

# PINELLAS OPPORTUNITY COUNCIL, INC.

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Patty L. Sawyer, Executive Director

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*The Community Action Agency Serving Pinellas County, Florida Since 1968*

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December 8, 2025

Mr. Brian Scott  
Chair  
c/o Courtney Vandenberg  
Pinellas Board of County Commissioners  
315 Court Street, Suite 601  
Clearwater, FL 33756

Dear Mr. Scott:

The County Commission holds two seats on our Board of Directors. Your current designated representatives are **Kyle Martin** and **Carolyn Michael**.

State rules governing our organization require us to obtain, each year, a letter signed by the appropriate official confirming the designation of representatives.

In order that we may comply with the above-referenced rules, we hereby request that a 2026 designation letter be forwarded to us at your earliest convenience (see attached sample letter). If you are appointing a new representative(s), please include his/her mailing address, email address, and telephone number.

Thank you very much for your continuing support of our agency, and for your cooperation in this matter. If you require additional information, or have any questions, please call.

Best Regards,



Patty L. Sawyer, M.A.  
Executive Director

Attachment

CC: Kyle Martin  
Carolyn Michael