

OMB Granicus Review

| | | | | | |
|-----------------------|--|--------------------|------------|-------------|------------|
| Granicus Title | Second Amendment to the Agreement with Habitat for Humanity of Pinellas County, Inc. to support projects that further the Lealman Community Redevelopment Area's economic development. | | | | |
| Granicus ID# | 25-0066D | Reference # | 22-0058-LI | Date | 02/11/2025 |

Mark all Applicable Boxes:

| Type of Review | | | | | | | | | |
|----------------|--|--------------|----------|--------------|--|----------------|--|----------------|--|
| CIP | | Grant | X | Other | | Revenue | | Project | |

Fiscal Information:

| | | | |
|---------------------------|-----------|---|-----------------|
| New Contract (Y/N) | Y | Original Amount | \$ 1,500,000.00 |
| Fund(s) | 1087 | Amount of Change (+/-) | \$ 1,000,000.00 |
| Cost Center(s) | 691159 | Total Amount | \$ 2,500,000.00 |
| Program(s) | 7147 | Amount Available (FY25) | \$ 710,000.00 |
| Account(s) | 5340001 | Included in Applicable Budget? (Y/N) | Y |
| Fiscal Year(s) | FY22 - 27 | | |

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Lealman Community Redevelopment Area (CRA) is seeking approval and execution by the County Administrator of Second Amendment (Amendment) to the agreement with Habitat for Humanity of Pinellas County, Inc. to support projects that further the Lealman Community Redevelopment Area's economic development. On June 21, 2022, the Pinellas County Board of County Commissioners (BCC) approved the original agreement with a total not-to-exceed (NTE) threshold of \$3,650,000. On June 30, 2024, the BCC approved First Amendment, which added the option to extend the agreement for two additional years, cancelled the agreement with Rebuilding Together Tampa Bay, and reduced the NTE by \$2,150,000, 58.9%.

| Approved Agreement Summary | | | |
|--------------------------------|------------------------|-------------|----------------|
| Description | Not-To-Exceed Total | Fiscal Year | Percent Change |
| Total Approved to Date: | \$ 1,500,000.00 | 2025 | - |
| Original Contract | \$ 3,650,000.00 | 2022 | - |
| First Amendment | \$ (2,150,000.00) | 2024 | -58.9% |

Table 1: Approved Agreement Summary

This Amendment increases the contract by \$1,000,000, 66.7%, to \$2,500,000 and extends the term by an additional 24 months through June 19, 2027.

| Proposed Agreement Changes | | |
|----------------------------|------------------------|----------------|
| Description | Amount | Percent Change |
| Total NTE to Date | \$ 1,500,000.00 | - |
| First Amendment | \$ 1,000,000.00 | - |
| Revised NTE | \$ 2,500,000.00 | 66.7% |

Table 2: Proposed Agreement Changes

Funding for this agreement is included in the FY25 Operating Budget for Lealman CRA in the Lealman Community Redevelopment Agency Trust Fund. A total of \$710,000 was confirmed by the Office of Management and Budget (OMB) in the FY25 Budget for the Home Investment Project (HIP). Approval of this grant is not anticipated to require additional budgetary or spending adjustments in FY25. Future funding, starting with FY26, will be dependent on the adoption of the Pinellas County annual Operating Budget.

Analyst: Shane Kunze

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).