

Risk Review

Risk # 189-0354-B

Contract/ Agreement Title:		189-0354-B(AM) Landscape & Irrigation Maintenance Services - REM Locations			
Granicus#:	19-1280D	PID #:		Amount:	\$1,000,000.00
Project/Contract Mgr:		James Wurster		Purchasing Contact:	Alex Meloy
Department:	Parks		Type of Contract:	ITB - Invitation to bid	
Method of Review:	Granicus	If PE to PE, \$768.28?			

JPA:	Choose One	Name of JPA:	
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
WC/EL		500K Person 500K Disease 500K Disease limit	
CGL		1M Occurrence 2M Aggregate	
Auto		1M Per Accident	
Excess/Umbrella		1M Per Occurrence 1M Aggregate	Irrigation system maintenance and repair; pest control
Pollution		1M Per Occurrence 1M Aggregate	Application of Pesticides and herbicides
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			

Date/Time/Comments: 1/13/20 Pinellas County intends to contract for Landscape Maintenance Services for various Facilities and Real Property Division locations managed by the Parks and Conservation Department (Parks). The types of services include but are not limited to; landscape maintenance to include edging, weeding, tree, shrub and palm pruning and mulching; irrigation system maintenance and repair; pest control, fertilizing and maintenance of perennial groundcover beds. This contract for Landscape Maintenance Services will encompass various facilities and locations throughout the County. **Reviewed Invitation to Bid and prior contract under 16-1811A. Limits set are the same as the prior contract. The Risk is moderate, and limits reflect this with exception of excess limit that is reduced.**

Notes: There are twenty-six (26) County locations included with this contract. The services required are defined by a 'work cycle' that occurs up to thirty-eight (38) times per year with weekly service April thru October and bi-weekly service November thru March. The contractor shall complete each cycle in accordance with the schedule unless modified by the Pinellas County representative. The work specified will be paid per cycle in equal payments. All work must be inspected and verified as being completed by Pinellas County before payment can be processed.

The Contractor is encouraged to become a Green Business Partnership (GBP) which is a voluntary assessment that recognizes businesses, business organizations and local governments for their environmental stewardship and sustainable practices offered through the University of Florida/IFAS Pinellas County Extension, which encourages conservation of resources, waste reduction, energy conservation and cost savings. Bidder will supply all necessary licenses, certifications and permits to do the required work with their bid submittal including Pest Operator Certification.

Reviewer:	Date
Valerie Edmons	1/13/2020

Please note: The Insurance & Contractual Risk Division reviews requests to assess risk, assign insurance requirements and provide compliance reviews for insurance certificates. However, this review does not imply approval for any event, purchase, service or project. It is the requestor's responsibility to obtain all necessary approvals.

Risk Review

Manager: Rick Kahler	Date 1/13/2020
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