

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - County-wide

## Section 1: Administration

### Subgrant Recipient

**Organization Name:** Pinellas County Board of Commissioners

**County:** Pinellas

### Chief Official

**Name:** Charlie Justice

**Title:** Chairman

**Address:** 315 Court Street  
#501

**City:** Clearwater

**State:** FL **Zip:** 33756-5165

**Phone:** 727-464-3022 **Ext:**

**Fax:**

**Email:** cjustice@pinellascounty.org

### Chief Financial Officer

**Name:** Ken Burke

**Title:** Clerk of the Court

**Address:** 315 Court Street

**City:** Clearwater

**State:** FL **Zip:** 33756

**Phone:** 727-464-3341 **Ext:**

**Fax:** 727-464-3341

**Email:** kburke@pinellascounty.org

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## Section 1: Administration

### Implementing Agency

**Organization Name:** Pinellas County Human Services

**County:** Pinellas

### Chief Official

**Name:** Lourdes Benedict

**Title:** Director

**Address:** 440 Court Street  
2nd Floor

**City:** Clearwater

**State:** FL **Zip:** 33756-5165

**Phone:** 727-464-8417 **Ext:**

**Fax:**

**Email:** lbenedict@pinellascounty.org

### Project Director

**Name:** Sara Gordils

**Title:** Justice Programs Analyst

**Address:** 440 Court Street  
Second Floor

**City:** Clearwater

**State:** FL **Zip:** 33756-5139

**Phone:** 727-464-7437 **Ext:**

**Fax:**

**Email:** sgordils@pinellascounty.org

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## Section 2: Project Overview

### General Project Information

**Project Title:** FORENSIC FOCUSED OUTREACH  
**Subgrant Recipient:** Pinellas County Board of Commissioners  
**Implementing Agency:** Pinellas County Human Services  
**Project Start Date:** 10/1/2016      **End Date:** 9/30/2017

### Problem Identification

Researchers estimate that mental illness and substance abuse affects a disproportionate percentage of the incarcerated population. A 2013 report from the Bureau of Justice Statistics stated that an estimated 36.6% of prison inmates and 43.7% of jail inmates reported being told that they had a mental health disorder, as specified in the DSM. Of those surveyed, more than a third of the prison inmates (35.8%) and jail inmates (39.2%) said they had received some form of counseling or therapy.

In another study conducted by the Council of State Governments Justice Center, researchers found that mental illness is three to five times higher among prisoners than it is in the general population. Of more than 20,000 imprisoned adults, researchers documented mental illnesses in 14.5% of the men and 31% of the women. Additionally, 75% of this population had a history of substance use and more than 70% of prisoners with mental illnesses also had a substance use disorder.

Once in the system, mentally ill offenders have difficulty meeting the requirements of the criminal justice system both while incarcerated and after being released. Homelessness, mental health, substance use, and ineffective support systems in the community lead to their inability to comply with probation requirements. Many opt to go back to jail to finish their time, rather than trying to complete probation. It is well documented that adults with severe and persistent mental illness with a co-occurring substance use disorder have a dramatically increased risk of incarceration for non-violent petty crimes and have a greater chance of being re-arrested than those who are not mentally ill. The days immediately following release are critical to succeeding in the community and often are filled with tasks such as locating shelter and food and reporting to the probation officer.

Suncoast Center has been providing services to mentally ill individuals in Pinellas County transitioning from the jail and prison into the community since 1999. Suncoast Center's program identifies and engages ex-offenders who have mental health and/or co-occurring disorders and provides treatment and case management assistance to them immediately after they are released from the jail or at the end of their prison sentence.

In July 2009, the Department of Children and Families (DCF) reallocated services throughout Pinellas County and designated Suncoast Center as the sole provider of forensic services. Suncoast Center collaborates with the Sixth Judicial Circuit's Public Defender's Office to provide ongoing treatment services to those individuals completing their programming with the Jail Diversion Program.

Suncoast Center staff works closely with the Sixth Judicial Circuit's Jail Diversion Program to engage those individuals in need of services in a community setting in order to maintain treatment gains. These services are provided at no cost to the person served. Our project accomplishments to date (10/1/15 to 3/31/16) are as follows:

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## Section 2: Project Overview

- 118 individuals enrolled and participating in treatment
- 42 successfully discharged (not incarcerated and living independently in the community)
- only 7 re-incarcerated
- 69 remain in treatment

### **Project Summary (Scope of Work)**

Suncoast Center seeks support for maintaining the collaborative effort with Pinellas County's Jail Diversion Program and End of Sentence Program. The number of individuals needing access to this program continues to exceed available resources to provide the necessary services.

This additional funding request will permit an increase of 30 additional individuals to receive services (the increase is dependent upon the level/scope of need of each individual; a treatment plan is developed with the involvement of the client after assessments are completed to determine individual need).

Funding will support services that include psychosocial and substance abuse assessment, psychiatric evaluation, mental health and substance abuse symptom management; treatment planning; individual therapy utilizing cognitive restructuring and motivational enhancement strategies; co-occurring therapy, and case management services.

Suncoast Center targets those individuals with mental health and co-occurring substance use disorders who are involved with the criminal justice system and provides services throughout Pinellas County. Clients receive treatment and case management in order to intervene on further criminal justice involvement and assist in reintegration into the community. To achieve this objective, Suncoast Center provides follow-up care and continued treatment following discharge from the jail and state prisons at accessible locations. By providing therapy, case management and medication management, we strive to provide mental health and substance abuse education and prevent re-incarceration with the ongoing treatment.

Suncoast Center's Forensic Focused Outreach services are available at no cost and work directly with the courts and other referring entities to ensure that the clients meet all requirements. This is a voluntary program and will provide reporting regarding participation in treatment to those individuals or organizations that the person served has authorized.

As the only provider funded by Central Florida Behavioral Health/Network Department of Children and Families to provide forensic services in the County, Suncoast Center is requesting this funding to maintain services which match increased client requirements. Suncoast Center currently dedicates three clinical staff to provide mental health and co-occurring treatment to ex-offenders in the community.

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## Section 2: Project Overview

### Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 9

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Pinellas County

Question: What is the address of the location being used to provide services for this project?

Answer: 4024 Central Avenue St. Petersburg FL 33711

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: government providing services through contract with non-profit.

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: n/a

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 916542

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## Section 3: Performance

### General Performance Info:

**Performance Reporting Frequency:** Quarterly

**Federal Purpose Area:** 09 - Reentry Services

**State Purpose Area:** 1G - General Questions

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### Objectives and Measures

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**Objective:** General Questions - General Questions for All Recipients

**Measure:** General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

**Goal:** No

**Measure:** General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

**Goal:** No

**Measure:** General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

**Goal:** No

**Measure:** General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

**Goal:** No

**Measure:** General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

**Goal:** No

**Measure:** General 06

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Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: Pinellas County Match and Department of Children and Families' Funds.

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: No

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Community Meetings: Substance Abuse Advisory Board Meeting & Pinellas Ex-Offender Re-Entry Coalition.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: n/a

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

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## Section 3: Performance

Goal: Our goal is to serve 300 clients through the program. Of the 300 JAG will fund units of services to 30 clients (number of clients dependent on each individual client case plan).

Measure: General 12  
Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13  
Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: Clients maintaining case plans and potential of re-offending.

Measure: General 14  
Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 15  
What major activities are planned for each of your goals listed in question 12?

Goal: Suncoast will provide individualized case plans and follow-up services to assure clients maintain their case plans.

**State Purpose Area:** 5C - Consultants/Contracts

### Objectives and Measures

**Objective:** Consultants/Contracts - Questions for all recipients using consultants/contracts.

Measure: Consultants1  
Please describe what consultants/contracts will be paid for with JAG funds during the grant period. Include names, titles and areas of expertise where applicable.

Goal: Pinellas County contracts with Suncoast Center to provide forensic focused outreach services to eligible individuals diverting from jail.

**State Purpose Area:** R25 - Questions for recipients of an award \$25,000 or more.

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## Section 3: Performance

### Objectives and Measures

**Objective:** R General - Reentry questions for recipients of an award \$25,000 or more.

Measure: R02

Of the employees your office currently has on staff, how many are JAG funded?

Goal: 0

Measure: R03

What is the name of your reentry program/service? If you will operate more than one program/service, answer for each separately.

Goal: Forensic Focused Outreach

Measure: R04

If you will operate a reentry program/service with JAG funds during the grant period, what percentage of the program's total costs will be paid for with sources other than this JAG award? If you operated more than one program, answer for each separately.

Goal: 9%

Measure: R05

If you will operate a reentry program/service with JAG funds during the grant period, what is the initiation year of that program, regardless of when it received JAG funding? If you will operate more than one program, answer for each separately.

Goal: 1999

Measure: R06

Are you or a partner planning or conducting an evaluation of your reentry program/service? If you will operate more than one program, answer for each separately.

Goal: No, other than tracking the progress of clients.

Measure: R07

If you or a partner are planning or conducting an evaluation of your reentry program/service, describe the current status of the evaluation, its purpose, who is conducting the evaluation and the evaluation results if applicable. If you will operate more than one program being evaluated, answer for each separately.

Goal: n/a

Measure: R08

What reentry services will you provide during the grant period? If you will operate more than one program, answer for each separately. Choose all that

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apply from the following list: Cognitive based, Educational, Employment, Healthcare/Medicaid eligibility, Housing, Mental Health, Pro-social, Substance abuse, Transportation, Vocational, Individualized case planning, Family engagement, Other (please describe).

Goal: Other: Case Management, Therapy, Medication Management, and referrals for mental health and substance abuse counseling.

Measure: R09

When are candidates typically assessed/screened for eligibility for services, regardless of JAG funding? Choose from the following: Upon arrest/preadjudication, Within the first 6 weeks of sentencing, Within the first 6 months of sentence/time served, Post release, None of the above, Other (please describe).

Goal: Clients are assessed post release.

Measure: R10

Regardless of JAG funding, approximately how many candidates will be screened for eligibility for your reentry program/service during the grant period? Candidates are those identified at the time of arrest or referred by criminal justice professionals but who may not necessarily be deemed eligible for participation. If you will operate more than one program, answer for each separately.

Goal: 300 Total 30 with JAG funding.

Measure: R11

Regardless of JAG funding, approximately how many new participants will receive services for the first time during the grant period? If you will operate more than one program, answer for each separately.

Goal: 300

Measure: R12

Regardless of JAG funding, how many total participants are currently enrolled in your reentry program/service? If you operated more than one program, answer for each separately.

Goal: 141 as of the end of third quarter.

Measure: R13

Regardless of JAG funding, approximately how many participants will successfully complete all corrections program requirements during the grant period? If you will operate more than one program, answer for each separately.

Goal: 80

Measure: R14

Regardless of JAG funding, approximately how many participants will not

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complete your reentry program/service (unsuccessfully exited) for any reason during the grant period? If you will operate more than one program, answer for each separately.

Goal: 15

Measure: R15

Are you aware that you will be required to complete the reentry questionnaire and submit it to your grant manager alongside each performance report.

Goal: Yes

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## Section 4: Financial

### General Financial Info:

**Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.**

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000800

### Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$40,000.00	\$0.00	\$40,000.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>-- Totals --</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>
<b>Percentage</b>	<b>100.0</b>	<b>0.0</b>	<b>100.0</b>

### Project Generated Income:

Will the project earn project generated income (PGI) ? No

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## Section 4: Financial (cont.)

### **Budget Narrative:**

Contractual Services:

1 Unit = 1 Hour of Services

Grant Budget: \$40,000

Suncoast Center is requesting \$40,000 to provide contractual, county-wide Forensic Focused Outreach services to an additional 30 individuals effective October 1, 2016 as indicated below:

\$8,745.00: 30 Units Psychiatric Evaluation @ \$291.50 per unit

\$8,745.00: 30 Units Mental Health Symptoms Assessments, Management and Individual Therapy @ \$291.50 per unit

\$3,205.50: 37.5 Units Screening and Assessments @ \$85.48 per unit

\$13,249.40: 155 Units Individual Counseling and Therapy @ \$85.48 per unit

\$9,745.50: 150 Units Case Management @ \$64.97 per unit

\$43,690.40: Total Program Cost

Units of Service will be expended in any combination and amount until the entire grant award has been depleted.

Suncoast Center always opts for the lesser rate when applicable. Suncoast Center will cover the difference of \$3,690.40.

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## Section 4: Financial

### Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: n/a

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: n/a

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: Unit Cost is based on rates from the comparison of Florida Department of Children and Families (DCF) billable rates, our agency's rates and Central Florida Behavioral Health Network (CFBHN)/DCF rates. Unit Cost varies on the type of unit/service provided. Suncoast Center always opts for the lesser rate when applicable.

Unit = 1 Hour of Services

PSYCHIATRIC EVALUATION: 30 Units @ \$291.50 per Unit  
Provided by an ARNP Medical Provider; psychiatric diagnostic interview examination.

MENTAL HEALTH SYMPTOMS ASSESSMENTS, MANAGEMENT, & INDIVIDUAL THERAPY: 30 Units @ \$291.50 per Unit  
Provided by an ARNP Medical Provider; a behavioral health face-to-face assessment of mental and physical status, brief counseling, and plan for follow up. Services are delivered in increments of 15 minutes (4 visits per unit).

SCREENING & ASSESSMENTS: 37.5 Units @ \$85.48 per Unit  
Provided by a qualified mental health counselor; initial screening process by which a client is determined appropriate and eligible for admission to the program.

INDIVIDUAL COUNSELING AND THERAPY: 155 Units @ \$85.48 per Unit  
Provided by a qualified mental health counselor; face to face session to assist individuals in engaging into the treatment episode, establishing treatment plan objectives and assistance in achieving treatment objectives through the exploration of behavioral health, attitudes and feelings, decision making processes, and/or discussion of didactic materials.

CASE MANAGEMENT: 150 Units @ \$64.97 per Unit  
Provided by a qualified mental health counselor services provided to assist

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and support clients in developing skills to gain access to and utilize appropriately needed medical, psychiatric, social, vocational, educational, and other essential services; linkages, education and training for the client served in the use of basic community resources; and monitoring of overall service delivery. Additionally, activities provided to assist and support clients in gaining access to or maintaining needed medical, behavioral health, housing, employment, transportation, social, educational and other essential services through the coordination of service. Delivery with collateral service providers and contacts.

Unit Cost is established/effective October 1, 2016.

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## Section 5: Standard Conditions

**Insert Standard Conditions Page here.**

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## Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers,  
whiteout, etc. are not acceptable.**

**State of Florida  
Department of Law Enforcement  
Office of Criminal Justice Grants**

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Subgrant Recipient  
Authorizing Official of Governmental Unit  
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Implementing Agency  
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

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## Section 7: Certifications and Authorizations

**Insert Certifications and Authorizations here.**