

## OMB Granicus Review

<b>Granicus Title</b>	Third Amendment to the agreement with VSC Fire & Security, Inc. for fire protection system services.				
<b>Granicus ID#</b>	25-0183D	<b>Reference #</b>	23-0476-ITB	<b>Date</b>	03/04/2025

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	N	<b>Original Amount</b>	\$ 1,992,615.00
<b>Fund(s)</b>	Multiple	<b>Amount of Change (+/-)</b>	\$ 2,377,753.00
<b>Cost Center(s)</b>	Multiple	<b>Total Amount</b>	\$ 4,370,368.00
<b>Program(s)</b>	Multiple	<b>Amount Available (FY25)</b>	\$ 428,630.00
<b>Account(s)</b>	Multiple	<b>Included in Applicable Budget? (Y/N)</b>	<b>Y</b>
<b>Fiscal Year(s)</b>	FY23 – FY26		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Construction and Property Management (CPM) is seeking the approval and execution by the County Administrator (CA) of the Third Amendment to the Agreement with VSC Fire & Security, Inc. for fire protection systems services. This contract was originally approved by the Board of County Commissioners (BCC) on June 13, 2023 with a not-to-exceed threshold (NTET) of \$1,992,250.00. On April 26, 2024, the Purchasing Director (Director) approved First Amendment, which added two locations and increased the NTET by \$4,000, 0.2%. On May 15, 2024, the Director approved Second Amendment, which removed two locations and decreased the NTET by \$3,635.00, 0.2%. Currently, the NTET is \$1,992,615.00 through June 12, 2026.

This agreement is used on an as-needed basis with no obligation to spend the full amount of the contract or to spend in any given year. Funding for this amendment is included in the FY25 Adopted Budget in multiple Departments in multiple operating and capital funds. Funding for the second year of this agreement is included in the requested FY26 Budget submission and will likely be requested in future budgets.

**Analyst: Chris Rose**

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount**

**expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to\_\_\_\_)”.**

5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject\_Date**
  - b. (e.g., OMB Review\_22-529A\_PW\_Sidewalk\_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).