

## OMB Granicus Review

<b>Granicus Title</b>	Renewal and Execution of the Letter of Signature Authority and Approval and Delegation to the Chair to Sign the Certificate of Participation for the Edward Byrne Memorial Justice Assistance Grant Countywide.				
<b>Granicus ID#</b>	24-2192A	<b>Reference #</b>		<b>Date</b>	12/16/24

**Mark all Applicable Boxes:**

Type of Review									
CIP		Grant	<b>X</b>	Other		Revenue		Project	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	N	<b>Original Amount</b>	NA
<b>Fund(s)</b>	NA	<b>Amount of Change (+/-)</b>	NA
<b>Cost Center(s)</b>	NA	<b>Total Amount</b>	NA
<b>Program(s)</b>	NA	<b>Amount Available</b>	<b>Total: \$NA</b>
<b>Account(s)</b>	NA	<b>Included in Applicable Budget? (Y/N)</b>	<b>Approval has no fiscal impact</b>
<b>Fiscal Year(s)</b>	FY25		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Human Services is requesting the Approval of the letter documenting signature authority to the County Administrator for the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C) award agreements, and the approval and delegation of authority to the Board of County Commissioners (Board) Chair to sign the Certificate of Participation for the 2024 Justice Assistance Grant Countywide (JAG-C) solicitation.

- JAG-C is annual recurring funding that is distributed to law enforcement and community agencies for crime prevention.
- The Florida Department of Law Enforcement (FDLE) requires an updated letter extending signature authority to the County Administrator to replace the previously signed letter due to the change in Chairmanship in January 2025.
- The original letter was approved and signed by the previous Chair on March 18, 2024, file number 24-003C.
- This item also includes approval and delegation of authority to the Chair to execute the Certificate of Participation for the upcoming 2024 JAG-C solicitation.
- The Certificate of Participation serves as notification to FDLE that the County intends to apply for the funding allocation and designates Human Services as the coordinating agency for the grant.
- As the Statewide Administering Agency, FDLE requires the Board to execute a Certificate of Participation prior to the application process. The Certificate of Participation is within the delegated authority of the County Administrator to approve grant applications; however, FDLE requires signature by the Board Chair as the authorized individual for Pinellas County.
- Execution of the Certificate of Participation is often due to FDLE less than 30 days after the grant solicitation notification, which typically occurs in the Spring. Delegating the signature authority in advance of the solicitation notification is necessary to allow timely execution of the document within FDLE's critical timeline.
- Approval of this report has no fiscal impact.

**Analyst: Toni Merrill**

**Ok to Sign:**