are legally admissible. Once fully integrated, the device will be deployed in high-priority areas such as narcotics units, overdose response teams, and during traffic stops or search operations. Usage will be closely monitored through systematic data collection, capturing key metrics such as the number and type of substances identified. All scans will be documented with tamperproof digital records to support investigations and prosecutions.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

As a result of the tasks and activities outlined above, the St. Petersburg Police Department expects to significantly improve the safety, speed, and accuracy of narcotics identification in the field. The successful implementation of the TruNarc Delta Handheld Narcotics Analyzer will reduce officer exposure to high-risk substances, especially fentanyl and its analogs, by enabling safe, contactless scanning through packaging. This is expected to directly lower the risk of accidental exposure and the need for dual-officer deployments when handling suspected narcotics. Operationally, officers will be able to make informed, on-the-spot decisions supported by real-time presumptive identification, which will streamline the investigative process, reduce the reliance on state laboratory testing, and allow for faster charging decisions. This will improve overall case efficiency and free up lab resources for more complex analyses. The digital, tamperproof record-keeping functionality will enhance evidence integrity and support more successful prosecutions. Over time, the department anticipates increased confidence among officers in managing narcotics-related calls, improved community safety through quicker removal of illicit substances, and reduced administrative burden on both forensic and patrol personnel. Collectively, these outcomes will strengthen the department's capacity to respond to the ongoing opioid crisis while aligning with local and statewide law enforcement priorities.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

It will benefit law enforcement officers, community members, and the criminal justice system. Officers will experience increased safety through contactless drug identification, reducing the risk of accidental fentanyl exposure and minimizing the need for dual-officer testing protocols. This enhances morale, efficiency, and overall well-being. Community members will benefit from quicker removal of dangerous drugs from neighborhoods and faster response times during investigations. The ability to identify over 1,200 substances in real time allows officers to act swiftly, contributing to reduced overdoses, trafficking, and related crime. The judicial system will gain more reliable, timely evidence through tamper-proof digital scan records, supporting faster and stronger prosecutions. This reduces dependence on overburdened forensic labs and speeds up case resolution. City leaders and grant funders benefit by supporting a solution aligned with public safety priorities, technological innovation, and sustainable crime reduction.

Printed By: Tiffany Nozicka on 6/11/2025

10 of 16

strategies. Overall, this project strengthens officer protection, improves operational capacity, and enhances safety and trust throughout the community.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

The St. Petersburg Police Department will lead this project. The Lieutenant overseeing Traffic and Marine Units will coordinate field testing and deployment. The Grants Management Division, through the Special Projects Manager, will oversee procurement, training coordination, data collection, and reporting to ensure compliance with grant requirements and overall project success.

C.5. Describe and/or provide the location of where project activities will be performed.

Project activities will be performed throughout the City of St. Petersburg, Florida. Primary field deployment will occur within the St. Petersburg Police Department's jurisdiction, including high-traffic areas, overdose response zones, and narcotics enforcement operations. Training and device management will be conducted at SPPD headquarters located at 1301 First Avenue North, St. Petersburg, FL 33705.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

The procurement and acquisition of the TruNarc Delta Handheld Narcotics Analyzer will be verified through documented purchase orders, vendor invoices, and confirmation of equipment delivery. The Grants Management Division will oversee this process to ensure full compliance with City of St. Petersburg procurement policies and will maintain all documentation for audit and reporting purposes. Following the acquisition, officer and staff training will be documented through attendance logs, sign-in sheets, and certificates of completion. The Training Division will prepare a summary report detailing participants, training dates, and curriculum covered. A post-training assessment may also be administered to ensure operational competency. Once training is complete, the device will be deployed in high-priority operational areas, with usage tracked through daily officer logs, scan records, and periodic supervisor spot-checks. Supervisors will monitor deployment patterns and ensure the device is utilized in alignment with enforcement priorities. All scans performed with the TruNarc will be automatically time-stamped and digitally logged. Designated departmental analysts will compile monthly reports detailing usage metrics, including the number of substances tested and identified, and whether results supported arrests or seizures. These reports will be reviewed by Command Staff and incorporated into routine grant progress updates. Evaluation and reporting activities will include quarterly performance reviews and a formal 12-month internal evaluation. The department's Special Projects Manager will consolidate device usage data, officer feedback, safety outcomes, and operational impact into a final performance report, which will be submitted to the Assistant Director and Assistant Chief in the Administrative Services Bureau (ASB) for review and accountability.

D. Program Outcomes and Goals

Completed by zulekha.foulen@stpete.org on 6/9/2025 3:26 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY26 JAG Outcomes and Goals.docx

E. Budget

Completed by zulekha.foulen@stpete.org on 6/9/2025 3:32 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$25,000.00

E.2. Amount of Grant Funding Request

\$25,000.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

FY26 Annual Budget Report.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Yes, the program is expected to continue beyond the expiration of this funding. The TruNarc Delta Handheld Narcotics Analyzer is a one-time capital investment with a multi-year operational lifespan. After the initial purchase, the St. Petersburg Police Department will integrate the device into its standard operating budget and procedures for narcotics enforcement. Long-term financial sustainability will be supported through existing department budgets for training, maintenance, and software updates, as well as future competitive funding opportunities at the local, state, and federal levels, including potential expansion through DOJ or FDLE-administered grants.

While this program does not directly generate income, it is expected to reduce costs over time by decreasing reliance on external forensic lab testing, expediting prosecution timelines, and improving operational efficiency. Any cost savings realized through reduced lab submissions and streamlined investigations will be reinvested into maintaining the device, expanding officer training, and supporting future technology-driven enforcement initiatives.

F. Required Documents

Completed by zulekha.foulen@stpete.org on 6/4/2025 6:01 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation

☐ **Current Certificate of Insurance**

***No files uploaded*

☐ **Proof of 501(c)(3) status**

***No files uploaded*

☐ **Proof of incorporation in the State of Florida for at least one (1) year (if applicable)**

***No files uploaded*

☐ **Current state licenses or registrations**

***No files uploaded*

☐ **Local Agency Organizational Chart**

***No files uploaded*

☐ **W-9 with legal name that matches that of applicant name**

***No files uploaded*

☐ **[Human Trafficking Affidavit](#)**

***No files uploaded*

☐ **[Foreign Country of Concern Affidavit](#)**

***No files uploaded*

☐ **Accreditation Certificates (as applicable)**

***No files uploaded*

☐ [Completed Internal Control Checklist](#)

***No files uploaded*

☐ [Data Control Checklist](#)

***No files uploaded*

☐ [E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

***No files uploaded*

☐ [Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

***No files uploaded*

☐ Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)

***No files uploaded*

☒ **Project Budget *Required**

FY26 Annual Budget Report.xlsx

☒ **Outcomes and Goals Template *Required**

FY26 JAG Outcomes and Goals.docx

☒ [Annual Budget Narrative](#)

FY26 Annual Budget Report.xlsx

Submit

Completed by zulekha.foulen@stpete.org on 6/9/2025 3:41 PM

Case Id: 19472

Name: St. Petersburg Police Department

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Zulekha Foulen

Electronically signed by zulekha.foulen@stpete.org on 6/9/2025 3:27 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: St. Petersburg Police Department

Program Name: SPPD Rapid Response Drug Detection Initiative

Example - Goal 1: Enhance evidentiary documentation and prosecutorial readiness in drug-related cases.

Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
By the end of the 12-month grant period, 85% of drug cases involving TruNarc will include digital scan records as part of the evidence package. Prosecutors will report a 25% improvement in case readiness and documentation quality due to real-time, tamperproof data produced by the analyzer. Additionally, the average time between drug seizure and charging decision will decrease by 30%, resulting in quicker case processing, reduced suspect release rates, and more efficient use of forensic resources.	• Percentage of drug cases including TruNarc scan data • Prosecutor feedback on evidence quality and readiness • Number of cases where TruNarc results are used in pretrial hearings or trial • Rate of successful prosecutions tied to TruNarc-supported evidence	• Internal audits of case files • Surveys or interviews with prosecutors • Data review of scan logs and evidence submissions • Case outcome tracking through court records	• Baseline metrics collected prior to deployment • Monthly review of scan activity and lab submissions • Quarterly evaluation of case processing times • Final assessment and outcome analysis at 12 months

Program Description

Completed by cameron.sokolik@startingrightnow.org on 5/14/2025
1:18 PM

Case Id: 19380

Name: Starting Right, Now

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.

- C. The applicant organization must be prepared for the proposed project to begin by October 2025.
- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
 - 1. Law enforcement programs
 - 2. Prosecution, courts, and indigent defense programs
 - 3. Prevention and education programs
 - 4. Corrections, community corrections, and reentry
 - 5. Drug Treatment and Enforcement programs
 - 6. Planning, evaluation, and technology improvement programs
 - 7. Crime victim and witness programs
 - 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
 - 1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 - 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 - 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 - 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 - 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 - 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 - 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to

perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by cameron.sokolik@startingrightnow.org on 5/14/2025
1:18 PM

Case Id: 19380
Name: Starting Right, Now
Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by cameron.sokolik@startingrightnow.org on 6/2/2025
11:26 AM

Case Id: 19380

Name: Starting Right, Now

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Starting Right, Now

A.2. DBA (if applicable)

A.3. Legal Address

1212 W Cass St Tampa, FL 33606

PROJECT INFORMATION

A.4. Program Name/Project Title

Holistic Healing

A.5. Physical Program Address

1212 W Cass St Tampa, FL 33606

A.6. Program Manager First Name

Vicki

A.7. Program Manager Last Name

Sokolik

A.8. Program Manager Title

CEO

A.9. Program Manager Email

vicki.sokolik@startingrightnow.org

A.10. Program Manager Phone Number

(813) 868-1995

A.11. Total Grant Amount Requested

\$50,000.00

A.12. Taxpayer/Employer ID

APPLICATION CONTACT INFORMATION

A.14. First Name

Cameron

A.15. Last Name

Sokolik

A.16. Contact Person/Title

Grant Writer

A.17. Contact Email

cameron.sokolik@startingrightnow.org

A.18. Telephone

8138681995

A.19. Executive Officer First Name

Vicki

A.20. Executive Officer Last Name

Sokolik

A.21. Executive Officer Title

CEO

A.22. Executive Officer Email

vicki.sokolik@startingrightnow.org

A.23. Executive Officer Phone Number

(813) 868-1995

Printed By: Tiffany Nozicka on 6/11/2025

26-3725699

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
UKH4YV5M3LD7

B. Problem Identification

Completed by cameron.sokolik@startingrightnow.org on 6/5/2025
1:17 PM

Case Id: 19380
Name: Starting Right, Now
Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Sam enters the public bathroom at the park, where she's sleeping, and wads up toilet paper into her panties, but it bleeds through. These days with her period she can't attend school. She has run out of the feminine hygiene products she stole. She is too afraid to steal again because last time she was caught and sentenced to a diversion program. Without transportation, and parental support, Sam cannot fulfill the diversion program requirements. Her mother was deported when they discovered her mother's boyfriend was molesting Sam. As an American teenager, Sam is alone and homeless her junior year of high school. When her school absences accumulate, Sam is referred to Starting Right, Now (SRN). SRN addresses the roots of poverty for unaccompanied homeless youth (UHY) — teenagers, like Sam, unhoused, not living with a parent/guardian, and not in foster care. Because they are not forcibly removed from their home by the Department of Children and Families, but rather choose to leave for their own safety, UHY are not eligible for foster care. Unaccompanied youths consistently report family dysfunction (issues related to blended families, substance abuse, pregnancy, sexual activity or orientation, parental neglect and abuse, incarceration, illness, deportation, or death) as the primary reason they no longer live at home. Many students are forced to leave home when their family cannot financially accommodate all members. UHY reached the highest recorded numbers in 2024 according to the Annual Homelessness Assessment Report to Congress. UHY are often lacking basic needs, such as food, clothing, and shelter. This deficiency is perpetuated by many UHY's inability to secure a job (due to age, inexperience, or lack of transportation). As a result, they are forced to resort to nonviolent offenses for purposes of survival, such as stealing food, selling drugs, or survival sex work. Unhoused, traumatized, and alone, UHY suffer illness and mental health challenges, and are susceptible to substance abuse to cope. These illicit activities put them at greater risk for criminal convictions, and further inhibit their ability to transition out of homelessness. A 2016 report from Yale Law School ("Forced into Breaking the Law") identifies "the cycle of the criminalization of homelessness" to refer to the reciprocal pattern of homelessness leading to imprisonment and imprisonment leading to homelessness. A study conducted by the Coalition for Juvenile Justice investigating the behavior of homeless youth in 11 cities found that 44% had stayed in jail, prison, or a juvenile detention center, almost 78% had at least one interaction with the police, and about 62% had been arrested at some point in their lives. In 2015, MIT Researcher Joseph Doyle investigated the rate of recidivism for juvenile offenders. He found that 40% of juvenile offenders in the Illinois justice system over the previous decade were re-incarcerated in an adult prison by the time they were 25.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

SRN addresses the roots of poverty for UHY to prevent juvenile incarceration. Our holistic care — providing a stable home, facilitating access to preventative medical and mental healthcare, promoting educational achievement, teaching

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7 of 18

workforce development, financial literacy, and life skills, and nurturing belonging through one-on-one mentorship — ensures that UHYs do not become chronically homeless or incarcerated adults. Society at large benefits by gaining adults who are self-sufficient and capable of contributing meaningfully to the community. For example, Sam moved into SRN's stable housing, a source of ongoing support. She gained access to plentiful food and a clean bed. She could maintain her hygiene utilizing the bathroom and the community commercial kitchen and laundry equipment. She made friends with other residents and was kept safe by the House Managers. With her basic needs met, Sam could refocus on her personal development and education. SRN staff helped her access food stamps, Medicaid, and mental health counseling with licensed professionals. She received academic support, including tutoring, and guidance applying to college and scholarships, with continued care management through post-secondary education. Sam was matched with a personal one-on-one mentor. SRN taught her to budget and bank her earned income. She attended SRN's life skills training to rebuild self-esteem. She benefited from the ten laws authored by SRN to protect unaccompanied youth statewide; for example, she was eligible for Medicaid as an unaccompanied youth independent of her family. While the judicial system overlooks the roots of poverty for UHY, SRN works to amend these bleak social determinants. Today Sam is a Registered Nurse working in the ICU. She is a wife, mother, and homeowner. This former at-risk UHY works a salaried job with benefits. She is self-sufficient and contributes to her community. She is just one of hundreds of SRN successes.

B.3. Select the one, most appropriate, program purpose area for this project.

Prevention and education programs

B.4. Describe how the project aligns with the selected program purpose area.

SRN's Guidance, Rapport, Ambition, and Development (GRAD) program aligns with JAG's funding priority 3 — prevent and reduce crime through prevention and education programs. A 2024 NIH peer-reviewed synthesis of research reports that "protective factors such as education, positive peer or community relationships, and access to trauma-informed services can" mitigate the risk factors to prevent youth crime (RM Rooney, et al.). SRN youth (UHY) are often first-generation high school graduates, and first in their families to pursue post-secondary education. Largely they experience childhood without stable housing, gainfully employed adults, and financial security. Without this modeled at home, UHY struggle in adulthood as competitive job-seekers who cultivate professional careers, healthy relationships, and secure livelihoods — which puts them at greater risk for criminal convictions. Through GRAD, UHY access essential building blocks to improve their lives and build a future where they do not become chronically homeless or incarcerated adults. GRAD (1) supports youth through high school graduation and post-secondary education goals (vocational training, college, or military); (2) helps youth secure part-time employment and learn to budget, bank, and save; and (3) teaches youth career readiness and pro-social life skills. GRAD ends an inequitable cycle, intervening for UHY (at-risk for incarceration) to determine their own economic, environmental, and social well-being.

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

Unaccompanied youth reached the highest recorded numbers in 2024 according to the 2024 Annual Homelessness Assessment Report to Congress. The National Conference of State Legislatures reports that an estimated 4.2 million youth and young adults experience homelessness in the United States each year, 700,000 of which are unaccompanied minors. The National Alliance to End Homelessness estimates 550,000 UHY in the U.S. annually. The true rates of incidence are likely higher as it is difficult to collect data on this transient population, and youth are often reluctant to admit their precarious living conditions. There are over 95,000 homeless and unaccompanied youth counted in Florida. Florida's Council on Homelessness Annual Report for 2023 listed Pinellas County as the fourth-highest county in Florida for UHY. That's just the number counted by our schools. There are thousands more young adults making their way in the

world without the support of the public school system. Every year nearly 1,000 young people in Florida's child welfare system turn 18 without being permanently placed in a family. 20% of young adults who were formerly in foster care report being homeless in the last two years and 25% report couch hopping. Furthermore, scores of uncounted minors exit the juvenile justice and criminal justice systems without adequate housing and parental support. Unfortunately, there is certainly an urgent need for SRN's holistic support services. To ensure we are not sacrificing quality of care for quantity, SRN has been gradually enrolling more youth each year, incrementally making our way to full capacity; SRN's housing in Pinellas can accommodate 35 residents (UHY). Funding from the Edward Byrne Memorial Justice Assistance Grant would expedite this capacity growth by enabling SRN to increase numbers and still afford to maintain our holistic, personalized care for each student. UHY reside in SRN housing until they graduate high school and progress to a post-secondary education goal (college, vocational training, or military). SRN also provides continued care management through completion of post-secondary education goals, making this a long-term investment.

C. Scope of Services

Completed by cameron.sokolik@startingrightnow.org on 6/5/2025
1:20 PM

Case Id: 19380
Name: Starting Right, Now
Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

SRN meets basic needs first (food, shelter, etc.), then engages UHY in holistic programming for long-term health, well-being, and self-sufficiency. SRN requests funding for GRAD, part of our holistic programming that provides equitable educational and economic growth opportunities for UHY. GRAD empowers this at-risk, underserved population by promoting educational achievement, teaching workforce development, financial literacy, and life skills, and long-term mentoring. Many SRN youth have missed significant periods of schooling. SRN facilitates work on Florida Virtual School (FLVS) and/or credit recovery to make-up missing credits. SRN arranges tutoring, SAT/ACT prep, and vocational program/college tours. SRN staff help youths apply to post-secondary education goals (vocational training, college, or military) and financial aid/scholarships. Youth participate in SRN's after-school curriculum that instills prosocial skills, exercises self-regulation, and builds self-esteem. Youth attend Book Club, Dale Carnegie, Emotional Intelligence, Mental Health First Aid, Healthy Relationships, Health & Well-Being, Reframe to Reclaim, and Urban Farming. SRN organizes cultural outings and group volunteering, fostering positive peer interactions and community-building. SRN youth have experienced trauma; GRAD activities provide a calming, therapeutic environment that supports emotional stability, reducing impulsivity and aggression — two common risk factors for incarceration. SRN hosts representatives from financial institutions to introduce financial literacy. At Junior Achievement's Finance Park, youths practice managing careers and expenses. SRN helps youth draft resumes and submit applications for part-time employment. Local businesses partner with SRN to employ youth for on-the-job training. Staff guides youth through opening a bank account, budgeting, and saving. SRN provides GRAD youth with continued care management through their post-secondary education goal. SRN youth enrolled in vocational programs or college continue to receive SRN's academic counseling: monitoring grades and credits, submitting and renewing student scholarships/financial aid, and arranging one-on-one tutoring and mental health counseling, as needed. Teens often fall into crime when they lack direction or feel invisible. GRAD allows SRN youth to see the results of their efforts and take pride in creation, not destruction. This nurtures a positive identity — far from the labels of "troubled" or "at-risk." Youth gain structure and responsibility through GRAD: showing up on time, following steps, and implementing a consistent routine builds discipline, accountability, and work ethic — transferable skills that can lead to employment and directly counter behaviors often linked to juvenile delinquency.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

Because of GRAD, 1. 97% of SRN students have graduated high school. Only 64% of homeless youth graduate from high school nationally, compared to 77% of low-income but housed peers and 84% of all students (National Center for Homeless Education). Youth who do not graduate high school are 3.5 times more likely to be incarcerated than those who do (U.S. Dept. of Justice/Bureau of Justice Statistics). 2. 100% of SRN's high school graduates receive acceptance to higher education, military, or vocational training. Fewer than 30% of homeless high school graduates enroll in postsecondary education or training (SchoolHouse Connection). Youth engaged in education, training, or structured career pathways are significantly less likely to come into contact with the justice system (U.S. Dept. of Labor). 3. SRN's 2015-2024 senior classes earned an average of \$847,377 in scholarships/financial aid. In comparison, the average annual

scholarship/aid package for a U.S. high school senior is between \$7,000 and \$10,000, with wide variation based on support systems (National Center for Education Statistics). UHY are far less likely than their accompanied and/or housed peers to complete the FAFSA and access financial aid due to barriers like lack of documentation, adult support, or awareness. Financial aid removes a primary barrier to continuing education, which is strongly correlated with reduced criminal justice involvement. 4. SRN students maintain an average of \$5,084 in their personal bank account. The median savings of youth ages 18–24 in the U.S. is under \$1,000, and for low-income youth, it's often \$0 or negative due to debt (JPMorgan Chase Institute). Most UHY have no access to bank accounts or savings, often relying on cash, prepaid cards, or informal financial systems. Barriers include lack of ID, financial literacy, adult guidance, and institutional access. 5. Results from questionnaires, as part of a longitudinal study conducted by the University of South Florida, show significant increases in self-reported rates of hope, coping strategies, presence of a caring adult, gratitude, commitment to school and life satisfaction, as well as significant decreases in self-reported rates of depression, somatic mental health, and stress after just six months in the program. Poor mental health, especially when untreated, is a key risk factor for justice involvement among youth (Office of Juvenile Justice and Delinquency Prevention). In 2020, partnering with a third-party researcher, SRN conducted a comprehensive survey of SRN alumni — students who entered the program spanning 2008-2019. 100% of SRN alumni are housed, with 1 in 10 owning their home. SRN alumni have a higher than average income (\$34-45k) and higher savings rate (6 months) as compared to similar age groups. 78% have completed at least some college, with 1 in 3 having a 4-year degree or higher. 83% of SRN alumni have health insurance, a higher insured rate as compared to similar age groups.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Pinellas county public high schools refer UHY to SRN. SRN interviews each youth to ensure they meet the criteria and explain the program requirements. The youth must be 15-19 years of age at the time of entry. The youth must be homeless or at high risk for homelessness, a lockout, and/or an unaccompanied minor. To be admitted, participants must sign program agreements and comply with stated rules. Entry into SRN is voluntary. If a minor, parental/guardian consent is required. SRN facilitates youth's move into SRN housing, where they reside (and avail themselves of our wrap-around programming, including GRAD) until they graduate high school and progress to a post-secondary education goal (vocational training, college, or military). No other program in Florida offers wrap-around services to UHY, particularly to independent minors. We are the only long-term housing facility for these youth in the state: SRN students can live in the housing facility for years, as they continue to work towards their high school graduation; other programs offer 14-28 day maximum residence. In addition, SRN offers continued care management through post-secondary education to ensure successful completion of college, vocational training or military. GRAD removes barriers enabling UHY to resolve their inherited inequalities and have a second chance at cultivating long-term well-being and self-sufficiency. Society benefits by gaining adults who are stable contributors to the community.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

SRN, a predominantly privately funded 501(c)3 nonprofit in Tampa Bay, ends homelessness for youth by providing a stable home, facilitating access to preventative medical and mental healthcare, promoting educational achievement, teaching workforce development, financial literacy, and life skills, and nurturing belonging through one-on-one mentorship. SRN has been assisting UHY to fulfill academic, professional, and personal goals for the past 18 years.

C.5. Describe and/or provide the location of where project activities will be performed.

SRN students registered in Pinellas county high schools reside at our long-term housing in St. Petersburg (zip code 33714) — Harris Tips Neighborhood. Some GRAD programming — academic support and after-school life skills classes — take place at SRN's training center. Urban Farming is on our campus at our St. Petersburg residence. SRN partners with local businesses to help students secure part-time work. SRN provides or arranges the transportation to ensure youth get to our programming.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

SRN accesses and tracks academic progress and conduct through the school district. SRN after-school life skills classes are mandatory for all students (attendance is recorded). Youth complete pre- and post- surveys as they engage in SRN after-school classes to evaluate effectiveness. SRN tracks students' spending from their bank account through weekly statements. SRN staff documents all medical, mental health, dental, and vision appointments. SRN collaborates with a third-party researcher, Nemon Consulting for program evaluation. Dr. Nemon holds a Ph.D. in Community Economic Development (CED), a field of social science that focuses on community-based solutions and benefits, particularly for marginalized and disadvantaged groups.

D. Program Outcomes and Goals

Completed by cameron.sokolik@startingrightnow.org on 6/5/2025
1:24 PM

Case Id: 19380
Name: Starting Right, Now
Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

SRN FY23 JAG Outcomes and Goals.pdf

E. Budget

Completed by cameron.sokolik@startingrightnow.org on 6/6/2025
12:46 PM

Case Id: 19380
Name: Starting Right, Now
Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$232,600.00

E.2. Amount of Grant Funding Request

\$50,000.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

SRN Annual Budget Narrative.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

SRN's GRAD program has been operating for over a decade and is designed to continue well beyond the expiration of this funding. Because SRN is predominantly privately funded, we are continuously seeking support from private foundations and corporations to sustain and expand our impact. We consistently collaborate with the community to garner in-kind services before spending our funds. Our reputable Board of Directors has helped our organization establish profound relationships with several funding partners, who have been contributing to our program for years. Every year, the board evaluates our budget and determines our capacity based on funding pledged and grant monies received. We have taken this approach for the past 17 years, allowing us to increase our support as funding is made available. In addition, with the launch of SRN Founder and CEO's, Vicki Sokolik's, book *If You See Them: Young, Unhoused, and Alone in America*, SRN is receiving emails requesting we open our program in other communities. In order to maintain our outcomes as they currently are in Tampa Bay, we want to expand in a manner that distributes our proprietary methods and techniques without us at the helm of the operations. We have developed a social enterprise, which will generate an ongoing revenue stream through an Affiliate Program.

F. Required Documents

Completed by cameron.sokolik@startingrightnow.org on 6/9/2025
12:06 PM

Case Id: 19380
Name: Starting Right, Now
Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

SRN COI Pinellas County.pdf



Proof of 501(c)(3) status

SRN 501c3.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

SRN Articles of Incorporation.pdf



Current state licenses or registrations

SRN License 2025.pdf



Local Agency Organizational Chart

SRN Organizational Chart 2025.pdf



W-9 with legal name that matches that of applicant name

SRN W9 2025.pdf



[Human Trafficking Affidavit](#)

SRN Human Trafficking Affidavit.pdf



[Foreign Country of Concern Affidavit](#)

SRN Foreign Country Affidavit.pdf



Accreditation Certificates (as applicable)

***No files uploaded*



[Completed Internal Control Checklist](#)

SRN Internal Control Checklist.pdf



[Data Control Checklist](#)

SRN Data Control Questionnaire.pdf



[E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

SRN E-Verify.pdf



[Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

SRN Suitability to Work with Minors.pdf



Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)

SRN Audit 2024.pdf



Project Budget *Required

SRN Proposed Pinellas GRAD Budget 2025.xlsx

 Outcomes and Goals Template *Required

SRN FY23 JAG Outcomes and Goals.pdf

 Annual Budget Narrative

SRN Annual Budget Narrative.xlsx

Submit

Completed by cameron.sokolik@startingrightnow.org on 6/9/2025
12:06 PM

Case Id: 19380

Name: Starting Right, Now

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Cameron Sokolik

Electronically signed by cameron.sokolik@startingrightnow.org on 6/9/2025 12:06 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: *Starting Right, Now*

Program Name: *The Guidance, Rapport, Ambition, and Development (GRAD) Program*

Example - Goal 1: GRAD increases protective factors in the lives of UHY to prevent criminal behavior and incarceration.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
100% of program participants will demonstrate a greater commitment to school	Program participants will feel supported to understand and complete schoolwork. Attendance, grades, and conduct will improve, culminating in high school graduation. Goals will be made and plans will be implemented to attend, afford, and complete post-secondary education goal (vocational training, college, or military).	• School records • School absences/discipline records • Teacher reports • SRN tutoring schedule • Post-secondary applications/acceptances • Post-secondary tracking data	• Daily • Weekly • Quarterly • Semesters • Annually
100% of program participants will gain skills and knowledge for financial security	Program participants will secure part-time work, open a bank account, plan a budget, and begin to save. They will attend after-school classes for financial literacy, long-term financial planning, and delay of gratification. Where applicable, they will earn scholarships and financial aid to reduce or eliminate debt for post-secondary education.	• Budget sheets • Bank statements • SRN curriculum attendance records • Scholarship/financial aid applications/acceptances • Post-secondary education payments	• Daily • Weekly • Semesters • Annually
100% of program participants will gain pro-social skills (emotional intelligence, self-regulation, relationship building, etc.)	Program participants will demonstrate improved self-esteem and confidence to interact with others amiably and authentically. They will report greater friendships, social support, and feelings of belonging.	• SRN curriculum attendance records • Self-reported questionnaires • Interviews with independent evaluator	• Daily • Weekly • Bi-annually

Operational Narrative Form



<u>Operational Expense Title:</u>	<u>Line Item</u>	<u>Amount</u>	<u>Narrative</u>
Operational Expense	Professional Fees/Licenses	\$4,000.00	<i>\$2000- contracted accountant for monthly accounting through OneSource, Inc., which includes accounts receivable, payable, and account balancing. \$1500 for Payroll Processing through Paychex and \$500 for National Accreditation Membership.</i>
Personnel Expense	Direct Services	\$4,680.00	Finance Coordinator provides hands-on financial literacy education for each youth. She helps youths secure part-time employment and open a checking and savings account. She guides them through budgeting. At least 30% of their income must be placed in savings and maintained. Weekly, the finance coordinator checks students' bank accounts to make sure they are following their budget. FTE is adjusted to account for the percent of time the finance coordinator works with SRN youth in Pinellas county, omitting her time spent managing SRN payables and receivables and working with SRN youth in Hillsborough.
Personnel Expense	Direct Services	\$25,500.00	Academic Team Lead oversees the academic support services for SRN high school youth, providing direct case management and supervising the Academic Coordinator. This role ensures the academic success and post-secondary preparedness of students through strategic planning, coordination, and advocacy. Responsibilities of the academic department include monitoring grades and academic progress, arranging tutoring, organizing college and vocational program tours, completing post-secondary education applications and following through the admissions process, and submitting and renewing student scholarships, scheduling and seeing to completion Cognitive Assessments, and advocating within the school district to secure appropriate IEPs. TE is adjusted to account for the percent of time the finance coordinator works with SRN youth in Pinellas county.

SRN Pinellas GRAD Budget 2025 (Projected)

Line Item	Expense	Narrative
Personnnel		
Program Coordinator (0.75 FTE)	\$19,000.00	Program Coordinator schedules and executes SRN's yearly after-school curriculum, partnering with community professionals to introduce and educate youths on essential life skills and wellness practices.
Academic Team Lead (1 FTE)	\$27,500.00	Academic Team Lead oversees the academic support services for SRN high school youth, providing direct case management and supervising the Academic Coordinator. This role ensures the academic success and post-secondary preparedness of students through strategic planning, coordination, and advocacy.
Academic Coordinator (1 FTE)	\$16,500.00	Academic Coordinator provides direct education-related case management and logistical support for SRN high school youth, working under the supervision of the Academic Team Lead. This role focuses on day-to-day academic monitoring, student support, and administrative coordination.
Social Services Coordinator (0.5 FTE)	\$9,750.00	FTE adjusted for time spent arranging, scheduling, managing, and facilitating transportation to/from GRAD classes.
Finance Coordinator (0.25 FTE)	\$4,680.00	Finance Coordinator provides hands-on financial literacy education for each youth. She helps youths acquire a job and open a checking and savings account. She guides them through budgeting. At least 30% of their income must be placed in savings and not touched. Weekly, she checks their bank account to make sure they are following their budget. FTE is adjusted to account for half of the finance coordinator's time spent managing the SRN payables and receivables.
Subtotal	\$77,430.00	
Academic Support		
Tutoring	\$62,400.00	SRN students receive one-on-one academic tutoring for three hours two days a week, including summer. Thus, SRN schedules 312 tutoring hours per year per student. Tutors are compensated at \$10 an hour.

SAT/ACT Test Prep	\$3,500.00	Students are informed about these standardized tests and given test-taking strategies. This expense covers instruction and materials for six sessions, pre- and post- practice tests, and transportation.
Senior Expenses	\$7,000.00	Expenses for high school senior year, such as homecoming, prom, graduation, yearbook, etc.
College Tours	\$4,950.00	SRN organizes college and vocational program tours for seniors. The Academic Coordinator and another SRN staff member spend three separate weekends taking prospective students to Florida colleges. For each trip, SRN rents a 12-passenger van for \$500, spends an average of \$80 in gas driving to the destination and back to Tampa, spends an average of \$1,500 for 6 hotel rooms for two nights, allots \$15 per meal for 72 meals (3 meals x 12 people x 2 days) totaling \$1,080, and affords one excursion, for example, bowling, which costs 16.95 per person totaling \$203.40.
Subtotal	\$77,850.00	
Life Skills Curriculum		
Book Club	\$8,350.00	In SRN's Book Club, every student receives a copy of <i>Stamina</i> by Derek Anderson, a nonfiction account of Derek's triumph despite living as a unaccompanied homeless youth. Books costs \$20 (\$500 for 40 participants). The 12-week Book Club takes place at different restaurants to expose youth to dining out and trying new ethnic cuisines. SRN estimates spending \$15 per youth for these 12 evening meals, totaling \$7,200.
Dale Carnegie	\$11,750.00	In Dale Carnegie, students spend eight weeks learning how to best present themselves, both publicly and personally, to build self-esteem and reduce shame. Students practice public speaking and interpersonal communication. The course ends with a Dale Carnegie graduation where each students gives a speech to a crowd of invited guests. Mondays starting in February, for eight classes. The expense covers eight weeks of programming from a Dale Carnegie instructor, materials, a graduation ceremony, and transportation.

Emotional Intelligence	\$10,160.00	SRN students and staff attend a retreat to discuss emotional intelligence (how to identify emotions and respond productively) for decision-making and complete activities to build community. For our three day, two night retreat, SRN pays \$3,680 to Retreat Center. SRN rents a charter bus for \$2,713 to transport all students to and from SRN's housing and the camp. The total cost of Emotional Intelligence is calculated by adding the expenses for Social and Emotional Learning trainings by our community partner (\$3,718), participation in TreeUmph!- Ropes Course (\$750), lodging at Retreat Center (\$3,680), charter bus rental (\$2,713), and food. SRN estimates \$15 per person per meal. For 3.5 meals (three daily meals and a snack) for 60 people (staff and students), this food expense totals \$6,300 (\$15 x 60 students x 3.5 meals x 3 days)
Etiquette	\$1,800.00	A community partner teaches SRN youth insight on self- and social-awareness to best present themselves personally and professionally. The class is four weeks with a mock formal banquet. The expense covers program delivery and transportation.
Healthy Relationships	\$900.00	In Healthy Relationships, SRN staff lead exercises to discuss with students qualities of healthy, loving relationships. Students practice ways to kindly and effectively communicate boundaries for self-care. SRN pays for supplies per student per class.
Health & Nutrition	\$7,500.00	A community partner teaches SRN youth about eating healthy and practicing wellness. Youth learn of the factors that contribute to health and gain practical skills like understanding macronutrients, reading food and nutrition labels, and preparing healthy meals. The expense covers program delivery and transportation.
Reframe to Reclaim	\$20,700.00	SRN is piloting a mental wellness module structured around "Courage to Heal," a workbook with exercises to heal from the effects of child sexual abuse. SRN's Courage to Heal class is led by two licensed psychologists weekly (for 15 weeks) after school at our training center. The expense covers program delivery, supplies, and transportation.
Urban Farming	\$3,900.00	Urban Farming is a year-round weekly activity. Instructors from a community partner guide SRN youths on planting, growing, and harvesting our fruit, vegetable, and flower garden on the campus of our transitional housing facility in Pinellas. The activity builds community and demonstrates to students what can blossom when given sufficient care. It also helps with depression and anxiety. The expense covers program delivery, supplies, and transportation.

Financial Literacy Speakers Bureau	\$4,130.00	SRN hosts financial institutions to introduce financial literacy for long-term economic sustainability: bank accounts, savings, retirement, credit cards, stocks, and bonds. The expense covers program delivery and transportation.
Junior Achievement's Financial Park	\$3,130.00	At Junior Achievement's Financial Park, SRN youth are randomly assigned family and income scenarios to practice financial decision-making. They use banking services, purchase housing, transportation, insurance, furnishings, health care, and other expenses, as well as make investments. This simulation offers insight into future spending expectations. The expense cover's participation and transportation.
Subtotal	\$72,320.00	
Contractual Services		
Independent Evaluation Consultant	\$5,000.00	Nemon Consulting will provide conceptual and technical assistance to help SRN continuously evaluate project outcomes. Dr. Nemon has an \$100 hourly fee and will devote 12.5 hours a quarter (two 6.25-hour days) to fulfill her research evaluation obligations, which totals \$5,000 annually.
Subtotal	\$5,000.00	
TOTAL	\$232,600.00	

Program Description

Completed by ginademayo@suncoastcenter.org on 5/2/2025 1:00 PM

Case Id: 19329

Name: Suncoast Center

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.

- C. The applicant organization must be prepared for the proposed project to begin by October 2025.
- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
 - 1. Law enforcement programs
 - 2. Prosecution, courts, and indigent defense programs
 - 3. Prevention and education programs
 - 4. Corrections, community corrections, and reentry
 - 5. Drug Treatment and Enforcement programs
 - 6. Planning, evaluation, and technology improvement programs
 - 7. Crime victim and witness programs
 - 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
 - 1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 - 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 - 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 - 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 - 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 - 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 - 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to

perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.

☒ I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by ginademayo@suncoastcenter.org on 5/22/2025 11:52 AM

Case Id: 19329
Name: Suncoast Center
Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A.12. Taxpayer/Employer ID

59-2092717

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**

MH1TLUVKQNV6

B. Problem Identification

Completed by ginademayo@suncoastcenter.org on 6/9/2025 3:35 PM

Case Id: 19329
Name: Suncoast Center
Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Individuals involved in the criminal justice system often face complex behavioral health challenges, including untreated mental illness, substance use disorders, and co-occurring conditions. These individuals are overrepresented in the justice system and frequently cycle through emergency systems without receiving the long-term care they need. Suncoast Center's Forensic Services team plays a vital role in interrupting this cycle by providing clinical support, mental health evaluations, and connections to treatment and community services for justice-involved individuals in Pinellas County. However, gaps in our technology infrastructure, specifically the lack of dedicated computers for forensic staff, limit our ability to deliver timely, coordinated, and effective care. Reliable computer access is essential to effective, community-based behavioral health care. Staff depend on computers to communicate with legal partners and treatment teams, complete documentation, and access records such as court documents and treatment plans, especially when working in the field. Currently, forensic staff often rely on shared workstations or take notes by hand during court, jail visits, or outreach. This delays entry into our Electronic Medical Record (EMR), impacting accuracy and slowing communication. Without real-time access, it becomes harder to track progress, assess risk, and coordinate care. These delays can lead to missed opportunities for early intervention, difficulty meeting court requirements, and poorer outcomes such as hospitalization, non-compliance, and re-arrest. Providing laptops for our forensic staff directly addresses these issues. With portable EMR access, staff can record, retrieve, and share information in real time, improving care quality and continuity for those with the highest needs. It will strengthen collaboration with legal and clinical partners and ensure accurate data informs treatment planning. Better documentation also supports program evaluation, helping us refine services and demonstrate long-term impact. Laptops also support continuity of care during emergencies. After storms or hurricanes, when offices may close, staff will be able to provide services remotely or from alternate locations. Additionally, laptops will allow services to be delivered at partner sites across Pinellas County. This investment aligns with national best practices. The San Francisco Behavioral Health Court, recognized by the Office of Justice Programs, shows that coordinated, data-driven care reduces recidivism. A 2022 study found participants had lower rates of re-arrest and incarceration. Its success was built on real-time information sharing—only possible with the right tools. Equipping our team with laptops isn't just convenient, it's a critical step toward strengthening Pinellas County's behavioral health response and expanding access to evidence-based, trauma-informed care for justice-involved individuals.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

Suncoast Center is actively working to address the complex behavioral health needs of justice-involved individuals in Pinellas County through its dedicated Forensic Services team. Our clinicians provide mental health evaluations, clinical

Printed By: Tiffany Nozicka on 6/11/2025

7 of 16

engagement, care coordination, and connection to treatment services for individuals involved in the criminal justice system. We work closely with local courts, jails, and community partners to support diversion, reduce recidivism, and ensure individuals receive the behavioral health services they need outside of correctional settings. To manage this work with limited resources, our staff have adapted by using shared workstations, documenting information manually in the field, and returning to the office to input data into our EMR system. Despite these challenges, we prioritize timely communication with legal and clinical partners, participate in multidisciplinary case staffing meetings, and maintain strong relationships with community providers to support continuity of care. We are also enhancing internal processes to improve efficiency, including the development of standard workflows for documentation and communication. In some cases, we've implemented measures such as mobile phones to coordinate care or reference limited client information remotely. However, these efforts are not a substitute for real-time EMR access. We remain committed to person-centered, trauma-informed care and continue to adapt within our current infrastructure. However, the lack of dedicated, portable technology limits our ability to operate at full efficiency. By equipping forensic staff with laptops, we will be able to build on the strong foundation already in place. Ultimately, expanding our capacity to engage clients reduces delays in care, and achieves better outcomes through more responsive and integrated service delivery.

B.3. Select the one, most appropriate, program purpose area for this project.

Behavioral health programs

B.4. Describe how the project aligns with the selected program purpose area.

This project directly aligns with the Behavioral Health program purpose area by enhancing the delivery and efficiency of trauma-informed behavioral health services for vulnerable populations. Suncoast Center's forensic team provides critical interventions to children and adults impacted by abuse, neglect, and other traumatic experiences. By improving the tools and systems staff use to document, coordinate, and deliver care, this project strengthens the infrastructure needed to provide timely, accurate, and client-centered behavioral health services. Enhanced documentation supports improved care, outcome tracking, and collaboration, all of which are essential to addressing the complex behavioral health needs of our community. This project furthers our mission to strengthen, protect, and restore lives for a healthy community while supporting the core goals of the Behavioral Health program area.

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

C. Scope of Services

Completed by ginademayo@suncoastcenter.org on 6/9/2025 3:33 PM

Case Id: 19329
Name: Suncoast Center
Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

Under this award, Suncoast Center will carry out the following major tasks and activities to strengthen the effectiveness of its Forensic Services team and improve outcomes for justice-involved individuals: 1. Equipment Purchase and Distribution Suncoast Center will purchase dedicated laptops for forensic clinicians who regularly work in the field, including in courtrooms, jails, and community-based settings. Devices will be selected with input from our Information Services (IS) department to ensure they are compatible with our EMR system and meet HIPAA security standards. Once purchased, laptops and necessary accessories (e.g., chargers, cases) will be distributed to staff. 2. Device Configuration and Security Setup Our IS team will configure all laptops with secure access to the EMR, install required software, and implement encryption, password protection, and other cybersecurity features. Each device will be set up for remote access, allowing staff to work securely and efficiently from field locations. 3. Staff Training All forensic staff will participate in training focused on proper laptop use in mobile settings. This includes secure handling of equipment, entering documentation into the EMR in real time, and following privacy protocols. Staff will also be trained in how to troubleshoot minor issues and follow procedures for reporting technical concerns. 4. Implementation into Daily Workflow After training, laptops will be integrated into daily forensic operations. Staff will begin using the devices during client interactions at jails, in courts, and in community locations. Supervisors will monitor the rollout and provide support to ensure smooth adoption and workflow alignment. 5. Ongoing Support and Quality Monitoring Suncoast's IS team will provide continued technical support, while supervisors will track the impact of real-time EMR access on the timeliness and quality of documentation. The Quality Improvement team will collect and analyze data related to client engagement, documentation speed, and care coordination to evaluate the project's effectiveness.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

The expected outcome of this project is a significant improvement in the timeliness, accuracy, and effectiveness of behavioral health services delivered to justice-involved individuals in Pinellas County. By equipping Suncoast Center's forensic staff with dedicated laptops and secure access to our EMR, we will eliminate current barriers to real-time documentation and care coordination. Key outcomes include: Improved Documentation Timeliness and Accuracy: Forensic staff will be able to document client interactions directly in the EMR while in the field, reducing the reliance on handwritten notes and delayed data entry. This will lead to more accurate and complete records that support informed clinical decision-making. Enhanced Continuity of Care: Real-time EMR access will allow staff to retrieve historical client information, coordinate with other providers, and update treatment plans immediately, helping to ensure clients receive consistent care across settings. Increased Responsiveness to Client Needs: With immediate access to clinical data, staff will be better equipped to respond to emerging risks and behavioral health crises, supporting early intervention and crisis prevention. Improved Collaboration with Legal and Clinical Partners: Faster and more consistent documentation will strengthen communication between Suncoast Center and its justice and healthcare partners, improving alignment on court-ordered treatment plans and reducing the likelihood of service gaps or miscommunication. Stronger Program Evaluation and Outcome Tracking: Enhanced documentation practices will produce cleaner, more complete data for internal and external reporting. This will improve our ability to evaluate client outcomes, monitor program performance,

and refine our services based on data-driven insights. Ultimately, these outcomes will contribute to better engagement in treatment, reduced recidivism, and improved mental health outcomes for a high-risk population. This investment supports a more trauma-informed, efficient, and coordinated system of care for justice-involved individuals with behavioral health needs.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Suncoast Center forensic staff and the clients they serve will directly benefit from the tasks, activities, and outcomes identified above. Forensic staff provide specialized services to children and adults impacted by abuse, neglect, and trauma. With this funding, staff will be equipped to more easily and effectively document critical information in the EMR. Streamlined documentation enhances accuracy, improves service coordination, and ensures timely access to treatment and support services. Clients will experience improved continuity of care, reduced wait times, and a more responsive treatment environment. Ultimately, this supports the community at large through improved access to clinical care. Additionally, portable laptops will allow staff to support clients directly after storms or hurricanes, even if Suncoast Center offices are closed, ensuring uninterrupted access to care during times of heightened need.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

Suncoast Center has been a trusted leader in behavioral health care in Pinellas County since 1944. As a Certified Community Behavioral Health Clinic (CCBHC), delivering high-quality, comprehensive care. Guided by our mission to strengthen, protect, and restore lives for a healthy community, Suncoast Center provides accessible services regardless of insurance status. Programs include therapy, psychiatry, case management, crisis care, and support for children, families, and survivors.

C.5. Describe and/or provide the location of where project activities will be performed.

Services will primarily be delivered at Suncoast Center's forensic services office located at 940 22nd Avenue South, St. Petersburg, FL 33705. Forensic staff will also provide services in the community and at partner locations throughout Pinellas County, as needed, to ensure accessibility and continuity of care.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

Deployment and training will be verified through the IS department, which will track installation, user access, and functionality. A full report detailing deployment progress, staff training completion, and implementation outcomes will be submitted to the management team and included in any required grant reporting to ensure accountability and transparency.

D. Program Outcomes and Goals

Completed by ginademayo@suncoastcenter.org on 6/6/2025 4:21 PM

Case Id: 19329

Name: Suncoast Center

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY23 JAG Outcomes and Goals_Suncoast Center.docx

E. Budget

Completed by ginademayo@suncoastcenter.org on 6/6/2025 4:37 PM

Case Id: 19329
Name: Suncoast Center
Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$21,896,442.00

E.2. Amount of Grant Funding Request

\$55,008.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

Suncoast Center_JAG FY26 Annual Budget Report.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Equipment will be used throughout the duration of its useful life.

F. Required Documents

Completed by ginademayo@suncoastcenter.org on 6/9/2025 3:35 PM

Case Id: 19329

Name: Suncoast Center

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Insurance Suncoast Center .pdf



Proof of 501(c)(3) status

501c3 Suncoast Center.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

Incorporation Suncoast Center.pdf



Current state licenses or registrations

***No files uploaded*



Local Agency Organizational Chart

Org Chart Suncoast Center.pdf



W-9 with legal name that matches that of applicant name

W-9 Suncoast Center 2025.pdf



[Human Trafficking Affidavit](#)

Human Trafficking Affidavit_Suncoast Center_JAG.pdf

 [Foreign Country of Concern Affidavit](#)

Foreign Country of Concern Affidavit_Suncoast Center_JAG.pdf

 Accreditation Certificates (as applicable)

Temporary Extension of Accreditation Letter.pdf

 [Completed Internal Control Checklist](#)

Suncoast Center_JAG Internal Control Checklist.pdf

 [Data Control Checklist](#)

JAG Data Control Questionnaire_Suncoast Center.pdf

 [E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

E-Verify_Suncoast Center_JAG.pdf

 [Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

Suitibility to Work With Minors_Suncoast Center_JAG.pdf

 Most Recent Financial and Single Audit (required if available) or IRS Form 990 (if audit unavailable)

Audit Suncoast Center (990).pdf

 Project Budget *Required

Suncoast Center_JAG FY26 Annual Budget Report.xlsx

 Outcomes and Goals Template *Required

FY23 JAG Outcomes and Goals_Suncoast Center.docx

 Annual Budget Narrative

Suncoast Center_JAG FY26 Annual Budget Report.xlsx

Submit

Completed by ginademayo@suncoastcenter.org on 6/9/2025 3:35 PM

Case Id: 19329
Name: Suncoast Center
Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Gina Demayo

Electronically signed by ginademayo@suncoastcenter.org on 6/9/2025 3:35 PM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name:

Suncoast Center, Inc.

Program Name: Portable Technology for Coordinated Behavioral Health and Justice Care

Goal 1: Increased Access to Technology			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
100% of Suncoast Center's forensic staff will have access to dedicated laptops, resulting in reliable access to clinical documentation systems, client records, and scheduling tools while in the field or at partner locations.	- Documentation showing the total number of laptops and associated accessories assigned to forensic staff. - Verification that each forensic staff member demonstrates active use. - Comparison of time between service delivery and documentation entry before and after laptop deployment.	Deployment and training will be verified through the IS department, which will track installation, user access, and functionality.	Ongoing
100% of the forensic team reports that having laptops have led to improved care coordination.	- Reports indicating increased responsiveness, improved workflow, or fewer delays due to technology access. - Reduction in staff reports about access issues, shared device scheduling conflicts, or delays due to limited equipment.	- Confirm that all forensic staff laptops are properly installed with required software and secured for use. - Monitoring of user login activity to ensure each staff member is actively accessing their assigned laptop. - Verification that laptops are fully operational, including connectivity to clinical systems, remote access capabilities, and security compliance.	- Upon deployment - Monthly - Ongoing

Program Description

Completed by karis@vincenthouse.org on 6/2/2025 11:47 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2025-2026

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd
Floor
Clearwater, FL 33756

I. Introduction/Background

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that work to prevent and reduce crime and improve the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance (BJA). This solicitation is administered by Pinellas County Human Services. The Substance and Alcohol Abuse Advisory Board (SAAB) will review all applications and make award recommendations for final approval by the Pinellas County Board of County Commissioners (BCC) and the FDLE.

In expectation of FDLE's annual solicitation announcement of JAG-C, the SAAB review committee will score each application and make funding recommendations for approval. Funding recommendations are contingent upon FDLE's solicitation release and JAG-C award to Pinellas County. The County and SAAB retain discretion to revise requirements and/or recommendations in accordance with FDLE guidance.

Applications will be required to meet criteria set forth in previous year's solicitation and by FDLE which can be found [here](#). The funding period for this application is October 1, 2025 - September 30, 2026 (FY26). The anticipated FY26 allocation for Pinellas County is \$250,00.00. Applicants are advised that the total award amount listed in this announcement is an estimate and is subject to change.

II. Application Criteria

- A. Applicant organizations must be either a Pinellas County law enforcement agency or a 501c3 non-profit provider incorporated in the State of Florida for at least one (1) year prior to application.
- B. The applicant organization must agree to the terms and conditions contained in the Human Services Funding Agreement **NO EXCEPTIONS** to the terms and conditions of the agreement will be permitted.
- C. The applicant organization must be prepared for the proposed project to begin by October 2025.

- D. JAG funds MUST be clearly within or support one of the following purpose areas. Funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice:
1. Law enforcement programs
 2. Prosecution, courts, and indigent defense programs
 3. Prevention and education programs
 4. Corrections, community corrections, and reentry
 5. Drug Treatment and Enforcement programs
 6. Planning, evaluation, and technology improvement programs
 7. Crime victim and witness programs
 8. Mental health programs
- E. Exclusions (not all-inclusive): JAG funds may not be used (whether directly or indirectly) for any purpose prohibited by federal statute or regulation, including those prohibited by the JAG Program statute (34 U.S.C. § 10152).
1. Supplanting: JAG funds may not be used to supplant state or local funds. See BJA's JAG FAQs for examples of supplanting.
 2. Security Enhancements for Non-governmental Entities: JAG funds may not be used for security enhancement or equipment for non-governmental entities not engaged in criminal justice or public safety.
 3. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (A) vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters); (B) luxury items; (C) real estate; (D) construction projects (other than penal or correctional institutions); or (E) any similar matters.
 4. The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable. See BJA's JAG FAQs and JAG Prohibited and Controlled Expenditure Guidance for more information.
 5. Note: FDLE will not approve the purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc., with grant funds. Additional cost elements FDLE will not approve include, but are not limited to gift cards/certificates, bus/transportation passes, entertainment costs, etc.
 6. Grant funds may NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the project end date. Funds may be prorated for services within the project period.
 7. Project Adjustments: Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.
- F. If awarded grant funding, applicant must submit timely quarterly reports, regular invoices, and may be required to present on program successes and challenges at an annual SAAB meeting, typically held in the fall.
- G. Past award information can be found [here](#).
- H. Application review form to be used by review committee can be found [here](#).

Disclaimer: Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant and/or modify required contract terms as needed and if required by FDLE; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified

timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

Please [CLICK HERE](#) to download a copy of the Agreement.



I acknowledge that I have clicked the above link and reviewed all application criteria.

Eligibility

Completed by karis@vincenthouse.org on 6/2/2025 11:50 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Do the proposed programs/services serve residents of Pinellas County?

Yes

3. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

4. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

5. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

6. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

593720139

**A.13. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**
LUSSXZ7RYPM5

B. Problem Identification

Completed by karis@vincenthouse.org on 6/9/2025 9:25 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

B. Problem Identification

Problem Identification (PID) Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov>.

B.1. Describe the problems, issues, or concerns this funding will address and describe why this project is a priority for your organization.

Only 49.3% of individuals with mental health issues in Pinellas County reported to have some sort of social network they can turn to for support (Pinellas County Health Assessment, 2018). According to The Florida Behavioral Health Association "comparing state-by-state incarceration rates and access to mental health care ranking shows a strong positive correlation between rates of adult who are in the criminal justice system and lack of access to mental health care." (https://www.floridabha.org/wpcontent/uploads/2019/09/2019_FBHA_MH_in_FL_brochure.pdf). In 2020, Pinellas County Sheriff's Office reported responding to 5,000 mental health related calls on a yearly basis, most of which ended with the individual being incarcerated, or baker acted (Major County Sheriffs of America, 2020). 80% of the homeless population in Pinellas County have a mental illness (Retired Public Defender, Bob Dillinger, 2014). The Pinellas County Sheriff's office has published (<https://pcsoweb.com/location-and-general-information>) the average daily jail population to be 3,000, and that Pinellas County Jail is the 28th largest jail in the nation. According to an ABC Action News article published January 10, 2020; it costs about \$125 a day for an inmate to be housed in the Pinellas County Jail. For Vincent House this funding will allow us to continue providing needed Clubhouse services to adults who live with severe and persistent mental illness. Providing these services is a priority not just to our organization but to the community. Clubhouse services reduce hospitalization and incarceration while increasing employment, education and independence for people living with these serious mental illnesses. Keeping people stable in their recovery and out of the costly cycle of services that drains our tax dollars. In addition, Clubhouse services prevent isolation and decrease the risk of suicide and are effective at co-occurring recovery.

B.2. What actions are your organization currently taking to help address the problems/issues/concerns described above?

The mission of Van Gogh's Palette (DBA Vincent House) is to assist, promote and celebrate individuals recovering from a mental illness in their effort to improve social and vocational skills and become employed in the community. While most mental health programs focus on the illness, the Vincent House Recovery through Work Program is organized around a 40-hour workweek where members engage in the process of hands-on vocational rehabilitation showcasing their talents, skills, and abilities. Following the Clubhouse model, VH upholds 37 Clubhouse Quality Standards which serve as a bill of rights to members, a code of ethics for staff and promote strong recovery outcomes. "The Standards are at the heart of the success experienced by Clubhouses around the world helping people with mental illness stay out of hospitals while achieving social, financial, educational, and vocational goals (Clubhouse International, 2022). Accreditation is renewed every 3 years after proof of compliance with the 37 International Clubhouse Standards. VH was the first accredited Clubhouse in the state of Florida, the only accredited Clubhouse in Pinellas County and has been accredited by Clubhouse International for the past 22 years.

B.3. Select the one, most appropriate, program purpose area for this project.

Behavioral health programs

B.4. Describe how the project aligns with the selected program purpose area.

The strength of Vincent House (VH) is a testament to the strength of its members. Being a member of VH gives the individual shared ownership of the Clubhouse, and shared responsibility of their recovery. Whereas society often stigmatizes and separates from individuals with mental disadvantages, VH embraces mental illness and provides a place of belonging. This feeling of acceptance and knowing they are wanted and needed encourages participation, which in turn helps members discover talents they did not know they had or teaches new skills they will carry forward. Through their participation in the work-ordered day, members improve their self-esteem and gain the tools needed to lead a productive life. Meet Kim: My name is Kim, and I've been a member of Vincent House since April 2023. I came here because of my mental illness, and at the time, I had lost my sense of purpose, self-worth, and trust in others. I hadn't had a job in over 20 years, and I wasn't sure if I'd ever be able to work again. But I showed up every day and put in the work. Vincent House gave me a safe space to grow, build confidence, and believe in myself again. Thanks to that support, I now have a transitional employment position at the WREC, and I love it. I enjoy what I do, and I truly care about the people I work with. Today, I feel like I have purpose. I have self-worth. I have confidence. Vincent House helped me gain all of this, and I'm so thankful for the journey.

B.5. Is the proposed project a continuation from the previous year?

No

B.6. Demonstrate that other funding is not available to support the proposed services or that additional capacity is critical and appropriate to the funding amount.

Vincent House receives operating funds through the following ways: Contract through Central Florida Behavior Health to receive state funding for mental health/Clubhouse services. Vincent House provides services through Vocational Rehabilitation Services. Vincent House raises private funds through donations and grants. For the upcoming FY26 Vincent House Pinellas will have a gap in funding of \$136,000. Vincent House is hopeful to make up some of this need through this grant.

C. Scope of Services

Completed by karis@vincenthouse.org on 6/9/2025 9:41 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

C. Scope of Services

Please provide the following information.

C.1. Describe all major tasks and activities to be performed under the award.

With over 1,500 members, Vincent House (VH) exists to serve adults with severe and persistent mental illness giving them a place to belong and tools to thrive. VH follows the International Clubhouse Model, proven to be successful at over 350 Clubhouses in 33 different countries. VH was the first accredited Clubhouse in the state of Florida and has been accredited by Clubhouse International for the past 22 years. VH is an Evidence-Based, Best Practice, as determined by the Substance Abuse and Mental Health Administration (SAMHSA). VH offers a unique approach to recovery through hands-on vocational rehabilitation. Members, at their choosing, determine the frequency and duration of time spent at the Clubhouse. Three departments (units), each with their own responsibilities, work together in collaboration to run the program. Members work side-by-side with staff in the running of the Clubhouse, and through this process, members build their skillset, which can then be utilized at their future place of employment. • The Culinary Arts Unit offers dietary and cooking skills, stamina building, shopping and maintaining the budget, along with maintenance and development of the garden. • Our Communications Unit teaches customer service, public speaking, publication creation, photography, as well as video production. • Our Career Development Unit focuses on resume building, interview skills, data entry, and in-house banking for training in self-budgeting. All work completed in VH is a necessity for the running of the Recovery through Work Program. We say, "We want a big door in, but a bigger door out," and encourage members to obtain paid employment in the community. For some members, this could be their first work experience. VH offers a Transitional Employment program (TE), a partnership with local businesses providing members with a 6-to-9-month employment experience. Staff and members learn the TE together, and work side-by-side until the member is ready to work the job on their own. This experience builds a job history, a real paycheck, and most importantly, the confidence to return to permanent employment upon completion of the TE. Vincent House also offers Supported and Independent Employment Services as well as Vocational Rehabilitation Services. Vincent House refers to itself as a center of excellence for mental health treatment, and all staff and members are treated with respect and dignity. Staff work side by side with members in the running of the clubhouse. Through their participation at VH, members can gain structure in their day-to-day activities, build their physical stamina, and develop strategies for managing the symptoms of their mental illness.

C.2. Describe the expected outcome as a result of the tasks/activities identified above.

How Our Members Feel About Themselves* 95% feel part of a supported community 91% improved their self-confidence 89% feel needed and valued at the Clubhouse 88% are more hopeful about their future 88% experienced improved relationships with others 88% have improved their quality of life 71% have not needed a visit to a hospital or crisis unit 70% feel more confident about working a job outside of Clubhouse Responses from the 2024 Clubhouse Member Survey Currently of the over 1000 lifetime members in VH Pinellas, over 690 are employed in the community. Over the past 22 years Vincent House members have earned almost \$11,000,000 in wages. Contributing back to the community in taxes, raising themselves out of extreme poverty, gaining independence and relying less on public support systems. Meet Eddie N: Although I was diagnosed with bipolar disorder at a young age, I lived a relatively stable life until 2021. Following a series of unfortunate circumstances - alcoholism and drug dependency, separation from my wife, three hospitalizations, and unemployment. I had hit rock bottom. Throughout 2021 and much of 2022, I lived from hotel to hotel, out of my car, at the Salvation Army, and a halfway home. Eventually I sought help, ceased alcohol and drug

Printed By: Tiffany Nozicka on 6/11/2025

9 of 16

consumption, and stabilized medication. I made things right with my children and family members, and I became a proud member of Vincent House. After a few months of volunteering at Vincent House and using its resources such as their Career Development team to help build my resume, culinary to build my stamina, and Vocational Rehabilitation to work on my job skills, I was hired by an engineering firm as an editor/reviewer. The job was a God send. My housing situation vastly improved, and I was able to take care of myself and pay rent regularly. After a year of employment, I received a salary increase that would allow me to consider buying a home. I wanted a place to call my own, and I did just that! With some financial assistance, I was able to put a down payment on a beautiful condo in Seminole, FL Every day I am grateful for all I have; all I have won in the face of enduring displacement and heartache. I take nothing for granted now, especially my new home, which is more than just a home. It's my sanctuary.

C.3. Describe who will benefit from the tasks, activities, and outcomes identified above.

Vincent House serves adults with a diagnosis of severe and persistent mental illness. Bipolar, Schizophrenia, PTSD, are a few examples of our members diagnosis. A primary diagnosis of a mental illness is the only requirement for membership. Membership is voluntary and for life, meaning members attend because they want to, not because they have to. Any member attending Clubhouse will benefit from Vincent House services.

C.4. Describe the entity (or entities) responsible for completing activities under this project.

The staff at VH work as a team. All staff have college experience in the Human Services field and are offered the opportunity to attend a 2-week training provided by Clubhouse International. The number one requirement of a staff member is the belief in the potential of every VH member; this is crucial to the success of the program. VH is purposely short staffed, to make the work of the Recovery through Work Program impossible to complete without the assistance of members.

C.5. Describe and/or provide the location of where project activities will be performed.

Vincent House delivers Clubhouse services at our Pinellas Park location. 4801 78th Ave. N. Pinellas Park, FL 33781
Vincent House also provides transportation to and from the Clubhouse for our members who do not live nearby.

C.6. Describe how the performance and completion of EACH identified task/activity will be verified.

Following the Clubhouse model, VH upholds 37 Clubhouse Quality Standards which serve as a bill of rights to members, a code of ethics for staff and promote strong recovery outcomes. VH Pinellas is monitored by Clubhouse International, a Board of Directors, an Executive Director and a Clubhouse Director. All who ensure Clubhouse services are offered at the highest standard. Staff, members and the Program Director meet semi annually to set goals and progress towards those goals are measured monthly and reported to the Executive Director and when appropriate, the Board of Directors. In addition VH is monitored annually by our Managing Entity, Central Florida Behavioral Health Network. VH tracks all member data and attendance in MiCIL, a data tracking system unique to Clubhouse. Vincent House is the ONLY accredited Clubhouse in Pinellas County and has been for the past 20 years.

D. Program Outcomes and Goals

Completed by karis@vincenthouse.org on 6/9/2025 9:53 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

D. Program Outcomes and Goals

Please provide the following information.

D.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Do not include sensitive or potentially identifiable program participant information in this section. Include for each goal being addressed:

- **Outcomes - Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.**
- **Indicators - Identify qualitative and quantitative indicators to measure the outcomes.**
- **Methods of Evaluation - Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports).**
- **Measurement Intervals – Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**



Outcomes and Goals Template *Required

FY25-26 JAG Outcomes and Goals Template.docx

E. Budget

Completed by karis@vincenthouse.org on 6/9/2025 10:06 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

E.1. Total Annual Program / Project Budget

\$686,601.00

E.2. Amount of Grant Funding Request

\$56,000.00

E.3. Please download and complete the Annual Budget Narrative form. Complete both the line item and narrative tabs of the Annual Budget Narrative



[Annual Budget Narrative](#) *Required

FY26 Annual Budget Report_JAG.xlsx

E.4. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability? If the program is expected to generate program income, please describe how it will be reinvested into the project.

Yes. Vincent House has served the Pinellas communities for 22 years. VH maintains a contract with DCF as well as seeks private funding through grants and donations.

F. Required Documents

Completed by karis@vincenthouse.org on 6/9/2025 10:15 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

F. Required Documents

Please upload the following documents.

Documentation



Current Certificate of Insurance

Van Goghs Palette PINELLAS COUNTY COI_WOS for WC.pdf

Van Goghs Palette Pinellas County Van Gogh Cert.pdf

Pinellas County with Work Comp.pdf



Proof of 501(c)(3) status

IRS 501(c)(3) Tax Letter.pdf



Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

***No files uploaded*



Current state licenses or registrations

***No files uploaded*



Local Agency Organizational Chart

Organizational Chart.pdf



W-9 with legal name that matches that of applicant name

2025 VGP W-9.pdf



[Human Trafficking Affidavit](#)

Human Trafficking Affidavit-01302025020143.pdf

☐ [Foreign Country of Concern Affidavit](#)

***No files uploaded*

☒ [Accreditation Certificates \(as applicable\)](#)

29286_Accreditation.pdf

☒ [Completed Internal Control Checklist](#)

Internal Control Checklist 2022_for 2025 26 Social Action.docx

☒ [Data Control Checklist](#)

Data Control QuestionnaireFY25 26 Social Action.docx

☐ [E-Verify](#) (will be required if you are awarded funds, must be completed before funding award period)

***No files uploaded*

☐ [Suitability to Work with Minors Form](#) (required if your organization will be interacting with minors under this award)

***No files uploaded*

☒ [Most Recent Financial and Single Audit \(required if available\) or IRS Form 990 \(if audit unavailable\)](#)

Van Gogh 990 6.30.24.pdf

☒ [Project Budget](#) ***Required**

FY26 Annual Budget Report_JAG.xlsx

☒ [Outcomes and Goals Template](#) ***Required**

FY25-26 JAG Outcomes and Goals Template.docx



[Annual Budget Narrative](#)

FY26 Annual Budget Report_JAG.xlsx

Submit

Completed by karis@vincenthouse.org on 6/9/2025 10:16 AM

Case Id: 19494

Name: Van Gogh's Palette Inc dba Vincent House

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Karis L Kaeser

Electronically signed by karis@vincenthouse.org on 6/9/2025 10:16 AM

Date Submitted



Pinellas County Human Services Program Outcomes and Goals Template

Agency Name: Vincent House

Program Name: Clubhouse Services

Goal: Increase short and long term member employment through Clubhouse Services.			
Outcomes <i>Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.</i>	Indicators <i>Identify qualitative and quantitative indicators to measure the outcomes.</i>	Evaluation <i>Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports)</i>	Measure intervals
75% of Staff providing clubhouse services within the Units to members	• Attendance in Units • Number of new Transitional Employment Placements • Number of new Supported Employment Placements • Number of new Independent Employment Placements • Number of members sustaining employment • Number of Active Members sustaining recovery • Number of New Members	• Unit Staff will report daily activity through MiCIL. • Unit Staff will set goals with members • Unit Staff will report goal benchmarks in MiCIL and to Program Director. •	• Weekly
25% of Unit Staff spent at existing and potential employers, or giving community presentations.	• Number of new Transitional Employment, Supported and Independent Employment opportunities. • Number of new members into VH	• Unit staff measured in employment visits, community presentations and recruitment of new members and new employment opportunities	• Quarterly

