

Pinellas County Board of County Commissioners

*315 Court Street
Clearwater, FL 33756
pinellas.gov*



Hybrid In-Person and Virtual Regular Meeting Agenda

Tuesday, April 25, 2023
2:00 P.M.

Public Hearings at 6:00 P.M.

Janet C. Long, Chair
Kathleen Peters, Vice-Chair
Dave Eggers
Rene Flowers
Charlie Justice
Chris Latvala
Brian Scott

Barry A. Burton, County Administrator
Jewel White, County Attorney
Ken Burke, Clerk of the Circuit Court and Comptroller

ROLL CALL

INVOCATION by Reverend Dr. Jeffery G. Guild, St. Andrews Presbyterian Church, Dunedin.

PLEDGE OF ALLEGIANCE**PRESENTATIONS AND AWARDS**

1. [23-0277A](#) Joint Earth Day/Arbor Day Proclamation:
Public Works
- Carolyn Cheatham Rhodes, Urban Forester, Urban Forestry & Landscape Services
- Matt Hill, Urban Forestry Management Specialist, Urban Forestry & Landscape Services
- Erin Struzzieri, Environmental Specialist III/Ecologist, Ecological Services Unit
2. [23-0278A](#) Public Service Recognition Week Proclamation:
Employees' Advisory Council
- Bill Gorman, Vice Chair
- Leena Delli Paoli, Secretary

CITIZENS TO BE HEARD

3. [23-0280A](#) Citizens To Be Heard - Public Comment.

CONSENT AGENDA - Items 4 through 17**CLERK OF THE CIRCUIT COURT AND COMPTROLLER**

4. [23-0586A](#) Vouchers and bills paid from March 19, 2023 through April 1, 2023.

Reports received for filing:

5. [23-0591A](#) Dock Fee Report for the month of March 2023.
6. [23-0592A](#) City of Largo Community Redevelopment Agency Fiscal Year 2022 Annual Report.
7. [23-0593A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2023-05 dated March 24, 2023 - Unannounced Audit of the Animal Services Department Petty Cash Fund and Change Fund.
8. [23-0594A](#) Quarterly Report of Routine Dock & Dredge/Fill Permits issued from January 1 through March 31, 2023.

COUNTY ADMINISTRATOR DEPARTMENTS

County Administrator

9. [23-0281A](#) Receipt and file report of non-procurement items delegated to the County Administrator for the period ending March 31, 2023.

Recommendation: Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Public Works

10. [23-0394A](#) Joint Funding Agreement with the United States Geological Survey, Department of Interior, for the Caribbean-Florida Water Science Center Water Resource Investigations.

Recommendation: Approval of a Joint Funding Agreement with the United States Geological Survey (USGS), Department of Interior, for the Caribbean-Florida Water Science Center Water Resource Investigations.

* USGS constructed and installed data gathering stations at various locations throughout the County to collect continuous monitoring data, including flood stages, discharge, and rainfall.

* The obtained data is utilized to meet the County's National Pollution Discharge Elimination System stormwater permit water quality requirements, watershed planning and stormwater modeling, and flood forecasting.

* USGS will continue to manage and perform the data work for a total cost of \$300,100.00 for a one-year term.

* County's contribution is \$228,374.00 (76%) and the USGS will contribute \$71,726.00 (24%).

* This program has been ongoing since 1999 but requires annual funding approval. The Fiscal Year 2023 Budget includes the County's contribution.

USGS Agreement No. 23MCJFA0031; total project cost of \$300,100.00 with the County providing 76% (\$228,374.00) and USGS contributing 24% (\$71,726.00); contract period May 1, 2023 to April 30, 2024; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Solid Waste

11. [22-1814A](#) Award of bid to United Scrap Metal FL Inc. for the sale of scrap metal.

Recommendation: Approval of the award of bid to United Scrap Metal FL Inc. for the sale of scrap metal.

* This agreement provides a mechanism to generate revenue resulting from the sale of scrap metal from various County locations.

* Revenues are based on a percentage of the Daily American Metal Market Index.

* Contract award for an estimated 60-month revenue of \$2,101,904.75 with an annual estimated revenue of \$420,380.95.

* Revenue is deposited into the Solid Waste Operating Fund, the General Fund, or any other appropriate fund based on the department that collects the scrap metal.

* Two bids were received, with Pinellas Iron & Metal LLC (acquired by United Scrap Metal FL Inc.) recommended for award as the highest responsive, responsible bidder.

* This new contract provides greater revenue as compared to the prior contract; the percentage paid to the County per the Daily American Metal Market Index for iron and steel was 29.73% on the prior contract compared to the new contract rate of 52%.

Utilities

12. [22-2076A](#) Award of contract to Brenntag Mid-South Inc. and Hawkins Inc. d/b/a Hawkins Water Treatment Group, Inc. for liquid Ammonium Sulfate 40% - A Tampa Bay Area Cooperative Contract.

Recommendation: Approval of the award of contract to Brenntag Mid-South Inc. and Hawkins Inc. d/b/a Hawkins Water Treatment Group, Inc. for liquid Ammonium Sulfate 40% for Solid Waste and Utilities Department water operations. This is a Tampa Bay Area Cooperative Contract (Cooperative).

- * This is a Cooperative contract administered by Pinellas County containing requirements for the City of Clearwater to purchase liquid Ammonium Sulfate 40%.
- * The total estimated annual expenditure is \$273,525.00 between Utilities and Solid Waste Departments over the 12-month contract, with award in the amount of \$174,000.00 to Brenntag Mid-South Inc. (Brenntag) and \$99,525.00 to Hawkins Inc. d/b/a Hawkins Water Treatment Group, Inc. (Hawkins). Breakdown as follows:
 - o Line 1, Ammonium Sulfate 40% full tanker for \$174,000.00 to Brenntag
 - o Line 2, City of Clearwater (responsible for their own award)
 - o Line 3, Ammonium Sulfate 40% Tote Delivery in the amount of \$47,025.00 and line 4, Emergency Delivery in the amount of \$52,500.00 for a total award amount of \$99,525.00 to Hawkins
- * Ammonium Sulfate 40% is used by the Utilities Department for treatment of drinking water and by the Solid Waste to treat onsite leachate to use in the boiler of the Waste to Energy Facility.
- * Four bids were received, with Brenntag Mid-South Inc. and Hawkins Inc. d/b/a Hawkins Water Treatment Group, Inc. recommended for award as the lowest responsible responsive bidders.
- * Pinellas County Utilities uses approximately 50,000 gallons delivered by full tanker and Pinellas County Solid Waste Department's average use is 2,200 gallons. The City of Clearwater uses approximately 17,500 gallons annually.
- * This contract has different requirements and revised specifications from the prior contract; there is no equitable line comparison in pricing available however the price of water treatment product from the prior contract has increased approximately \$175K.
- * While this contract will create purchasing availability, it does not guarantee that the full contract amount will be spent. Departments may use up to the full amount. Funding for this function is partially budgeted in the Fiscal Year (FY) 2023 Adopted Budget and is included preliminarily in the FY24 Requested Budget.
- * Cooperative participants are responsible for issuance of their own awards and funding; Cooperative expenditures for the twelve-month term, less County requirements, total \$74,375.00, for a total County and Cooperative expenditure in the amount of \$347,900.00.
- * Funding is partially budgeted in the Solid Waste and Water operating funds.

Contract No. 23-0212-ITB with a total annual expenditure of \$273,525.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

13. [23-0421A](#) Ratification of the County Administrator's approval of the emergency agreement with 3B Cattle LLC for a Land Manager at Cross Bar & Al Bar Ranch.

Recommendation: Ratify, confirm, and enter into the minutes the approval by the County Administrator of the emergency agreement with 3B Cattle LLC for Land Manager services at Al Bar and Cross Bar Ranch.

- * This contract is for land management services on the Cross Bar and Al Bar Ranch property.
- * Contractor responsibilities include 24-hour site security, fire line maintenance, wildfire suppression, gate and fence maintenance, infrastructure and building maintenance, road grading and upkeep, mowing, tree/debris clearing, nuisance wildlife control, and assistance to County and third-party personnel, as needed.
- * Emergency agreement is to 3B Cattle, LLC, the current land manager that has been in residence for five years under contract to The Forestry Company.
- * The original prime contractor, The Forestry Company, previously subcontracted with 3B Cattle, LLC, for these services.
- * The Forestry Company chose not to extend their services creating an operational dilemma necessitating County Administrator approval of services.
- * Funding for this project is derived from the Water Operating Fund.
- * Contract term is to be 12 months, during which Request for Proposals will be solicited for a 5-year contract for Land Management Services.
- * The County Administrator has delegated authority under Code Section 2-181(b) 1 to approve this emergency purchase with receipt and file to the Board of County Commissioners. Staff requested approval under the emergency code due to the time sensitive need for services.

Contract No. 23-0620-E Emergency agreement for Cross Bar & Al Bar Ranch Land Manager; in the not to exceed amount of \$347,654.72 for a duration of twelve months.

COUNTY ATTORNEY

14. [23-0541A](#) Receipt and file report of civil lawsuits filed against Pinellas County as delegated to the County Attorney.

Recommendation: Accept the receipt and file report of civil lawsuits filed against Pinellas County.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Economic Development Authority

15. [22-2243A](#) Award of bid to Superior Mechanical Systems, Inc.- STAR Center Air Handler Units 1, 3, and 9 Replacement.

Recommendation: Approval of the award of bid and execution of the agreement with Superior Mechanical Systems, Inc. for STAR Center Air Handler Units (AHU) 1, 3, and 9 Replacement.

* This project consists of the supply and installation of three current AHUs at the STAR Center which are beyond their useful life.

* Four bids were received with award recommendation to Superior Mechanical Systems, Inc. in the amount of \$654,900.00 as the lowest responsive and responsible bidder meeting County specifications.

* All work will be completed within two hundred fifty consecutive calendar days from issuance of notice to proceed.

* The Small Business Enterprise commitment for this project is 3%.

* Funding is budgeted in project 004564A STAR Center AHU 138, 154, 189 Replacement within the STAR Center fund.

Contract No. 23-0312-ITB-CP in the amount of \$654,900.00, all work will be completed within 250 consecutive calendar days; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Sheriff's Office

16. [23-0425A](#) Receipt and file report of the Law Enforcement Trust Fund for the quarter ending March 31, 2023.

Recommendation: Accept the receipt and file report on the Law Enforcement Trust Fund from January 1 to March 31, 2023.

17. [23-0426A](#) Receipt and file report of Sheriff's Office grants received and service contracts for the quarter ending March 31, 2023.

Recommendation: Accept the receipt and file report of Sheriff's Office grants received and service contracts - payments to the Sheriff for January 1 through March 31, 2023.

REGULAR AGENDA

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

18. [23-0371A](#) Termination of Agreement with Commercial Landscape Professionals d/b/a Trimac Outdoor for landscape and irrigation maintenance services.

Recommendation: Approval of the termination of Agreement with Commercial Landscape Professionals d/b/a Trimac Outdoor (Trimac Outdoor) for landscape and irrigation maintenance services.

* This contract provided the Department Administrative Services with a mechanism to obtain routine mowing services in addition to edging, weeding, tree, shrub, and palm pruning and mulching, irrigation system maintenance and repair, pest control, and fertilizing at various County Locations.

* This agreement is terminated for cause for the contractor's continued failure to fulfill the contract obligations and provide adequate performance of services as required.

* On June 23, 2020, the Board of County Commissioners approved the descoping of several locations and services from the Agreement with Trimac Outdoor.

* The required services for the remaining locations are in process via amendment to the contract's second lowest bidder, Yellowstone Landscape Southeast LLC d/b/a Yellowstone Landscape during the time needed to establish a new contract. There will be a slight increase in unit pricing however the full scope of services is not required at this point in time due to slow growing season therefore there should not be additional cost to the County due to this contract cancellation.

* The Board of County Commissioners awarded this contract to Trimac Outdoor on June 23, 2020, in the amount of \$1,536,900.00 for a sixty-month term. Contract No. 189-0354-B; termination of agreement with Trimac Outdoor for landscape and irrigation maintenance services.

County Administrator

19. [23-0453A](#) Agreement with Inner Circle Sports LLC for consulting services.

Recommendation: Approval of the agreement with Inner Circle Sports LLC for consulting services.

* This agreement provides the County with a mechanism for developing an approach to navigate the negotiation process and manage interactions associated with Major League Baseball.

* This contract replaces and extends contract number 22-0412-A with Inner Circle Sports LLC, approved by the County Administrator on March 30th, 2022, in the not to exceed amount of \$220,000.00 for a 10-month duration.

* This new contract maintains the same scope of work with a duration of 3 months in the not to exceed amount \$66,000.00, for a total combined expenditure of \$286,000.00 with the prior contract. The cumulative expenditure of this agreement exceeds the County Administrator's delegated authority.

* Funding for this agreement is budgeted in the Capital Funding Program of the Tourist Development Tax Fund.

Contract No. 23-00130-A in the amount of \$66,000.00, effective for 3 months from the execution date of the agreement; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Public Works

20. [23-0253A](#) State funded Grant Agreement, including associated Resolution and Maintenance Memorandum of Agreement with the Florida Department of Transportation, providing construction and construction engineering inspection services for the Advanced Traffic Management System/Intelligent Transportation System project on State Road 580 / Skinner/Main from U.S. Alternate 19/State Road 580/Broadway to U.S. 19.

Recommendation: Approval of the State funded Grant Agreement, including associated Resolution (Exhibit D) and Maintenance Memorandum of Agreement (MMOA) with the Florida Department of Transportation (FDOT), providing construction and construction engineering inspection (CEI) services for the Advanced Traffic Management System/Intelligent Transportation System (ATMS/ITS) project on State Road 580/Skinner/Main from U.S. Alternate 19/State Road 580/Broadway to U.S. 19.

* Agreement provides \$334,500.00 in state funding, contributing sixteen percent for the project construction and CEI.

* County match is \$1,785,648.00 (eighty-four percent) and total project estimate is \$2,120,148.00.

* The County match for this Agreement is budgeted in capital project 004541A (North County ATMS Phase 2) funded by the Local Option Fuel Tax (LOFT).

* Project consists of new installation of fiber optic cable, closed circuit television cameras, and dynamic message signs.

* Project will enhance flow of traffic by providing necessary surveillance of traffic conditions along the roadway, and provide motorists with information for alerts, incidents, and evacuations.

* FDOT requires an MMOA, to be signed in conjunction with the Agreement to address future maintenance responsibilities for all fiber optic cable and ATMS devices installed including those within the Department's right of way.

* Board of County Commissioners is required to approve the Agreement by Resolution.

* Funding is from FDOT County Incentive Grant Program (16%) and LOFT (84%).

* County is investigating the eligibility of ITS/ATMS projects for funding through ARPA to replace or add to the LOFT funds. Project will not be advertised for construction until that determination is made.

* Construction completion is expected in January 2025.

FDOT FPN 448512 1 54 01; FDOT CIGP funding not to exceed \$334,500.00; County contribution is \$1,785,648.00 and total project estimate is \$2,120,148.00; Agreement term expires May 13, 2025; MMOA has no expiration; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

21. [23-0257A](#) State funded Grant Agreement, including associated Resolution and Maintenance Memorandum of Agreement with the Florida Department of Transportation, providing construction and construction engineering inspection for the Advanced Traffic Management System /Intelligent Transportation System project on State Road 586/Causeway Boulevard/Curlew Road from the Honeymoon Park entrance to U.S. 19.

Recommendation: Approval of the State funded Grant Agreement, including associated Resolution (Exhibit D) and Maintenance Memorandum of Agreement (MMOA) with the Florida Department of Transportation (FDOT), providing construction and construction engineering inspection (CEI) for the Advanced Traffic Management System/Intelligent Transportation System project on State Road 586/Causeway Boulevard/Curlew Road from the Honeymoon Park entrance to U.S. 19.

* Agreement provides \$502,000.00 in state funding, contributing twenty-two percent for the project construction and CEI.

* County match is \$1,771,345.00 (seventy-eight percent) and total project estimate is \$2,273,345.00.

* The County match for this Agreement is budgeted in Capital Project 004541A (North County ATMS Phase 2) funded by Local Option Fuel Tax (LOFT).

* Project consists of installation of fiber optic cable, closed circuit television cameras, and dynamic message signs.

* Project will enhance flow of traffic by providing necessary surveillance of traffic conditions along the roadway, and provide motorists with information for alerts, incidents, and evacuations.

* FDOT requires an MMOA, to be signed in conjunction with the Agreement to address future maintenance responsibilities for all fiber optic cable and ATMS devices installed including those within the Department's right of way.

* Board of County Commissioners is required to approve the Agreement by Resolution.

* Funding is from the FDOT County Incentive Grant Program twenty-two percent and LOFT seventy-eight percent.

* County is investigating the eligibility of ITS/ATMS projects for funding through ARPA to replace or add to the LOFT funds. Project will not be advertised for construction until that determination is made.

* Construction completion is expected in January 2025.

FDOT FPN 448513 1 54 01; FDOT CIGP funding not to exceed \$502,000.00; County contribution is \$1,771,345.00 and total project estimate is \$2,273,345.00; Agreement term expires May 13, 2025; MMOA has no expiration; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Safety and Emergency Services

22. [23-0082A](#) Increase the upset limit to the Frontier Agreement for restoration of two ethernet service locations at 1301 1st Avenue North, Saint Petersburg, FL 33705 and 645 Pierce Street, Clearwater, FL 33756.

Recommendation: Approval to increase funding to restore services for two sites with Frontier Communications of America, Inc. for 911 network services.

* Frontier Communications of America, Inc. provides networks for interconnecting 911 Public Safety Answering Points throughout the County.

* The contract increase of \$9,201.60 is calculated at \$1,533.60 for the two sites per month over a six month period.

* The contract increase of \$9,201.60 is included in the Fiscal Year (FY) 2023 Adopted budget, FY23 Estimate, and FY24 Request in the Emergency Communications program.

* Circuit connecting Regional 911 and Saint Petersburg Police Department Vesta systems were disconnected by Frontier and removed from billing. This action was an error on Frontier's behalf. Adding this schedule reinstates the connection.

* After a refresh of the system in 2022, the Department decided this circuit from Saint Petersburg Police Department to Clearwater Police Department is needed.

* Currently, the Department is operating off a microwave hop which has no redundancy and is not as stable as a circuit. The circuit is necessary to handle 9-1-1 calls transferred between agencies.

* This contract was originally awarded by the Purchasing Director on February 6, 2017, in the amount of \$366,720.00 for a sixty-month term. Nine change orders as detailed in the background section below have been processed increasing the contract to provide for additional services. Change Order No. 9 modified the contract for a revised total of \$2,482,764.41 through October 14, 2023.

* The cumulative amount of this contract exceeds the County Administrator delegated authority threshold.

Contract No. 167-0161-Q is increased by \$9,201.60 for a revised total contract value of \$2,491,966.01 effective through October 14, 2023; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Utilities

23. [23-0334A](#) First Amendment with Wright-Pierce for the professional engineering services for Phase 2 of the Gulf Beach Water Booster Station Improvements Project.

Recommendation: Approval of the agreement with Wright-Pierce for the professional engineering services for Phase 2 of the Gulf Beach Water Booster Station Improvements Project.

* Original award was for professional engineering services associated with Phase 1 - 30% design of the Gulf Beach Water Booster Station Improvements and for Phase 2 to be presented as an amendment upon completion of Phase 1.

* This amendment is for approval of Phase 2 professional engineering services in the amount of \$1,151,796.00, to include final design through construction completion.

* Phase 2 tasks are expected to be completed within approximately 42 months.

* Funding for this project is budgeted in in the Water Renewal and Replacement Fund.

* On March 28, 2022, the County Administrator approved the Execution of the agreement with Wright-Pierce for the professional engineering services for Phase 1 (Preliminary Engineering) of the Gulf Beach Water Booster Station Improvements Project; Contract No. 21-0610-NC, County Project No. 002150A Gulf Beach Pump Station Upgrades in the amount of \$249,717.30.

Phase 2 of Contract No. 21-0610-NC (PLU) in the amount of \$1,151,796.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

COUNTY ATTORNEY

24. [23-0282A](#) County Attorney Reports.

COUNTY ADMINISTRATOR

25. [23-0283A](#) County Administrator Reports.

COUNTY COMMISSION

26. [23-0284A](#) County Commission New Business:
Pertinent and timely Committee/Board updates, policy considerations, administrative/procedural considerations, and other new business:

a.) Bridge Illumination Resolution

b.) Resolution for Joint Meeting to be Held Between the Board of County Commissioners of Pinellas, Hillsborough, and Pasco Counties.

6:00 PM

PUBLIC HEARINGS

BOARD OF COUNTY COMMISSIONERS

27. [23-0490A](#) Petition of Richard E Childress II and Tawanya M Childress to vacate a five-foot portion of a ten-foot drainage and utility easement lying along the southerly boundary of lot 1, Bayou Estates Tract 5, phase 1, Plat Book 111, pages 57 through 59, lying in section 19-30-16, Pinellas County, Florida. (9711 Sago Point Drive). (Quasi- Judicial)

Recommendation: Approval of the petition by Richard E Childress II and Tawnya M Childress, to vacate the northerly five feet of the southerly ten-foot easement lying along the southerly boundary of the property located 9711 Sago Point Drive.

* Request is for the vacation of a portion of a drainage and utility easement located on the petitioner's property.

* The petitioners are requesting the vacation to allow room for an extension of an existing pool cage.

* County staff has no objection to the vacation request.

* If petition is granted, Board of County Commissioners is asked to adopt the attached Resolution pursuant to Florida State Statute 177.101

Authorize the Clerk of the Circuit Court to record the resolution in the public records of Pinellas County.

28. [23-0160A](#) Proposed resolution expanding the boundaries of the existing City of Largo Clearwater-Largo Road Community Redevelopment Area and making a finding of necessity that blighted conditions exist within the proposed expansion area.

Recommendation:

Hold a public hearing and approve a resolution expanding the boundaries of the existing City of Largo Clearwater-Largo Road Community Redevelopment Area (CRA) and making a finding that conditions of blight existing in the proposed expansion area to accomplish the following:

- * Revise the boundaries of the Clearwater-Largo Road CRA to include the proposed expansion area.
 - o The existing CRA is generally bounded by Bellair Road to the north, Largo City Limits to the west, 4th Avenue NW to the south and CSX railroad tracks to the east
 - o The expansion area is generally bounded by Bellair Road to the north, CSX railroad tracks to the west, and Betty Lane to the east
- * Delegate certain power and authority to the City of Largo to conduct certain redevelopment activities.
- * Authorize the City of Largo to proceed with the preparation of an updated Clearwater-Largo Road CRA Plan.
- * Once approved the City will proceed with updating the CRA Plan must be approved by the BCC
- * The County CRA Policy requires the completion of a review and scoring of the CRA Plan which will help determine the CRA term (maximum 20 Years) and the percentage contribution level for the tax increment (maximum 95%)
- * A preliminary estimate is that setting up tax increment financing in this CRA at the 95% level will have a fiscal impact of a \$63,000 reduction of the revenues of the Countywide General Fund in FY25, and likely growing over time

The full fiscal impact will be analyzed and presented following the submittal of the updated Clearwater-Largo Road CRA Plan.

ADJOURNMENT

Special Accommodations

Persons with disabilities who need reasonable accommodations to effectively participate in this meeting are asked to contact Pinellas County's Office of Human Rights by e-mailing such requests to accommodations@pinellas.gov at least three (3) business days in advance of the need for reasonable accommodation. You may also call (727) 464-4882.

Public Participation Procedures

Persons wishing to comment regarding a specific agenda item should do so:

In person - by preregistering at <https://comment.pinellas.gov> or by filling out a comment card with the County staff person in the meeting room; or,

Virtually - in advance in accordance with the instructions in the notice of this meeting, or on the virtual platform or phone after preregistering.

Members of the public wishing to make comments on the virtual platform or by phone must preregister by 5 p.m. the day before the meeting. At the scheduled section of the meeting when the item is before the Board of County Commissioners (Board), the Chairman or Clerk will call on each individual, one by one, to be heard. Each individual may speak for up to three minutes as may be modified by the Chairman. Comments or behavior that violate Pinellas County Commission Public Participation and Decorum Rules will be disconnected. Members of the public who cannot attend at the time an agenda item is before the Board may offer comments during the Citizens to Be Heard section near the beginning of the meeting. More information is available at <https://pinellas.gov/participating-in-a-BCC-meeting> or by calling (727) 464-4400.

Public Hearing Procedures

The procedure used by the Board in conducting Public Hearings is to have a staff presentation followed by the applicant presenting the specific proposal. The Board will then hear comments from the proponents, the opponents and a staff summary. The applicant will then be given an opportunity to close and the Board will decide on the matter. Public Hearings before the Board are governed by the provisions of Section 134 -14 of the Pinellas County Land Development Code as may be modified by Pinellas County Emergency Order. That code provides that at the conclusion of each person's presentation, any speaker may seek the Chairman's permission to ask questions of staff.

Specifically:

1. At the conclusion of the presentations by the applicant and any proponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from the applicant and/or the proponents.
2. At the conclusion of the presentation by the opponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from any opponent.

The applicant's closing comments will address testimony subsequent to his or her presentation. Continuing rebuttal of other than directly preceding testimony will not be allowed. Because much testimony has already been submitted in writing, the following guidelines accommodate efficient presentations:

1. The applicant should present his or her entire case, including rebuttal, in no more than 20 minutes.
2. Persons wishing to speak regarding a Public Hearing item may speak for up to three minutes each.
3. Persons wishing to attend virtually must preregister at <https://comment.pinellas.gov> by 5 p. m. the day before the meeting.

Appeals

Persons are advised that, if they decided to appeal any decision made at this meeting/hearing, they will need a record of the proceeding, and, for such purposes, they may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

If a Board meeting beginning at 9:30 A.M. has not concluded by noon, a recess will be taken from noon to 12:30 P.M., and the remainder of the meeting will continue at 12:30 P.M.

If a Board meeting beginning at 2:00 P.M. has not concluded by 5:30 P.M., a recess will be taken from 5:30 to 6:00 P.M. The remainder of the afternoon agenda will resume at 6:00 P.M., followed by Public Hearings.