

## SECOND AMENDMENT

This Amendment made and entered into this 3 day of September, 2021, by and between Pinellas County, a political subdivision of the State of Florida, hereinafter referred to as "County," and Tetra Tech Inc hereinafter referred to as "Contractor," (individually referred to as "Party", collectively "Parties").

### WITNESSETH:

WHEREAS, the County and the Contractor entered into an agreement on March 12, 2021, pursuant to Pinellas County Contract No. 21-0271-LI (hereinafter "Agreement") pursuant to which the Contractor agreed to provide emergency rental assistance ("ERA") program administration for County to distribute ERA funds from the Consolidated Appropriations Act, 2021 ("ERA1"); and

WHEREAS, Section twenty-one (21) of the Agreement permits modification by mutual written agreement of the parties; and

WHEREAS, Exhibit A – Statement of Work of the Agreement stipulates that to the extent that the U.S. Treasury redistributes unspent funds from other grantees to the County or additional allocations from future congressional actions, Contractor will provide services to the County under a separate contract or amend this contract; and

WHEREAS, Pinellas County accepted additional emergency rental assistance funds from the American Rescue Plan Act of 2021 (ERA2), totaling \$24,395,835.40 via electronic submission through the U.S. Department of the Treasury (Treasury) portal on May 7, 2021; and

WHEREAS, on June 24, 2021 and again on August 25, 2021, Treasury updated its previously issued ERA FAQs to provide additional information and guidance for the ERA1 and ERA2 programs; and

WHEREAS, on August 4, 2021, Treasury updated its promising practices around eviction diversion including the addition of example self-attestation forms; and

WHEREAS, the County and the Contractor now wish to modify the Agreement in order to provide for applicant support and application review and processing for ERA funds allocated to the County under the Coronavirus Response and Relief Supplemental Appropriations Act *and* under the American Rescue Plan Act (ERA1 and ERA2, collectively "ERAP"), at the same prices, terms, and conditions;

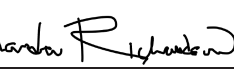
NOW THEREFORE, the Parties agree that the Agreement is amended as follows:

1. Exhibit A, Statement of Work is amended to as follows (additions are underlined and deletions are ~~struck through~~):
  - a. *Paragraph two, sentence two*: Only applicants for eligible households that meet the requirements of the federal ERAP funds as created by the Consolidated Appropriations Act, 2021, which was enacted on December 27, 2020 (ERA1), or the American Rescue Plan Act of 2021, which was enacted on March 11, 2021 (ERA2), and as described by Section 501 of Public Law 115-260 ([https://home.treasury.gov/system/files/136/Excerpt\\_Section-501\\_PL-115-260.pdf](https://home.treasury.gov/system/files/136/Excerpt_Section-501_PL-115-260.pdf)) and as regulated by the US Treasury Department (<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/emergency-rental-assistance-program>), as such requirements may be modified or amended from time to time, may be determined eligible for funding. Additionally, the County may further limit eligibility as described in Task 9.
  - b. *Project Schedule*. Contractor will work with the County to continue to refine the project schedule to monitor project progress and make mutually agreed upon adjustments as needed to ensure that 1) at least 65 percent of ERA1 funds are obligated before September 30, 2021 and 2) all ERA1 funds can be distributed to eligible households before December 31, 2021. While the primary focus of the project schedule is to disburse ERA1 funds, ERA2 funds should also be distributed during the project period to the extent that applicants do not or no longer qualify under ERA1.
  - c. *Task 4, paragraph 2, sentence one*: Contractor agrees to keep the application window open for all ERA applicants until November 30, 2021 or until the County and Contractor mutually agree that the number of applications submitted are sufficient to spend all of the grant awarded the County, whichever is soonest.

2. Exhibit C, Payment Schedule of the agreement is amended as reflected below:
  - a. Services provided under this contract will be used to administer Emergency Rental Assistance funds allocated to the County under the Consolidated Appropriations Act of 2021 and the American Rescue Plan Act, consistent with the following payment provisions. The not to exceed amount of \$1,928,539.69 remains unchanged by this amendment.
3. Except as changed or modified herein, all provisions and conditions of the original Agreement and any amendments thereto shall remain in full force and effect.

Each Party to this Amendment represents and warrants that: (i) it has the full right and authority and has obtained all necessary approvals to enter into this Amendment; (ii) each person executing this Amendment on behalf of the Party is authorized to do so; (iii) this Amendment constitutes a valid and legally binding obligation of the Party, enforceable in accordance with its terms.

IN WITNESS WHEREOF the Parties herein have executed this Second Amendment as of the day and year first written above.

PINELLAS COUNTY, FLORIDA  
by and through its County Administrator  
Amanda Richardson for  
 Merry Celeste  
Merry Celeste, Division Director, Purchasing  
and Risk Management

CONTRACTOR:

  
Authorized Signature

Jonathan Burgiel  
Printed Authorized Signature

Business Unit President  
Title Authorized Signature

**APPROVED AS TO FORM**  
By: Donald S. Crowell  
Office of the County Attorney