

**SF-PPR**

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 Health Resources and Services Administration  
 PERFORMANCE PROGRESS REPORT - SF-PPR

NCC Progress Report Tracking (#) : 00181920

**Grantee Organization Information**

<b>Federal Agency and Organization Element to Which Report is Submitted</b>	Health Resources and Services Administration (HRSA)	<b>Federal Grant or Other Identifying Number Assigned by Federal Agency</b>	H80CS00024
<b>DUNS Number</b>	055200216	<b>Employer Identification Number (EIN)</b>	596000800
<b>Recipient Organization</b> (Name and complete address including zip code)	PINELLAS, COUNTY OF, 14 S. Fort Harrison OMB 5th Floor, CLEARWATER Florida 33756 - 5338	<b>Recipient Identifying Number or Account Number</b>	181920
<b>Project / Grant Period</b>	Start Date : 11/01/2001    End Date : 02/28/2022	<b>Reporting Period End Date</b>	03/01/2022
<b>Report Frequency</b>	<input checked="" type="checkbox"/> annual <input type="checkbox"/> semi-annual <input type="checkbox"/> quarterly <input type="checkbox"/> other		

**Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>Typed or Printed Name and Title of Authorized Certifying Official</b>	Karen Yatchum , Authorizing Official	<b>Telephone</b> (area code, number and extension)	(727) 464-5045
<b>Email Address</b>	Kyatchum@co.pinellas.fl.us	<b>Date Report Submitted</b> (Month, Day, Year)	

SF-PPR-2 (Cover Page Continuation)	
DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration PERFORMANCE PROGRESS REPORT - SF-PPR-2 (Cover Page Continuation)	NCC Progress Report Tracking (#) : 00181920

Supplemental Continuation of SF-PPR Cover Page			
Department Name	Human Services	Division Name	
Name of Federal Agency	Health Resources and Service Administration	Funding Opportunity Number	5-H80-21-003
Funding Opportunity Title	Health Center Program		

**Lobbying Activities**

Have you paid any funds for any lobbying activities related to this grant application (progress report)? Reminder, no Federal appropriated funds may be used for lobbying.

Yes  
 No

▼ OMB SF-LLL Disclosure of Lobbying Activities Form

No documents attached

**Areas Affected by Project** (Cities, County, State, etc.)

No areas affected added.

Point of Contact (POC) Information			
Title of Position	Name	Phone	Email
Point of Contact	Ms. Elisa DeGregorio	(727) 464-8434	edegregorio@pinellascounty.org

Health Center Program	
DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration PERFORMANCE PROGRESS REPORT - Health Center Program	NCC Progress Report Tracking (#) : 00181920

Section A - Budget Summary			
Grant Program Function or Activity	New or Revised Budget		
	Federal	Non Federal	Total
Health Care for the Homeless	\$1,597,565.00	\$2,943,946.00	\$4,541,511.00
<b>Total :</b>	<b>\$1,597,565.00</b>	<b>\$2,943,946.00</b>	<b>\$4,541,511.00</b>

Section B - Budget Categories			
Object Class Categories	Grant Program Function or Activity		Total
	Federal	Non-Federal	
Personnel	\$0.00	\$21,511.00	\$21,511.00
Fringe Benefits	\$0.00	\$8,546.00	\$8,546.00
Travel	\$5,495.00	\$0.00	\$5,495.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$750.00	\$0.00	\$750.00
Contractual	\$1,584,220.00	\$2,898,889.00	\$4,483,109.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$7,100.00	\$15,000.00	\$22,100.00
<b>Total Direct Charges</b>	<b>\$1,597,565.00</b>	<b>\$2,943,946.00</b>	<b>\$4,541,511.00</b>
Indirect Charges	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$1,597,565.00</b>	<b>\$2,943,946.00</b>	<b>\$4,541,511.00</b>

Program Income	
Grant Program Function or Activity	Total
Health Care for the Homeless	\$1,872.00
<b>Total :</b>	<b>\$1,872.00</b>

Section C - Non Federal Resources					
Grant Program Function or Activity	Applicant	State	Local	Other	Total
Health Care for the Homeless	\$0.00	\$645,912.00	\$2,296,162.00	\$1,872.00	\$2,943,946.00
<b>Total :</b>	<b>\$0.00</b>	<b>\$645,912.00</b>	<b>\$2,296,162.00</b>	<b>\$1,872.00</b>	<b>\$2,943,946.00</b>

Health Care for the Homeless	
DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration PERFORMANCE PROGRESS REPORT - Health Care for the Homeless	NCC Progress Report Tracking (#) : 00181920

Section A - Budget Summary			
Grant Program Function or Activity	New or Revised Budget		
	Federal	Non Federal	Total
Health Care for the Homeless	\$1,597,565.00	\$2,943,946.00	\$4,541,511.00
<b>Total :</b>	<b>\$1,597,565.00</b>	<b>\$2,943,946.00</b>	<b>\$4,541,511.00</b>

Program Income	
Grant Program Function or Activity	Total
Health Care for the Homeless	\$1,872.00
<b>Total :</b>	<b>\$1,872.00</b>

Section C - Non Federal Resources					
Grant Program Function or Activity	Applicant	State	Local	Other	Total
Health Care for the Homeless	\$0.00	\$645,912.00	\$2,296,162.00	\$1,872.00	\$2,943,946.00
<b>Total :</b>	<b>\$0.00</b>	<b>\$645,912.00</b>	<b>\$2,296,162.00</b>	<b>\$1,872.00</b>	<b>\$2,943,946.00</b>

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

Budget Justification	FY 2020 Budget Period	
	Federal Grant Request	Non-Federal Resources
<b>REVENUE</b> – <i>Should be consistent with information presented in Budget Information: Budget Details form and Form 3: Income Analysis</i>		
PROGRAM INCOME (fees, third party reimbursements, and payments generated from the projected delivery of services)		\$1,872
STATE FUNDS		\$645,912
LOCAL FUNDS		\$2,296,162
FEDERAL FUNDING HHS   HRSA   Health Center Program Funding Y3	\$1,597,565	
OTHER FEDERAL FUNDING (break out by source — e.g., HUD, CDC )		
OTHER SUPPORT		
<b>TOTAL REVENUE</b>	<b>\$1,597,565</b>	<b>\$2,943,946</b>
<b>EXPENSES:</b> <i>Object class totals should be consistent with those presented in Section B of the Budget Information: Budget Details form.</i>		
<b>PERSONNEL</b>		
ADMINISTRATION Project Director/Health Care Administrator (CEO) 0.20 FTE   \$107,556 annual salary   K. Yatchum		\$21,511
MEDICAL STAFF		
DENTAL STAFF		
BEHAVIORAL HEALTH STAFF		
ENABLING STAFF		
OTHER STAFF		
<b>TOTAL PERSONNEL</b>	<b>\$0</b>	<b>\$21,511</b>
<b>FRINGE BENEFITS</b>		
FICA @ 0.0765 x \$21,511		\$1,646
State Retirement Contribution @ 0.1005 x \$21,511		\$2,162
Group Life Insurance @ 0.0016 x \$21,511		\$34
Long-Term Disability @ 0.0051 x \$21,511		\$110
Medical @ \$21,660 x 0.20 FTE		\$4,332
Dental @ \$920 x 0.20 FTE		\$184
Short-Term Disability@ \$390 x 0.20 FTE		\$78
<b>TOTAL FRINGE</b>	<b>\$0</b>	<b>\$8,546</b>

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

Budget Justification	FY 2020 Budget Period	
	Federal Grant Request	Non-Federal Resources
<b>TRAVEL</b>		
Health Care for the Homeless National Conference 3 FTEs @ \$1,650 per person - 3 nights (May 2020)	\$4,950	
O/E Coordinator - Local Travel (1 FTE @ 1000 miles/yr @ .545/mile)	\$545	
<b>TOTAL TRAVEL</b>	<b>\$5,495</b>	<b>\$0</b>
<b>EQUIPMENT – Include items of moveable equipment that cost \$5,000 or more and with a useful life of one year or more.</b>		
Not Applicable		
<b>TOTAL EQUIPMENT</b>	<b>\$0</b>	<b>\$0</b>
<b>SUPPLIES</b>		
Printing: HCH Outreach Brochure (\$0.25 per brochure x 3,000 copies)	\$750	
<b>TOTAL SUPPLIES</b>	<b>\$750</b>	<b>\$0</b>
<b>CONTRACTUAL – Include sufficient detail to justify costs.</b>		
<p><b>Contractor: Florida Department of Health in Pinellas County:</b> provides or subcontracts for a significant portion of required and additional services within the health center's scope of project. DOH also provides quality improvement services, and patient support staff in support of the Patient Centered Medical Home concepts. DOH will serve the patient target of 2,940 unduplicated patients with qualified primary care medical encounters along with identified clinical measure goals as reported in the UDS report. Pinellas County meets bi-weekly with management of the organization, as well as through several sub-committees to support the contract monitoring and program service delivery.</p>		
<b>Clinical Primary Care Services</b>		
Medical Director   C. Ravindra .15 FTE x (\$172,030 salary + \$51,024 fringe)		\$33,458
QI Coordinator   R. O'Brien .15 FTE x (\$79,511 salary + \$33,607 fringe)		\$16,968
Program Supervisor   R. Bernard 1.0 FTE x (\$60,263 salary + \$15,388 fringe)		\$75,651
Care Coordinator   C. Ufondu 1.0 FTE x (\$43,882 salary + \$26,999 fringe)		\$70,881
Computer Program Analyst   A. Verrett .50 FTE x (\$38,781 salary + \$6,845 fringe)		\$22,813
Senior Physician   R. Mungara 1.0 FTE x (\$133,949 salary + 42,896 fringe)	\$176,845	
ARNP   K. Rice 1.0 FTE x (\$86,321 salary + \$34,490 fringe)	\$120,811	
ARNP   C. Odonohoe (0.75 FTE x \$75,406 salary) + \$24,422 fringe	\$80,977	

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

Budget Justification	FY 2020 Budget Period	
	Federal Grant Request	Non-Federal Resources
Physician (OPS)   Dr. Rao (0.4 FTE x \$84,240 salary) + 3,915 fringe	\$37,611	
Registered Nurse   M. Handy 1.0 FTE x (\$44,990 salary + \$16,854 fringe)	\$61,844	
Registered Nurse   vacant 1.0 FTE x (\$49,490 salary + \$27,989 fringe)		\$77,479
Nurse Senior LPN   O. Hernandez 1.0 FTE x (\$42,538 salary + \$26,762 fringe)	\$69,300	
Nurse LPN   L. Fieldhouse 1.0 FTE x (\$40,463 salary + \$16,055 fringe)	\$56,518	
Medical Assistant   S. Burns 1.0 FTE x (\$30,422 salary + \$14,282 fringe)		\$44,704
Medical Assistant   vacant 1.0 FTE x (\$30,422 salary + \$14,282 fringe)	\$44,704	
Clinic Supervisor   C. Wittstruck 1.0 FTE x (\$30,457 salary + \$24,630 fringe)		\$55,087
Human Services Analyst   A. Hossley 1.0 FTE x (\$31,837 salary + \$14,541 fringe)	\$46,378	
Senior Clerk   A. Brooks 1.0 FTE x (\$27,940 salary + \$24,185 fringe)		\$52,125
Nurse Care Coordinator   L. Koen 1.0 FTE x (\$51,846 salary + \$18,064 fringe)		\$69,910
Eligibility Assistance Worker   B. Telford 1.0 FTE x (\$27,507 salary + \$13,768 fringe)		\$41,275
Support Staff   Marti Flores 1.0 FTE x (\$34,798 salary + \$25,396 fringe)	\$60,194	
Family Support Worker   vacant 1.0 FTE x (\$27,507 salary = \$13,768 fringe)		\$41,275
<b><u>Dental Services</u></b>		
Encounter w/Dentist @ \$109/visit (1,352 federal +1,048 non-federal encounters)	\$147,368	\$199,120
Encounter w/Hygienist @ \$70/visit (211 federal+209 non-federal encounters)	\$14,770	\$14,630
Dentures Labs/Supplies		\$15,000
<b><u>Laboratory Services</u></b>		
Subcontractor to FL DOH: Quest Laboratories Lab Services ((Avg of \$1,916/mo x 12 mo   Avg 670 encounters/mo)	\$23,000	
<b><u>Behavioral Health Services</u></b>		
Subcontractor to FL DOH: Directions for Living Fee for Service Contract up to \$220,000		\$220,000

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

Budget Justification	FY 2020 Budget Period	
	Federal Grant Request	Non-Federal Resources
<p><b><u>Specialty Care Services</u></b> Subcontracted through FL Dept. of Health</p> <p>Network of Contracted Providers for Required and Additional Services within the Health Center's Approved Scope of Project (Radiology; Podiatry; Psychiatry; Other...)</p>		\$100,000
<p><b><u>Local Travel</u></b> Approx 142 miles/month @ .445 cost per mile x 12 months</p>	\$750	
<p><b><u>Provider Training</u></b> Basic Life Support Training   CPR @ \$62.75 pp/8 FTE</p>	\$500	
<p><b><u>Office Supplies</u></b> Two HC Sites: (@\$346/mo x 12 mos   2 sites)</p>	\$4,150	
<p><b><u>Medical Supplies</u></b> Avg. \$1,042/mo   Avg. 283 undup clients/mo; 670 encounters/mo</p>	\$12,500	
<p><b><u>Other Services</u></b> Cell Phone (\$133/month x 12 months x 1.0 FTE) Data Circuit (monthly @ \$1,436.78 x 12 mo) Administrative Service Fee 10%</p>	\$1,600	\$17,241 \$114,761
<b><u>Sub-Total: FL DOH</u></b>	<b>\$959,820</b>	<b>\$1,282,378</b>
<p><b><u>Operation PAR</u></b> <b><u>(Substance Abuse Services – Medication Assisted Treatment   AIMS Supplemental   Low Income Pool/Care Team):</u></b> provide medication assisted treatment (Vivাত্রol, Bupenephrine, Methadone) for 40 unduplicated HCH clients per year as a result of the Substance Abuse Service Expansion award. Supplemental funding for Access Increases in Mental Health and Substance Abuse Services. Low Income Pool funding from State for CARE Team program w/St. Anthony's hospital. Pinellas County meets monthly with the contractor and receives regular performance outcome data for review.</p>		
<p><b><u>Clinical Staff – Substance Abuse Service Expansion</u></b> Contract Physician   M. Sheehan \$192,300 max federal limit for Exec Comp II x 3.4% FTE</p> <p>Dir. Outpatient Services   B. Maze 0.30 FTE   \$45,011 annual salary</p> <p>Clinical Supervisor   G. Burke 0.30 FTE   \$52,000 annual salary</p> <p>CEO/Project Supervisor   D. Clarke 0.05 FTE   \$197,500 adjusted annual salary</p> <p>Counselor   T. Rine 1.0 FTE   \$35,609 salary</p>	\$6,500 \$6,751 \$7,800 \$9,875 \$35,609	\$6,749 \$7,800



**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

Budget Justification	FY 2020 Budget Period	
	Federal Grant Request	Non-Federal Resources
Case Manager   S. Rhodes 1.0 FTE   \$36,442 salary	\$36,442	
Counselor   C. Papazian 1.0 FTE   \$37,128 salary	\$37,128	
Case Manager   L. Galka 1.0 FTE   \$29,964 salary	\$29,994	
Counselor   S. Arseneau 1.0 FTE   \$36,275 salary	\$36,275	
Counselor   A. Bechakas 1.0 FTE   \$37,128 salary	\$37,128	
Counselor   L. Guerriero 1.0 FTE   \$37,128 salary		\$37,128
Team Coordinator   L. Matthews 1.0 FTE   \$28,205 salary		\$28,205
Evaluator/Research Assistant   E. Mulgrew 0.10 FTE   \$44,990 annual salary	\$2,250	\$2,250
Fringe @ 26.6% of salaries (\$245,754) (\$82,132)	\$65,370	\$21,846
<b>Personnel Sub-Total</b>	<b>\$311,122</b>	<b>\$103,978</b>
<b><u>Medication Assisted Treatment Services (SASE)</u></b>		
Methadone 15.4285/day - 8641 doses (approx. 24 clients/mo)	\$133,321	\$43,341
Buprenorphine 20.5714/day - 875 doses (approx. 18 clients/mo)	\$18,000	
<b><u>Local Travel</u></b>		
.485 mile/@ 124 mi/mo x 7 FTE	\$3,783	\$1,261
<b><u>Office Supplies</u></b>		
\$60/mo x 12 months x 7 FTE	\$1,800	\$3,186
<b><u>Other Services</u></b>		
Cell Phone \$73/month x 12 mos x 7 FTE	\$4,392	\$1,704
Lab Services \$325/mo	\$3,900	
Professional Liability Insurance 1.2% of staff salaries	\$2,949	\$986
Occupancy \$1,700/mo x 12 mos	\$12,000	\$8,400
Computer Maintenance \$48/mo x 12 mos x 7 FTE	\$2,304	\$1,704
Transportation Assistance Vouchers/Bus Passes (1,062 daily bus passes or 242/mo approx.)	\$5,312	

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

Budget Justification	FY 2020 Budget Period	
	Federal Grant Request	Non-Federal Resources
Residential Services (320 bed days @ \$200/day)		\$80,000
Psychiatric Medications		\$8,397
Indirect Cost Rate-14.06% (direct services only/non-MAT)	\$48,867	\$17,043
<b>Sub-Total: Operation PAR</b>	<b>\$547,750</b>	<b>\$270,000</b>
<b>Personnel Solutions Plus (ACA Outreach):</b> <i>The County contracts with an employment agency, Personnel Solutions Plus, to hire temporary staff as needed for any County Department. The Billable Rate includes the base salary plus the fee charged by PSP.</i>		
Navigator Program Coordinator   E. Richards 1.0 FTE   estimated 35 hrs/wk x Billable Rate \$40.92/hr	\$76,650	
<b>Sub-Total: Personnel Solutions Plus</b>	<b>\$76,650</b>	<b>\$0</b>
<b>Citizens RX (Pharmacy):</b> <i>The County contracts with a Pharmacy Benefit Manager and its Pharmacy Network to provide needed prescriptions to HCH clients. The County meets with the provider weekly and reviews performance data monthly.</i>		
Health Care for the Homeless (primary care) (38% utilization by HCH patients of overall contract)		\$1,325,000
<b>Sub-Total: Citizens RX</b>		<b>\$1,325,000</b>
<b>TOTAL CONTRACTUAL</b>	<b>\$1,584,220</b>	<b>\$2,898,889</b>
<b>OTHER –</b> <i>Include detailed justification. Note: Federal funding CANNOT support construction, fundraising, or lobbying costs.</i>		
UDS Training, FL Assoc of Comm Health Centers Registration Fee: \$175/pp x 4 FTEs	\$700	
Health Care for the Homeless National Conference 3 FTEs @ \$800 per person - 3 nights (May 2020)	\$2,400	
NextGen (EHR) Enhancements	\$4,000	
<b>TOTAL OTHER</b>	<b>\$7,100</b>	<b>\$0</b>
<b>TOTAL DIRECT CHARGES</b> (Sum of TOTAL Expenses)	<b>\$1,597,565</b>	<b>\$2,943,946</b>
<b>INDIRECT CHARGES –</b> <i>Include approved indirect cost rate.</i> X% indirect cost rate (includes utilities and accounting services)		
<b>TOTALS</b> (Total of TOTAL DIRECT CHARGES and INDIRECT CHARGES)	<b>\$1,597,565</b>	<b>\$2,943,946</b>

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

**Personnel Object Class Category Justification**

<b>PERSONNEL JUSTIFICATION</b>					
<b>Name</b>	<b>Position Title</b>	<b>% of FTE</b>	<b>Annual Base Salary</b>	<b>Adjusted Annual Base Salary</b>	<b>Federal Amount Requested</b>
<b>Pinellas County Human Services</b>					
K. Yatchum	Project Director	20%	\$107,556.00	No Adjustment Needed	\$0.00
<b>Quality Assurance/Operations – FL Department of Health (contractor)</b>					
C. Ravindra, MD	Medical Director	15%	\$172,030.00	No Adjustment Needed	\$0.00
R. O'Brien	QA Coordinator	15%	\$79,511.00	No Adjustment Needed	\$0.00
R. Bernard	Supervisor	100%	\$60,263.00	No Adjustment Needed	\$0.00
A. Verrett	Computer Analyst	50%	\$38,781.00	No Adjustment Needed	\$0.00
<b>Clinical Staff – FL Department of Health (contractor)</b>					
R. Mungara	Senior Physician	100%	\$133,949.00	No Adjustment Needed	\$133,949.00
S. Rao	Physician	40%	\$84,240.00	No Adjustment Needed	\$33,696.00
M. Handy	Registered Nurse	100%	\$44,990.00	No Adjustment Needed	\$44,990.00
O. Hernandez	Nurse LPN	100%	\$42,538.00	No Adjustment Needed	\$42,538.00
A. Brooks	Senior Clerk	100%	\$27,940.00	No Adjustment Needed	\$0.00
M. Marti-Flores	Support Staff	100%	\$34,978.00	No Adjustment Needed	\$34,978.00
K. Rice	ARNP	100%	\$86,321.00	No Adjustment Needed	\$86,321.00
C. Wittstruck	Clerical Supervisor	100%	\$30,457.00	No Adjustment Needed	\$0.00
L. Fieldhouse	Nurse LPN	100%	\$40,463.00	No Adjustment Needed	\$40,463.00
S. Burns	Medical Assistant	100%	\$30,422.00	No Adjustment Needed	\$0.00
Vacant - TBD	Family Support Worker	100%	\$27,507.00	No Adjustment Needed	\$0.00
Vacant - TBD	Medical Assistant	100%	\$30,422.00	No Adjustment Needed	\$30,422.00
C. Odonohoe	ARNP	75%	\$75,406.00	No Adjustment Needed	\$56,555.00
Vacant - TBD	Registered Nurse	100%	\$49,490.00	No Adjustment Needed	\$0.00
C. Ufondu	Care Coordinator	100%	\$43,882.00	No Adjustment Needed	\$0.00
A. Hossley	Human Services Analyst	100%	\$31,837.00	No Adjustment Needed	\$31,837.00
B. Telford	Eligibility Assistant	100%	\$27,507.00	No Adjustment Needed	\$0.00
L. Koen	Nurse Care Coordinator	100%	\$51,846.00	No Adjustment Needed	\$0.00
<b>Substance Abuse Service Expansion – Operation PAR (sub-recipient/contractual)</b>					
B. Maze	Dir. Outpatient Services	30%	\$45,011.00	No Adjustment Needed	\$6,751.00
G. Burke	Clinical Supervisor	30%	\$52,000	No Adjustment Needed	\$7,800.00
D. Clarke	Project Supervisor	5%	\$198,910.00	Adjusted to \$197,500	\$9,875.00
E. Mulgrew	Research Assistant	10%	\$44,990.00	No Adjustment Needed	\$2,250.00
T. Rine	Counselor	100%	\$35,610.00	No Adjustment Needed	\$35,610.00
S. Rhodes	Case Manager	100%	\$36,442.00	No Adjustment Needed	\$36,442.00
C. Papazian	Counselor	100%	\$37,128.00	No Adjustment Needed	\$37,128.00
L. Galka	Case Manager	100%	\$29,994.00	No Adjustment Needed	\$29,994.00
S. Arseneau	Counselor	100%	\$36,275.00	No Adjustment Needed	\$36,275.00
A. Bechakas	Counselor	100%	\$37,128.00	No Adjustment Needed	\$37,128.00
L. Guerriero	Counselor	100%	\$37,728.00	No Adjustment Needed	\$0.00
L. Matthews	Team Coordinator	100%	\$28,205.00	No Adjustment Needed	\$0.00

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
H80CS00024 | BUDGET NARRATIVE | FY20**

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<b>PERSONNEL JUSTIFICATION</b>					
<b>Name</b>	<b>Position Title</b>	<b>% of FTE</b>	<b>Annual Base Salary</b>	<b>Adjusted Annual Base Salary</b>	<b>Federal Amount Requested</b>
M. Sheehan	Physician	3.4%	\$260,000.00	Adjusted to \$197,500	\$6,500.00

 **Program Specific Form(s) - Review**

00181920: PINELLAS, COUNTY OF

**Due Date: 10/09/2020 (Due In: 1 Days)**

Announcement Number: 5-H80-21-003

Announcement Name: Health Center Program

Progress Report Type: Noncompeting Continuation

Grant Number: H80CS00024

Target Population: Health Care for the Homeless

Current Project Period: 3/1/2019 - 2/28/2022

Resources 

**Form 1C - Documents On File**

As of 10/08/2020 09:46:50 AM

OMB Number: 0915-0285 OMB Expiration Date: 1/31/2021

Management and Finance	Date of Last Review/Revision (MM/DD/YYYY)	Not Applicable (N/A)
Personnel policies, including selection and dismissal procedures, salary and benefit scales, employee grievance procedures, and equal opportunity practices.	07/12/2018	
Procurement procedures.	09/23/2020	
Standards of Conduct/Conflict of Interest policies/procedures.	09/19/2017	
Financial Management/Accounting and Internal Control policies and/or procedures to ensure awarded Health Center Program federal funds are not expended for restricted activities.	06/30/2019	
Financial Management/Accounting and Internal Control policies/procedures related to restrictions on the use of federal funds for the purchase of sterile needles or syringes for the hypodermic injection of any illegal drug. <sup>1</sup> (Only applicable if your organization provides syringe exchange services or is otherwise engaged in syringe service programs; otherwise, indicate as N/A).	06/11/2019	[ X ]
Financial Management/Accounting and Internal Control policies/procedures related to restrictions on the use of federal funds to provide abortion services, except in cases of rape or incest or where there is a threat to the life of the mother. <sup>2</sup> (Only applicable if your organization provides abortion services; otherwise, indicate as N/A).	06/11/2019	[ X ]
Billing and Collections policies/procedures, including those regarding waivers or fee reductions and refusal to pay.	09/19/2017	

Services	Date of Last Review/Revision (MM/DD/YYYY)	Not Applicable (N/A)
Credentialing/Privileging operating procedures.	07/12/2019	
Coverage for Medical Emergencies During and After Hours operating procedures.	11/12/2019	
Continuity of Care/Hospital Admitting operating procedures.	07/09/2019	
Sliding Fee Discount Program policies, operating procedures, and sliding fee schedule.	02/11/2020	
Quality Improvement/Assurance Program policies and operating procedures that address clinical services and management, patient safety, and confidentiality of patient records.	07/17/2017	

Governance	Date of Last Review/Revision (MM/DD/YYYY)	Not Applicable (N/A)
Governing Board Bylaws.	06/12/2018	
Co-Applicant Agreement (Only applicable to public entity health centers; otherwise, indicate as N/A.)	06/02/2015	[ _ ]

**Form 3 - Income Analysis**

As of 10/08/2020 09:46:50 AM

OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

Payer Category	Patients By Primary Medical Insurance (a)	Billable Visits (b)	Income Per Visit (c)	Projected Income (d)	Prior FY Income
<b>Part 1: Patient Service Revenue - Program Income</b>					
1. Medicaid	78.00	78.00	\$24.00	\$1,872.00	\$1,704.00
2. Medicare	0.00	0.00	\$0.00	\$0.00	\$0.00
3. Other Public	0.00	0.00	\$0.00	\$0.00	\$0.00
4. Private	0.00	0.00	\$0.00	\$0.00	\$0.00
5. Self Pay	2901.00	7171.00	\$0.00	\$0.00	\$0.00
6. Total (Lines 1 to 5)	2979	7249	N/A	\$1,872.00	\$1,704.00
<b>Part 2: Other Income - Other Federal, State, Local and Other Income</b>					
7. Other Federal	N/A	N/A	N/A	\$0.00	\$0.00
8. State Government	N/A	N/A	N/A	\$645,912.00	\$414,649.00
9. Local Government	N/A	N/A	N/A	\$2,256,134.00	\$2,354,917.00
10. Private Grants/Contracts	N/A	N/A	N/A	\$0.00	\$0.00
11. Contributions	N/A	N/A	N/A	\$0.00	\$0.00
12. Other	N/A	N/A	N/A	\$0.00	\$0.00
13. Applicant (Retained Earnings)	N/A	N/A	N/A	\$0.00	\$0.00
14. Total Other (Lines 7 to 13)	N/A	N/A	N/A	\$2,902,046.00	\$2,769,566.00
<b>Total Non-Federal (Non-section 330) Income (Program Income Plus Other)</b>					
15. Total Non-Federal Income (Lines 6+14)	N/A	N/A	N/A	\$2,903,918.00	\$2,771,270.00

Comments/Explanatory Notes (if applicable)

As of 10/08/2020 09:46:50 AM  
 OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

**Form 5A - Required Services**

Service Type	Column I - Direct (Health Center Pays)	Column II - Formal Written Contract/Agreement (Health Center Pays)	Column III - Formal Written Referral Arrangement (Health Center DOES NOT Pay)
General Primary Medical Care	[ _ ]	[ X ]	[ _ ]
Diagnostic Laboratory	[ _ ]	[ X ]	[ _ ]
Diagnostic Radiology	[ _ ]	[ X ]	[ _ ]
Screenings	[ _ ]	[ X ]	[ _ ]
Coverage for Emergencies During and After Hours	[ _ ]	[ X ]	[ _ ]
Voluntary Family Planning	[ _ ]	[ _ ]	[ X ]
Immunizations	[ _ ]	[ X ]	[ _ ]
Well Child Services	[ _ ]	[ _ ]	[ X ]
Gynecological Care	[ _ ]	[ X ]	[ X ]
<b>Obstetrical Care</b>			
Prenatal Care	[ _ ]	[ _ ]	[ X ]
Intrapartum Care (Labor & Delivery)	[ _ ]	[ _ ]	[ X ]
Postpartum Care	[ _ ]	[ _ ]	[ X ]
Preventive Dental	[ _ ]	[ X ]	[ _ ]
Pharmaceutical Services	[ _ ]	[ X ]	[ _ ]

Service Type	Column I - Direct (Health Center Pays)	Column II - Formal Written Contract/Agreement (Health Center Pays)	Column III - Formal Written Referral Arrangement (Health Center DOES NOT Pay)
HCH Required Substance Use Disorder Services	[_]	[X]	[_]
Case Management	[_]	[X]	[_]
Eligibility Assistance	[X]	[X]	[_]
Health Education	[_]	[X]	[_]
Outreach	[X]	[X]	[_]
Transportation	[_]	[X]	[_]
Translation	[_]	[X]	[_]

As of 10/08/2020 09:46:50 AM  
 OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

**Form 5A - Additional Services**

Service Type	Column I - Direct (Health Center Pays)	Column II - Formal Written Contract/Agreement (Health Center Pays)	Column III - Formal Written Referral Arrangement (Health Center DOES NOT Pay)
Additional Dental Services	[_]	[X]	[_]
Behavioral Health Services			
Mental Health Services	[_]	[X]	[_]
Substance Use Disorder Services	[_]	[_]	[_]
Optometry	[_]	[_]	[_]
Recuperative Care Program Services	[_]	[_]	[_]
Environmental Health Services	[_]	[_]	[_]
Occupational Therapy	[_]	[X]	[_]
Physical Therapy	[_]	[X]	[_]
Speech-Language Pathology/Therapy	[_]	[_]	[_]
Nutrition	[_]	[_]	[X]
Complementary and Alternative Medicine	[_]	[_]	[_]
Additional Enabling/Supportive Services	[_]	[_]	[_]

As of 10/08/2020 09:46:50 AM  
 OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

**Form 5A - Specialty Services**

Service Type	Column I - Direct (Health Center Pays)	Column II - Formal Written Contract/Agreement (Health Center Pays)	Column III - Formal Written Referral Arrangement (Health Center DOES NOT Pay)
Podiatry	[_]	[X]	[_]
Psychiatry	[_]	[X]	[_]
Endocrinology	[_]	[_]	[_]
Ophthalmology	[_]	[_]	[_]

Service Type	Column I - Direct (Health Center Pays)	Column II - Formal Written Contract/Agreement (Health Center Pays)	Column III - Formal Written Referral Arrangement (Health Center DOES NOT Pay)
Cardiology	[_]	[_]	[_]
Pulmonology	[_]	[_]	[_]
Dermatology	[_]	[_]	[_]
Infectious Disease	[_]	[_]	[_]
Gastroenterology	[_]	[_]	[_]
Advanced Diagnostic Radiology	[_]	[_]	[_]

**Form 5B - Service Sites**

As of 10/08/2020 09:46:50 AM  
OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

MOBILE MEDICAL UNIT (BPS-H80-000672)		Action Status: Picked from Scope	
Site Name	MOBILE MEDICAL UNIT	Physical Site Address	647 1st Ave N, Saint Petersburg, FL 33701-3601
Site Type	Service Delivery Site	Site Phone Number	(727) 582-7781
Web URL	www.pinellascounty.org		
Location Type	Mobile Van	Site Setting	All Other Clinic Types
Date Site was Added to Scope	12/7/1987	Site Operational By	12/7/1987
FQHC Site Medicare Billing Number Status	Health center does not/will not bill under the FQHC Medicare system at this site	FQHC Site Medicare Billing Number	
FQHC Site National Provider Identification (NPI) Number		Total Hours of Operation	27
Months of Operation	November, December, October, September, April, March, February, January, August, July, June, May		
Number of Contract Service Delivery Locations		Number of Intermittent Sites	0
Site Operated by	Grantee		
<b>Organization Information</b>			
No Organization Added			
Service Area Zip Codes	33760, 33764, 33705, 33781, 33707, 33711, 33770, 33771, 33712, 33765, 33713, 34689, 33702, 33709, 33755, 33701, 33756, 33714, 33772		

Pinellas County BCC Homeless Program (BPS-H80-014512)		Action Status: Picked from Scope	
Site Name	Pinellas County BCC Homeless Program	Physical Site Address	440 Court Street, 2nd Floor, Clearwater, FL 33756
Site Type	Administrative	Site Phone Number	(727) 464-8416
Web URL			
Location Type	Permanent	Site Setting	
Date Site was Added to Scope	1/6/2015	Site Operational By	
FQHC Site Medicare Billing Number Status		FQHC Site Medicare Billing Number	
FQHC Site National Provider Identification (NPI) Number		Total Hours of Operation	0
Months of Operation	December, October, September, November, April, March, February, January, August, July, June, May		
		Number of Intermittent Sites	0



Number of Contract Service Delivery Locations			
Site Operated by	Grantee		
<b>Organization Information</b>			
No Organization Added			
Service Area Zip Codes			
<b>Bayside Health Clinic (BPS-H80-018057)</b>		<b>Action Status: Picked from Scope</b>	
Site Name	Bayside Health Clinic	Physical Site Address	14808 49th St N, Clearwater, FL 33762-2835
Site Type	Service Delivery Site	Site Phone Number	(727) 453-7866
Web URL			
Location Type	Permanent	Site Setting	All Other Clinic Types
Date Site was Added to Scope	6/3/2016	Site Operational By	6/3/2016
FQHC Site Medicare Billing Number Status		FQHC Site Medicare Billing Number	
FQHC Site National Provider Identification (NPI) Number		Total Hours of Operation	60
Months of Operation	November, December, October, September, April, March, February, January, August, July, June, May		
Number of Contract Service Delivery Locations		Number of Intermittent Sites	0
Site Operated by	Grantee		
<b>Organization Information</b>			
No Organization Added			
Service Area Zip Codes	34689, 33770, 33764, 33707, 33705, 33755, 33756, 33771, 33772, 33760, 33765, 33762, 33711, 33714, 33701, 33713, 33702, 33709, 33712, 33781		

**Form 5C - Other Activities/Locations**

As of 10/08/2020 09:46:50 AM  
 OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

<b>Activity/Location Information</b>
No other activities/locations added.

As of 10/08/2020 09:46:50 AM  
 OMB Number: 0915-0285 OMB Expiration Date: 9/30/2016

**Program Narrative Update - Organizational Capacity**

<b>▼ Organizational Capacity</b>	
<p>Discuss current major changes, since the last budget period, in the organization's capacity that have impacted or may impact the progress of the funded project, including changes in:</p> <ul style="list-style-type: none"> <li>• Staffing, including key vacancies;</li> <li>• Operations, including changes in policies and procedures as they relate to COVID-19; and</li> <li>• Financial status, including the most current audit findings, as applicable.</li> </ul>	<p>Pinellas County works with the Florida Department of Health (DOH) to provide primary care services. The County's program includes the Bayside Health Clinic and a Mobile Medical Unit (MMU) that travels throughout the County five days a week. The clinic operates from 8:00 am 8:00 pm Monday through Thursday, 8:00 am 5:00 pm on Fridays, and 8:00 am 12:00 noon on Saturdays. Staffing: The clinic lost several key staff positions including a Program Manager and 1.5 provider FTEs. Replacements have been hired to fill these positions as of October 2020. Covid-19 had an impact on staffing in 2020 with team</p>

members isolating and/or quarantining during the period. Several factors relating to the center's staffing needs make the positions difficult to fill including extended hours, part time hours, and the MMU licensure requirements. The DOH has also faced competition for hiring within the agency for positions needed to support the Covid-19 response in the County. Operations: The MMU has experienced several mechanical breakdowns this year resulting in 61 non-Covid related days when the van could not be used in 2020. The MMU remained out of service during the peak of Covid-19 when the shelters were shut-down to outside services. Covid-19 also impacted daily operations due to imposed Safer at Home Orders in addition to enhanced safety protocols for staff and patients. While the health center never closed, there were reductions in the number of available in-person appointments. Routine care, minor concerns, and medication management were often encouraged by phone. Dental was also reduced to emergency procedures from 3/20/20 to 5/4/2020. Through 9/30/2020, the health center has seen a 44% reduction in qualified medical visits and 36% decrease in unduplicated primary care patients. Financial: The health center has no financial concerns or audit findings.

**Program Narrative Update - Patient Capacity and Supplemental Awards**

▼ **Patient Capacity**

Referencing the % Change 2017-2019 Trend, % Change 2018-2019, and % Progress Toward Goal columns:

Discuss trends in unduplicated patients served and report progress in reaching the projected number of patients. In the Patient Capacity Narrative column, explain negative trends or limited progress toward the projected number of patients and plans for achievement.

**Notes:**

- 2017-2019 Patient Number data are pre-populated from Table 3a in the UDS Report.
- The Projected Number of Patients value is pre-populated from the Patient Target noted in the Patient Target Management Module in HRSA EHBs. If you have questions related to your Patient Target, contact the [Patient Target Response Team](#). To formally request a change in your Patient Target, you must submit a request via the Patient Target Management Module in HRSA EHBs.

Project Period: 11/1/2001 - 2/28/2022

Unduplicated Patients	2017 Patient Number ⓘ	2018 Patient Number ⓘ	2019 Patient Number ⓘ	% Change 2017-2019 Trend ⓘ	% Change 2018-2019 Trend ⓘ	% Progress Toward Goal ⓘ	Projected Number of Patients	Patient Capacity Narrative
Total Unduplicated Patients	2799	2839	2952	5.47%	3.98%	99.09%	2979	For the budget period of March 1, 2020 through September 30, 2020, the health center has seen 1,101 unduplicated patients. For the UDS calendar year starting January 1, 2020 through September 30, 2020, the health center has seen 1,604 unduplicated clients. For the calendar year, the health center has seen a 44% reduction of qualified visits and 36% decrease in unduplicated patients. This is primarily due to Covid-19. The health center, while remaining open, reduced the number of in-person appointments to maintain social distance and patient/staff safety standards. The Mobile Medical Unit was offline due to mechanical issues for 61 days and during the peak of Covid-19 – from March 19, 2020 – July 31, 2020 due to the shelter locations being closed to outside

Notes:

- 2017-2019 Patient Number data are pre-populated from Table 3a in the UDS Report.
- The Projected Number of Patients value is pre-populated from the Patient Target noted in the Patient Target Management Module in HRSA EHBs. If you have questions related to your Patient Target, contact the [Patient Target Response Team](#) . To formally request a change in your Patient Target, you must submit a request via the Patient Target Management Module in HRSA EHBs.

Project Period: 11/1/2001 - 2/28/2022

Unduplicated Patients	2017 Patient Number <a href="#">i</a>	2018 Patient Number <a href="#">i</a>	2019 Patient Number <a href="#">i</a>	% Change 2017-2019 Trend <a href="#">i</a>	% Change 2018-2019 Trend <a href="#">i</a>	% Progress Toward Goal <a href="#">i</a>	Projected Number of Patients	Patient Capacity Narrative
								services/organizations. While still difficult to project but based on a 36% reduction of clients, we are anticipating a total unduplicated patient roster of 1,907 which is below our patient target of 2,979.

Notes:

- 2017-2019 Patient Number data are pre-populated from Table 4 in the UDS Report.
- The Projected Number of Patients values is pre-populated from the patient projections in the Service Area Competition (SAC) that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance. See the frequently asked questions on the [BPR TA webpage](#) for details on the selected supplemental funding patient projections included.
- The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide adjusted projections and an explanation in the Patient Capacity Narrative section.

Project Period: 11/1/2001 - 2/28/2022

Special Populations	2017 Patient Number <a href="#">i</a>	2018 Patient Number <a href="#">i</a>	2019 Patient Number <a href="#">i</a>	% Change 2017-2019 Trend <a href="#">i</a>	% Change 2018-2019 Trend <a href="#">i</a>	% Progress Toward Goal <a href="#">i</a>	Projected Number of Patients	Patient Capacity Narrative
Total Migratory and Seasonal Agricultural Worker Patients	1	8	8	700.00%	0.00%	Data not available	0 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 0)	N/A
Total People Experiencing Homelessness Patients	2765	2804	2920	5.61%	4.14%	98.02%	2979 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 2979)	For the budget period of March 1, 2020 through September 30, 2020, the health center has seen 1,101 unduplicated patients. For the UDS calendar year starting January 1, 2020 through September 30, 2020, the health center has seen 1,604 unduplicated clients. For the calendar year, the health center has seen a 44% reduction of qualified visits and 36% decrease in unduplicated patients. This is primarily due to Covid-19. The health center, while remaining open, reduced the number of in-person appointments to maintain social distance and patient/staff safety standards. The Mobile Medical Unit was offline due to mechanical issues for 61 days and during the peak of Covid-19 – from March 19, 2020 – July 31, 2020 due to the shelter locations being closed to outside services/organizations. While still difficult to project but based on a 36% reduction

Notes:

- 2017-2019 Patient Number data are pre-populated from Table 4 in the UDS Report.
- The Projected Number of Patients values is pre-populated from the patient projections in the Service Area Competition (SAC) that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance. See the frequently asked questions on the [BPR TA webpage](#) for details on the selected supplemental funding patient projections included.
- The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide adjusted projections and an explanation in the Patient Capacity Narrative section.

Project Period: 11/1/2001 - 2/28/2022

Special Populations	2017 Patient Number	2018 Patient Number	2019 Patient Number	% Change 2017-2019 Trend	% Change 2018-2019 Trend	% Progress Toward Goal	Projected Number of Patients	Patient Capacity Narrative
Total Public Housing Resident Patients	0	0	0	Data not available	Data not available	Data not available	0 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 0)	N/A

Notes:

- 2017-2019 Patient Number data are pre-populated from Table 5 in the UDS Report.
- The Projected Number of Patients column is pre-populated from the patient projections in the SAC that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance. See the frequently asked questions on the [BPR TA webpage](#) for details on the selected supplemental funding patient projections included.
- The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide adjusted projections and an explanation in the Patient Capacity Narrative section.
- (\*)The Vision Services category was recently added to SAC, therefore there is no Projected Number of Patients data available at this time.






Project Period: 11/1/2001 - 2/28/2022

Patients and Visits by Service Type	2017 Patient Number	2018 Patient Number	2019 Patient Number	% Change 2017-2019 Trend	% Change 2018-2019 Trend	% Progress Toward Goal	Projected Number of Patients	Patient Capacity Narrative
Total Medical Services Patients	2799	2839	2952	5.47%	3.98%	99.09%	2979 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 2979)	For the budget period of March 1, 2020 through September 30, 2020, the health center has seen 1,101 unduplicated patients. For the UDS calendar year starting January 1, 2020 through September 30, 2020, the health center has seen 1,604 unduplicated clients. For the calendar year, the health center has seen a 44% reduction of qualified visits and 36% decrease in unduplicated patients. This is primarily due to Covid-19. The health center, while remaining open, reduced the number of in-person appointments to maintain social distance and patient/staff safety standards. The Mobile Medical Unit was offline due to mechanical issues for 61 days and during the peak of Covid-19 – from March 19, 2020 – July 31, 2020 due to the shelter locations being closed to outside services/ organizations. While still difficult to project but based on a 36% reduction

Notes:

- 2017-2019 Patient Number data are pre-populated from Table 5 in the UDS Report.
- The Projected Number of Patients column is pre-populated from the patient projections in the SAC that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance. See the frequently asked questions on the [BPR TA webpage](#) for details on the selected supplemental funding patient projections included.
- The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide adjusted projections and an explanation in the Patient Capacity Narrative section.
- (\*)The Vision Services category was recently added to SAC, therefore there is no Projected Number of Patients data available at this time.

Project Period: 11/1/2001 - 2/28/2022

Patients and Visits by Service Type	2017 Patient Number 	2018 Patient Number 	2019 Patient Number 	% Change 2017-2019 Trend 	% Change 2018-2019 Trend 	% Progress Toward Goal 	Projected Number of Patients	Patient Capacity Narrative
Total Dental Services Patients	784	926	946	20.66%	2.16%	105.94%	893 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 893)	<p>of clients, we are anticipating a total unduplicated patient roster of 1,907 which is below our patient target of 2,979.</p> <p>For the UDS calendar year starting January 1, 2020 through September 30, 2020, the health center has seen 584 unduplicated dental clients. Due to Covid-19, the dental clinic ceased all routine appointments and accepted only emergency procedures from 3/20/20 to 5/4/2020. The total # of dental clients is down 23% and visits are down 31% as a result of Covid-19. Based on a 23% reduction of clients from 2019 totals, the County anticipates seeing 729 in 2020, which is below our patient target of 893.</p>
Total Mental Health Services Patients	1077	440	498	-53.76%	13.18%	43.46%	1146 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 1146)	<p>For the UDS calendar year starting January 1, 2020 through June 30, 2020, the health center has seen 215 unduplicated mental health services patients. Due to Covid-19, the mental health service providers conducted a majority of services via telehealth only which has proven to be difficult with the homeless population. This is below our patient target of 1146. As previously communicated with HRSA, the County had a State grant in 2017, which was not renewed, that provided for mental health services staff to be co-located at the Clinic and to follow the van. These staff were dedicated to working with clients at the point-of-care or shortly thereafter to seek engagement in mental health services. Without the renewed funding, the County was unable to continue providing the on-site staff that engaged a large number of clients during 2017.</p>
Total Substance Use Disorder Services Patients	123	146	169	37.40%	15.75%	129.01%	131 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 0)	<p>For the UDS calendar year starting January 1, 2020 through June 30, 2020, the health center has seen 111 unduplicated substance use disorder services patients. Due to Covid-19, the substance use provider began offering</p>

Notes:

- 2017-2019 Patient Number data are pre-populated from Table 5 in the UDS Report.
- The Projected Number of Patients column is pre-populated from the patient projections in the SAC that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance. See the frequently asked questions on the [BPR TA webpage](#) for details on the selected supplemental funding patient projections included.
- The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide adjusted projections and an explanation in the Patient Capacity Narrative section.
- (\*)The Vision Services category was recently added to SAC, therefore there is no Projected Number of Patients data available at this time.

Project Period: 11/1/2001 - 2/28/2022

Patients and Visits by Service Type	2017 Patient Number ⓘ	2018 Patient Number ⓘ	2019 Patient Number ⓘ	% Change 2017-2019 Trend ⓘ	% Change 2018-2019 Trend ⓘ	% Progress Toward Goal ⓘ	Projected Number of Patients	Patient Capacity Narrative
Total Enabling Services Patients	2700	2797	2893	7.15%	3.43%	98.27%	FY 2019 SAC = 131)  2944 (This number has been calculated by adding the following patient projections: FY 2019 SAC = 2944)	<p>take-home medications for those individuals who qualified. All counseling services were offered via telehealth or telephone, if appropriate. This is currently just below our patient target of 131, but we do anticipate meeting this goal.</p> <p>For the UDS calendar year starting January 1, 2020 through June 30, 2020, the health center has seen 92 unduplicated case management clients and 486 visits. In 2020, the health center's UDS subcommittee conducted a quality assurance review of case management services and found a discrepancy from the definition according to the UDS manual and the practice used by the health center. The operations/quality improvement staff have interviewed patient support staff and processes and made a new recommendation for counting case management services provided by the health center. However, this will greatly reduce the number of clients receiving this service and will put us below our enabling services target of 2,944.</p> <p>For the UDS calendar year starting January 1, 2020 through September 30, 2020, the health center has seen 54 unduplicated vision clients. Due to Covid-19, referrals and appointments with vision providers slowed or stopped. The County anticipates a slow increase in unduplicated vision clients the rest of this year which is above our vision services target of 0.</p>
Total Vision Services Patients	Data not available	Data not available	54	Data not available	Data not available	Data not available	NA*	

▼ Supplemental Awards 

In the Supplemental Award Narrative column, describe the following:

- Implementation status and progress toward achieving goals, including your progress toward meeting projected outcomes (including actual versus projected patients) and implementing newly proposed sites/services, as applicable;
- Key factors impacting progress toward achieving goals, including an explanation of the impact of any new or changing environmental factors (state/local/community) on supplemental award progress; and
- Plans for sustaining progress and/or overcoming barriers (including environmental barriers) to ensure goal achievement.

Notes:

- If you did not receive a Supplemental Award, the system will not require narrative in the Supplemental Award Narrative column.
- Supplemental awards released late in FY 2020 or early in FY 2021 will be included in the FY 2022 BPR.

Type of Supplemental Award	Programmatic Goal	Supplemental Award Narrative
FY 2019 Integrated Behavioral Health Services (IBHS)	Increase access to high quality integrated behavioral health services, including prevention or treatment of mental health conditions and/or substance use disorders (SUDs), including opioid use disorder (OUD) by December 31, 2020	For the UDS calendar year starting January 1, 2020 through June 30, 2020, the IBHS staff have seen 93 unduplicated clients for mental health services. IBHS began in Dec. 2019 with a Psychiatric Advanced Practice Registered Nurse (APRN) contracted from Directions for Living (DFL) located onsite at the Bayside Health Clinic. Since that time, the APRN has been providing face to face to face mental health and substance abuse services including psychological and substance abuse evaluations, treatment planning, and medication management. Beginning in March 2020, all services being provided by DFL were transitioned to telephone and telehealth services including new client intake and ongoing treatment services as part of COVID-19 precautions. New clients had to have access to print DFL's new intake paperwork or pick up and return at DFL's office though services are not provided there. Behavioral health services remain telephone and telehealth only at this time which has created significant barriers in progress toward increasing access to integrated behavioral services. Many clients lack access to sufficient technology and/or the confidential space needed to complete services via telephone and/or telehealth. Others are not comfortable receiving services in this manner. The health center has been working collaboratively with DFL to overcome barriers created by COVID-19 precautions and remote services. Bayside Health Clinic staff are now providing clients newly referred to DFL with intake paperwork to complete and sending it to DFL on their behalf. DFL is providing needed technology to complete telehealth visits to homeless shelters to allow clients at the shelter to check out to use for services. Opportunities are being explored to allow clients to complete telehealth visits with DFL onsite at the Bayside Clinic. The goal is to reintegrate behavioral health services into the Bayside Health Clinic in early 2021 when risk of COVID-19 exposures have been further mitigated.
FY 2019 New Access Points (NAP) Satellite	Achieve operational status and increase the number of patients by December 31, 2020	N/A
FY 2020 Ending HIV Epidemic - Primary Care HIV Prevention (PCHP)	Expand HIV prevention services that decrease the risk of HIV transmission by December 31, 2020	The health center, as of September 30, 2020, has not tested any patients for HIV yet. Covid-19 has significantly impacted the patient roll-out of the program, however, several activities have occurred during the Covid period to prepare the health center for implementation. Since receiving this award, the health center has grown our relationship with Ryan White grantee in Pinellas County to develop a process and contacts for linkage to care for any patients that test positive for HIV. The health center has worked with the contracted lab on process and pricing for implementing in house STD and HIV testing. We have ordered all the lab supplies to begin STD/HIV testing (a lot of specimen collection related supplies are on backorder due to COVID). All STD medications are on hand to begin treatment, when needed. In relation to PrEP prescribing, the health center staff have developed PrEP protocol and process flow document. Additionally, the health center has been unsuccessful in recruitment of a qualified PrEP Navigator who was to play a key role in outreach efforts. A candidate had been identified in July 2020 and withdrew, however, the position was re-posted and an offer has been extended as of 9/30/20. Internal training and implementation meetings had to be postponed in April 2020 as COVID-19

In the Supplemental Award Narrative column, describe the following:

- Implementation status and progress toward achieving goals, including your progress toward meeting projected outcomes (including actual versus projected patients) and implementing newly proposed sites/services, as applicable;
- Key factors impacting progress toward achieving goals, including an explanation of the impact of any new or changing environmental factors (state/local/community) on supplemental award progress; and
- Plans for sustaining progress and/or overcoming barriers (including environmental barriers) to ensure goal achievement.

Notes:

- If you did not receive a Supplemental Award, the system will not require narrative in the Supplemental Award Narrative column.
- Supplemental awards released late in FY 2020 or early in FY 2021 will be included in the FY 2022 BPR.

Type of Supplemental Award	Programmatic Goal	Supplemental Award Narrative
		testing and response efforts were prioritized. The contracted lab also postponed implementation meetings as well as their priority was COVID-19 testing. Staff and providers have since received training in September on STD/HIV testing and treatment. Some health center staff were impacted by COVID-19 and were unable to work due to reasons such as health and lack of child care resulting in insufficient staffing to safely and effectively roll out new service. The health center, working with the homeless population, is very interested in moving this forward and hopes that we will soon be able to balance Covid-19 impacts with normal operations and new workflows soon.

### Program Narrative Update - One Time Funding

▼ One-Time Funding Awards

Use the checkboxes in the Allowable Activities column to indicate the allowable activities that are taking place or have taken place in your health center. In the Activities column discuss those activities (identified via checkmark) and their impact.

Notes:

- If you did not receive a One-Time Funding Award, the system will not require narrative in the Activities column.
- One-time awards released late in FY 2020 or early in FY 2021 will be included in the FY 2022 BPR.
- (\*) Use the checkboxes to indicate your allowable one-time funding activities

Type of One-Time Funding Award	Allowable Activities	Activities
FY 2019 Health Center Quality Improvement	<ul style="list-style-type: none"> <li><input type="checkbox"/> Developing and improving health center systems and infrastructure:</li> <li><input checked="" type="checkbox"/> Training staff</li> <li><input checked="" type="checkbox"/> Developing policies and procedures</li> <li><input type="checkbox"/> Enhancing health information technology, certified electronic health record, and data systems</li> <li><input checked="" type="checkbox"/> Data analysis</li> <li><input checked="" type="checkbox"/> Implementing targeted QI activities (including hiring consultants)</li> <li><input type="checkbox"/> Developing and improving care delivery systems:</li> <li><input checked="" type="checkbox"/> Supporting care coordination, case management, and medication management</li> <li><input type="checkbox"/> Developing and implementing contracts and formal agreements with other providers</li> <li><input checked="" type="checkbox"/> Laboratory reporting and tracking</li> <li><input checked="" type="checkbox"/> Training and workflow redesign to support team-based care</li> <li><input type="checkbox"/> Clinical integration of behavioral health, oral health, HIV care, and other services</li> <li><input type="checkbox"/> Patient engagement activities</li> </ul>	The QI Award funds a Government Operations Consultant position at DOH-Pinellas that focuses on leading the action plans to improve outcome measurements, with a focus on patients with Diabetes. During the reporting period, the position has completed the following activities: provided training to clinical staff on NextGen related to A1c and Care Plan documentation, tracked A1C labs and weight management measures, entered alerts in patient records for key components of Diabetes management, analyzed data and created monthly follow up lists of high risk patients for clinical staff to support care coordination, assisted with identifying high risk patients with diabetes for care planning, identified and distributed resources for patients with diabetes, and created an distributed reports related to outcome measures. With the support of this position and implementing targeted quality improvement initiatives, the percentage of patients with a HgA1C >9 or no test during the measurement year improved from 48% to 42%. In addition to working on diabetes and quality measures, the Government Operations Consultant position has assisted the health center with preparing for implementation of HIV and STD testing and PrEP. This work has included identifying resources, developing



Use the checkboxes in the Allowable Activities column to indicate the allowable activities that are taking place or have taken place in your health center. In the Activities column discuss those activities (identified via checkmark) and their impact.

**Notes:**

- If you did not receive a One-Time Funding Award, the system will not require narrative in the Activities column.
- One-time awards released late in FY 2020 or early in FY 2021 will be included in the FY 2022 BPR.
- (\*) Use the checkboxes to indicate your allowable one-time funding activities

Type of One-Time Funding Award	Allowable Activities	Activities
FY 2019 Oral Health Infrastructure	<input type="checkbox"/> Support infrastructure enhancements to provide new or enhance existing high quality, integrated oral health services: <input type="checkbox"/> Minor alteration and renovation (A/R) to modernize existing facilities <input type="checkbox"/> Purchase and installation of dental and radiology equipment <input type="checkbox"/> Training and consultation to increase oral health integration <input type="checkbox"/> Purchase of mobile dental units	procedures and workflows, and coordinating staff training.