

## OMB Granicus Review

<b>Granicus Title</b>	Award of bid to Rick Richards, Inc. for mechanical thinning of vegetation on Parks and Conservation Resources properties.				
<b>Granicus ID#</b>	23-0289A	<b>Reference #</b>		<b>Date</b>	3/6/23

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	N	<b>Original Amount</b>	\$929,500.00
<b>Fund(s)</b>	0001	<b>Amount of Change (+/-)</b>	N/A
<b>Cost Center(s)</b>	253015	<b>Total Amount</b>	\$929,500.00
<b>Program(s)</b>	1391	<b>Amount Available</b>	<b>Total:</b> \$945,000.00
<b>Account(s)</b>	5340001	<b>Included in Applicable Budget? (Y/N)</b>	Y
<b>Fiscal Year(s)</b>	FY23-FY25		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This contract is an award of bid and execution of the Standard Services Agreement with Rick Richards, Inc. for mechanical thinning of vegetation on Parks and Conservation Resources properties. This contract (which replaces contract no. 167-0246-B) will continue to provide restoration of overgrown natural communities in Pinellas County preserves, parks, and management areas

The term of this agreement is two years from the Effective Date or until termination of the contract, whichever occurs first. This contract may be extended for two additional twenty-four-month periods by mutually executing an Amendment. Extensions allow for a price increase in the amount not to exceed the average of the Consumer Price Index or 5%, whichever is less.

The anticipated fiscal impact of this 2 year contract is a total not-to-exceed sum of \$929,500.00 (Attachment I, Section 6, pg. 3), payable on a fixed-fee basis outlined in the Payment Schedule (Attachment I, Exhibit C, pg. 21), upon invoice submittal. **This agreement is included in the FY23 Adopted Budget, the FY24 Budget, and will be incorporated during FY25 budget development. The annual expenditure has increased 13.0%, in comparison to the prior contract (contract no. 167-0246-B). However, no negative budgetary impacts are anticipated.**

**Analyst: Charlie Jenkins**

**Ok to Sign:** ☒

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).

4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **“The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to\_\_\_\_)”**.
5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject\_Date)**
  - b. (e.g., OMB Review\_22-529A\_PW\_Sidewalk\_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).