

**MEMORANDUM OF UNDERSTANDING**

**This Memorandum of Understanding** (“AGREEMENT”) is entered into this \_\_\_ day of \_\_\_\_\_, 2020, between PINELLAS COUNTY (hereinafter “COUNTY”), a political subdivision of the State of Florida, having a mailing address of 315 Court Street, Clearwater, Florida 33756, and THE UNIVERSITY OF FLORIDA BOARD OF TRUSTEES (hereinafter “UNIVERSITY”), for and on behalf of the Florida Cooperative Extension Service (hereinafter “Extension”), a division of the Institute of Food and Agricultural Sciences of the University of Florida (hereinafter “IFAS”), having a mailing address of 207 Grinter Hall, PO Box 115500 Gainesville, FL 32611-5500 (hereinafter, when referred to individually as “party,” and collectively, as “parties”).

**WITNESSETH**

**WHEREAS**, under the laws of the State of Florida and the Smith-Lever Act of May 8, 1914 (38 Statute 372), the University of Florida, through Extension, is charged with disseminating the latest knowledge and applicable technologies in agriculture, human and natural resources, and the life sciences to the public in order to sustain and enhance the quality of human life in the State of Florida; and

**WHEREAS**, this function is performed through Extension, a partnership between the State of Florida, federal, and county governments, that includes Extension faculty members, scientists, educators, administrative staff, and volunteers working cohesively throughout Florida's 67 counties; and

**WHEREAS**, the UNIVERSITY is responsible for planning and implementing educational programs for agriculture producers, families, homeowners, and young people within Pinellas County; and

**WHEREAS**, said programs will be developed and implemented in Pinellas County by Extension Agents (as defined herein) employed by the UNIVERSITY, with support from the COUNTY, to work directly with local advisory committees and Extension personnel; and

**WHEREAS**, the Extension Agents will use appropriate Extension personnel from the University of Florida and the County and educational methods including the program development process, area subject matter information, and other materials or methods as deemed necessary by Extension Agents in various program areas to conduct the aforesaid education programs.

**NOW, THEREFORE**, in consideration of the mutual covenants and provisions contained herein, the parties agree as follows:

**ARTICLE I**  
**PURPOSE**

Extension was established as an integral part of IFAS for the purpose of extending non-biased, research-based educational information from the University of Florida to the people of the State of Florida on subjects related to agriculture, horticulture, water quality and quantity, natural resources and the environment, energy, family and consumer sciences, community development, 4-H youth development, and other programs deemed necessary. Extension makes the findings from research in these areas available to the people of Florida through partnerships with Florida Boards of County Commissioners. To ensure that educational programs meet the needs of local clientele, and comply with Section 1004.37 of

the Florida Statutes, it is essential that UNIVERSITY and the COUNTY identify each parties' respective responsibilities.

This AGREEMENT therefore establishes the respective responsibilities of the UNIVERSITY, through Extension, and the COUNTY. The purpose of this AGREEMENT is to specify the terms under which each party will contribute to personnel, educational, technical, and research information in furtherance of this AGREEMENT.

**ARTICLE II**  
**GOALS AND OBJECTIVES**

1. Plan, develop, implement, teach, evaluate, and report non-biased, research-based public education programs targeting the COUNTY's citizens and citizen groups (e.g., agricultural and horticultural producers, homeowners, businesses, youth, commercial industries and their associations, community groups, local governments).
2. Develop and distribute creative works and educational materials to the community.
3. Develop and sustain partnerships with community agencies and leaders, businesses, media, and the public.
4. Extend educational training through volunteer systems.

**ARTICLE III**  
**RESPONSIBILITIES**

1. The Parties agree as follows: With respect to hiring UNIVERSITY-COUNTY Extension Faculty (Extension Agents with joint state-county, state or program county extension agent appointments, "Extension Faculty" or "Extension Agents"),
  - a. UNIVERSITY and COUNTY will jointly agree on whether to fill vacancies in positions of Extension Faculty.
  - b. UNIVERSITY will establish minimum employment requirements and qualifications for Extension Faculty.
  - c. UNIVERSITY will recruit, interview, and screen candidates for employment as Extension Faculty.
  - d. UNIVERSITY will recommend to COUNTY qualified applicants for appointment to vacant or new Extension Faculty positions in accordance with the provisions of Section 1004.37, Florida Statutes.
  - e. With respect to salaries of Extension Faculty,
    - i. Before hire, UNIVERSITY and COUNTY will establish the proportion of the starting base salaries of Extension Faculty that each party will pay. Typically, UNIVERSITY pays 60% and COUNTY pays 40% of the salary and fringe benefits.
    - ii. UNIVERSITY will determine the total amount of the starting base salary of each Extension Faculty member.
    - iii. Pursuant to Article IV, and as set forth in Exhibit A attached hereto, UNIVERSITY and COUNTY will each pay their own respective portion of all salaries and fringe benefits for Extension Faculty with joint or state appointments but will not be responsible for payment of the other party's portion.
    - iv. UNIVERSITY will determine the total dollar amount of cost-of-living, merit, bonuses, higher education and rank promotion salary increases for each

Extension Faculty and submit the COUNTY's portion of this figure to COUNTY annually through Exhibit A.

2. Responsibilities of UNIVERSITY:

- a. Through the County Extension Director (CED), prepare and submit an annual budget request to the County Administrator or designee for the County's share of funds for salaries, operating expenses, equipment, and other program support for Extension work.
- b. Provide in-service training for Extension Faculty and provide funds for official travel to such training.
- c. Provide a staff of state Extension Specialists to train Extension Faculty in current technology and to assist Extension Faculty in the conduct of educational programs in these areas.
- d. To the extent the UF/IFAS Extension budget will allow, provide Extension Faculty with official Extension stationery and envelope templates, postage, educational material content, and an account to access the IFAS computer network and software.
- e. Develop and administer a personnel management plan for Extension Faculty that will provide for an annual review of each Extension Agent's performance, including the CED, whose performance will be evaluated by the District Extension Director (DED) with input from the COUNTY Administrator or designee.
- f. Provide general administrative and supervisory leadership for Extension programs and personnel, in compliance with UNIVERSITY personnel and administrative policies and procedures, plus state and federal Affirmative Action and Equal Employment Opportunity requirements.
- g. Develop and maintain a County Advisory Committee system using Practices found in the UF/IFAS Extension publication "Advisory Committees, A Guide for UF/IFAS Extension Faculty" to ensure that Extension programs are based on the needs and priorities of the people in the County.

3. Responsibilities of COUNTY:

- a. With respect to Extension Faculty, COUNTY shall:
  - i. Participate in the employment of Extension Faculty in accordance with the provisions of Section 1004.37, Florida Statutes.
  - ii. Pay COUNTY's agreed share of the salaries and fringe benefits of the Extension Faculty as more specifically set out in Article IV and Exhibit A.
  - iii. Agree to any accrued leave payout proportional to COUNTY's salary contribution when an Extension Faculty member retires or resigns.
- b. With respect to management and administration, COUNTY shall:
  - i. Review and consider the annual departmental budget requests from UNIVERSITY and act thereon as COUNTY may deem appropriate.
  - ii. Provide salaries and fringe benefits for Program County Extension Agents, Program Assistants, clerical, maintenance, and other support personnel as the COUNTY may deem appropriate for effective operation of the Extension Office.
  - iii. Provide office and teaching space, equipment, supplies, utilities, demonstration materials, and funding and/or vehicles for official travel (both in-county and out-of-county), and other operational needs for the Pinellas County Extension office as the COUNTY may deem appropriate.
  - iv. Coordinate computer network access with UNIVERSITY to ensure that all Extension Faculty and staff have access to UNIVERSITY computer network

resources. COUNTY will allow the installation and use of client software and unrestricted access to online resources deemed necessary by UF/IFAS Extension to conduct extension business operations and program delivery. In an effort to mitigate the risks associated with such access from COUNTY'S computer systems, UNIVERSITY will provide security management of such computer network resources for all those accessing such resources.

4. General Management and Administration Provisions:
  - a. COUNTY will establish Extension Office hours of operation and holiday calendars.
  - b. All Extension Faculty appointments will be made cooperatively in accordance with Section 1004.37, Florida Statutes.
  - c. UNIVERSITY and COUNTY will cooperate in applying Equal Employment Opportunity policies for Extension in the COUNTY.
  - d. With respect to broad program authorization, all Extension programs within Pinellas County are subject to COUNTY authorization and approval. Substantive program changes (additions, deletions, etc.) are subject to COUNTY approval prior to implementation.
  - e. The parties' respective involvement in funding multi-county agent appointments will be negotiated on a case-by-case basis.
  - f. The CED is responsible for operating the Pinellas County Extension Office under the joint direction of the COUNTY or designee and the UNIVERSITY's Dean of Extension or designee.
  - g. Extension Faculty are professional employees exempt from the provisions of the Fair Labor Standards Act. The Professional Scheduling Policy and Procedures established by the UNIVERSITY will apply to Extension Faculty.
  - h. Extension shall follow COUNTY fiscal processes and policies for COUNTY operating funds.
  - i. Extension Faculty will be permitted to charge appropriate fees for Extension programs. These fees will be retained by UNIVERSITY for use in program support in accordance with UNIVERSITY policy.
  - j. If appropriate and needed, COUNTY portion of a faculty member's salary can be used to support cost sharing on contracts and projects.
  - k. With UNIVERSITY's prior approval, COUNTY may assign Extension Faculty emergency response duties in their County Continuing Operations Plan (COOP), e.g. agriculture-related assessments, statewide ESF17 assignments, providing educational training materials to the public and targeted audiences, and other duties as needed for agriculture related emergency duty assignments. Coordination will be made through the County Extension Director or designee.
    - i. UF/IFAS Extension Faculty and Staff assigned to work by COUNTY during a Local State of Emergency, as declared by Pinellas County Board of County Commissioners, may be entitled to additional pay or other benefits, to which COUNTY will be solely responsible to fund. <https://benefits.hr.ufl.edu/time-away/other-types-of-leave/administrative-leave/administrative-leave-guidance-for-emergency-closures/>

#### **ARTICLE IV FUNDING AND PAYMENTS**

1. COUNTY agrees to pay UNIVERSITY, but only upon prior review by COUNTY, the total sum as indicated on Exhibit A attached hereto towards salary and fringe expenses. This total sum is based

upon known current salary cost at the time of Exhibit A development and could be modified subsequently if estimates were not sufficient to cover actual costs. This AGREEMENT is cost reimbursable.

2. Salaries outlined on Exhibit A will be modified and submitted to COUNTY annually by the UNIVERSITY no later than July 1<sup>st</sup>. Exhibit A is an estimate of projected salary and fringe expenses for the year and shall not require a separate written addendum to this AGREEMENT in order to implement annual changes in salaries and related fringe benefits. Actual expenses may vary during the year due to vacancies, midyear promotions, new hires, unexpected changes in fringe benefit costs and other UNIVERSITY adjustments as indicated in Article III. 1) e. iv. Salary dollar figures on Exhibit A will be submitted annually to COUNTY for review and approval in accordance with the following timetable:

Proposed Annual Budget by March 1<sup>st</sup> each year – UNIVERSITY will include proposed figures for COUNTY to begin its budget process.

Annual Budget Request by July 1<sup>st</sup> each year – UNIVERSITY will make necessary adjustments to Exhibit A figures as needed and submit a final budget request to COUNTY for approval.

3. UNIVERSITY will not charge Facilities and Administrative costs to COUNTY.
4. COUNTY agrees to provide UNIVERSITY 5% salary support for Extension Business Services personnel as indicated on Exhibit A.
5. Quarterly payments shall be cost reimbursable and based on actual payroll expenses incurred during the quarter. Expected COUNTY payment due dates will be no later than thirty (30) days after the receipt of UNIVERSITY invoices. UNIVERSITY invoices will be issued in accordance with the "Anticipated Payment Schedule" on Exhibit A.
6. Quarterly invoices submitted by UNIVERSITY to COUNTY should be sent directly to the following address on record at UNIVERSITY. The address as of the date of this AGREEMENT is:  
  
[FinanceAccountsPay@pinellascounty.org](mailto:FinanceAccountsPay@pinellascounty.org)
7. Policies regarding leave accrual, leave balances and administering leave, including annual, sick, civil, holiday and military leave and regarding payment of unused annual and sick leave upon separation will be established and maintained by the UNIVERSITY, and shall apply to Extension Faculty.
8. COUNTY may elect to pay an annual salary supplement for Extension Faculty. If such an election is made COUNTY shall fund 100% of the salary supplement, including any increases in salaries, fringe benefits, and worker's compensation, and will pay the sum to UNIVERSITY together with COUNTY's quarterly payment as indicated in Exhibit A. Any salary supplement will be included in the annual County Budget Report that is sent to UNIVERSITY each year. Upon receipt, if needed, UNIVERSITY will amend the salary projections on Exhibit A and adjust the quarterly billings to accommodate the salary supplement. If at any point the supplement is removed, COUNTY will continue to pay any increases through cost-of-living, merit, bonuses, higher

education and rank promotion salary increases, etc. accumulated during the time the supplement was provided.

9. Any and all annual salary/wage increases will be based on the University's annual salary/wage increase determinations.

#### **ARTICLE V**

##### **PERIOD OF CONTRACT - RENEWAL - MODIFICATION - TERMINATION**

1. This AGREEMENT, once signed by both Parties, shall be considered to have an effective date of October 1, 2020 and shall continue through September 30, 2025 unless modified or terminated earlier.
2. This AGREEMENT may be modified at any time by mutual written consent of both parties hereto.
3. Each party may terminate this agreement without penalty or cause by giving the other party one (1) year's prior written notice thereof to the other, subject to Article VIII, Section 10, Fiscal Non-Funding.

#### **ARTICLE VI**

##### **MAINTENANCE OF RECORDS**

UNIVERSITY will keep adequate records and supporting documentation applicable to this contractual matter. Said records and documentation will be retained by UNIVERSITY for a minimum of five (5) years from the date of termination of this contract. Either party and their authorized agents shall have the right to audit, review, inspect and copy all such records and documentation as often as each deems necessary during the required record retention period; providing, however, such activity shall be conducted only during normal business hours. COUNTY during the period of time expressed by the preceding sentence shall also have the right to obtain a copy of and otherwise inspect any audit made at the direction of UNIVERSITY as concerns the aforesaid records and documentation.

UNIVERSITY acknowledges that information it has sent or received as part of its services may be public records in accordance with Chapter 119, Florida Statutes. UNIVERSITY agrees that prior to providing its services, it will implement policies and procedures to maintain, produce, secure, and retain public records in accordance with applicable laws, regulations and County policies, including but not limited to Section 119.0701, Florida Statutes. UNIVERSITY agrees to charge the COUNTY, and/or any third parties requesting public records only such fees allowed by Section 119.07, Florida Statutes, and COUNTY policy for locating and producing public records. Any fees associated with a public records request shall be at the requesting party's expense.

#### **ARTICLE VII**

##### **LIABILITY**

UNIVERSITY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of the University of Florida and the officers, employees, servants and agents thereof while acting within the scope of their employment by UNIVERSITY. COUNTY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of COUNTY

and the officers, employees, servants and agents thereof while acting within the scope of their employment by COUNTY. UNIVERSITY, as a public body, participates in the State of Florida's Risk Management Trust Fund for purposes of general liability, fleet automobile liability, workers' compensation, and employer's liability insurance coverage, with said protection being applicable to UNIVERSITY's officers, employees, agents and volunteers while acting within the scope of their office, employment, or agency, subject to the limitations of Chapter 284, Part II, and Section 768.28, Florida Statutes. COUNTY warrants and represents that it has liability insurance, both public and property with such protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by COUNTY. UNIVERSITY and COUNTY further agree that nothing contained herein shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of UNIVERSITY or the State of Florida or its agents, agencies, and subdivisions to be sued; or (3) a waiver of sovereign immunity of either the UNIVERSITY or the State of Florida or its agents, agencies, and subdivisions, beyond the limited waiver provided in section 768.28, Florida Statutes.

**ARTICLE VIII**  
**CONTRACTUAL REQUIREMENTS**

1. Governing Law. This AGREEMENT shall be governed by and construed in accordance with the laws of the State of Florida applicable to contracts made and to be performed entirely in the State.
2. Binding Effect. The terms, covenants, conditions and provisions of this AGREEMENT shall bind and endure to the benefit of COUNTY and UNIVERSITY and their respective legal representatives, successors, and assigns.
3. Nondiscrimination. COUNTY and UNIVERSITY agree that there will be no discrimination against any person, and it is expressly understood that upon a determination by a court of competent jurisdiction that discrimination has occurred, this AGREEMENT automatically terminates without any further action on the part of any party, effective the date of the court order. COUNTY and UNIVERSITY agree to comply with all Federal and Florida statutes, and all local ordinances, as applicable, relating to nondiscrimination.
4. Covenant of No Interest. COUNTY and UNIVERSITY covenant that neither presently has any interest, and shall not acquire any interest, which would conflict in any manner or degree with its performance under this AGREEMENT, and that only interest of each is to perform and receive benefits as recited in this AGREEMENT.
5. Code of Ethics. COUNTY agrees that officers and employees of COUNTY recognize and will be required to comply with the standards of conduct for public officers and employees as delineated in Section 112.313, Florida Statutes, regarding, but not limited to, solicitation or acceptance of gifts; doing business with one's agency; unauthorized compensation; misuse of public position, conflicting employment or contractual relationship; and disclosure or use of certain information.
6. No Solicitation/Payment. COUNTY and UNIVERSITY warrant that, in respect to itself, it has neither employed nor retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this AGREEMENT and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for it, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this AGREEMENT. For the breach or violation of the provision, UNIVERSITY

agrees that COUNTY shall have the right to terminate this AGREEMENT without liability and at its discretion, to offset from monies owed, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

7. Public Access. COUNTY and UNIVERISTY shall allow and permit reasonable access to, and inspection of, all documents, papers, letters or other materials in its possession or under its control subject to the provisions of Chapter 119, Florida Statutes, and made or received by COUNTY and UNIVERSITY in conjunction with this Agreement; and COUNTY shall have the right to unilaterally cancel this AGREEMENT upon violation for this provision by UNIVERSITY.
8. Non-Waiver of Immunity. The participation of COUNTY and UNIVERSITY in this AGREEMENT and the acquisition of any commercial liability insurance coverage, self-insurance coverage or local government liability insurance pool coverage shall not be deemed a waiver of immunity to the extent of liability coverage, nor shall any contract entered into by COUNTY be required to contain any provision for waiver.
9. Severability. If any provision or any portion thereof contained in this AGREEMENT is held unconstitutional, invalid or unenforceable, the remainder of this AGREEMENT or portion thereof shall be deemed severable, shall not be affected and shall remain in full force and effect.
10. Fiscal Non-Funding. In the event sufficient budgeted funds are not available for a new fiscal period, the COUNTY shall notify the UNIVERSITY and IFAS of such occurrence and the AGREEMENT shall terminate on the last day of the current fiscal period without penalty or expense to the COUNTY.
11. Equal Treatment. All of the privileges and immunities for liability, exemptions from laws, ordinances, and rules and pensions and relief, disability, workers' compensation and other benefits which apply to the activity of officers, agents, or employees of any public agents or employees of COUNTY, when performing their respective functions under this AGREEMENT within the territorial limits of COUNTY shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents, volunteers, or employees outside the territorial limits of COUNTY.
12. Legal Obligations and Responsibilities. Non-Delegation of Constitutional or Statutory Duties. This AGREEMENT is not intended to, nor shall it be construed as, relieving any participating entity from any obligation or responsibility imposed upon the entity by law except to the extent of actual and timely performance thereof by any participating entity, in which case the performance may be offered in satisfaction of the obligation or responsibility. Further, this AGREEMENT is not intended to, nor shall it be construed as, authorizing the delegation of the constitutional or statutory duties of COUNTY, except to the extent permitted by the Florida constitution, state statute and case law.
13. Non-Reliance by Non-Parties. No person or entity shall be entitled to rely upon the terms, or any of them, of this AGREEMENT to enforce or attempt to enforce any third-party claim or entitlement to or benefit of any service or program contemplated hereunder, and COUNTY and UNIVERSITY agree that neither COUNTY nor UNIVERSITY or any agent, officer or employee of either shall have the authority to inform, counsel, or otherwise indicate that any particular individual or group of individuals, entity or entities, have entitlements or benefits under this AGREEMENT separate and apart, inferior to or superior to the community in general or for the purposes contemplated in this AGREEMENT.

14. No Personal Liability. No covenant or agreement contained herein shall be deemed to be a covenant or agreement of any member, officer, agent or employee of COUNTY in his or her individual capacity, and no member, officer, agent or employee of COUNTY shall be liable personally on this AGREEMENT or be subject to any personal liability or accountability by reason of the execution of this AGREEMENT.
15. Execution in Counterparts. This AGREEMENT may be executed in any number of counterparts, each of which shall be regarded as an original, all of which taken together shall constitute one and the same instrument and any of the Parties hereto may execute this AGREEMENT by signing any such counterpart.
16. Section Headings. Section headings have been inserted in this AGREEMENT as a matter of convenience only, and it is agreed that such section headings are not a part of this AGREEMENT and will not be used in the interpretation of any provision of this AGREEMENT.
17. Signing Authority. Each person whose signature appears below warrants that he or she has been duly authorized and has full authority to execute this AGREEMENT on behalf of their respective party.

**ARTICLE IX**  
**NOTICES**

Any notice, request, demand, consent approval or other communication required or permitted by this AGREEMENT shall be given or made in writing and shall be served (as elected by the party giving such notice) by one of the following methods: a) hand delivery to the other party; b) delivery by commercial overnight courier service; or c) mailed by registered or certified mail (postage prepaid), return receipt requested. For the purposes of notice the addresses are:

To County:

PINELLAS COUNTY  
Board of County Commissioners  
315 Court Street,  
Clearwater, FL 33756

and copied to

UF/IFAS Pinellas County Extension  
12520 Ulmerton Road  
Largo, FL 33774-3602

To University:

UNIVERSITY OF FLORIDA  
Division of Sponsored Programs  
207 Grinter Hall, PO Box 115500  
Gainesville, FL 32611-5500

and copied to

UNIVERSITY OF FLORIDA  
IFAS/Extension Business Services  
1604 McCarty Dr., Rm. 1030, PO Box 110250  
Gainesville, FL 32611-0250

By: Diriki T. Geuka  
Office of the County Attorney

This AGREEMENT shall be effective on October 1, 2020, and is APPROVED BY:

**FOR COUNTY:**

\_\_\_\_\_  
CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
COUNTY CLERK OF COURT

\_\_\_\_\_  
Date

**FOR UNIVERSITY:**

By: Ronald C Lester

10/29/2020

Print: Ronald C Lester

Date

Title: Sponsored Programs Manager

**Exhibit "A" - Projected 2020 Payroll Budget**

**Pinellas County Grant**  
**FY 2021 Summary**  
**Salary Projection 10/01/20 - 09/30/21**  
**8/28/2020**

**Payroll Due From County**

|  |                      |    |
|--|----------------------|----|
| Master Garden Program                          | 37,132.10            |    |
| Community Resource Development                 | 55,642.98            |    |
| Marine Science                                 | 36,344.88            |    |
| Health, Nutrition & Food Safety/Financial Mgmt | 54,219.20            |    |
| Commercial Horticulture                        | 34,358.91            |    |
| 4-H Youth Development                          | 27,432.57            |    |
| Community Dev & Sustainability, P.L.           | 83,726.81            |    |
| Resources Management                           | 43,728.20            |    |
| UF Support Position                            | 3,652.77             |    |
| Total payroll:                                 | <u>\$ 376,238.41</u> | OK |

**TOTAL**

|           |            |
|-----------|------------|
| Total Due | 376,238.41 |
|-----------|------------|

|                                    |                   |    |
|------------------------------------|-------------------|----|
| <b>Estimated Payment Schedule:</b> |                   |    |
| January 10 2021                    | 94,059.60         |    |
| April 10 2021                      | 94,059.60         |    |
| July 10 2021                       | 94,059.60         |    |
| October 10 2021                    | 94,059.60         |    |
| Total:                             | <u>376,238.41</u> | OK |

\* Quarterly invoices will be based on actual expenses incurred during the quarter. Cost Reimbursable.

**Please remit invoices to:**  
 Pinellas County  
 Tami Maloney  
 Accountant II  
 Pinellas County Parks & Conservation Resources  
 12520 Ulmerton Road  
 Largo, FL 33774  
[tjmaloney@pinellascounty.org](mailto:tjmaloney@pinellascounty.org)

**Pinellas County Grant**  
**Salary Details**  
**Salary Projection 10/01/20 - 09/30/21**

10/01/20 - 09/30/2021

|   |                             | State     | County                    | Total               | 4% Margin        |
|---|-----------------------------|-----------|---------------------------|---------------------|------------------|
| <b>Master Garden Program</b>                              | Percentage                  | 60.000%   | <b>40.000%</b>            |                     | 100.00%          |
| 10/01/20 - 09/30/2021                                     | Salary                      | 41,292.15 | <b>27,528.10</b>          | <b>\$68,820.25</b>  |                  |
| Faculty Pool Rate:  | Pooled Fringe               | 12,263.77 | <b>8,175.85</b>           | 20,439.61           |                  |
|   | <b>29.70%</b>               |           |                           |                     |                  |
|   | Grand Totals                | 53,555.92 | 35,703.95                 | 89,259.87           |                  |
| Exempt  |                             |           |                           |                     |                  |
| <b>Master Garden Program</b>                              |                             |           |                           |                     |                  |
|   | <b>Annual: \$68,820.25</b>  |           | <b>Total Due from Cty</b> | <b>35,703.95</b>    | <b>37,132.10</b> |
| position-0001-4066  |                             |           |                           |                     |                  |
| <b>Community Resource Development</b>                     | Percentage                  | 60.000%   | <b>40.000%</b>            |                     | 100.00%          |
| 10/01/20 - 09/30/2021                                     | Salary                      | 61,876.87 | <b>41,251.24</b>          | <b>\$103,128.11</b> |                  |
| Faculty Pool Rate:  | Pooled Fringe               | 18,377.43 | <b>12,251.62</b>          | 30,629.05           |                  |
|   | <b>29.70%</b>               |           |                           |                     |                  |
|   | Grand Totals                | 80,254.30 | <b>53,502.86</b>          | 133,757.16          |                  |
| Exempt  |                             |           |                           |                     |                  |
| <b>Community Resource Development</b>                     |                             |           |                           |                     |                  |
|   | <b>Annual: \$103,128.11</b> |           | <b>Total Due from Cty</b> | <b>53,502.86</b>    | <b>55,642.98</b> |
| position-0001-4014  |                             |           |                           |                     |                  |
| <b>Marine Science</b>                                     | Percentage                  | 60.000%   | <b>40.000%</b>            |                     | 100.00%          |
| 10/01/20 - 09/30/2021                                     | Salary                      | 40,416.73 | <b>26,944.49</b>          | <b>\$67,361.22</b>  |                  |
| Faculty Pool Rate:  | Pooled Fringe               | 12,003.77 | <b>8,002.51</b>           | 20,006.28           |                  |
|   | <b>29.70%</b>               |           |                           |                     |                  |
|   | Grand Totals                | 52,420.50 | <b>34,947.00</b>          | 87,367.50           |                  |
| Exempt  |                             |           |                           |                     |                  |
| <b>Marine Science</b>                                     |                             |           |                           |                     |                  |
|   | <b>Annual: \$67,361.22</b>  |           | <b>Total Due from Cty</b> | <b>34,947.00</b>    | <b>36,344.88</b> |
| position-0001-4052  |                             |           |                           |                     |                  |
| <b>VACANT</b>   |                             |           |                           |                     |                  |
| <b>Health, Nutrition &amp; Food Safety/Financial Mgnt</b> | Percentage                  | 60.000%   | <b>40.000%</b>            |                     | 100.00%          |
| 10/01/20 - 09/30/2021                                     | Salary                      | 60,293.58 | <b>40,195.72</b>          | <b>\$100,489.30</b> |                  |
| Faculty Pool Rate:  | Pooled Fringe               | 17,907.19 | <b>11,938.13</b>          | 29,845.32           |                  |
|   | <b>29.70%</b>               |           |                           |                     |                  |
|   | Grand Totals                | 78,200.77 | <b>52,133.85</b>          | 130,334.62          |                  |
| Exempt  |                             |           |                           |                     |                  |
| <b>Health, Nutrition &amp; Food Safety/Financial Mgnt</b> |                             |           |                           |                     |                  |
|   | <b>Annual: \$100,489.30</b> |           | <b>Total Due from Cty</b> | <b>52,133.85</b>    | <b>54,219.20</b> |
| position-0001-4119  |                             |           |                           |                     |                  |

|   |                            | State     | County                    | Total              | 4% Margin        |
|---|----------------------------|-----------|---------------------------|--------------------|------------------|
| <b>Commercial Horticulture</b>                  | Percentage                 | 60.000%   | <b>40.000%</b>            | 100.00%            |                  |
| 10/01/20 - 09/30/2021                           | Salary                     | 38,208.26 | <b>25,472.18</b>          | <b>\$63,680.44</b> |                  |
| Faculty Pool Rate:                              | Pooled Fringe              | 11,347.85 | <b>7,565.24</b>           | 18,913.09          |                  |
|   | <b>29.70%</b>              |           |                           |                    |                  |
|   | Grand Totals               | 49,556.12 | <b>33,037.41</b>          | 82,593.53          |                  |
| Exempt  |                            |           |                           |                    |                  |
| <b>Commercial Horticulture</b>                  |                            |           | <b>Total Due from Cty</b> | <b>33,037.41</b>   | <b>34,358.91</b> |
|   | <b>Annual: \$63,680.44</b> |           |                           |                    |                  |
| position-0001-4638                              |                            |           |                           |                    |                  |
|   |                            | State     | County                    | Total              | 4% Margin        |
| <b>4-H Youth Development</b>                    | Percentage                 | 60.000%   | <b>40.000%</b>            | 100.00%            |                  |
| 10/01/20 - 09/30/2021                           | Salary                     | 30,505.94 | <b>20,337.29</b>          | <b>\$50,843.23</b> |                  |
| Faculty Pool Rate:                              | Pooled Fringe              | 9,060.26  | <b>6,040.18</b>           | 15,100.44          |                  |
|   | <b>29.70%</b>              |           |                           |                    |                  |
|   | Grand Totals               | 39,566.20 | <b>26,377.47</b>          | 65,943.67          |                  |
| Exempt  |                            |           |                           |                    |                  |
| <b>4-H Youth Development</b>                    |                            |           | <b>Total Due from Cty</b> | <b>26,377.47</b>   | <b>27,432.57</b> |
|   | <b>Annual: \$50,843.23</b> |           |                           |                    |                  |
| position-0001-4215                              |                            |           |                           |                    |                  |
|   |                            | Endowment | County                    | Total              | 4% Margin        |
| <b>Community Dev &amp; Sustainability, P.L.</b> | Percentage                 | 35.000%   | <b>65.000%</b>            | 100.00%            |                  |
| 10/01/20 - 09/30/2021                           | Salary                     | 33,423.04 | <b>62,071.35</b>          | <b>\$95,494.39</b> |                  |
| Faculty Pool Rate:                              | Pooled Fringe              | 9,926.64  | <b>18,435.19</b>          | 28,361.83          |                  |
|   | <b>29.70%</b>              |           |                           |                    |                  |
|   | Grand Totals               | 43,349.68 | <b>80,506.55</b>          | 123,856.22         |                  |
| Community Dev & Sustainability, P.L.            |                            |           | <b>Total Due from Cty</b> | <b>80,506.55</b>   | <b>83,726.81</b> |
|   | <b>Annual: \$95,494.39</b> |           |                           |                    |                  |
| position-0002-2047                              |                            |           |                           |                    |                  |
|   |                            | State     | County                    | Total              | 4% Margin        |
| <b>Resources Management</b>                     | Percentage                 | 53.000%   | <b>47.000%</b>            | 100.00%            |                  |
| 10/01/20 - 09/30/2021                           | Salary                     | 36,556.64 | <b>32,418.16</b>          | <b>\$68,974.80</b> |                  |
| Faculty Pool Rate:                              | Pooled Fringe              | 10,857.32 | <b>9,628.19</b>           | 20,485.52          |                  |
|   | <b>29.70%</b>              |           |                           |                    |                  |
|   | Grand Totals               | 47,413.97 | <b>42,046.35</b>          | 89,460.32          |                  |
| Resources Management                            |                            |           | <b>Total Due from Cty</b> | <b>42,046.35</b>   | <b>43,728.20</b> |
|   | <b>Annual: \$68,974.80</b> |           |                           |                    |                  |
| position-0001-4071                              |                            |           |                           |                    |                  |

|                              |                            | Other Funding | County                    | Total              | 4% Margin       |
|------------------------------|----------------------------|---------------|---------------------------|--------------------|-----------------|
| <b>UF Support Position</b>   | Percentage                 | 95.000%       | <b>5.000%</b>             | 100.00%            |                 |
| <b>10/01/20 - 09/30/2021</b> | Salary                     | 47,975.00     | <b>2,525.00</b>           | <b>\$50,500.00</b> |                 |
| Fringe Pool Rate:            | Pooled Fringe              | 18,758.23     | <b>987.28</b>             | 19,745.50          |                 |
|                              | <b>39.10%</b>              |               |                           |                    |                 |
|                              | Grand Totals               | 66,733.23     | <b>3,512.28</b>           | 70,245.50          |                 |
| Exempt                       |                            |               |                           |                    |                 |
| <b>UF Support Position</b>   | <b>Annual: \$50,500.00</b> |               | <b>Total Due from Cty</b> | <b>3,512.28</b>    | <b>3,652.77</b> |

Pinellas Total Salary - 4% increase: \$ 376,238.41