

## Risk Management Contract Review

<b>Contract/ Agreement Title</b>	Revised License and Rabies Certificate.				
<b>Bid/Contract#</b>		<b>Granicus#</b>	17-553A	<b>Stars#</b>	17-16539
<b>Purchasing Contact:</b>		<b>PID #</b>		<b>Amount:</b>	N/A
<b>Department</b>	Animal Svcs	<b>Project/Contract Mgr:</b>	Doug Brighwell		
<b>Type of Contract</b> <i>(select both)</i>	Other	Non-Purchasing	<b>Method of Review</b>	Granicus	
<b>Limitation of Liability?</b>		<b>Indemnification Language?</b>		<b>If PE to PE, \$768.28?</b>	

<b>JPA:</b>	Choose one	<b>Name of JPA:</b>	Choose an item.
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
Choose an item.	Approval of new license & rabies certificate		No insurance required
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			

**Date/Time/Comments:** 03/30/2017 Linda Boger Spoke to Linda and she confirmed change on form was adding following wording "Must return required documentation related to license and rabies vaccination certificates to the department within 30 days". The change does not create any insurance issues

**NOTES:** The proposed changes to the license and rabies certificate will make the form easier for veterinary clinics and other resellers to complete and to remind veterinary clinics that the certificates must be submitted within 30 days. Pinellas County Animal Services processes approximately 105,000 licenses/license renewals annually both from partners and from within our facility.

If approved, the revised certificate will make previous version obsolete and be used countywide replacing existing forms

<b>Initial Reviewer:</b> Rick Kahler	<b>Date</b> 3/30/2017
<b>Approved By:</b> GWhite	<b>Date</b> 3/30/2017
<b>Final Approval:</b> Virginia E. Holscher, Director	<b>Date</b> 3/31/2017