Department Director: Tom Jewsbury

Analysis: Office of Management and Budget (Operating) and James Lewis (Capital)

Department Purpose

The St. Pete-Clearwater International Airport (PIE) is a financially self-supported department that operates and maintains airport facilities and equipment and provides aviation fire protection services. The airport provides a full range of customer, aviation, and facility services to support transportation and commerce infrastructure and fosters continual economic growth in the region.

Budget Summary

	All Funds												
Expenditures	FY24 General Fund	FY24 Non-General Fund	FY24 Total	FY25 General Fund	FY25 Non-General Fund	FY25 Total							
Personnel Services	\$0	\$6,950,860	\$6,950,860	\$0	\$7,180,440	\$7,180,440							
Operating Expenses	\$0	\$9,777,000	\$9,777,000	\$0	\$11,349,110	\$11,349,110							
Capital Outlay	\$0	\$34,745,000	\$34,745,000	\$0	\$30,169,000	\$30,169,000							
Grants and Aids	\$0	\$265,440	\$265,440	\$0	\$19,930	\$19,930							
Reserves	\$0	\$71,912,460	\$71,912,460	\$0	\$95,605,620	\$95,605,620							
Total	\$0	\$123,650,760	\$123,650,760	\$0	\$144,324,100	\$144,324,100							
FTE	0.0	65.0	65.0	0.0	65.0	65.0							

	Fund 4001: Airport Rev and Op												
Expenditures	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request								
Personnel Services	\$5,955,579	\$5,919,695	\$6,521,674	\$6,950,860	\$7,180,440								
Operating Expenses	\$7,714,294	\$8,783,762	\$7,923,044	\$9,777,000	\$11,349,110								
Capital Outlay	\$10,074,885	\$5,236,411	\$7,942,855	\$34,745,000	\$30,169,000								
Grants and Aids	\$0	\$24,963	\$12,544	\$265,440	\$19,930								
Reserves	\$0	\$0	\$0	\$71,912,460	\$95,605,620								
Total	\$23,744,759	\$19,964,831	\$22,400,116	\$123,650,760	\$144,324,100								
FTE	61.0	63.6	64.0	65.0	65.0								

Efficiencies and Cost Saving Measures

FY25:

- By optimizing staff assignments and implementing operating efficiencies the department realized total reductions of \$1.1M for the FY25 Budget Submission.
 - PIE staff are more efficient than peer small hub airport staff allowing the department to save \$275,348 through salary lapse.
 - Reprioritization of Operations, Administration, Facilities, and other functions reduced expenditures an additional \$660,615.

FY24:

- By using alternative funding sources and training facilities the department realized total reductions of \$73,000 for the FY24 Budget.
 - Reallocation of shift work, standardization of common-use software, and funding perimeter fence replacement through Passenger Facilities Charges (PFCs) instead of the Operating budget drove reductions.

FY23:

- By improving supply chain efficiencies, the department realized total cost reductions of \$84,800 for the FY23 Budget.
 - Partnering with Pinellas County Public Works saved \$75,000 on a regional stormwater plan.
 - Competitive office supply sourcing saved an additional \$9,000.

Topics for Discussion and Budget Drivers

Topics for Discussion

- Reserves are equivalent to 18 months of Operating Expenses (\$17.0M).
- Law Enforcement Officer (LEO) costs are primarily driven by Airport security and TSA screening requirements.
 - Pinellas County Sheriff's Office deputies provide 24/7/365 security via inter-local agreement.
 - Federal unfunded mandates and funding cuts are also driving cost increases.
 - Department of Homeland Security funding for the LEO Reimbursement Program ceased on 1 May 2024, decreasing Revenues by \$120,000.
 - Unfunded Aviation Worker Screening mandates total \$480,000 in FY25.

Budget Drivers

Fund 4001- Airport Rev & Op

- The FY25 Budget, excluding Reserves, decreases \$3.0M (5.8%) to \$48.7M. Airport appropriations come from the Airport Rev & Op Fund.
- Revenues increase \$3.4M (7.7%) to \$47.0M due to increases in American Recovery Plan (ARPA) assistance (\$735,000) and Interest (\$2.1M), offset by decreases in Concessions (\$394,270).
- Personnel Services increase \$229,580 (3.3%) to \$7.2M including a 3% salary adjustment on the mid-point for all employees, and Florida Retirement System (FRS) actuarial retirement increases.
- The department's FTE remains flat at 65.0.
- Operating Expenses increase \$1.6M (16.1%) to \$11.3M due to increases in Contract Services (\$911,120), Professional Services (\$231,570), and Utilities Service (\$204,700).
- Reserves increase \$20.7M (16.7%) to \$95.6M.

FY25 Decision Packages

- Airport Airfield Sweeper Replacement \$315,000
 St. Pete Clearwater International Airport is requesting a new airfield sweeper as a replacement for its existing sweeper.
 - The funding presented in this document includes the County Administrator's preliminary recommendation of this decision package for the FY25 Proposed Budget.

Airport Aviation Worker Screening Mandate - \$480,000

Early in 2023, the Transportation Security Administration (TSA) issued an Airport Security Program (ASP) amendment directing airports to implement airport-performed physical screening of aviation worker employees This unfunded ASP mandates employee screening operations at airports that parallel TSA staffing and infrastructure required for passenger screening.

 The funding presented in this document includes the County Administrator's preliminary recommendation of this decision package for the FY25 Proposed Budget.

Airport Batwing Mower - \$75,000

St. Pete Clearwater International Airport (PIE) is requesting two new batwingstyle airfield mowers. One will replace an existing airfield mower. The other is a new asset.

 The funding presented in this document includes the County Administrator's preliminary recommendation of this decision package for the FY25 Proposed Budget.

Capital Improvement Plan (CIP) Report

- The FY25-30 Six-Year CIP increases \$9.6M (5.7%) from the Adopted FY24-29 Six-Year CIP to \$177.3M.
 - Requested appropriations for FY25 decrease \$4.9M (14.1%) from the FY24 Adopted Budget to \$29.8M.

CIP Increased Funding

Projects' budgets that have increased \$250,000 and 15% over the Current Plan include \$20.7M driven by current-day-pricing, including inflation, and \$27.6M driven by the expansion of project scope.

Multi-Level Parking Garage Project 002877A. Increase of \$12.5M (37.8%) from \$33.0M to \$45.5M, for FY25-FY31. Increase due to expanded scope (\$10.5M) and current-day-pricing (\$2.0M). Requested increase to be funded by CFC (\$13.7M) and reduced funding from FDOT (-\$1.2M).

The Airport CIP Additional Funding and New Projects Report begins on page 16.

FY24 Accomplishments

- PIE added three destinations in 2024 and now serves 64 non-stop destinations.
- Total passengers served at PIE is up 2.2% year to date over FY23.
- Total concessions at PIE are up 9.9% year to date over FY23.
- PIE was awarded a \$6.0M Federal Aviation Administration (FAA) Bipartisan
 Infrastructure Legislation (BIL) Airport Terminal Program (ATP) grant to begin design of the passenger terminal improvements project.
- FDOT awarded PIE \$2.5M in grant assistance for future Airco development preparations.

Work Plan

- Begin the Airport's Wildlife Hazard Assessment (WHA)
- FAA Approval of FY2024 Title VI Plan
- Install Airport Common Use Service Software Solution
- Install Redundant Security Camera Server
- Issue Parking RFQ/RFP
- Negotiate New Contract for TSA Staff

Performance Measures

Measure	Unit of Measure	FY22 Actual	FY23 Actual	FY24 Target	FY25 Target
Change in Concessionaire Revenue					
for Food & Beverage	Percent	99.3%	28.2%	14.4%	20.0%
Change in Concessionaire Revenue					
for Rental Cars	Percent	47.2%	5.46%	2.0%	-5.0%
Change in Concessionaire Revenue					
for News & Gifts	Percent	68.6%	17.7%	3.2%	7.0%
Change in Concessionaire Revenue					
for Parking	Percent	79.2%	20.6%	28.6%	15.0%
Cost per Enplaned Passenger	Dollars	\$ 2.07	\$ 2.07	\$2.15	\$ 2.15

Budget Summary by Program and Fund

Reserves

Oversees the management and allocation of the County's financial reserves.

Fund	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget
Airport Rev & Op	\$0	\$0	\$0	\$71,912,460	\$95,605,620
Total	\$0	\$0	\$0	\$71,912,460	\$95,605,620
FTE by Program	0.0	0.0	0.0	0.0	0.0

Airport Real Estate

Ensures that FAA lease requirements are followed; oversees and negotiates leases with tenants and future development of the Airport.

Fund	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget
Airport Rev & Op	\$198,512	\$215,148	\$209,847	\$255,150	\$256,880
Total	\$198,512	\$215,148	\$209,847	\$255,150	\$256,880
FTE by Program	1.0	1.0	1.0	1.0	1.0

Aviation Services

All facets of day-to-day aviation activities such as passenger enplanements and deplanements, concessionaire revenue, and noise abatement.

Fund	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget
Airport Rev & Op	\$13,724,455	\$13,373,308	\$14,533,793	\$16,806,150	\$18,682,600
Total	\$13,724,455	\$13,373,308	\$14,533,793	\$16,806,150	\$18,682,600
FTE by Program	60.0	62.6	62.7	64.0	64.0

Airport Capital Projects

Provides Capital Improvement Program (CIP) funding and construction/budget management for St. Pete-Clearwater International Airport infrastructure projects.

Fund	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget
Airport Rev & Op	\$9,814,357	\$6,295,330	\$7,614,991	\$34,677,000	\$29,779,000
Total	\$9,814,357	\$6,295,330	\$7,614,991	\$34,677,000	\$29,779,000
FTE by Program	0.0	0.0	0.0	0.0	0.0

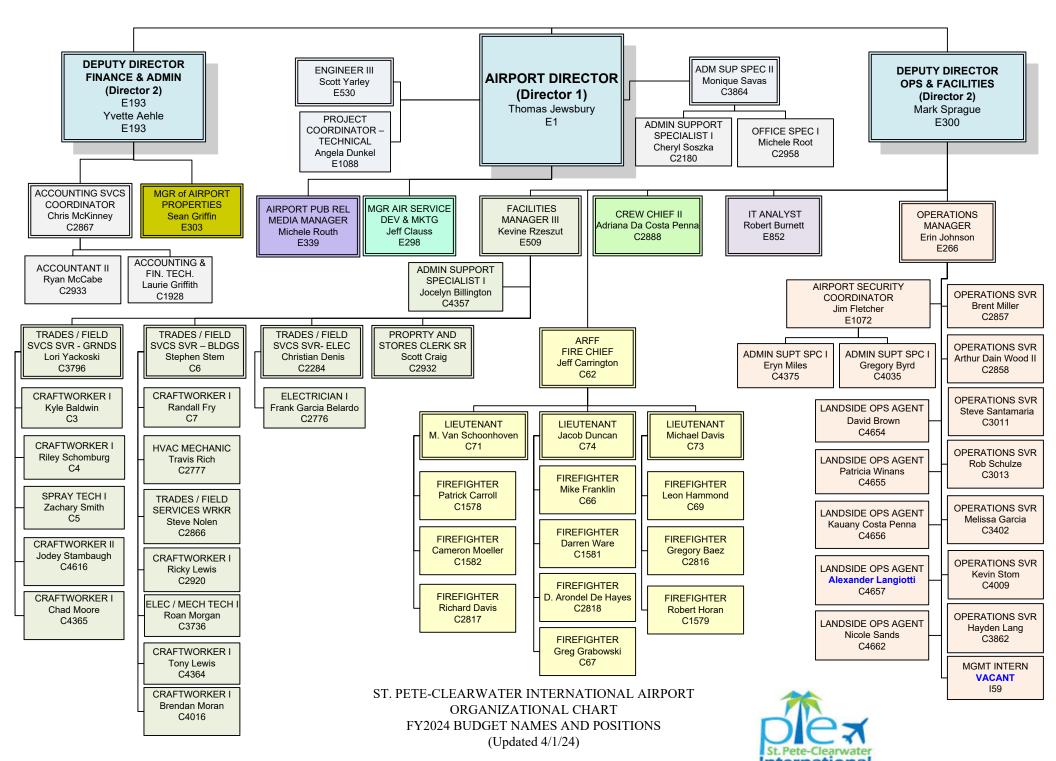
Emergency Events

Expenditures incurred during a disaster event to allow for accurate tracking of those expenses in support of reimbursement of eligible expenditures from the Federal Emergency Management Agency's (FEMA) Public Assistance Grant Program or other funding sources, as applicable.

Fund	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget
Airport Rev & Op	\$7,435	\$81,045	\$41,486	\$0	\$0
Total	\$7,435	\$81,045	\$41,486	\$0	\$0
FTE by Program	0.0	0.0	0.0	0.0	0.0

Attachments:

- 1. Organizational Chart (p. 6)
- 2. Efficiencies and Cost Saving (pp. 7-10)
- 3. Budget Reports (pp. 11-12)
- 4. CIP Reports (pp. 13-19)
- 5. Vacancy Reports (p. 20)
- 6. User Fees Report (p. 21-23)



The PIE Airport was able to capture \$1.1 million in FY25 cost savings from the following areas:

- Salary Lapse PIE was able to identify \$275,348 in salary lapse projected for FY25 which was 3.96% of the total budgeted salaries. PIE analyzed the seven-year period from FY17 to FY23 to determine a reasonable average of lapsed (budgeted but unexpended) salaries for FY25. Over that seven-year period, PIE averaged a lapse of 4.02% of salary appropriations. The mean of the three-year, five-year, and seven-year average lapses was 3.76% providing a reasonable range for the reduction in FY25 between 3.76% and 4.02%. The 3.96% lapse for FY25 is consistent with this figure.
- <u>Staffing Levels</u> PIE maintains lean staffing levels comparable to other small hub airports in Florida. The average small hub Airport in Florida services 943,250 enplaned passengers per year and has approximately 86.7 employees or 10,884 enplaned passengers per employee. By comparison, PIE services 1.24 million enplaned passengers with 65 employees for an average of 19,149 enplaned passengers per employee which 75% of the average staffing level per enplaned passengers.
- <u>Budget Targets</u> OMB required PIE to develop budget reduction targets based on the FY24
 Adopted Budget. PIE was able to reduce \$660,915 against a 3% reduction target of \$527,229,
 which included the following:

Airport Admin (\$95,000)

- o \$75,000 HVAC Diffuser
- o \$10,000 Terminal Design Independent Fee Review
- o \$10,000 Title VI (Non-Discrimination) Outreach

Airport Technology (\$10,100)

- \$5,000 Monitor and NUC Replacement
- o \$2,100 Software Licensing
- \$3,000 Training Conference

Air Service & Marketing (\$32,560)

o \$32,560 International Marketing

Airport Operations (\$94,980)

- \$43,980 Navaid Flight Tracking
- o \$40,000 Airport Gate Access Service Agreement
- o \$ 6,000 Copier Lease
- o \$ 5,000 General Repair and Maintenance of Equipment

Airport Facilities (\$68,000)

- o \$20,000 Runway Rubber Removal, Center Line Painting
- \$20,000 Taxiway Cleaning and Painting
- \$15,000 Terminal Painting

- o \$10,000 HVAC supplies
- \$3,000 Airfield Lighting Training

Air Rescue and Firefighting (ARFF) (\$43,000)

- \$40,000 Fire Station Upgrades
- \$3,000 Life Test Lung Disease Screening

Services (Custodial) (\$10,000)

- o \$10,000 Custodial Supplies
- <u>Airfield Sweeper</u> Based on previous maintenance history, PIE anticipates savings of around \$8,250 in reduced maintenance costs in FY25 from the purchase of a replacement Airfield Sweeper. Additional savings are anticipated from increased operational effectiveness from the regular reliable use of the machinery. This purchase will be made with \$315,000 in Passenger Facility Charges (PFCs) funds so that no Airport Operations and Maintenance budget funds are utilized.

The airfield sweeper will be utilized to clean debris from the runways, taxiways, and airplane parking areas. This purchase will reduce the number of out-of-service days and repair and maintenance costs for the sweeper. Additionally, it will no longer require a Commercial Driver's License to operate it which enables all airfield employees in Facilities to operate the machine unlike the current equipment.

In FY23, the current sweeper was out of service a total of 82 days and in FY22 it was out of service 87 days for an average of 84.5 days per year. This is a serious reduction in capacity since the sweeper is crucial to passenger safety as it is ideally utilized 1-2 times per week to remove litter, vegetation, loose pavement, contaminants, animal remains, and aircraft debris that can be ingested into plane engines upon take-off or landing.

The average annual maintenance cost for the first six years was \$2,427 and the average annual maintenance cost for the last six years has been \$10,125 per year, an increase of 417%. The current sweeper is at the end of its useful life after 12 years.

<u>Batwing Mowers</u> – PIE anticipates savings of between \$28.43 and \$57.50 per mowing cycle (depending on mower configuration) from the purchase of two 20-foot Batwing mowers. The fully loaded cost for each employee who mows the airfield is \$39.71 per hour.

Mowing the Runway Safety Area (RSA) around the airfield within federally defined constraints and conditions *currently* takes between 136 minutes and 227 minutes per mowing cycle depending on the configuration of the 15- and 20-feet Batwings. After the purchase of new 20-foot Batwings, it is anticipated it will only take between 91 minutes and 136 minutes per mowing cycle. In other words, the minimum times under the current configuration will mirror the

maximum times under the new configuration. Therefore, the labor savings from the acquisition of the Batwing Mowers is somewhere between 0.75 FTEs and 1.5 FTEs during each mow.

FY24

PIE was able to realize total cost savings of \$73,000 for the FY24 Budget. This amount included the following efficiencies:

- Personnel Positions Airport Operations positions were re-organized beginning in FY24 to reallocate labor and responsibilities for more efficient operations and to guarantee adequate coverage to all areas of PIE for all shifts. This has already led to a reduction in turnover and a stabilization of overtime even as passenger enplanements have increased. Reclassifications of Traffic Assistants to Landside Operations Agents and the creation of an Airport Security Coordinator position has reduced overtime and have given broader coverage and improved monitoring of the high security areas. The fiscal impact is still being determined, since these changes only occurred 5 months ago; however, the operational effectiveness has been improved and turnover appears to have been reduced so far in FY24 as of the writing of this narrative, the division of labor was reallocated more efficiently.
- <u>Common Use Software</u> Utilization of software that allows different airlines to utilize the same computers in the terminal to reduce the need for additional components and space. Increases ticket counter and gate capacity.
- <u>Security Fencing Replacement</u> Transferred the \$70,000 perimeter security fencing replacement cost to be funded with Passenger Facility Charges (PFCs), rather than continuing to fund it out of PIE's operating budget. This allowed PIE to include more of the perimeter area to be fenced. The budget now is \$1.5M and could go higher, due to the cost of the fencing.
- <u>Aircraft Rescue & Firefighting</u> Began to use Punta Gorda Airport's fire pit for firefighter training, since Tampa International's closed. The cost decreased by \$3,000.

FY23

PIE was able to realize total cost savings of \$84,800 for the FY23 Budget. This included the following efficiencies:

- Airport Administration
 - Saved approximately \$10,000 in office supplies by more competitively utilizing Amazon,
 Staples, and Office Depot.
 - Reduced subscription of Language Line from 120 minutes per month to 30 minutes based on historical usage which saves \$1,800. This is the telephone line that we utilize when airport staff needs to communicate with customers who do not speak English. This is part of our non-discrimination (Title VI) outreach.
 - o Saved \$75,000 by partnering with Public Works on a Regional Stormwater Plan.

• Airport Operations

 Saved \$73,000 by cancelling the Automatic Passport Kiosks maintenance contract and reducing the Sheriff's interlocal agreement due to less equipment replacement.

Airport Services

 Implemented use of a trash compactor to reduce the number of dumpsters required and reduce the presence of wildlife close to the terminal. There was no cost savings for this item, but the compactor allowed tenants to consolidate their garbage, as well as reduced the number of dumpster pickups that requires employee coordination at PIE.

Attachment 3- Budget Reports

Airport Airport Rev & Op

	FY21	FY22	FY23	EV24	EV2E	Budget to	Budget to
Account - Revenues	Actual	Actual	Actual	FY24 Budget	FY25 Request	Budget Change	Budget % Change
2710201 - FB-Unrsv-Cntywide-Beg	41,042,808	(16,540,079)	76,615,415	79,995,060	97,305,750	17,310,690	21.64%
2810001 - Fund Balance-Restricted	0	60,181,354	0	0	0	0	-
3312001 - Fed Grant-Aggregate	6,234,389	4,563,592	36,902	0	0	0	-
3315101 - Fed Grant - ARPA Funds Aggregate	0	2,563,614	5,703,644	865,000	1,600,000	735,000	84.97%
3441101 - Airline	2,406,618	2,570,559	2,619,025	2,627,850	2,569,700	(58,150)	-2.21%
3441301 - General Aviation	1,229,461	1,541,951	1,628,847	1,569,430	1,592,400	22,970	1.46%
3611210 - Interest-Aggregate	370,633	536,877	2,942,641	255,020	2,348,400	2,093,380	820.87%
3441401 - USCG	552,793	555,722	561,510	553,660	606,110	52,450	9.47%
3622101 - Concession	9,251,877	12,933,210	13,278,148	12,314,620	11,920,350	(394,270)	-3.20%
3622201 - Terminal	285,467	382,224	376,385	308,800	370,410	61,610	19.95%
3622301 - Industrial	3,819,426	4,019,039	4,082,451	3,940,200	4,009,200	69,000	1.75%
3644100 - Sale- Surplus Equipment	19,817	7,907	37,559	0	0	0	-
3895410 - Cap Con- Aggregate	11,865,390	8,050,150	6,910,345	21,095,840	21,868,710	772,870	3.66%
3699991 - Other Miscellaneous Revenue	(340,203)	(1,406,650)	2,182,325	4,280	12,070	7,790	182.01%
3894001 - Prop-Other Grants & Donations	151,977	186,714	167,579	121,000	121,000	0	0.00%
Revenues Total	76,890,453	80,146,184	117,142,776	123,650,760	144,324,100	20,673,340	16.7%

Attachment 3- Budget Reports

Airport Airport Rev & Op

						Budget to	Budget to
Assessment Francis ditarias	FY21	FY22	FY23		FY25	Budget	Budget %
Account - Expenditures	Actual		Actual	9	Request	Change	Change
5110001 - Executive Salaries	1,125,524		1,219,266	, ,	1,428,940	, , ,	14.55%
5120001 - Regular Salaries & Wages	2,615,347	2,597,753	2,852,281	3,033,800	3,000,550	(33,250)	-1.10%
5140001 - Overtime Pay	183,333	243,862	221,181	219,970	233,790	13,820	6.28%
5210001 - FICA Taxes	289,916	292,102	316,294	317,110	333,800	16,690	5.26%
5220001 - Retirement Contributions	533,586	601,414	822,681	779,280	835,870	56,590	7.26%
5230001 - Hlth,Life,Dntl,Std,Ltd	1,182,113	1,013,919	1,088,527	1,353,300	1,347,490	(5,810)	-0.43%
5310001 - Professional Services	236,609	405,742	426,399	284,480	516,050	231,570	81.40%
5340001 - Other Contractual Svcs	2,739,356	2,456,420	2,539,782	3,163,920	4,100,040	936,120	29.59%
5400001 - Travel and Per Diem	24,356	32,496	37,420	96,180	102,830	6,650	6.91%
5410001 - Comm Services + Operating/Office Supplies	318,068	1,737,257	527,135	398,910	395,550	(3,360)	-0.84%
5430001 - Utility Service	805,078	797,221	1,079,367	911,480	1,026,180	114,700	12.58%
5440001 - Rentals & Leases + Repair & Maintenance	890,516	610,153	624,618	1,615,220	1,538,620	(76,600)	-4.74%
5480001 - Promotional Activities Exp	469,127	589,263	343,004	911,000	868,490	(42,510)	-4.67%
5496501 - Intgv Sv-Info Technology	479,320	425,960	504,010	428,220	449,630	21,410	5.00%
5496521 - Intgv Sv-Fleet-Op & Maint	210,145	179,866	249,117	241,680	253,770	12,090	5.00%
5496551 - Intgv Sv-Risk Financing	342,460	490,180	492,970	407,560	427,940	20,380	5.00%
5496901 - Intgv Sv-Cost Allocate	839,980	827,250	827,540	953,350	1,001,010	47,660	5.00%
5520011 - Runway Supplies	41,081	45,851	26,857	150,000	429,000	279,000	186.00%
5520012 - Bldg Supplies	392,110	1,224,925	2,586,130	215,000	240,000	25,000	11.63%
5600001 - Budget-Capital Outlay	0	0	0	34,677,000	29,779,000	(4,898,000)	-14.12%
5630001 - Improvmnts Othr Than Bldg	9,612,444	4,050,702	4,359,601	0	0	0	
5640001 - Machinery And Equipment	276,116	76,140	1,115,134	68,000	390,000	322,000	473.53%
5810001 - Aids To Govt Agencies	0	24,963	12,544	265,440	19,930	(245,510)	-92.49%
5995000 - Reserve-Contingencies	0	0	0	4,365,570	14,400,000	10,034,430	229.85%
5996000 - Reserve-Fund Balance	0	0	0	24,729,150	28,800,000	4,070,850	16.46%
5997000 - Reserve-Future Years	0	0	0	42,817,740	52,405,620	9,587,880	22.39%
Expenditures Total	23,606,584	19,888,716	22,271,857	123,650,760	144,324,100	20,673,340	16.7%

Airport Requested FY25-30 CIP

			port nequested : :=5 55 5								FY24	
Project Number & Name	Description	Funding Source	Task	FY24 Estimate	FY25 Budget	FY26 Planned	-Y27 Planned	FY28 Planned F	Y29 Planned	FY30 Planned	Estimate.	FY25-30 Planned
000033A - Cargo Apron Rehab and Runway 9/27 Conversion	Design and construction of a new cargo apron and the conversion of old Runway 09/27 to a taxiway.	PFC-Passenger Facilities Charges	030.31-Other Construct-PFC	10,323,000	-	-	-	-	-		10,323,000	
		SG-Grant - State	030.7-Bldg Construct-FDOT	2,686,000	-	-	-	-	-	-	2,686,000	
000033A - Cargo Apron Rehab and Runway 9/27 Conversion	n Total			13,009,000	-	-	-	-	-	-		
000034A - Construct New Airco Taxiway D	Design and construction for the new general aviation taxiways for the AIRCO parcel.	AF-Airport Funds	020.21-Rnway&Taxi Desgn-PFC	-	-	-	-	-	-	-	-	
		FG-Grant -	030.3-Other Construct-Apt	-	600,000	200,000	-	-	-	-	800,000	800,00
		Federal	020.5-Runwy&Taxi DesignFAA	-	-	-	-	-	-	-	-	
		PFC-Passenger	030.5-Runwy&Taxi Const-FAA	-	8,458,000	2,819,000	-	-	-	-	11,277,000	11,277,000
		-	030.21-Rnway&Taxi Const-PFC	-	1,256,000	419,000	-	-	-	-	1,675,000	1,675,000
		SG-Grant - State	020.8-RunwyTaxi DesignFDOT	-	-	-	-	-	-	-	-	
			030.8-RunwyTaxi Const-FDOT	-	482,000	161,000	-	-	-	-	643,000	
000034A - Construct New Airco Taxiway D Total				-	10,796,000	3,599,000	-	-	-	-	14,395,000	14,395,00
001064A - Relocate Airfield Electric Vault	Relocation and construction a new airfield electric vault.	PFC-Passenger Facilities Charges	030.31-Other Construct PFC	175,000			_			_	175,000	
001064A - Relocate Airfield Electric Vault Total				175,000	_	_	_	_	_	_	175,000	
002877A - Multi-Level Airport Parking Garage	Multi-level parking deck to alleviate parking congestion on the east side of Roosevelt Blvd.	AF-Airport Funds	030.1-Bldg Construction	-	-	-	-	-	-	-	-	
		CFC-Customer Facility Charges	030.6-CFC Construct	-	-	-	7,000,000	7,000,000	7,000,000	7,000,000	28,000,000	28,000,00
		FTG-Grant - Future SG-Grant - State	030.7-Anticipated Con FDOT	-	-	-	750,000	2,000,000	2,000,000	2,000,000	6,750,000	6,750,000
		30 Grant State	020.7-Bldg Design FDOT	-	250,000	1,500,000	-	-	-	-	1,750,000	1,750,00
002877A - Multi-Level Airport Parking Garage Total				-	250,000	1,500,000	7,750,000	9,000,000	9,000,000	9,000,000		36,500,00
003343A - New Passenger Terminal Improvements	Expansion and improvement of existing terminal at St. Pete-Clearwater International Airport.	AF-Airport Funds	020.3-Othr Design - Airprt	-	2,195,000	-	-	-	-		2 405 000	
		FTC Coast	030.3-Other Construction	-	-	2,000,000	6,350,000	8,350,000	7,350,000	5,350,000	29,400,000	29,400,00
	FTG-Grant - Future SG-Grant - St		020.6-Anticipatede Des FAA	-	6,000,000	-	-	-	-	-	6,000,000	6,000,00
			030.6-Anticipated Con FAA	-	-	13,735,000	8,905,000	4,000,000	4,000,000	4,000,000	34,640,000	34,640,00
		SG-Grant - State	030.9-Anticipated Con FDOT	-	-	4,000,000	6,350,000	8,350,000	5,350,000	5,350,000	29,400,000	29,400,00
003343A - New Passenger Terminal Improvements Total			020.9-Other Design FDOT	550,000 550,000	1,425,000 9,620,000	19,735,000	21,605,000	20,700,000	16,700,000	14,700,000	1,975,000 103,610,000	

Airport Requested FY25-30 CIP

			port nequesteur : 120 00 0.								W24	
Project Number & Name	Description	Funding Source	Task	FY24 Estimate	FY25 Budget F	Y26 Planned I	Y27 Planned	FY28 Planned I	FY29 Planned F	Y30 Planned E	Y24 Stimate, Y25-30	FY25-30 Planned
004350A - Upgrade Airport Lift Station Near Army Reserve Base	Upgrade the Airport's lift station that serves the tenants near the Army Reserve Base.	AF-Airport Funds	020.1-Design-Airport	100,000	-	-	-	-	-	-	100,000	-
			030.1-Construction-Airport	_	300,000	_	_	_	_	_	300,000	300,000
004350A - Upgrade Airport Lift Station Near Army Reserve	Base Total			100,000	300,000	-	-	-	-	-	400,000	300,000
004352A - Installation of New Service Elevator	Installation of a new service elevator adjacent to the 2nd floor restaurant space, utilizing an existing elevator shaft.	AF-Airport Funds	030.1-Construct-Arpt Funds									
004352A - Installation of New Service Elevator Total				30,000 30,000	-	-	-	-	-	-	30,000 30,000	-
004466A - Canopy Passenger Walkway to Terminal Building	Design and installation of new covered canopy walkway from the new long-term parking lot to the terminal building.	AF-Airport Funds	030.1-Construction	30,000	_	_	_	_	_	_	30,000	_
004466A - Canopy Passenger Walkway to Terminal Building	; Total			-	-	-	-	-	-	-	-	-
004570A - Pave Strawberry Parking Lot & Shuttle Road	The current Strawberry economy parking lot is unpaved and is lined with gravel. This project will pave the economy lot to help customers walk and drive easier through the economy	AF-Airport Funds	020.3-Design - Airport	5,000	-	-	-	-	-	-	5,000	-
	lot.		030.3-Construction - Airpo	_	_	_	_	_	_	_	_	_
		SG-Grant - State	020.9-Design - FDOT	5,000	-	-	-	-	-	-	5,000	-
			030.9-Construction - FDOT	-	-	-	-	-	-	-	-	-
004570A - Pave Strawberry Parking Lot & Shuttle Road Total				10,000	-	-	-	-	-	-	10,000	-
004571A - Airco Site Preparation	Facilitate the development of the Airco Property at the St. Pete-Clearwater International Airport by developing a portion of the stormwater infrastructure upfront.	AF-Airport Funds	020.3-Other Design Arpt	-	-	-	-	350,000	-	-	350,000	350,000
		FTG-Grant -	030.3-Other Const Arpt	-	-	-	-	-	3,500,000	7,900,000	11,400,000	11,400,000
		Future	020.9-Anticipated Des FDOT	-	-	500,000	-	-	-	-	500,000	500,000
			030.9-Anticipated Con FDOT	_	_	_	2,000,000	_	_	_	2,000,000	2,000,000
004571A - Airco Site Preparation Total				-	-	500,000	2,000,000	350,000	3,500,000	7,900,000	14,250,000	14,250,000
005709A - Runway Incursion Mitigation New Taxiway "N"	Construct a new taxiway N which involves the design and construction of a new parallel taxiway providing direct access to the end of Runway 4.	PFC-Passenger Facilities Charges	020.31-PFC Design	400,000	-	-	-	-	-	-	400,000	-
			030.21-Rnway&Taxi Const-PFC	-	5,725,000	-	-	-	-	-	5,725,000	5,725,000
005709A - Runway Incursion Mitigation New Taxiway "N" 1				400,000	5,725,000	-	-	-	-	-	6,125,000	5,725,000
006041B - Replace Airport Terminal Carpeting	This project consists of replacing the carpeting in various areas throughout the St. Pete-Clearwater International Airport terminal.	ARPA-ARPA- Federal Grant	020.7-Design ARPA	-	-	-	-	-	-	-	-	-
			030.7-Construction ARPA	529,000	_	_		_			529,000	
006041B - Replace Airport Terminal Carpeting Total				529,000	-	-	-	-	-	-	529,000	-
, , , , , , , , , , , , , , , , , , ,				-,								

Airport Requested FY25-30 CIP

Project Number & Name	Description	Funding Source	Task	FY24 Estimate	FY25 Budget	FY26 Planned	FY27 Planned	FY28 Planned	FY29 Planned	FY30 Planned	FY24 Estimate, FY25-30	FY25-30 Planned
006041D - Terminal Mitigation of Water Intrusion	This project will replace skylights, roof membranes, and windows and surrounding sheetrock or window flashing.	ARPA-ARPA- Federal Grant	020.7-Design ARPA	142,000	81,000	_	_	_		_	223,000	81,00
				2.2,000	02,000							02,00
			030.7-Construction ARPA		1 627 000						1 627 000	1 627 00
006041D - Terminal Mitigation of Water Intrusion Total				142,000	1,627,000 1,708,000	-	-	<u>-</u>	<u> </u>	-	1,627,000 1,850,000	
006157A - Distance Remaining Markers Runways 18-36	Design and installation of eight replacement distance	PFC-Passenger		142,000	1,708,000	-	_	_	-	-	1,830,000	1,708,00
Replacement	remaining markers on Runway 18-36.	•	030.31-Other Construct PFC									
		. acmerce charges		125,000	-	-	-	-		-	125,000	
006157A - Distance Remaining Markers Runways 18-36 Re	placement Total			125,000	-	-	-	-	-	-	425.000	
006158A - Perimeter Fence Improvements Phase 1	Replacement of the existing fence with a wildlife exclusion fence that is 8 feet tall, with a subterranean barrier, and a three-strand barbed wire outrigger.	PFC-Passenger Facilities Charges	020.31-Other Design - PFC	120,000	63,000	-	-	-		-	183,000	63,00
			030.31-Other Construct PFC		4 247 000						4 247 000	4 247 06
000158A Devimentos Fornes Improvemento Diseas 1 Total				120,000	1,317,000	-	-	-	· -	-	1,317,000	
006158A - Perimeter Fence Improvements Phase 1 Total Grand Total				120,000 15,190,000	1,380,000 29,779,000	25,334,000	31,355,000	30,050,000	29,200,000	31,600,000	1,500,000 192,508,000	
Total by Funding Source				13,190,000	29,779,000	25,554,000	31,333,000	30,030,000	29,200,000	31,000,000	192,308,000	177,318,00
Airport Funds				135,000	3,095,000	2,200,000	6,350,000	8,700,000	10,850,000	13,250,000	44,580,000	44,445,00
ARPA Funds				671,000	1,708,000	-,,	-	-			2,379,000	
Customer Facility Charges				· -	-	-	7,000,000	7,000,000	7,000,000	7,000,000	28,000,000	28,000,00
Federal Grant				-	14,458,000	2,819,000	-	-		-	17,277,000	17,277,00
Future Anticipated Grant				-	-	14,235,000	11,655,000	6,000,000	6,000,000	6,000,000	43,890,000	43,890,00
Passenger Facility Charges				11,143,000	8,361,000	419,000	-	-	-	-	19,923,000	8,780,00
State Grants				3,241,000	2,157,000	5,661,000	6,350,000	8,350,000	5,350,000	5,350,000	36,459,000	33,218,00

Airport Additional Funding and New Project Requests

CFC - Customer Facility Charges

SG - State Grant

Department	Total Increase Amount	Funding Source	Increase Amount	Change Request Name	Increase Category	Summary of Request	Description/Justification	OMB Recommendation
Airport	\$12,500,000.00	CFC SG	\$ 13,700,000.00 \$ (1,200,000.00)	Multi-Level Airport Parking Garage Additional Funding	Change of Scope	\$45.5M. FY25-FY31. Increase due to expanded scope (10.5M)	The project is in the planning phase. The estimate is not based on the mid-point of construction. The scope of the project has increased from a total of 1,000 parking stalls to a total of 1,300 parking stalls. The estimated cost per stall has increased from \$30,000 to \$35,000. All Airport Funds transferred to Customer Facility Charges and FDOT grant funding.	OMB recommends approval of this change request. The increased cost per stall is based on observed market conditions and cost of comparable parking garages at similarly sized airports including Boise (\$33K), San Jose (\$31K), Albany (\$43K) and Knoxville (\$51K). During the FY24 budget development process the estimated cost per stall was increased from \$20,000 to \$30,000.

Airport Total \$ 12,500,000	
Total by Funding Source	
CFC Total \$ 13,700,000	
SG Total \$ (1,200,000)	
FF-SW Total \$ -	
Total by Increase Category	
Change of Scope \$ 10,500,000.00	
Contractual Changes \$ -	
*Current Day Pricing \$ 2,000,000.00	

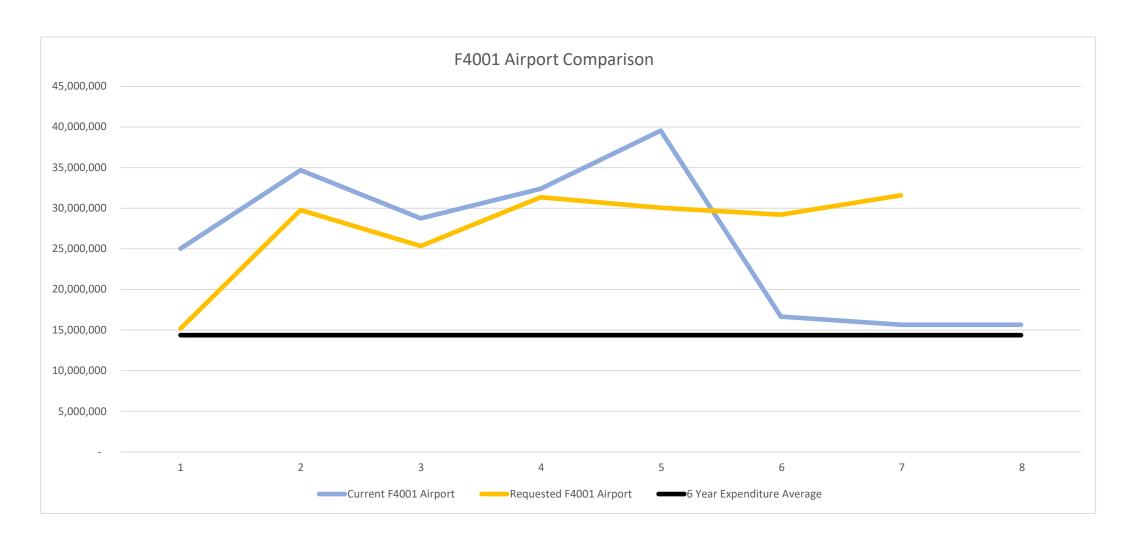
^{*&}quot;Current Day Pricing" Increase Category includes increases that resulted from estimating based on current day pricing, as well as, an escalation factor applied to anticipate future pricing increases.

Airport CIP FY25-30 Revisions from Previous Year

Project Number	Project Name	Revisions from Previous Year	Department
000033A	Cargo Apron Rehab and Runway 9/27 Conversion	Project completion expected FY24. Project estimate increased above budget due to cost of materials.	Airport
000034A	Construct New Airco Taxiway D	Project budget decreased due to available funding. Construction timeline shifted from FY24-25 to FY25-26.	Airport
001064A	Relocate Airfield Electric Vault	Project expected to complete FY24.	Airport
002877A	Multi-Level Airport Parking Garage	Project budget increased due to expanded scope. Construction timeline shifted from FY26-27 to FY27-30. Transfer from Airport Funds to Customer Facility Charges and FDOT grant funds.	Airport
003343A	New Passenger Terminal Improvements	Project budget decreased due to available funding. Construction completion moved forward from FY31 to FY30. Bipartisan Infrastructure Law grant received from the Federal Aviation Administration.	Airport
004350A	Upgrade Airport Lift Station Near Army Reserve Base	Construction completion shifted from FY24 to FY25.	Airport
004352A	Installation of New Service Elevator	Project completion expected FY24.	Airport
004570A	Pave Strawberry Parking Lot & Shuttle Road	Project cancelled.	Airport
004571A	Airco Site Preparation	Project timeline shifted from FY25-27 to FY26-30.	Airport
005709A	Runway Incursion Mitigation New Taxiway "N"	Construction initiation delayed from FY24 to FY25.	Airport
006041B	Replace Airport Terminal Carpeting	Construction completion moved up from FY25 to FY24.	Airport
006041C	Renovate Airport Terminal Restrooms	Project cancelled.	Airport
006041D	Terminal Mitigation of Water Intrusion	No change.	Airport
006157A	Distance Remaining Markers Runways 18-36 Replacement	Project completion expected FY24.	Airport
006158A	Perimeter Fence Improvements Phase 1	Construction initiation delayed from FY24 to FY25.	Airport

AIRPORT REVENUE & OPERATING FUND 4001 PRGORAM 2049 AIRPORT CAPITAL PROJECTS Current CIP FY24-29/Requested CIP FY25-30

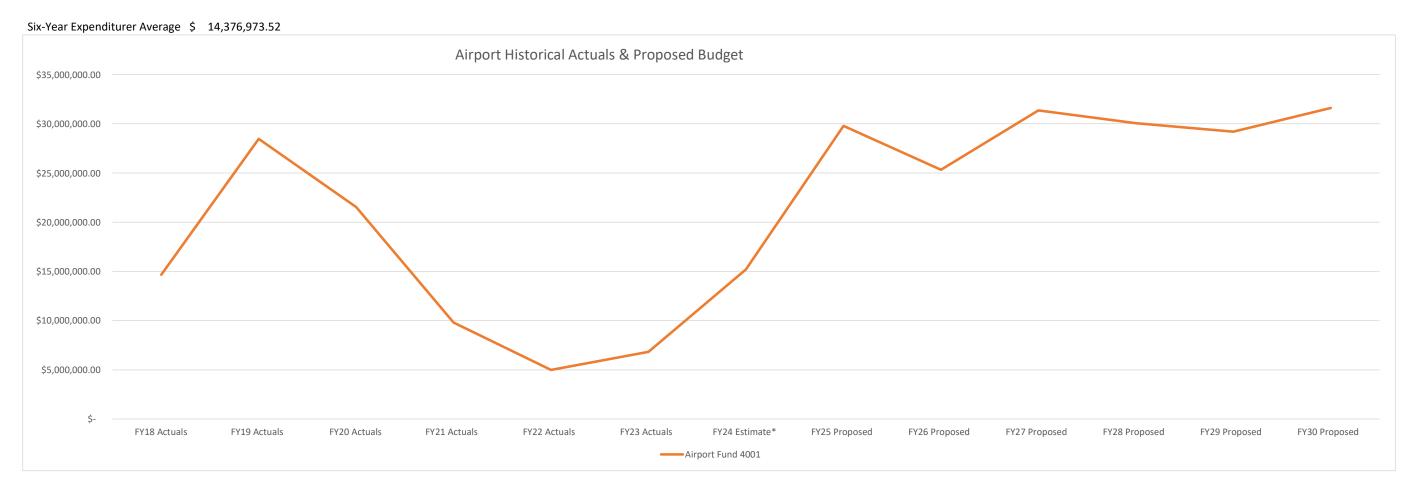
	2023	2024	2025	2026	2027	2028	2029	2030	Total
Current F4001 Airport	25,035,000	34,677,000	28,757,000	32,405,000	39,552,000	16,652,000	15,652,000	15,652,000	208,382,000
Requested F4001 Airport		15,190,000	29,779,000	25,334,000	31,355,000	30,050,000	29,200,000	31,600,000	177,072,000



AIRPORT REVENUE &
OPERATING FUND 4001
PRGORAM 2049 AIRPORT

AIRPORT REVENUE & OPERATING FUND 4001 PROGRAM 2049 AIRPORT CAPITAL PROJECTS FY18-23 Actuals/Requested CIP FY25-30

FY18 Actuals FY29 Actuals FY21 Actuals FY21 Actuals FY22 Actuals FY24 Estimate* FY25 Proposed FY26 Proposed FY27 Proposed FY28 Proposed FY29 Proposed FY30 Proposed F4001 Airport \$ 14,660,908.00 \$ 28,446,410.14 \$ 21,532,769.74 \$ 9,798,769.83 \$ 4,995,262.63 \$ 6,827,720.77 \$ 15,190,000.00 \$ 29,779,000.00 \$ 25,334,000.00 \$ 31,355,000.00 \$ 30,050,000.00 \$ 29,200,000.00 \$ 31,600,000.00



Attachment 5 - Vacancy Report: Airport Department

Position Title	Position Number	Job Number	Pay Grade	Department	Division	Mininum Grade Rate	Vacancy Date	FLSA Class / OT Code
Landside Opns Agent	BCC/C4657	22721	C17	BCC:Airport	BCC:Airport	19.24	05/18/2024	Classified
Craftwkr 1	BCC/C4	13740	C18	BCC:Airport	BCC:Airport	19.5	04/12/2024	Classified
Mgmt Intern	BCC/I59	01520	C55	BCC:Airport	BCC:Airport	18	04/09/2021	Classified

Attachment 6 - Airport User Fees Report

rt	FY24	FY25	
	Adopted	Budget	
I. Ground Transportation Fees			
I-A. On-Airport Car Rental Companies	Minimum Bid or 10% of gross	Minimum Bid or 10% of gro	
	revenues	revenues	
I-B. Off-Airport Car Rental Companies	\$50.00 per month or 10% of	\$50.00 per month or 10% of	
	gross revenues	gross revenues	
I-C. Transportation Network Companies (TNC) - Uber/Lyft/Ride Share	\$4.00 per pick-up	\$4.00 per pick-up	
I-D. Commercial Ground Transportation Provider (taxicabs, limousines, car services, Super Shuttle,	\$4.00 per pick-up	\$4.00 per pick-up	
I-E. Hotel Courtesy Shuttles	\$600.00/year	\$600.00/year	
II. Aviation Fees			
II-A. Daily Terminal Ramp Parking (over 4 hours) (per plane) Passenger Airlines			
II-A-1. Category A or B	\$30.00	\$30.00	
II-A-2. Category C	\$40.00	\$40.00	
II-A-3. Category D	\$50.00	\$50.00	
·			
II-B. Daily Terminal Ramp Parking (over 4 hours) (per plane) Cargo Airlines			
II-B-1. Category A or B: 0 - 100,000 lbs.	\$60.00	\$60.00	
II-B-2. Category C: 100,001 - 400,000 lbs.	\$80.00	\$80.00	
II-B-3. Category D: Over 400,000 lbs.	\$100.00	\$100.00	
•			
II-C. Daily Parking Fee Outside Terminal Ramp (non-leased) (per plane)			
II-C-1. Single Engine Aircraft	\$10.00	\$10.00	
II-C-2. Twin Engine Aircraft	\$15.00	\$15.00	
II-C-3. Jet Engine Aircraft	\$25.00	\$25.00	
'			
II-D. Terminal Service Charge (per flight) - Determined by number of departures			
II-D-1. 0 - 2,500 departures	\$75.00	\$75.00	
II-D-2. 2,501 - 5,000 departures	\$65.00	\$65.00	
II-D-3. 5,001 - 7,500 departures	\$55.00	\$55.00	
II-D-4. >7,500 departures	\$50.00	\$50.00	
'			
II-E. Passenger Screening Fees (per passenger)			
II-E-1. Standard			
II-E-1-a. 0 (Zero) to 10,000 passengers enplaned per month	\$0.50	\$0.50	
ქსნემი რიმ Vifia tiloh და passenga panglang per month 21	\$0.25	\$0.25	

II-E-2. Flexible Response		
II-E-2-a. All enplaned passengers per month	\$0.60	\$0.60
II-F. Fuel Flowage Fees (per gallon)		
II-F-1. Airlines		
II-F-1-a. 0 (Zero) to 20,000 gallons per month	¢0.00	¢0.00
II-F-1-b. 20,001 to 100,000 gallons per month	\$0.06	\$0.06
II-F-1-c. Above 100,000 gallons per month	\$0.02	\$0.02
II-F-2. General Aviation		
II-F-2-a. All other users	\$0.07	\$0.07
1-1-2-a. All other users	\$0.07	\$0.07
II-G. Airline Landing Fees (per thousand pounds)		
II-G-1. With Agreement	\$0.95	\$0.95
II-G-2. Without Agreement	\$1.10	\$1.10
1 0 2. William Agraement	\$1.10	\$1.10
II-H. Passenger Loading Bridge Fee (per plane)		
II-H-1. All Airlines per use	\$50.00	\$50.00
ther Fees	\$50.00	ψ30.00
III-A. Terminal Ticket Counter/Office Rental (per Square Foot per year)	20.00	\$24.26
III-B. Wick Wing Office Rental (per Square Foot per year)	14.00	\$22.95
III-C. Automobile Storage Fees (per day)	\$4.00	\$4.00
III-D. Security Card Replacement		
III-D-1. Fingerprinting	\$41.00	\$41.00
III-D-2. Badge Renewal	\$20.00	\$20.00
III-D-3. Lost Badge	\$75.00	\$75.00
III-D-4. Unaccounted Badge	\$75.00	\$75.00
III-D-4. Badge Replacement	\$20.00	\$20.00
III-D-5. Tenant Keys	\$25.00	\$25.00
'		
III-E. Paid Parking Lot Fees		
III-E-1. Short Term		
III-E-1-a. First Ten Minutes of Use	Free	Free
III-E-1-b. First Hour	\$2.00	\$2.00
III-E-1-b-1. Each Additional 20 Minutes of Use	\$1.00	\$1.00
III-E-1-b-2. Short Term Daily (24 Hours) Maximum Rate	\$24.00	\$24.00
III-E-2. Long Term		
III-E-2-a. First Ten Minutes of Use	Free	Free
JII-E-2-b First Hour Budget Information Session - June 13th, 2024	\$2.00	\$2.00

III-E-2-b-1. Each Additional 20 Minutes of Use	\$1.00	\$1.00
III-E-3-a. First Ten Minutes of Use	Free	Free
III-E-3-b. First Hour	\$2.00	\$2.00
III-E-3-b-1. Each Additional 20 Minutes of Use	\$1.00	\$1.00
III-E-4. Overflow Economy parking Lot(s)		
III-E-4-a. Daily (24 Hours) Maximum Rate	\$6.00	\$10.00
III-E-5. Cell Phone Lot	Free	Free
III-E-5-a. No Overnight Parking (Overnight vehicles will be towed)		
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III-F. Car Rental Lot Space Parking Fee (Car Rental Tenants) per space /month	\$60.00	\$60.00
III-G. Leased Lot Parking Fee (Tenants) (per space per month)	\$30.00	\$30.00
III-H. Passenger Facility Charge (per enplaning passenger)	\$4.50	\$4.50
Note: Fee is collected by airlines and remitted to Airport.		
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III-I. Customer Facility Charge (CFC) - per on-airport rental car contract (per day)	\$4.00	\$4.00
Note: Fee is collected by rental car concessionaires and remitted to Airport.	İ	