

HUMAN SERVICES CSU & PICA FUNDING AGREEMENT
SECOND AMENDMENT
Legistar ID Number: 24-0280D

THIS SECOND AMENDMENT is effective upon the date executed below, by and between **PINELLAS COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as the "**COUNTY**", and **PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES, INC. (PEMHS)**, a non-profit Florida corporation whose address is 11254 58th Street, Pinellas Park, Florida 33782, hereinafter referred to as "**AGENCY**". The Parties hereby amend the Human Services CSU & PICA Funding Agreement (Agreement) between the **COUNTY** and **AGENCY** dated September 22, 2020, amended March 28, 2023, and renewed on September 7, 2023, as follows:

WITNESSETH:

WHEREAS, the **COUNTY** and the **AGENCY** agreed to increase efficiencies in staff supervision and program administration of the Pinellas Integrated Care Team Pilot; and
WHEREAS, the **COUNTY** desires to utilize a portion of the funds available out of Pinellas County's General Fund to assist social service agencies within Pinellas County; and

WHEREAS, the **COUNTY** recognizes a need for Baker Act receiving facilities and Emergency Mental Health Services within Pinellas County; and

WHEREAS, the **AGENCY** is the only public crisis stabilization unit and Baker Act receiving facility; and

WHEREAS, the **AGENCY** operates the Pinellas Integrated Case Management Pilot Program (Pilot); and

WHEREAS, the **AGENCY** provides behavioral health services within Pinellas County and the **COUNTY** recognizes that the **AGENCY** is providing an essential service within the community; and

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The above “WHEREAS” clauses are incorporated into and are made a part of this Agreement.

2. Section 1, “Scope of Services” is hereby amended and restated as follows:

a) The **AGENCY** shall operate the public Baker Act receiving facility in Pinellas County and maintain at least forty-five (45) publicly-funded, adult crisis stabilization beds, unless otherwise agreed to, in writing by the **COUNTY**. This facility shall provide substance abuse and mental health (SAMH) services including: Community Mental Health Services, Crisis Support Emergency Services, and transportation for SAMH patients in Pinellas County. Additionally, in line with the evidence-based Recovery Room Intervention Model (RRIM), the **AGENCY** shall conduct key assessments and provide essential mental health interventions for clients. The **AGENCY** will develop outcomes to demonstrate the model is accomplishing the following goals:

i. More efficiently and effectively connect behavioral health clients to appropriate community resources;

ii. Reduce bed utilization through enhanced front end interventions, and

iii. Increase collaboration with community behavioral health service providers and enhance systems connections to improve system of care outcomes.

b) The **AGENCY** shall maintain and refine a standard operating procedures (SOP) document for the RRIM that prioritizes effective collaboration with key community partners.

c) The **AGENCY** shall champion community efforts to promote effective utilization of Baker Act beds as well as connection to appropriate alternative treatment services.

i. The **AGENCY** shall host community outreach and education efforts to improve partner awareness of this best practice model.

ii. The **AGENCY** shall host annual feedback sessions with community partners to

continue to address gaps to stabilization and other barriers to effective treatment within the community.

d) The **AGENCY** shall supervise and manage the operation of a Pilot Team as a task force, including:

i. Employ or contract for a Pilot Program Supervisor to oversee all operations of the Pilot. The supervisor is responsible for the:

- A.** Assignment and tracking of all pilot cases referred.
- B.** Program operation and adjustments in coordination with the Pilot Steering Committee.
- C.** Regular reporting and information gathering for the Pilot Steering Committee, the **COUNTY**, and other program partners.
- D.** Managing staffing and supervision of assigned staff; oversight of case assignment; supervision and tracking of assigned activities; elimination of barriers and gaps; and reporting of any challenges to the **COUNTY** and Pilot Steering Committee.
- E.** Lead and facilitate weekly, or as necessary, the Pilot Team Case Management meeting to review client cases and ensure effective engagement and treatment.
- F.** Participate in Pilot Steering Committee Meetings as requested by the **COUNTY**.
- G.** Perform other duties as assigned by the **COUNTY** in coordination with the Pilot Steering Committee.

ii. Employ or contract 3.0 FTE Therapist/Counselor Positions, known as System

Coordinators, to create participant treatment plans which include an assessment of clinical needs, social needs, and public safety risks. System Coordinators must have at least a bachelor's degree from an accredited school. The System Coordinators will be responsible for:

- A. Providing plans for treatment and services.
- B. Coordination with other agencies to avoid gaps in care.

iii. Employ or contract 1.0 FTE Licensed Mental Health Clinician (LMHC), collocated at Pinellas Safe Harbor shelter for ongoing services and client engagement. The LMHC functions as a Licensed Practitioner of the Healing Arts (LPHA), as applicable, and can oversee clinical staff as assigned. The LMHC is responsible for:

- A. Providing solution-focused behavioral health treatment through the use of individual, group, and family counseling.
- B. Providing clinical impression and assessment.
- C. Performing crisis support and services, as needed.

iv. Changes to the positions, location of operation, budget allocation, or other areas which alter this assignment must be requested in writing to the **COUNTY** and are subject to approval in writing by the **COUNTY** without the need to further amend this Agreement. **COUNTY** may also request changes to position and location. Changes may include: reduction or elimination of positions, alteration of type or education level of staff, alternative procurement methods, or other changes as discussed in conjunction with the **COUNTY**.

v. The **AGENCY** shall establish and maintain a plan for collocation of aligned services.

vi. The **AGENCY** will work with the Pilot Steering Committee to adapt the Pilot program and allow for additional program capacity, as needed.

vii. The **AGENCY** shall meet quarterly with the **COUNTY** to review the Pilot operations under this Agreement.

viii. Services provided by **AGENCY** beginning June 1, 2024, shall be reimbursable under this Agreement.

3. Section 3, ‘Compensation’ is hereby amended to delete:

The **AGENCY** agrees to use a portion of the funds under this subsection to maintain Forensic Focused Outreach and the BayCare Triage Program as defined in section 1(d), unless otherwise agreed to by **COUNTY**.

4. If adding or removing full sections, utilize language: Remaining sections shall be renumbered accordingly, including any references thereto.

5. Except as herein provided, all other terms and conditions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed on the day and year written below.

PINELLAS COUNTY, FLORIDA, by and through its Director of Administrative Services,

By: _____
Joe Lauro, Director of Administrative Services

APPROVED AS TO FORM
By: Cody J. Ward
Office of the County Attorney

Date: _____, 2024

PERSONAL ENRICHMENT THROUGH
MENTAL HEALTH SERVICES, INC.

By: Maxine Booker
Maxine Booker, Chief Executive Officer

Date: 04/24/2024, 2024