

OMB Granicus Review

Granicus Title	Community Development Block Grant Program Subaward Subrecipient Agreement and Emergency Solutions Grant Program Subaward Subrecipient Agreement with Metropolitan Ministries, Inc. for operating expenses of the Pinellas BrigAIDe Street Outreach Program.				
Granicus ID#	24-1177D	Reference #	N/A	Date	12/05/2024

Mark all Applicable Boxes:

Type of Review									
CIP		Grant	X	Other		Revenue		Project	

Fiscal Information:

New Contract (Y/N)	N	Original Amount	\$	43,800.00
Fund(s)	1009	Amount of Change (+/-)	\$	0.00
Cost Center(s)	Multiple Centers	Total Amount	\$	43,800.00
Program(s)	1331	Amount Available (FY25)	\$	2,196,210.00
Account(s)	5800001	Included in Applicable Budget? (Y/N)		Y
Fiscal Year(s)	FY25			
Description & Comments				
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)				
<p>Housing and Community Development (HCD) is seeking the approval and execution by the County Administrator of a Community Development Block Grant (CBDG) Program Subaward Subrecipient Agreement (CBDG Agreement) and an Emergency Solutions Grant (ESG) Program Subrecipient Agreement (ESG Agreement) with Metropolitan Ministries, Inc. for operating expenses of the Pinellas BrigAide Street Outreach Program. The CBDG Agreement provides a combined \$43,800.00 in CBDG (\$26,968.09) and ESG (\$16,831.91) funding, for costs associated with providing support services to homeless persons.</p> <p>Funding for this agreement is sufficiently included in the FY25 Operating Budget for HCD in the Community Development Grant Fund. A combined total of \$2,196,210.00 was confirmed by the Office of Management and Budget (OMB) in the FY25 Budget for CBDG (\$1,895,160.00) and ESG (\$301,050.00) grants. Approval of this grant is not anticipated to require additional budgetary or spending adjustments.</p>				

Analyst: Shane Kunze

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount**

expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to____)".

5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).