

Jorge Mercado
PO Box 1162
Pinellas Park, FL 33780-1162
727-543-8222
jrgmercado@yahoo.com

Summary

Experience with commercial, aerospace and defense specifications
25 years in Leadership/management roles
9 years Production Control experience
4 years Inventory Control experience

Experience

Master Scheduler at DRS Laurel Technologies, Inc

January 2012 - Present

Coordinate and maintain the master production schedule for the business, review sales contracts, and analyze production schedules
Interact with Program Management and Engineering to develop, track and update detailed production plan
Create and manage plan covering all aspects of engineering and production order performance
Interact with Project Team and Supply Chain to schedule and track production
Interact with the Shipping to ensure on-time delivery of product
Manage schedules to eliminate and minimize excess and inactive materials
Drive accurate business forecast for internal resources and supply chain partners through sales and operations planning
Ensure contract specific quality and terms and conditions are addressed during manufacturing performance
Drive identification of opportunities to improve and ensure delivery of financial commitments
Review processes and recommend improvements for production planning to improve resource utilization and minimize inventory
Train and supervise planning staff
Supervise Inventory Control Clerks

Senior Planner at DRS Laurel Technologies, Inc

August 2011 - January 2012

Production Control Administrator at DRS Laurel Technologies, Inc

August 2008 - July 2011

Create purchase requisitions and monitor material deliveries
Review the schedule and ensure raw materials are available
Responsible for the overall accuracy and timeliness of material flow
Create and maintain expected completion of each scheduled job
Manage overall workload and align resources as needed
Drive consistent communications between planning, quality, manufacturing, engineering, project accounting, and project management
Issue purchase orders to suppliers
Track and expedite open orders to ensure on-time delivery from Suppliers

Inventory Analyst at Jabil Defense and Aerospace

December 2006 - August 2008

Inventory Analyst at Jabil Circuit, Inc

January 2001 - January 2002

Responsible for monitoring all material transactions for multiple production areas
Identify, resolve, and determine the root cause of discrepancies and other related inventory errors
Recommend changes that eliminate or greatly reduce future inaccuracies from occurring
Responsible for eliminating manufacturing downtime associated with material issues
Assist in the development and implementation of materials management procedures to eliminate or greatly reduce inaccuracies
Interact with department supervisors, while supporting engineering, program management and other pertinent functions within plant operations

Production Supervisor at Jabil Defense and Aerospace

September 2005 - December 2006

Production Supervisor at Jabil Circuit, Inc

January 1999 - January 2001

Supervise production activities and assisted in establishing production priorities in keeping within effective operations and cost factors

Assist Line Manager with meeting monthly efficiency, quality and shipping commitments

Motivate manufacturing team to continuously improve in key operational metrics and achievement of the organizational goals

Define, develop and implement a manufacturing strategy, which contributed to the campus strategic directions

Senior Clerk at Florida Department of Health (Pinellas County)

December 2002 –September 2005

Supervise and train admitting staff

Compile clerical statistical data including enrollment process of client registration

Coordinate medical records and admitting projects

Determine financial eligibility process and verify Medicaid family planning waivers

Admit and perform all clerical tasks involved with the enrollment process of client registration in a clinic serving 100 clients daily

Interpersonal communications in person and/or via telephone to provide translation services for clients

Education

Effective Management Training Series, **University of Central Florida** (56 Total contact hours/4 course series)

St Petersburg College pursuing degree in Business Administration

Currently pursuing APICS CPIM: Basics of Supply Chain Management Course completed

Certifications

Notary Public- State of Florida

Associations

APICS Florida West Coast Chapter- member since 2011

Technical Skills

SAP, Oracle, MS Office

References available upon request.