

## OMB Contract Review

<b>Contract Name</b>	Agreement with ImageTrend, Inc. for Safety and Emergency Services (SES) Fire/Emergency Medical Services (EMS) Records Management System			
GRANICUS	22-1572A	<b>Contract #</b>	N/A	<b>Date:</b> 10/12/2022

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Contract information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Contract Amount</b>	N/A
<b>Fund(s)</b>	0001 (GF) and 1006 (EMS)	<b>Amount of Change</b>	N/A
<b>Cost Center(s)</b>	various	<b>Contract Amount</b>	\$2,995,252
<b>Program(s)</b>	Fire and EMS	<b>Amount Available</b>	\$1,136,884
<b>Account(s)</b>	5349000: Contract Services-Other	<b>Included in Applicable Budget? (Y/N)</b>	Yes, year-1 budgeted in FY23 General Fund
<b>Fiscal Year(s)</b>	FY23, FY24, FY25		

**Description & Comments**

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This Agreement is an element of the Computer Aided Dispatch (CAD) and Records Management Systems (RMS) initiative with PRIME. It was determined during contract development that directly contracting with ImageTrend would be most effective for the implementation and future management of the Fire/EMS RMS component. Not going through the CAD vendor for this element also results in financial savings for the County. Compensation for the total 3-year period is \$2,995,252, with a spending cap of \$1,136,884 in year-1. Breakdown of total amount is:

- One-time Fees = \$207,700.00 (year-1)
- Recurring Fees = \$929,184.00 (years 1, 2, and 3)

FY23 - \$1,136,884.00 - General Fund (from PRIME)  
 FY24 - \$ 929,184.00 - General Fund (Fire Regional Services) and EMS Fund  
 FY25 - \$ 929,184.00 - General Fund (Fire Regional Services) and EMS Fund

The Parties may extend the term of this Agreement for a two (2) year period pursuant to the same terms, conditions, and pricing set forth in the Agreement by mutually executing an amendment to this Agreement.

Regarding Right-to-Ownership, page 9 of the Agreement states, "All work created, originated and/or prepared by Contractor in performing Services pursuant to the Agreement, including documentation or improvements related thereto, to the extent that such work, products, documentation, materials or information are described in or required by the Services (collectively, the "Work Product") shall be County's property when completed and accepted, if acceptance is required in this Agreement, and the County has made payment of the sums due therefore. The ideas, concepts, know-how or techniques developed during the course of this Agreement by the Contractor or jointly by Contractor and the County may be used by the County without obligation of notice or accounting to the Contractor. Any data, information or other materials furnished by the County for use by Contractor under this Agreement shall remain the sole property of the County."

**Analyst:**

***Veronica Ettel***

**Ok to Sign:**