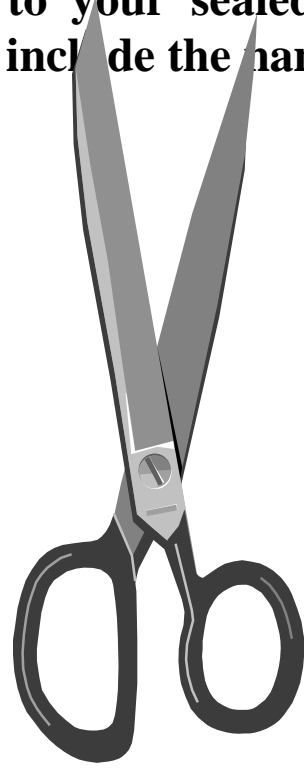


**Cut along the outer border and affix this label to your sealed bid envelope to identify it as a “Sealed Bid”. Be sure to include the name of the company submitting the bid where requested.**



**SEALED BID • DO NOT OPEN**

**SEALED BID NO.:** 178-0431-B(AM)

**BID TITLE:** FIRE PROTECTION SYSTEMS –  
SAFETY TESTING, INSPECTION,  
CERTIFICATION & REPAIR  
SERVICES

**DUE DATE/TIME:** September 25, 2018 @ 3:00 p.m.


**SUBMITTED BY:** \_\_\_\_\_  
(Name of Company)

**DELIVER TO:** PINELLAS COUNTY PURCHASING  
Board of County Commissioners  
Annex Building – 6<sup>th</sup> Floor  
400 South Fort Harrison Avenue  
Clearwater, FL 33756

***Please Note:***

From time to time, addenda may be issued to this bid. Any such addenda will be posted on the same Web site, [www.pinellascounty.org/purchase/Current\\_Bids1.htm](http://www.pinellascounty.org/purchase/Current_Bids1.htm), from which you obtained this bid.

Before submitting your bid you should check our Web site to download any addenda that may have been issued. Please remember to sign and return Addenda Acknowledgement Form with completed bid package if applicable.

<b>SUBMIT TO:</b>  PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS 400 S. FT. HARRISON AVENUE ANNEX BUILDING – 6 <sup>TH</sup> FLOOR CLEARWATER, FL 33756		<h1 style="margin: 0;">INVITATION TO BID</h1>
<b>ISSUE DATE:</b> August 24, 2018	<b><i>BID SUBMITTALS RECEIVED AFTER SUBMITTAL DATE &amp; TIME WILL NOT BE CONSIDERED</i></b>	
<b>TITLE: FIRE PROTECTION SYSTEMS – SAFETY TESTING, INSPECTION, CERTIFICATION &amp; REPAIR SERVICES</b>	<b>BID NUMBER:</b> 178-0431-B(AM)	
<b>SUBMITTAL DUE: September 25, 2018 @ 3:00 P.M.</b> <i>AND MAY NOT BE WITHDRAWN FOR 60 DAYS FROM DATE LISTED ABOVE.</i>	<b>PRE-BID DATE &amp; LOCATION:</b> <b>NOT APPLICABLE</b>	
<b>DEADLINE FOR WRITTEN QUESTIONS: September 14, 2018 BY 3:00 P.M.</b>  <b>SUBMIT QUESTIONS TO: AMY A. MARTIN AT <a href="mailto:amartin@pinellascounty.org">amartin@pinellascounty.org</a></b> <b>Phone: 727-464-3151 Fax: 727/464-3925</b>		
<p style="text-align: center;"><u>THE MISSION OF PINELLAS COUNTY</u>                  Pinellas County Government is committed to progressive public policy, superior public service, courteous public contact, judicious exercise of authority and sound management of public resources to meet the needs and concerns of our citizens today and tomorrow.</p>	<hr style="width: 20%; margin: 0 auto;"/> <b>JOSEPH LAURO,</b> <b>CPPO/CPPB</b> Director of Purchasing	

**NOTE: BIDS ARE TO BE SUBMITTED IN DUPLICATE**

**BIDDER MUST COMPLETE THE FOLLOWING**

**BIDDERS ARE CAUTIONED THAT THE POLICY OF THE BOARD OF COUNTY COMMISSIONERS, PINELLAS COUNTY, IS TO ACCEPT THE LOWEST RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. NO CHANGES REQUESTED BY A BIDDER DUE TO AN ERROR IN PRICING WILL BE CONSIDERED AFTER THE BID OPENING DATE AS ADVERTISED. BY SIGNING THIS PROPOSAL FORM BIDDERS ARE ATTESTING TO THEIR AWARENESS OF THIS POLICY AND ARE AGREEING TO ALL OTHER BID TERMS AND CONDITIONS, INCLUDING ALL INSURANCE REQUIREMENTS.**

PAYMENT TERMS: \_\_\_\_% \_\_\_\_DAYS, NET **45** (PER F.S. 218.73)

\*BID DEPOSIT, IF REQUIRED, IS ATTACHED IN THE AMOUNT OF \$ \_\_\_\_\_

**BIDDER (COMPANY NAME):** \_\_\_\_\_ **D/B/A** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_ **CITY / STATE / ZIP** \_\_\_\_\_

**COMPANY EMAIL ADDRESS:** \_\_\_\_\_

**PHN:** (\_\_\_\_) \_\_\_\_\_ **FAX:** (\_\_\_\_) \_\_\_\_\_

**\*REMIT TO NAME:** \_\_\_\_\_

**(As Shown On Company Invoice)** \_\_\_\_\_ **FEIN#** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

Proper Corporate Identity is needed when you submit your bid, especially how your firm is registered with the Florida Division of Corporations. Please visit [www.sunbiz.org](http://www.sunbiz.org) for this information. It is essential to return a copy of your W-9 with your bid. Thank you.

**PRINT NAME:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**I HEREBY AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS BID, INCLUDING ALL INSURANCE REQUIREMENTS & CERTIFY I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER.**

FORMS CHECKLIST	
COPY OF COMPANY INVOICE	
W-9 (TAXPAYER ID)	

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINT NAME/TITLE:** \_\_\_\_\_

**SEE PAGES 45-72, SECTION F FOR BID PRICING SUMMARY**

**THIS FORM MUST BE RETURNED WITH YOUR RESPONSE**

<b>SECTION A - GENERAL CONDITIONS</b>
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**1. PREPARATION OF BID:**

Bid will be prepared in accordance with the following:

- (a) Our enclosed Bid Summary is to be used in submitting your bid.
- (b) All information required by the Bid Summary shall be furnished. The bidder should print or type his name and manually sign the schedule and each continuation sheet on which an entry is made.
- (c) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (d) Alternate bids will not be considered unless authorized by the Invitation to Bid.
- (e) Proposed delivery time must be shown and shall include Sundays and holidays.
- (f) The County is exempt from all state and federal sales, use, transportation and excise taxes. Taxes of any kind and character, payable on account of the work performed and materials furnished under the award, shall be paid by the bidder and deemed to have been included in the bid. The Laws of the State of Florida provide that sales and use taxes are payable by the bidder upon the tangible personal property incorporated in the work and such taxes shall be paid by the bidder and be deemed to have been included in the bid.
- (g) Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- (h) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. Plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will not be accepted as a basis for varying the requirements of the County or the compensation to the vendor.
- (i) Bidders are advised that all County Contracts are subject to all legal requirements provided for in the Purchasing Ordinance and/or State and Federal Statutes.

**2. DESCRIPTION OF SUPPLIES:**

- (a) Any manufacturer's names, trade names, brand name, or catalog numbers used in specifications are for the purpose of describing and establishing general quality levels. SUCH REFERENCES ARE NOT INTENDED TO BE RESTRICTIVE. Bids will be considered for all brands which meet the quality of the specifications listed for any items.
- (b) Bidders are required to state exactly what they intend to furnish, otherwise they shall be required to furnish the items as specified.
- (c) Bidders will submit, with their proposal, data necessary to evaluate and determine the quality of the item(s) they are bidding.

**3. ALTERNATES:**

Unless otherwise provided in an Invitation to Bid or Request for Proposals, ALTERNATIVES may be included in the plans, specifications, and/or proposals. When included, the Bidder or Offerer shall indicate on the proposal the cost of said alternate and sum to be deducted or added to the Base Bid. Such alternates may or may not be accepted by the County. If approved, it is at the County's discretion to accept said alternate(s) in any sequence or combination therein.

**4. SUBMISSION OF BID:**

- (a) Bids or proposals shall be submitted utilizing recycled paper copied on both sides' wherever possible. Failure to comply could result in the bid or proposal being rejected.
- (b) Bid and changes thereto shall be enclosed in sealed envelopes addressed to the Purchasing Department, Pinellas County. The name and address of the bidder, the date and hour of the bid submittal and the material or service bid on shall be placed on the outside of the envelope.
- (c) Bid must be submitted on the forms furnished. Electronic/facsimile bids will not be considered. The County reserves the right to modify the Bid Proposal by electronic/facsimile notice

**5. REJECTION OF BID:**

- (a) The County may reject a bid if:
  1. The bidder misstates or conceals any material fact in the bid.
  2. The bid does not strictly conform to the law or requirements of bid, including insurance requirements.
  3. The bid is conditional, except that the bidder may qualify his bid for acceptance by the County on an "all or none" basis, or a "low item" basis. An "all or none" basis bid must include all items upon which the bid was invited.
- (b) The respective constitutional officer, county administrator on behalf of the board of county commissioners or within his/her delegated financial approval authority, or director of purchasing, within his/her delegated financial approval authority shall have the authority when the public interest will be served thereby to reject all bids or parts of bids at any stage of the procurement process through the award of a contract.
- (c) The County reserves the right to waive minor informalities or irregularities in any bid.

## SECTION A - GENERAL CONDITIONS

6. **WITHDRAWAL OF BID:**

- (a) Bid may not be withdrawn after the time set for the bid submittal for a period of time as specified.
- (b) Bid may be withdrawn prior to the time set for the bid submittal. Such request must be in writing.

7. **LATE BID OR MODIFICATIONS:**

- (a) Bid and modifications received after the time set for the bid submittal will not be considered. **In addition, late bids will not be accepted, will be rejected and will be returned for any reason. The time clock stamp located in Pinellas County Purchasing Department shall be the official time stamp.** This upholds the integrity of the bidding process.
- (b) Modifications in writing received prior to the time set for the bid submittal will be accepted.

8. **PUBLIC REVIEW AT BID OPENING:**

Bids will be opened immediately after the bid submittal date and time (3:00 PM) by the Pinellas County Purchasing Department, 400 South Fort Harrison Avenue, Annex Building, 6th Floor, Clearwater, FL 33756. The public may attend the bid opening, but may not immediately review any bids submitted. The names of respondents and their bids amounts will be read aloud at the time of opening. Pursuant to Florida Statute, Section 119.071(1)(b)2, all bids submitted shall be subject to review as public records after 30 days from opening, or earlier if an intended decision is reached before the thirty day period expires. Unless a specific exemption exists, all documents submitted will be released pursuant to a valid public records request. All trade secrets claims shall be dispositively determined by a court of law prior to trade secret protection being granted.

9. **BID TABULATION INQUIRIES:**

Inquiries relating to the results of this bid, prior to the official bid award by the Pinellas County Board of County Commissioners may be made by visiting the Pinellas County Purchasing Office. Tabulations will be posted on the Purchasing Website ([www.pinellascounty.org/purchase/Current\\_Bids1.htm](http://www.pinellascounty.org/purchase/Current_Bids1.htm)) after 30 days to comply with Florida Statute, Section 119.071(1)(b)2.

10. **AWARD OF CONTRACT:**

- (a) The contract will be awarded to the lowest responsive, responsible bidder whose bid, conforming to the Invitation to Bid, is most advantageous to Pinellas County, price and other factors considered. For Invitation to Bid for Sale of Real or Surplus Property, award will be made to the highest and most advantageous bid including price and other factors considered.
- (b) The County reserves the right to accept and award item by item, and/or by group, or in the aggregate, unless the bidder qualifies his bid by specified limitations. See Rejection of Bids.
- (c) If two or more bids received are for the same total amount or unit price, or in the case of proposals, the qualifications, quality and service are equal, the contract shall be awarded to the local bidder/proposer. A local firm is defined as a firm with headquarters in geographical Pinellas County. Headquarters shall mean the office location that serves as the administrative center and principal place of business. If two or more bids received are for the same total amount or unit price or in the case of proposals, the qualifications, quality and service are equal and no firms are deemed local, then the contract shall be awarded by drawing lots in public.
- (d) Prices quoted must be FOB Pinellas County with all transportation charges prepaid unless otherwise specified in the Invitation to Bid.
- (e) A written award of acceptance (Purchase Order), mailed or otherwise furnished to the successful bidder, shall result in a binding contract without further action by either party.

11. **BIDS FROM RELATED PARTIES OR MULTIPLE BIDS RECEIVED FROM ONE VENDOR:**

Where two (2) or more related parties each submit a bid or proposal or multiple bids are received from one (1) vendor, for any contract, such bids or proposals shall be judged non-responsive. Related parties mean bidders or proposers or the principles thereof, which have a direct or indirect ownership interest in another bidder or proposer for the same contract or in which a parent company or the principles thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same contract.

<b>SECTION A - GENERAL CONDITIONS</b>
---------------------------------------

12. **LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:**

The laws of the State of Florida apply to any purchase made under this Invitation to bid. Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to this bid and subsequent contract(s) including but not limited to Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, Equal Employment Opportunity (EEO), Minority Business Enterprise (MBE), and OSHA as applicable to this contract.

13. **PROVISION FOR OTHER AGENCIES:**

Unless otherwise stipulated by the bidder, the bidder agrees to make available to all Government agencies, departments, and municipalities the bid prices submitted in accordance with said bid terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Florida agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

14. **COLLUSION:**

The bidder, by affixing his signature to this proposal, agrees to the following: "Bidder certifies that his bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a bid for the same item(s) and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action".

15. **CONTRACTOR LICENSE REQUIREMENT:**

All contractors performing construction and related work in Pinellas County must comply with our regulatory legislation, Chapter 75-489, Laws of Florida, as amended. Failure to have a competency license in a regulated trade will be cause for rejection of any bid and/or contract award.

16. **SAFETY DATA SHEETS REQUIREMENTS:**

If any chemicals, materials, or products containing toxic substances, in accordance with OSHA Hazardous Communications Standards, are contained in the products purchased by the County as a result of this bid, the successful bidder shall provide a Safety Data Sheet at the time of each delivery.

17. **RIGHT TO AUDIT:**

Pinellas County reserves the privilege of auditing a vendor's records as such records relate to purchases between Pinellas County and said vendor. Such audit privilege is provided for within the text of the Pinellas County Code §2-176(j). Records should be maintained for five (5) years from the date of final payment.

18. **PUBLIC ENTITY CRIME AND SCRUTINIZED COMPANIES:**

Contractor is directed to the Florida Public Entity Crime Act, Fla. Stat. 287.133, and Fla. Stat. 287.135 regarding Scrutinized Companies, and Contractor agrees that its bid and, if awarded, its performance of the agreement will comply with all applicable laws including those referenced herein. Contractor represents and certifies that Contractor is and will at all times remain eligible to bid for and perform the services subject to the requirements of these, and other applicable, laws. Contractor agrees that any contract awarded to Contractor will be subject to termination by the County if Contractor fails to comply or to maintain such compliance.

19. **MULTIPLE COPIES:**

Unless otherwise specified, responses to an Invitation to Bid (ITB) or Request for Proposal (RFP) should be submitted in duplicate.

20. **COUNTY INDEMNIFICATION:**

- a) The first ten dollars (\$10) of compensation received by the contractor pursuant to this contract represents specific consideration for the following indemnification: contractor shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the County from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or from the said contractor; or by, or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in the construction of improvements; or by, or on account of any act or omission, neglect or misconduct of the said contractor; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, by-laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the County.

<b>SECTION A - GENERAL CONDITIONS</b>
---------------------------------------

- b) Unless specifically prohibited by Florida Law, the successful bidder(s) agrees to indemnify the County and hold it harmless from and against all claims, liability, loss, damage or expense, including counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the goods or any part thereof covered by this order, and such obligation shall survive acceptance of the goods and payment thereof by the County.
- c) The duty to defend under this Article is independent and separate from the duty to indemnify, and the duty to defend exists regardless of any ultimate liability of the CONSULTANT, the COUNTY and any indemnified party. The duty to defend arises immediately upon presentation of a claim by any party and written notice of such claim being provided to the CONSULTANT. The CONSULTANT'S obligation to indemnify and defend under this Article will survive the expiration or earlier termination of this Agreement until it is determined by final judgment that an action against the COUNTY or an indemnified party for the matter indemnified hereunder is fully and finally barred by the applicable statute of limitations.

21. **VARIANCE FROM STANDARD TERMS & CONDITIONS:**

All standard terms and conditions stated in Section A apply to this contract except as specifically stated in the subsequent sections of the document, which take precedence over Section A, and should be fully understood by bidders prior to submitting a bid on this requirement.

22. **ADA REQUIREMENT FOR PUBLIC NOTICES:**

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 727/464-4062 (voice/tdd) fax 727/464-4157, not later than seven days prior to the proceeding.

23. **"OR EQUAL" DETERMINATION:**

Where bidding other than specified, the determination of equivalency will be at the sole discretion of Pinellas County and its specialized person.

24. **INSURANCE:**

Notice: The Contractor/Vendor must provide a certificate of insurance and endorsement in accordance with the insurance requirements listed below (Section C). Failure to provide the required insurance within a ten (10) day period following the determination or recommendation of lowest responsive, responsible bidder may result in the County to vacate the original determination or recommendation and proceed with recommendation to the second lowest, responsive, responsible bidder.

25. **PROCUREMENT POLICY FOR RECYCLED MATERIALS:**

Pinellas County wishes to encourage its bidders to use recycled products in fulfilling contractual obligations to the County and that such a policy will serve as a model for other public entities and private sector companies.

When awarding a purchase of \$5,000 or less, or recommending a purchase in excess of \$5,000 for products, materials, or services, the Director of Purchasing may allow a preference to a responsive bidder who certifies that their product or material contains the greatest percentage of postconsumer material. If they are bidding on paper products they must certify that their materials and/or products contain at least the content recommended by the EPA guidelines.

On all bids over fifty thousand dollars (\$50,000) and formal quotes under fifty thousand dollars (\$50,000), or as required by law, the Director of Purchasing shall require vendors to specify which products have recycled materials, what percentage or amount is postconsumer material, and to provide certification of the percentages of recycled materials used in the manufacture of goods and commodities procured by the County.

Price preference is not the preferred practice the County wishes to employ in meeting the goals of this resolution. If a price preference is deemed to serve the best interest of the County and further supports the purchase of recycled materials, the Director of Purchasing will make a recommendation that a price preference be allowed up to an amount not to exceed 10% above the lowest complying bid received.

<b>SECTION A - GENERAL CONDITIONS</b>
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**DEFINITIONS:**

**Recovered Materials:** Materials that have recycling potential, can be recycled, and have been diverted or removed from the solid waste stream for sale, use or reuse, by separation, collection, or processing.

**Recycled Materials:** Materials that contain recovered materials. This term may include internally generated scrap that is commonly used in industrial or manufacturing processes, waste or scrap purchased from another manufacturer and used in the same or a closely related product.

**Postconsumer Materials:** Materials which have been used by a business or a consumer and have served their intended end use, and have been separated or diverted from the solid waste stream for the purpose of recycling, such as; newspaper, aluminum, glass containers, plastic containers, office paper, corrugated boxes, pallets or other items which can be used in the remanufacturing process.

26. **ASBESTOS MATERIALS:**

The contractor shall perform all work in compliance with Federal, State and local laws, statutes, rules, regulations and ordinances, including but not limited to the Department of Environmental Protection (DEP)'s asbestos requirements, 40 CFR Part 61, Subpart M, and OSHA Section 29 CFR 1926.58. Additionally, the contractor shall be properly licensed and/or certified for asbestos removal as required under Federal, State and local laws, statutes, rules, regulations and ordinances.

The County shall be responsible for filing all DEP notifications and furnish a copy of the DEP notification and approval for demolition to the successful contractor. The County will furnish a copy of the asbestos survey to the successful bidder. The contractor must keep this copy on site at all times during the actual demolition.

27. **PAYMENT/INVOICES:**

SUPPLIER shall submit invoices for payment due as provided herein with such documentation as required by Pinellas County and all payments shall be made in accordance with the requirements of Section 218.70 *et. seq.*, Florida Statutes, "The Local Government Prompt Payment Act." Invoices shall be submitted to the address below unless instructed otherwise on the purchase order, or if no purchase order, by the ordering department:

Finance Division Accounts Payable  
Pinellas County Board of County Commissioners  
P. O. Box 2438  
Clearwater, FL 33757

Each invoice shall include, at a minimum, the Supplier's name, contact information and the standard purchase order number. In order to expedite payment, it is recommended the Supplier also include the information shown in below. The County may dispute any payments invoiced by SUPPLIER in accordance with the County's Dispute Resolution Process for Invoiced Payments, established in accordance with Section 218.76, Florida Statutes, and any such disputes shall be resolved in accordance with the County's Dispute Resolution Process.

**INVOICE INFORMATION:**

**Supplier Information** Company name, mailing address, phone number, contact name and email address as provided on the PO

**Remit To** Billing address to which you are requesting payment be sent

**Invoice Date** Creation date of the invoice

**Invoice Number** Company tracking number

**Shipping Address** Address where goods and/or services were delivered

**Ordering Department** Name of ordering department, including name and phone number of contact person

**PO Number** Standard purchase order number

**Ship Date** Date the goods/services were sent/provided

## SECTION A - GENERAL CONDITIONS

<b>Quantity</b>	Quantity of goods or services billed
<b>Description</b>	Description of services or goods delivered
<b>Unit Price</b>	Unit price for the quantity of goods/services delivered
<b>Line Total</b>	Amount due by line item
<b>Invoice Total</b>	Sum of all of the line totals for the invoice

Pinellas County offers a credit card payment process (ePayables) through Bank of America. Pinellas County does not charge vendors to participate in the program; however, there may be a charge by the company that processes your credit card transactions. For more information please visit Pinellas County purchasing website at [www.pinellascounty.org/purchase](http://www.pinellascounty.org/purchase).

28. **TAXES:**  
Payments to Pinellas County are subject to applicable Florida taxes.
29. **TERMINATION:**
- (a) Pinellas County reserves the right to terminate this contract without cause by giving thirty (30) days prior notice to the contractor in writing of the intention to terminate or with cause if at any time the contractor fails to fulfill or abide by any of the terms or conditions specified.
  - (b) Failure of the contractor to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of Pinellas County.
  - (c) In the event sufficient budgeted funds are not available for a new fiscal period, the County shall notify the vendor of such occurrence and contract shall terminate on the last day of current fiscal period without penalty or expense to the County.
  - (d) In addition to all other legal remedies available to Pinellas County, Pinellas County reserves the right to terminate and obtain from another source, any items/services which have not been delivered within the period of time stated in the proposal, or if no such time is stated, within a reasonable period of time from the date of order as determined by Pinellas County.
30. **BIDDER CAPABILITY/REFERENCES:**  
Prior to contract award, any bidder may be required to show that the company has the necessary facilities, equipment, ability and financial resources to perform the work specified in a satisfactory manner and within the time specified. In addition, the company must have experience in work of the same or similar nature, and can provide references, which will satisfy the County. Bidders must furnish a reference list of at least four (4) customers for whom they have performed similar services (SEE SECTION D).
31. **DELIVERY/CLAIMS:**  
Prices quoted shall be F.O.B. Destination, FREIGHT INCLUDED and unloaded to location(s) within Pinellas County. Actual delivery address(es) shall be identified at time of order. Successful bidder(s) will be responsible for making any and all claims against carriers for missing or damaged items.
32. **MATERIAL QUALITY:**  
All materials purchased and delivered against this contract will be of first quality and not damaged and/or factory seconds. Any materials damaged or not in first quality condition upon receipt will be exchanged within twenty-four (24) hours of notice to the Contractor at no charge to the County.
33. **WRITTEN REQUESTS FOR INTERPRETATIONS/CLARIFICATIONS:**  
No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this bid/proposal must be sent in writing (mail or fax) to the Purchasing Department and received by the date specified in ITB. Responses to questions may be handled as an addendum if the response would provide clarification to requirements of the bid. All such addenda shall become part of the contract documents. The County will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract. The Purchasing Department will be unable to respond to questions received after the specified time frame.



<b>SECTION A - GENERAL CONDITIONS</b>
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34. **ASSIGNMENT/SUBCONTRACTING/CORPORATE ACQUISITIONS AND/OR MERGERS:**

The Contractor shall perform this contract. If a bidder intends to subcontract a portion of this work, the bidder must disclose that intent in the bid. No assignment or subcontracting shall be allowed without prior written consent of the County. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the County within thirty (30) business days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the County, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the County awarding a bid to a bidder, which has disclosed its intent to assign or subcontract in its response to the ITB, without exception shall constitute approval for purposes of this Agreement.

35. **EXCEPTIONS:**

Contractor is advised that if it wishes to take exception to any of the terms contained in this Bid or the attached service agreement it must identify the term and the exception in its response to the Bid. Failure to do so may lead County to declare any such term non-negotiable. Contractor's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.

36. **NON-EXCLUSIVE CONTRACT:**

Award of this Contract shall impose no obligation on the County to utilize the vendor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The County specifically reserves the right to concurrently contract with other companies for similar work if it deems such action to be in the County's best interest. In the case of multiple-term contracts, this provision shall apply separately to each term.

37. **PUBLIC RECORDS/TRADE SECRETS:** Pinellas County Government is subject to the Florida Public Records law (Chapter 119, Florida Statutes), and all documents, materials, and data submitted to any solicitation as part of the response are governed by the disclosure, exemption and confidentiality provisions relating to public records in Florida Statutes. Except for materials that are "trade secrets" or "confidential" as defined by applicable Florida law, ownership of all documents, materials, and data submitted in response to the solicitation shall belong exclusively to the County.

To the extent that Proposer/Bidder/Quoter desires to maintain the confidentiality of materials that constitute trade secrets pursuant to Florida law, trade secret material submitted must be identified by some distinct method that the materials that constitute a trade secret, and Proposer/Bidder/Quoter shall provide an additional copy of the proposal/bid/quote that redacts all designated trade secrets. By submitting materials that are designated as trade secrets and signature of the Proposer/Bidder/Quoter Signature Page, Proposer/Bidder/Quoter acknowledges and agrees:

- (i) that after notice from the County that a public records request has been made for the materials designated as a trade secret, the Proposer/Bidder/Quoter shall be solely responsible for defending its determination that submitted material is a trade secret that is not subject to disclosure at its sole cost, which action shall be taken immediately, but no later than 10 calendar days from the date of notification or Proposer /Bidder/Quoter will be deemed to have waived the trade secret designation of the materials;
- (ii) that to the extent that the proposal/bid/quote with trade secret materials is evaluated, the County and its officials, employees, agents, and representatives in any way involved in processing, evaluating, negotiating contract terms, approving any contract based on the proposal/bid/quote, or engaging in any other activity relating to the competitive selection process are hereby granted full rights to access, view, consider, and discuss the materials designated as trade secrets through the final contract award;
- (iii) to indemnify and hold the County, and its officials, employees, agents and representatives harmless from any actions, damages (including attorney's fees and costs), or claims arising from or related to the designation of trade secrets by the Proposer/Bidder/Quoter, including actions or claims arising from the County's non-disclosure of the trade secret materials.
- (iv) that information and data it manages as part of the services may be public record in accordance with Chapter 119, Florida Statutes and Pinellas County public record policies. Proposer/Bidder/Quoter agrees prior to providing goods/services it will implement policies and procedures to maintain, produce, secure and retain public records in accordance with applicable laws, regulations, and County Policies, which are subject to approval by the County, including but limited to the Section 119.0701, Florida Statutes.

<b>SECTION A - GENERAL CONDITIONS</b>
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**Notwithstanding any other provision in the solicitation, the classification as trade secret of the entire proposal/bid/quote document, line item and/or total proposal/bid/quote prices, the work, services, project, goods, and/or products to be provided by Proposer/Bidder/Quoter, or any information, data, or materials that may be part of or incorporated into a contract between the County and the Proposer/Bidder/Quoter is not acceptable to the County and will result in a determination that the proposal/bid/quote is nonresponsive; the classification as trade secret of any other portion of a proposal/bid/quote document may result in a determination that the proposal/bid/quote is nonresponsive.**

38. **LOBBYING:**

Lobbying shall be prohibited on all county competitive selection processes and purchasing contract awards pursuant to this division, including, but not limited to, requests for proposals, requests for quotations, requests for qualifications, bids or the award of purchasing contracts of any type. The purpose of this prohibition is to protect the integrity of the procurement process by shielding it from undue influences prior to the contract award, or the competitive selection process is otherwise concluded. However, nothing herein shall prohibit a prospective bidder/proposer/protestor from contacting the purchasing department or the county attorney's office to address situations such as clarification and/or pose questions related to the procurement process.

Lobbying of evaluation committee members, county government employees, elected/appointed officials, or advisory board members regarding requests for proposals, requests for quotations, requests for qualifications, bids, or purchasing contracts, by the bidder/proposer, any member of the bidder's/proposer's staff, any agent or representative of the bidder/proposer, or any person employed by any legal entity affiliated with or representing a bidder/proposer/protestor, is strictly prohibited from the date of the advertisement, or on a date otherwise established by the board of county commissioners, until either an award is final, or the competitive selection process is otherwise concluded. Any lobbying activities in violation of this section by or on behalf of a bidder/proposer shall result in the disqualification or rejection of the proposal, quotation, statement of qualification, bid or contract.

For purposes of this provision, lobbying shall mean influencing or attempting to influence action or non-action, and/or attempting to obtain the goodwill of persons specified herein relating to the selection, ranking, or contract award in connection with any request for proposal, request for quotation, request for qualification, bid or purchasing contract through direct or indirect oral or written communication. The final award of a purchasing contract shall be the effective date of the purchasing contract.

Any evaluation committee member, county government employee, elected/appointed official, or advisory board member who has been lobbied shall immediately report the lobbying activity to the director of purchasing.

39. **ADDITIONAL REQUIREMENTS:**

The County reserves the right to request additional goods or services relating to this Agreement from the Contractor. When approved by the County as an amendment to this Agreement and authorized in writing, the Contractor shall provide such additional requirements as may become necessary.

40. **ADD/DELETE LOCATIONS SERVICES:**

The County reserves the right to unilaterally add or delete locations/services, either collectively or individually, at the County's sole option, at any time after award has been made as may be deemed necessary or in the best interests of the County. In such case, the contractor(s) will be required to provide services to this contract in accordance with the terms, conditions, and specifications.

41. **INTEGRITY OF BID DOCUMENTS:**

Bidders shall use the original Bid Form(s) provided by the Purchasing Department and enter information only in the spaces where a response is requested. Bidders may use an attachment as an *addendum* to the Bid Form(s) if sufficient space is not available on the original form for the bidder to enter a complete response. **Any modifications or alterations to the original bid documents by the bidder, whether intentional or otherwise, will constitute grounds for rejection of a bid.** Any such modifications or alterations a bidder wishes to propose must be clearly stated in the bidder's proposal response and presented in the form of an addendum to the original bid documents.

## SECTION A - GENERAL CONDITIONS

42. **PUBLIC EMERGENCIES:**

It is hereby made a part of this bid that before, during, and after a public emergency, disaster, hurricane, tornado, flood, or other acts of God that Pinellas County shall require a "First Priority" for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation that threatens public health and safety, as determined by the County. Vendor/contractor agrees to rent/sell/lease all goods and services to the County or governmental entities on a "first priority" basis. The County expects to pay a fair and reasonable price for all products and services rendered or contracted in the event of a disaster, emergency, hurricane, tornado or other acts of God.

43. **JOINT VENTURES:**

All Bidders intending to submit a bid as a Joint Venture are required to have filed proper documents with the Florida Department of State, the Division of Professions, Construction Industry Licensing Board and any other state or local licensing Agency prior to submitting the bid (see Section 489.119 Florida Statutes).

Joint Venture Firms must provide an affidavit attesting to the formulation of a joint venture and provide either proof of incorporation as a joint venture or a copy of the formal joint venture Agreement between all joint venture parties, indicating their respective roles, responsibilities and levels of participation for the project.

44. **CONFLICT OF INTEREST:**

- a) The Bidder represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder. The Bidder further represents that no person having any such interest shall be employed by him/her during the agreement term and any extensions. In addition, the Bidder shall not offer gifts or gratuities to County Employees as County Employees are not permitted to accept gifts or gratuities. By signing this bid document, the Bidder acknowledges that no gifts or gratuities have been offered to County Employees or anyone else involved in this competitive invitation to bid process.
- b) The Bidder shall promptly notify the County's representative, in writing, by certified mail, of all potential conflicts of interest for any prospective business association, interest, or other circumstance, which may influence or appear to influence the Contractor's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Bidder may undertake and request an opinion of the County as to whether the association, interest or circumstance would, in the opinion of the County, constitute a conflict of interest if entered into by the Bidder. The County agrees to notify the Bidder of its opinion, by certified mail, within thirty days of receipt of notification by the Bidder.
- c) It is essential to government procurement that the process be open, equitable and ethical. To this end, if potential unethical practices including but not limited to collusion, receipt or solicitation of gifts and conflicts of interest (direct/indirect) etc. are observed or perceived, please report such activity to:

Pinellas County Clerk of Circuit Court – Division of Inspector General

Phone – (727) 45FRAUD (453-7283)

Fax – 727-464-8386

<b>SECTION A - GENERAL CONDITIONS</b>
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45. **PROTEST PROCEDURE:**

As per Section 2-162 of County Code

(a) *Bid/Proposal protests.* Any prospective bidder or proposer, who is aggrieved by the contents of the bid or proposal package, or any bidder or proposer who is aggrieved in connection with the recommended award on a bid or proposal solicitation, may file a written protest to the director of purchasing as provided herein. This right to protest is strictly limited to those procurements of goods or services solicited through invitations to bid or requests for proposals, including solicitations pursuant to § 287.055, Florida Statutes, the "Consultants' Competitive Negotiation Act." No other actions or recommendations in connection with a solicitation can be protested, including: (i) requests for quotations or requests for qualifications; (ii) rejection of some, all or parts of bids or proposals; (iii) disqualification of bidders or proposers as non-responsive or non-responsible; or (iv) recommended awards less than the mandatory bid or proposal amount. Protests failing to comply with the provisions of this section 2-162 shall not be reviewed.

(b) The purchasing department shall post the recommended award on the departmental website no less than five (5) full business days after the decision to recommend the award is made.

(c) *Requirements to Protest.*

(1) If the protest relates to the content of the bid/proposal package, a formal written protest must be filed no later than 5:00 p.m. on the fifth full business day after issuance of the bid/proposal package.

(2) If the protest relates to the recommended award of a bid or proposal, a formal written protest must be filed no later than 5:00 p.m., on the fifth full business day after posting of the award recommendation.

(3) The formal written protest shall identify the protesting party and the solicitation involved; include a statement of the grounds on which the protest is based; refer to the statutes, laws, ordinances or other legal authorities which the protesting party deems applicable to such grounds; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.

(4) A formal written protest is considered filed with the county when the purchasing department receives it. Accordingly, a protest is not timely filed unless it is received within the time specified above by the purchasing department. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the bidder/proposer.

(d) *Rights of interested parties.* Bidders or proposers, other than the protestor, which would be directly affected by the favorable resolution of a protest relating to a recommended award, shall have the right to provide written documentation related to the protested solicitation. Said interested parties shall be solely responsible for determining whether a protest has been filed. Any documentation submitted by an interested party must be filed with the director of purchasing no later than 5:00 p.m. on the fifth full business day after the purchasing department posts notification that a protest has been filed. Any interested party submitting documentation shall bear all costs, including legal representation, relating to the submission.

(e) *Sole remedy.* These procedures shall be the sole remedy for challenging an award of bid. Bidder/proposers are prohibited from attempts to influence, persuade, or promote a bid protest through any other channels or means. Such attempts shall be cause for suspension in accordance with 2-161(b) of this article.

(f) *Lobbying.* Protestors, and interested parties as defined subsection (d), and anyone acting on their behalf, are prohibited from attempts to influence, persuade, or promote a bid or proposal protest through any other channels or means, and contacting any Pinellas County official, employee, advisory board member, or representative to discuss any matter relating in any way to the solicitation being protested, other than the purchasing department's or county attorney's office employees. The prohibitions provided for herein shall begin with the filing of the protest and end upon the final disposition of the protest; provided however, at all times protestors shall be subject to the procurement lobbying prohibitions in section 2-189 of this code. Failure to adhere to the prohibitions herein shall result in the rejection of the protest without further consideration.

## SECTION A - GENERAL CONDITIONS

- (g) *Time Limits.* The time limits in which protests must be filed as specified herein may be altered by specific provisions in the Bid/Request for Proposal.
- (h) *Authority to resolve.* The Director of Purchasing shall resolve the protest in a in accordance with the documentation and applicable legal authorities and shall issue a written decision to the protestor no later than 5:00 p.m. on the tenth full business day after the filing thereof.
- (i) *Review of Purchasing Director's decision.*
- (1) The protesting party may request a review of the Purchasing Director's decision to the County Administrator by delivering written request for review of the decision to the Director of Purchasing by 5:00 p.m. on the fifth full business day after the date of the written decision. The written notice shall include any materials, statements, arguments which the bidder/proposer deems relevant to the issues raised in the request to review the decision of the Purchasing Director.
- (2) The county administrator shall issue a decision in writing stating the reason for the action with a copy furnished to the protesting party no later than 5:00 p.m., on the seventh full business day after receipt of the request for review. The decision shall be final and conclusive as to the county unless a party commences action in a court of competent jurisdiction.
- (j) *Stay of Procurement During Protests.* There shall be no stay of procurement during protests.

46. **DISPUTE RESOLUTION FOR PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS IN MATTERS OF INVOICE PAYMENTS:**

Payment of invoices for work performed for Pinellas County Board of County Commissioners (County) is made, by standard, in arrears in accordance with Section 218.70, et. seq., Florida Statutes, the Local Government Prompt Payment Act.

If a dispute should arise as a result of non-payment of a payment request or invoice the following Dispute Resolution process shall apply:

- A. Pinellas County shall notify a vendor in writing within ten (10) days after receipt of an improper invoice, that the invoice is improper. The notice should indicate what steps the vendor should undertake to correct the invoice and resubmit a proper invoice to the County. The steps taken by the vendor shall be that of initially contacting the requesting department to validate their invoice and receive a sign off from that entity that would indicate that the invoice in question is in keeping with the terms and conditions of the agreement. Once sign off is obtained, the vendor should then resubmit the invoice as a "Corrected Invoice" to the requesting department which will initiate the payment timeline.
- 1 Requesting department for this purpose is defined as the County department for whom the work is performed.
- 2 Proper invoice for this purpose is defined as an invoice submitted for work performed that meets prior agreed upon terms or conditions to the satisfaction of Pinellas County.
- B. Should a dispute result between the vendor and the County about payment of a payment request or an invoice then the vendor should submit their dissatisfaction in writing to the Requesting Department. Each Requesting Department shall assign a representative who shall act as a "Dispute Manager" to resolve the issue at departmental level.
- C. The Dispute Manager shall first initiate procedures to investigate the dispute and document the steps taken to resolve the issue in accordance with section 218.76 Florida Statutes. Such procedures shall be commenced no later than forty-five (45) days after the date on which the payment request or invoice was received by Pinellas County, and shall not extend beyond sixty (60) days after the date on which the payment request or invoice was received by Pinellas County.

**SECTION A - GENERAL CONDITIONS**

- D. The Dispute Manager should investigate and ascertain that the work, for which the payment request or invoice has been submitted, was performed to Pinellas County's satisfaction and duly accepted by the Proper Authority. Proper Authority for this purpose is defined as the Pinellas County representative who is designated as the approving authority for the work performed in the contractual document. The Dispute Manager shall perform the required investigation and arrive at a solution before or at the sixty (60) days timeframe for resolution of the dispute, per section 218.76, Florida Statutes. The County Administrator or his or her designee shall be the final arbiter in resolving the issue before it becomes a legal matter. The County Administrator or his or her designee will issue their decision in writing.
- E. Pinellas County Dispute Resolution Procedures shall not be subject to Chapter 120 of the Florida Statutes. The procedures shall also, per section 218.76, Florida Statutes, not be intended as an administrative proceeding which would prohibit a court from ruling again on any action resulting from the dispute.
- F. Should the dispute be resolved in the County's favor interest charges begin to accrue fifteen (15) days after the final decision made by the County. Should the dispute be resolved in the vendor's favor the County shall pay interest as of the original date the payment was due.
- G. For any legal action to recover any fees due because of the application of sections 218.70 et. seq., Florida Statutes, an award shall be made to cover court costs and reasonable attorney fees, including those fees incurred as a result of an appeal, to the prevailing party If it is found that the non-prevailing party held back any payment that was the reason for the dispute without having any reasonable lawful basis or fact to dispute the prevailing party's claim to those amounts.

**47. PUBLIC RECORDS – CONTRACTOR'S DUTY**

**If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this contract, contact the Pinellas County Board of County Commissioners, Purchasing Department, Operations Manager custodian of public records at 727-464-3311, [purchase@pinellascounty.org](mailto:purchase@pinellascounty.org), Pinellas County Government, Purchasing Department, Operations Manager, 400 S. Ft. Harrison Ave, 6<sup>th</sup> Floor, Clearwater, FL 33756.**

## SECTION B - SPECIAL CONDITIONS

**Bid Title: Fire Protection Systems – Safety Testing, Inspection, Certification & Repair Services****Bid Number: 178-0431-B(AM)**

**IMPORTANT NOTICE:** Changes have been made to the Insurance process. INSURANCE IS NOW DUE WITH BID SUBMITTAL. See SECTION C – Insurance Requirements.

1. **INTENT:** In accordance with attached specifications, it is the intent of Pinellas County to establish a contract for **Fire Protection Systems – Safety Testing, Inspection, Certification and Repair Services**, as and when required.
2. **QUANTITIES:** Quantities stated are an estimate only and no guarantee is given or implied as to quantities that will be used during the contract period. Estimated quantities are based upon previous use and/or anticipated needs.
3. **PRICING/PERIOD OF CONTRACT:** Duration of the contract shall be for a period of five (5) years with unit prices adjustable at twelve (12) months after the date of award and thereafter annually for the life of the contract, in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Series Id: CUUR000SA0, Not Seasonally Adjusted, Area: U.S. city average, Item: All Items, Base Period: 1982-84=100 for the twelve (12) months prior.

It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence annually, the vendor's request for adjustment shall be submitted four (4) months prior to contract anniversary date. The vendor adjustment request shall not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the County will assume the vendor has agreed to continue without a pricing adjustment. Any adjustment request received after the annual contract anniversary date shall not be considered.

4. **BREACH OF CONTRACT:** Failure of Bidder to perform any of the services required by this contract within ten (10) days of receipt of written demand for performance from the County shall constitute breach of contract.
5. **PERMITS, FEES AND COSTS IMPOSED BY PINELLAS COUNTY TO BE OBTAINED BY AND/OR BORNE BY BIDDER:** The Bidder is responsible for (1) determining and paying any fees that may be necessary to perform this contract and (2) determining and acquiring any and all permits and licenses required by any Federal, State or local government entity, agency or board that may be necessary to perform this contract. The Bidder shall maintain any and all permits and licenses required to complete this contract.
6. **WORKSITE SANITATION:** At the end of each workday, the Bidder shall remove from the premises the daily accumulation of waste materials or rubbish caused by his operations. Safety hazards will be immediately corrected by the Bidder. The Bidder is also responsible for ensuring that any subcontractor hired by him or his subcontractors totally cleanup the worksite at the completion of the work. If the Bidder fails to clean up at the completion of the work, the County may do so and deduct the cost of such cleanup from the Bidder's most current invoice. The Bidder will not be responsible for cleaning up debris left by the County's employees, the public utilizing other areas in the vicinity of the worksite, or left by other Bidders.
7. **SITE LOCATIONS:**  
The Bidder acknowledges that they are satisfied as to the nature and general location of the work; the general and local conditions, including but not restricted to those bearing upon transportation, disposal, handling, and storage of materials; availability of labor, water, electric power, and roads; and uncertainties of weather, tides or similar physical conditions in Pinellas County, Florida; the confirmation and conditions of the terrain in Pinellas County; and the character of equipment and facilities needed to perform the work contemplated by this contract. Bidders shall carefully examine the entire service area of the proposed work and adjacent premises as well as the various means of approach and access to each segment. Bidders shall also make all necessary investigations to be informed thoroughly as to the facilities necessary for delivering, placing and operating the necessary equipment in order to overcome all difficulties involved in the completion of all the work in accordance with these specifications.

Bidders must be acquainted with all available information; lack of knowledge and interpretation shall not relieve a bidder of the responsibility for properly estimating the difficulty or cost of successfully performing the work contemplated by this contract. The County assumes no responsibility for any conclusions or interpretations made by the Bidder on the basis of the information made available by the County. The County also assumes no responsibility for any understanding or representations that are not expressly written in the contract and related bid documents. The figures

**SECTION B - SPECIAL CONDITIONS**

contained therein are approximate. The Bidder is responsible for verifying dimensions, densities, quantities and other applicable conditions. **The Bidder shall accept no verbal specifications as a result of any tour or conversation. Questions must be submitted as outlined on page one.** Any additions or deletions to these specifications shall be made in writing by the County Purchasing Department, via addendum to these specifications

**8. PRE-COMMENCEMENT MEETING:**

A pre-commencement meeting will be held with the successful Bidder, the County Representative, and other necessary County staff prior to commencement of any work.

This meeting will discuss service requirements, scheduling, reporting and other matters pertinent to successful contract implementation. As well but not limited to:

- a) 2.7 Building Security and Access – County will provide detailed list of requirements
- b) 2.9 Sub-Contracting – All subcontractors shall be provided
- c) 2.10 County Site Representatives – County will provide list of representatives for all locations
- d) 3.2 (b) Inspections Reporting Requirements – Contractor to provide sample reports and formats
- e) 3.3 Inspection Record – Contractor to provide sample inspection reports



<b>SECTION B - SPECIAL CONDITIONS</b>
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9. **SECURITY REQUIREMENTS/BACKGROUND CHECKS:**

All Bidder employees are required to submit to a background check. The background check process shall be completed at least ten (10) days prior to the start of the contract. The Bidder shall be responsible for all costs associated with the background checks. A valid driver license and Social Security card are required for completing the background check and obtaining security clearance as they may be going into facilities that will require this to occur.

Orientation for the Security Clearance workflow process will be provided to the awardee.

**Step One** – The Bidder shall obtain a Level One Criminal History Records Check through the Florida Department of Law Enforcement (FDLE) for each assigned employee.

**Step Two** – The Bidder shall submit the FDLE Records Check along with a copy of the driver license, Social Security card and completed Sheriff's Office Security Clearance Application, for each employee, to the designated Facility Site Representative.

The Pinellas County Sheriff's Office shall have and exercise full and complete control over granting, denying, withholding, withdrawing, or terminating security clearances for Bidder employees.

Additional Requirements for areas with confidential law enforcement documents and data: The Bidder shall submit for fingerprinting all personnel working in any area deemed confidential. The Bidder will schedule through the Facility Operations Support team a time for the employees to be fingerprinted by the Sheriff's Office. All personnel that have successfully completed fingerprinting are required to complete an online Security and Awareness training.

Additional Requirements for Young-Rainey STAR Center facilities. The Bidder will submit to the Raytheon representative the following:

- Original birth certificate
- Original passport (proof that subject is a naturalized citizen of the United States of America)

No copies will be accepted. The Bidder will schedule through the Facility Manager at the STAR Center a time for his employees to present their documents to the Raytheon representative.

The Bidder is responsible to pay for this added clearance requirement. The Raytheon representative shall have and exercise full and complete control over granting, denying, withholding, withdrawing, or terminating security clearances for Bidder employees for the Raytheon locations only.

**Step Three** - The Facility Operations Support team will communicate the results of the Sheriff's Office review to the Bidder.

- A. A list of all assigned personnel, showing the employee's full name, address, telephone number, date and place of birth, and driver license or State ID number and their assigned work location shall be submitted to the Facility Operations support team. This list is to be kept current by the Bidder and promptly submitted to the Facility Operations Support team at the beginning of each month. This referenced document is called the Employee Assignment Sheet (EAS). The EAS template will be provided to awardee.
- B. The Bidder shall provide an updated FDLE Level One Criminal History Records Check for all personnel on an annual basis. The annual updates are to be sent to the Facility Operations support team for review by the Sheriff Office. Background check updates shall remain on file at the Bidder's location for three (3) years from the date of the last invoice.
- C. All Bidder employees are required to wear identification (ID) badges, to be furnished by Pinellas County for the various facility sections. The Bidder shall make the employees available for photographs on a schedule to be worked out with the Facility Manager. Access to sites not managed by the Real Estate Management Department needs to be coordinated with the County site representative for the specific department. The badges shall be made by the County before an individual may begin work and only after a favorable security clearance has been received. Bidder employees shall sign each badge at the time of receipt.
- D. The Bidder will notify the respective Facility Manager when an employee badge is lost. It shall be the responsibility of the Bidder to pay for replacement badges at the rate of \$10.00 per badge. No employee shall be allowed to work without a current badge. Any contract employee who does not have proper identification shall be cause for the County to require removal of that employee from the property. The Bidder shall see that all badges are returned to the Facility Manager when employees are dismissed or terminated.

**SECTION B - SPECIAL CONDITIONS****10. SUBMISSION OF BIDS:**

Paper documents must be provided, but should be accompanied by an equivalent electronic PDF file. Provide one original and one copy on paper, plus two (2) electronic media (CD or UBS) files. The preferred method is PDF conversion from your source files (to minimize file size and maximize quality and accessibility) rather than scanning.

**Instructions for Providing Files in PDF Format to Pinellas County Government****A. Why does Pinellas County Government want all the documents as PDF files?**

**Answer-** It's much more efficient to go paperless, and PDF is a universal file format that fits perfectly into government workflow processes.

**B. How do I convert my files to PDF format?**

**Answer-** If you have a program such as Adobe Acrobat, creating a PDF of any file is a simple print function. Rather than printing to a traditional printer, the file converts to a PDF format copy of your original. Any program (such as Word, PowerPoint, Excel, etc.) can be converted this way by simply selecting the print command and choosing PDF as the printer.

**C. Should I scan everything and save as PDF?**

**Answer-** Not unless you are scanning with OCR (optical character recognition). Scanning will create unnecessarily large files because a scan is just a picture of a page rather than actual page text. Furthermore, the result of scanning is that your pages will not look nearly as "clean" or professional as simply using the print to PDF method from the program from which the file originates. Additionally, since scan pages are pictures of text, not really text, they may not be considered accessible\* under Federal ADA guidelines (\*unless the scans are OCR.)

<b>SECTION C – INSURANCE REQUIREMENTS</b>
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**Notice:** The Bidder/Vendor must provide a certificate of insurance and endorsement in accordance with the insurance requirements listed below (Section C) prior to recommendation for award. Failure to provide the required insurance within a ten (10) day period following the determination or recommendation of lowest responsive, responsible bidder may result in the County to vacate the original determination or recommendation and proceed with recommendation to the second lowest, responsive, responsible bidder.

The Contracted vendor shall obtain and maintain, and require any sub-contractors to obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth. For projects with a Completed Operations exposure, Bidder shall maintain coverage and provide evidence of insurance for two (2) years beyond final acceptance. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and have an AM Best rating of A- VIII or better.

- a) Bid submittals should include, the Bidder's current Certificate(s) of Insurance in accordance with the insurance requirements listed below. If Bidder does not currently meet insurance requirements, bidder shall also include verification from their broker or agent that any required insurance not provided at that time of submittal will be in place within 10 days after award recommendation.
- b) Within 10 days of **contract award** and prior to commencement of work, Bidder shall email certificate that is compliant with the insurance requirements to [InsuranceCerts@Pinellascounty.org](mailto:InsuranceCerts@Pinellascounty.org). If certificate received with bid was a compliant certificate no further action may be necessary. It is imperative that bidder include the unique identifier, which will be supplied by the County's Purchasing Department. The Certificate(s) of Insurance shall be signed by authorized representatives of the insurance companies shown on the Certificate(s). **A copy of the endorsement(s) referenced in paragraph d) for Additional Insured shall be attached to the certificate(s) referenced in this paragraph.**
- c) No work shall commence at any project site unless and until the required Certificate(s) of Insurance are received and approved by the County. Approval by the County of any Certificate(s) of Insurance does not constitute verification by the County that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate(s) of Insurance is in compliance with the requirements of the Agreement. County reserves the right to require a certified copy of the entire insurance policy, including endorsement(s), at any time during the Bid and/or contract period.
- d) All policies providing liability coverage(s), other than professional liability and workers compensation policies, obtained by the Bidder and any subcontractors to meet the requirements of the Agreement shall be endorsed to include Pinellas County Board of County Commissioners as an Additional Insured.
- e) If any insurance provided pursuant to the Agreement expires prior to the completion of the Work, renewal Certificate(s) of Insurance and endorsement(s) shall be furnished by the Bidder to the County at least thirty (30) days prior to the expiration date.
  - (1) Bidder shall also notify County within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, nonrenewal or adverse material change in coverage received by said Bidder from its insurer. Notice shall be given by certified mail to: **Pinellas County Risk Management 400 South Fort Harrison Ave Clearwater FL 33756**; be sure to include your organization's unique identifier, which will be provided upon notice of award. Nothing contained herein shall absolve Bidder of this requirement to provide notice.
  - (2) Should the Bidder, at any time, not maintain the insurance coverages required herein, the County may terminate the Agreement, or at its sole discretion may purchase such coverages necessary for the protection of the County and charge the Bidder for such purchase or offset the cost against amounts due to bidder for services completed. The County shall be under no obligation to purchase such insurance, nor shall it be responsible for the coverages purchased or the insurance company or companies used. The decision of the County to purchase such insurance shall in no way be construed to be a waiver of any of its rights under the Agreement.
- f) The County reserves the right, but not the duty, to review and request a copy of the Bidder's most recent annual report or audited financial statement when a self-insured retention (SIR) or deductible exceeds \$50,000.

**SECTION C – INSURANCE REQUIREMENTS**

- g) If subcontracting is allowed under this Bid, the Prime Bidder shall obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth; and require any subcontractors to obtain and maintain, at all times during its performance of the Agreement, insurance limits as it may apply to the portion of the Work performed by the subcontractor; *but in no event will the insurance limits be less than \$500,000 for Workers' Compensation/Employers' Liability, and \$1,000,000 for General Liability and Auto Liability if required below.*
- (1) All subcontracts between Bidder and its subcontractors shall be in writing and may be subject to the County's prior written approval. Further, all subcontracts shall (1) require each subcontractor to be bound to Bidder to the same extent Bidder is bound to the County by the terms of the Contract Documents, as those terms may apply to the portion of the Work to be performed by the subcontractor; (2) provide for the assignment of the subcontracts from Bidder to the County at the election of Owner upon termination of the Contract; (3) provide that County will be an additional indemnified party of the subcontract; (4) provide that the County will be an additional insured on all insurance policies required to be provided by the subcontractor except workers compensation and professional liability; (5) provide waiver of subrogation in favor of the County and other insurance terms and/or conditions as outlined below; (6) assign all warranties directly to the County; and (7) identify the County as an intended third-party beneficiary of the subcontract. Bidder shall make available to each proposed subcontractor, prior to the execution of the subcontract, copies of the Contract Documents to which the subcontractor will be bound by this Section C and identify to the subcontractor any terms and conditions of the proposed subcontract which may be at variance with the Contract Documents.
- h) Each insurance policy and/or certificate shall include the following terms and/or conditions:
- (1) The Named Insured on the Certificate of Insurance and insurance policy must match the entity's name that responded to the solicitation and/or is signing the agreement with the County. If Bidder is a Joint Venture per Section A. titled Joint Venture of this Bid, Certificate of Insurance and Named Insured must show Joint Venture Legal Entity name and the Joint Venture must comply with the requirements of Section C with regard to limits, terms and conditions, including completed operations coverage.
- (2) Companies issuing the insurance policy, or policies, shall have no recourse against County for payment of premiums or assessments for any deductibles which all are at the sole responsibility and risk of Bidder.
- (3) The term "County" or "Pinellas County" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments and Constitutional offices of County and individual members, employees thereof in their official capacities, and/or while acting on behalf of Pinellas County.
- (4) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County or any such future coverage, or to County's Self-Insured Retentions of whatever nature.
- (5) All policies shall be written on a primary, non-contributory basis.
- (6) Any Certificate(s) of Insurance evidencing coverage provided by a leasing company for either workers compensation or commercial general liability shall have a list of covered employees certified by the leasing company attached to the Certificate(s) of Insurance. The County shall have the right, but not the obligation to determine that the Bidder is only using employees named on such list to perform work for the County. Should employees not named be utilized by Bidder, the County, at its option may stop work without penalty to the County until proof of coverage or removal of the employee by the Bidder occurs, or alternatively find the Bidder to be in default and take such other protective measures as necessary.
- (7) Insurance policies, other than Professional Liability, shall include waivers of subrogation in favor of Pinellas County from both the Bidder and subcontractor(s).

**SECTION C – INSURANCE REQUIREMENTS**

i) The minimum insurance requirements and limits for this Agreement, which shall remain in effect throughout its duration and for two (2) years beyond final acceptance for projects with a Completed Operations exposure, are as follows:

(1) Workers' Compensation Insurance

Limit Florida Statutory

Employers' Liability Limits

Per Employee	\$ 500,000
Per Employee Disease	\$ 500,000
Policy Limit Disease	\$ 500,000

(2) Commercial General Liability Insurance including, but not limited to, Independent Contractor, Contractual Liability Premises/Operations, Products/Completed Operations, and Personal Injury.

Limits

Combined Single Limit Per Occurrence	\$ 1,000,000
Products/Completed Operations Aggregate	\$ 2,000,000
Personal Injury and Advertising Injury	\$ 1,000,000
General Aggregate	\$ 2,000,000

(3) Business Automobile or Trucker's/Garage Liability Insurance covering owned, hired, and non-owned vehicles. If the Bidder does not own any vehicles, then evidence of Hired and Non-owned coverage is sufficient. Coverage shall be on an "occurrence" basis, such insurance to include coverage for loading and unloading hazards, unless Bidder can show that this coverage exists under the Commercial General Liability policy.

Limit

Combined Single Limit Per Accident	\$ 1,000,000
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(4) Excess or Umbrella Liability Insurance excess of the primary coverage required, in paragraphs (1), (2), and (3) above:

Limits

Each Occurrence	\$ 4,000,000
General Aggregate	\$ 4,000,000

(5) Professional Liability (Errors and Omissions) Insurance with at least minimum limits as follows. If "claims made" coverage is provided, "tail coverage" extending three (3) years beyond completion and acceptance of the project with proof of "tail coverage" to be submitted with the invoice for final payment. In lieu of "tail coverage", Bidder may submit annually to the County, for a three (3) year period, a current certificate of insurance providing "claims made" insurance with prior acts coverage in force with a retroactive date no later than commencement date of this contract.

Limits

Each Occurrence or Claim	\$ 1,000,000
General Aggregate	\$ 1,000,000

For acceptance of Professional Liability coverage included within another policy required herein, a statement notifying the certificate holder must be included on the certificate of insurance and the total amount of said coverage per occurrence must be greater than or equal to the amount of Professional Liability and other coverage combined.

(6) Property Insurance Bidder will be responsible for all damage to its own property, equipment and/or materials.

**SECTION D – VENDOR REFERENCES**

**Bid Title: Fire Protection Systems – Safety Testing, Inspection, Certification & Repair Services**

**Bid Number: 178-0431-B(AM)**

THE FOLLOWING INFORMATION IS REQUIRED IN ORDER THAT YOUR BID MAY BE REVIEWED AND PROPERLY EVALUATED.

COMPANY NAME: \_\_\_\_\_

LENGTH OF TIME COMPANY HAS BEEN IN BUSINESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

HOW LONG IN PRESENT LOCATION: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

TOTAL NUMBER OF CURRENT EMPLOYEES: \_\_\_\_\_ FULL TIME \_\_\_\_\_ PART TIME

NUMBER OF EMPLOYEES YOU PLAN TO USE TO SERVICE THIS CONTRACT: \_\_\_\_\_

**All references will be contacted by a County Designee via email, fax, mail or phone call to obtain answers to questions, as applicable before an evaluation decision is made.**

LOCAL COMMERCIAL AND/OR GOVERNMENTAL REFERENCES THAT YOU HAVE PREVIOUSLY PERFORMED SIMILAR CONTRACT SERVICES FOR:

1. COMPANY: \_\_\_\_\_

2. COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE/FAX: \_\_\_\_\_

TELEPHONE/FAX: \_\_\_\_\_

CONTACT: \_\_\_\_\_

CONTACT: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

COMPANY EMAIL ADDRESS: \_\_\_\_\_

COMPANY EMAIL ADDRESS: \_\_\_\_\_

3. COMPANY: \_\_\_\_\_

4. COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE/FAX: \_\_\_\_\_

TELEPHONE/FAX: \_\_\_\_\_

CONTACT: \_\_\_\_\_

CONTACT: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

COMPANY EMAIL ADDRESS: \_\_\_\_\_

COMPANY EMAIL ADDRESS: \_\_\_\_\_

<b>SECTION E – SPECIFICATIONS</b>
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**Bid Title: Fire Protection Systems – Safety Testing, Inspection, Certification & Repair Services**

**Bid Number: 178-0431-B(AM)**

**1. PURPOSE:**

Pinellas County seeks to obtain the services of a contractor to perform a full line of fire system testing, maintenance, inspection, certification and repair of fire protection systems for various County locations. Services shall be provided for all system components including, but not limited to; fire pumps, valves, back flow preventers, piping, sprinkler heads, stand pipes, chemical suppression systems, fire smoke and heat detection devices, alarm warning devices, all fire panels and systems activated by the fire system and deluge valves.

**BACKGROUND** – The County has a variety of fire protection systems installed at various locations. These systems consist of multiple configurations that may include: fire sprinklers, fire alarms and panels, chemical fire suppression systems, fire pumps, and other components. The systems are a wide range of ages and are currently under an inspection and repair contract. Existing fire protection systems are current on inspections and are in good working order.

**2. GENERAL PERFORMANCE REQUIREMENTS:**

- 2.1** The requirements of this contract include ensuring that Pinellas County fire systems meet all Federal, State and Local fire codes and regulations, as governed by the National Fire Protection Association (NFPA) and OSHA. Fire safety laws, rules, regulations continuously change, therefore, the awarded contractor shall be current with all fire safety related laws, rules, and regulations, taking all the necessary actions to ensure that Pinellas County is compliant at all times. Awarded contractor shall provide a quarterly report to the County of all staff and their up to date certifications and licenses are required by Federal, State, and Local regulations.
- 2.2** Contractor shall test, maintain, inspect, certify, and repair all system components. This contract for Fire Protection System services will encompass various facilities and types of equipment located throughout the County. This contract does NOT include fire extinguishers. County locations and the inventory of equipment are defined in Section E.
- 2.3** Services for testing, maintenance, inspection, certification and repair shall be all inclusive. All trip charges, mileage, vehicle charges, consumable supplies and travel time are to be included in the bid price for inspection/maintenance and repair services. This includes all components of the system from the city/county main water line.
- 2.4** **SCHEDULE OF WORK:** Contractor shall not accept service requests from anyone other than the designated Facility Site Representative. All requests must be authorized by the designated Facility Site Representative before performance of the work is initiated. Purchases for services will be issued on a standard purchase order against the Blanket Purchase Agreement. At the County's option, an open standard purchase order may be established to cover the budget year purchases and to facilitate invoice payments, however, invoices are not to be submitted until work has been completed. The Contractor shall not perform any service unless a standard purchase order (SPO) has been provided by the County.
- 2.5** **RESPONSE TIME FOR SERVICE REQUESTS:** Contractor personnel shall be available to respond to a call for service 24 hours/day, 7 days/week.
- a.) Normal Response Time: The contractor shall respond and commence work to make repairs requiring service within twenty-four hours from the time of notification.
  - b.) Emergency Response Time: Emergency service call response time for arrival on site shall be within two (2) hours of initial call.

<b>SECTION E – SPECIFICATIONS</b>
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**2.6 FIELD SERVICE PERSONNEL:**

- a.) The awarded Contractor shall provide names and the means of contact for the company field and service supervisors/managers with a first, second, and third calling option above and beyond the main office number. Awarded Contractor shall provide this detail at the pre-commencement meeting with the County.
- b.) The contractor shall notify the Contract Administrator of personnel changes within 24 hours.
- c.) Contractor shall comply with Florida Statute 633.318, Fire Prevention and Control, Certificate application and issuance; permit issuance; examination and investigation of applicant. Proof of licensing, certifications, and any other related documentation to confirm personnel are legally authorized by Florida Statute 633.318 to perform the necessary fire system testing, maintenance, inspection, certification, and repair under this contract shall be provided to the County at the pre-commencement meeting.

**2.7 BUILDING SECURITY AND ACCESS:** The County will supply an appropriate escort for the contractor's service technician. No person or persons shall be permitted access to secured areas without a County representative.

The Pinellas County Detention Facilities are a secure location and have additional security measures to be followed. The contractor will be provided a detailed list of requirements at the pre-commencement meeting.

**2.8 STORAGE OF CHEMICALS:** No storage of chemicals will be permitted on County premises. The contractor shall be wholly responsible for chemical storage, and the delivery of chemicals to each facility. Mixing of chemicals at a site is permitted only in the amount needed for a service. The contractor shall only bring chemicals on site in 5- gallon containers. The contractor shall dispose of all chemical waste and unused chemicals in accordance with local, state, and federal laws, regulations, ordinances and codes in effect at the work and HAZMAT sites.**2.9 SUB-CONTRACTING:** Contractor may subcontract for repairs to systems for which the contractor is not certified (e.g., fire pump repair, fire panel repair and programming, etc.). All subcontractors shall be provided at the pre-commencement meeting and approved by the Contract Administrator prior to initiating work.**2.10 COUNTY SITE REPRESENTATIVES:** It shall be the responsibility of the County to assign a County Site Representative at each location to acknowledge the receipt of service. A comprehensive list of all locations indicating same shall be provided at the pre-commencement meeting.**3. INSPECTION REQUIRMENTS:** It is critical that all systems are inspected and tested in accordance with each manufacturer's recommended maintenance /inspection schedule, as well as all Federal, State and local laws, codes, ordinances and other applicable requirements. Any necessary repairs modifications, and or additions must be made per section 3.6 Repairs. All quotes for repairs shall include an estimated time of completion for repairs.



<b>SECTION E – SPECIFICATIONS</b>
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3.1 **INSPECTION SCHEDULING:**

- a.) It shall be the responsibility of the Contractor to set up inspection schedules. Inspection of alarm systems and sprinkler systems shall be scheduled and work completed separately from other systems' schedules due to limitations of County staff to facilitate.
- b.) A Standard Purchase Order shall be received by the Contractor before any testing, inspections and certifications are initiated.
- c.) Each building or group of buildings within a complex has a designated Facility Site Representative. The designated Facility Site Representative is the point of contact for monthly fire system inspections.
- d.) Successful contractor shall within 30 days of the notice to proceed of the contract schedule a walk-through inspection of each location. At this time, the contractor shall record the date of the last inspection / certification on all devices included within this contract and match that date to the new schedule.
- e.) It shall be the contractor's responsibility to notify the designated Facility Site Representative of an upcoming inspection. It shall not be the County's responsibility to notify the contractor that an inspection is due.

3.2 **INSPECTIONS REPORTING REQUIREMENTS:**

- a.) The Contractor will provide reports of Fire System Inspection, Testing, Maintenance, Certification and Repair to the Facility Management Site Representative. Reports shall include results or inspection, testing, or certification (pass/fail), maintenance tasks performed, repair recommendations, and additional information regarding the state of the systems. Reports are to include recommendations to bring equipment into compliance and/or improve equipment efficiency rates.

The contractor is required to provide all inspection reports in an electronic format within ten (10) calendar days of completion of each assignment to the Facility Management Site Representative. The reports will serve as the verification that the work has been completed and as justification to authorize invoices for payment. An inspection report shall be attached to invoices submitted for payment. In addition to inspection reports, service tags shall be punched upon inspection to indicate inspection activities have been completed.

- b.) Contractor shall also maintain a database of inspection reports at their facility for auditing purposes. Contractor should provide sample reports and formats at the pre-commencement meeting with the County.

- 3.3 **INSPECTION RECORD:** An inspection record shall be created and maintained by the Contractor. An up-to-date copy of this record shall be forwarded annually to the designated Facility Site Representatives and Contract Administrator throughout the contract period. The County may provide access to REM's SharePoint site to allow the vendor to upload inspection reports and other required documents. Sample inspection reports shall be provided and reviewed at the pre-commencement meeting.

- 3.4 **FIRE PUMP REQUIREMENTS:** The Contractor will perform all of the items outlined below and any other requirements as per OSHA (Occupational Safety and Health Administration) and the most up to date NFPA (National Fire Protection Association) edition accepted by the State of Florida. The Contractor shall also perform visual inspections (including paint) of the pump system, mechanical transmission and electrical system annually. The contractor shall provide a bi-annual lifecycle condition assessment of fire pumps and controls. The first assessment shall be submitted within ninety (90) days of award.

**Pump System:**

Annually:

- a) Visually inspect
- b) Lubricate pump bearings
- c) Check pump shaft
- d) Check accuracy of pressure gauges (change or re-calibrate when 5% out of calibration)
- e) Check pump coupling alignment
- f) Flow test (verify flow meets rating of pump)

Bi-Annually:

- a) Check packing

<b>SECTION E – SPECIFICATIONS</b>
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**Mechanical Transmission:**

Annually:

- a) Lubricate coupling
- b) Lubricate right angle gear drive

**Electrical System:**

Annually:

- a) Exercise isolating switch and circuit breaker
- b) Trip circuit breaker (if provided)
- c) Operate manual starting means (electrical)
- d) Inspect and operate emergency manual starting means (without power)
- e) Tighten electrical connections
- f) Lubricate mechanical moving parts (excluding starters and relays)
- g) Calibrate pressure switch settings
- h) Grease motor bearings

**Paint:**

Annually:

- a) Scrape and paint pumps and pumps leading to and from, according to the United States General Administration Services (GAS) Color Standards SAE AMS-STD-595, Occupational Safety and Health Administration (OSHA), and National Fire Protection Association (NFPA)

3.5 **DELUGE VALVES:** Deluge valves (located at Detention Center, 14400 49<sup>th</sup> St., Clearwater, FL 33762) shall be trip tested semi-annually to ensure proper operation and readiness of the system. There are approximately 80 deluge valves at the Detention facilities.

3.6 **REPAIRS:**

- a.) All repairs must be authorized by the designated Facility Site Representative before performance of the work is initiated. The Bidder shall not perform any repair service unless a standard purchase order (SPO) has been provided by the County.
- b.) After completion of inspection services and within five (5) business days, Contractor shall provide a detailed quote of any necessary repairs to the designated Facility Site Representative.
- c.) Contractor shall quote the cost of the repair, using the quoted hourly rate bid, including the appropriate discount for parts. The hourly rate for bid for repairs shall include full compensation for labor, equipment use, travel time, fuel and any other cost to the bidder. Quote shall include estimated time for repairs to be completed.

Hourly labor rates are specified as follows:

- Hourly Labor Rate 1: Hourly rate for straight time repairs, i.e. from 7:00 AM to 4:00 PM, Monday through Friday (rate to include labor and travel, parts are not included).
- Hourly Labor Rate 2: Hourly rate for overtime repairs, i.e. before 7:00 AM or after 4:00 PM, or on weekends or holidays (rate to include labor and travel, parts not included).

Contractor will not be paid at overtime hourly rate unless specific authorization is obtained in advance from the Facility Manager.

- d) Unless repair is an emergency, a “not to exceed” price shall be given to the designated Facility Site Representative.

<b>SECTION E – SPECIFICATIONS</b>
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3.7 **REPLACEMENT PARTS:** Necessary parts and labor to repair deficient or inoperable devices, such as those found during the course of system testing or inspection may be provided by the successful contractor. Only compatible components agreed upon by the department representative will be used in order to preserve Underwriters Laboratories (UL) Listings and meet NFPA requirements.

Bids for parts will be at a percent discounted from MSRP. Evidence of said costs shall be identified on each invoice, for each repair or service call. Proof of MSRP shall be printed, properly identified with manufacturer part number, and dated.

After repairs are complete, the components of the fire system will be cleaned, recalibrated and retested to ensure optimum performance and to further reduce the risk of component or system failure.

3.8 **OTHER EQUIPMENT:** Services must be inclusive of all equipment, materials and labor not specifically described but required for complete and proper execution of fire protection system services by the Contractor subject to the approval of the County Facility Manager or designee. Other equipment may include, but shall not be limited to: smoke detectors, sprinkler heads, and/or piping.

**Exception:** If special equipment such as a lift or hoist is needed to complete a job, the County will reimburse the Contractor actual cost for such expenses, with no-mark-up, as a separate line item on the final invoice(s) submitted upon completion of the project. These costs will be paid under unspecified services. Estimates of such charges shall be approved by the Facility Manager or designee in advance of commencement of work. Invoices must be accompanied with proof of cost document.

3.9 **OTHER TESTS AND INSPECTIONS:** Any inspection or test, other than the quarterly and annual testing (examples: 2, 5, 10 year) or other included inspection or testing, such as sensitivity testing, chemical suppression testing, that has not been completed for a location at commencement of the contract, shall be quoted as requested by the County. Additional testing shall be quoted by building, using the quoted hourly service rate (regular service) and the percent off MSRP for any parts needed. These costs will be paid under unspecified services. If additional testing will be performed after hours or on weekends or holidays, the quoted hourly service rate for after-hours shall be used.

**4. Certification Requirements:**

Contractor shall adhere to the below requirements for all services rendered under this contract.

- a) **Fire Deluge Value System Inspection, Testing, and Certification** as per OSHA (Occupational Safety and Health Administration) and the most updated version of the NFPA (National Fire Protection Association).
- b) **Fire Panel Inspection, Testing, and Certification** as per OSHA and the most updated version of the NFPA.
- c) **Fire Sprinkler System Inspection, Testing, and Certification** as per OSHA and the most updated version of the NFPA
- d) **Fire Pump Inspection, Testing, and Certification** as per OSHA and the most updated version of the NFPA
- e) **Stand Pipe System Inspection, Testing, and Certification** as per OSHA and the most updated version of the NFPA.

**SECTION E – SPECIFICATIONS****5. CONTRACTOR REQUIREMENTS:**

5.1 Contractors should disclose and submit any violations filed by the State Fire Marshal's Office within the past three years along with their bid. Violations may warrant the rejection of the bid as non-responsive. Failure to disclose any violation after award may result in cancellation for cause.

5.2 Contractors should enclose along with their bid submittal, copies of permits, licensing, certifications, and any other related documentation to confirm they and their field personnel are authorized to perform the necessary fire system testing, maintenance, inspection, certification, and repair under this contract, as per Florida State Statute 633.318, Fire Prevention and Control, Certificate application and issuance; permit issuance; examination and investigation of applicant.

- a) Contractor working on County equipment shall possess all required permits, licenses, and/or certifications outlined in Florida State Statute 633.318.
- b) Contractors are required to have Fire Alarm System Agent (FASA) certification.
- c) The County requires awarded contractor to have National Institute of Certification in Engineering Technologies (NICET) level 2 certification,

5.3 WASTE DISPOSAL PERMIT: The contractor should supply Pinellas County, along with their bid, a copy of the waste disposal permit to dispose of dry chemical powder.

**6. UNSPECIFIED SERVICES**

Unspecified work is defined as services that may be required due to unexpected conditions or events (such as repairs). Unspecified work that is similar in nature during the contract and will be properly authorized by the County before being performed and ordered solely at the discretion of the County.

Unspecified funds stated are an estimate only and no guarantee is given or implied as to the amount that will be used during the contract period. Prices quoted will be the price paid for each service in the event that they service is required.

## SECTION E – SPECIFICATIONS

## 7. LOCATIONS AND EQUIPMENT LIST

**Group 1 – Real Estate Management (REM) - Southeast Section – South**

Senior Facility Manager: Scott Rozell 727-464-6154

NOTE: Lines 1-7 require weekend inspections

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
1	County Operations Building A 501 1 <sup>st</sup> Ave N St. Petersburg WEEKEND INSPECTION	10 Story	Gamewell 654	34	107	4	19	37	40 hp	Yes	Yes
2	County Operations Annex Building B 501 1 <sup>st</sup> Ave N St. Petersburg WEEKEND INSPECTION	7 story	Gamewell 654	None	30	1	2	15	50 hp	Yes	Yes
3	St. Pete Courthouse Building A 545 1 <sup>st</sup> Ave N St. Petersburg WEEKEND INSPECTION	5 Story	Notifier	8	93	45	8	32	75 hp	Yes	Yes

Group 1 (Continued)

## SECTION E – SPECIFICATIONS

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
4	St. Pete Courthouse Judicial Building Building B 545 1 <sup>st</sup> Ave N St. Petersburg WEEKEND INSPECTION	1 story	Notifier	None	3	2	1	3	None	Yes	Yes
5	Human Services 647 1 <sup>st</sup> Ave N St. Petersburg WEEKEND INSPECTION	2 story	Pyrotronics CP400	2	15	5	8	5	None	No	No
6	South County Connection Center 3874 54 <sup>th</sup> Ave N St. Petersburg WEEKEND INSPECTION	1 story	Sonitrol	1	6	0	0	0	None	Yes	Yes
7	South County Service Center 1800 66 <sup>th</sup> St N St. Petersburg WEEKEND INSPECTION	1 story	Siemens MXL Addressable System	4	76	7	14	16	None	No	No

## SECTION E – SPECIFICATIONS

**Group 2 – REM - Southeast Section – Central**

Senior Facility Manager: Scott Rozell 727-464-6154

Facility Operations Manager: Steve Wrobel 727-464-6403

NOTE: Line 8 requires weekend inspection

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
8	Criminal Justice Center (CJC) 14250 49th St N Clearwater WEEKEND INSPECTION	A: 1 story B,C,D,E, F, H: 4 story G: 2 story	Simplex 4100	7	285	4	64	79	125	Yes	Yes
9	CJC Garage 14250 49th St N Clearwater	Parking Garage	Honeywell Firelite 636 Pt.	1	4	4	0	11	None	No	Yes
10	Sheriff's Forensic Services Tech 1 4801 145th Ave N Clearwater	1 story	Firelite MS-9200	None	3	5	0	7	None	No	No
11	Sheriff's Forensic Evidence Building Tech 2 4707 145th Ave N Clearwater	1 story	ESL 1500	None	17	5	3	3	None	No	No
12	Sheriff's AFIS Building Tech 3 4645 145th Ave N Clearwater	1 story	Firelite MS-500	4	11	1	0	4	None	No	No
13	Clerk Records 14155 49th St N Clearwater	1 story	ESL 1505	6	26	0	0	5	None	No	No

## SECTION E – SPECIFICATIONS

14	Sheriff's K-9 3410 118 <sup>th</sup> Ave N Clearwater	1 story	EST Fireshield	5	7	4	0	5	None	No	No
15	Weedon Island Education Center 1800 Weedon Island Dr NE St. Petersburg	2 story	Firelite MS9600	6	22	1	10	7	None	Yes	No
16	Mosquito Control 4100 118 <sup>th</sup> Ave N Clearwater	1 story	EST 2	None	16	0	0	7	None	Yes	Yes
17	PAL Lealman Center 3755 46 <sup>th</sup> Ave N St. Petersburg	1 story	Firelite MS5210UD	None	11	2	0	3	None	No	No
18	Lealman Fire House 4017 56 <sup>th</sup> Ave N St. Petersburg	1 Story	Honeywell Firelite Ms-5024	4	1	4	0	3	None	Yes	No
19	Lealman Community Center 5175 45 <sup>th</sup> St N St. Petersburg	2 story 1 Story Gym	Honeywell Notifier NFC-320	1	26	2	1	24	None	Yes: 2 story and gym	Yes



## SECTION E – SPECIFICATIONS

**Group 3 – REM - Northwest – North**

Senior Facility Manager: Carlos Negron 727-464-4410

Facility Operations Manager: Larry Markunas 727-464-3916

NOTE: Lines 20-23 require after hours testing, but not necessarily on weekends.

Line No	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
20	County Courthouse 315 Court St Clearwater AFTER HOURS TESTING	6 story	EST 3	21	309	536	50	48	75 hp	No	Yes
21	Courthouse Garage 315 Court St Clearwater AFTER HOURS TESTING	3 story	Tied in to 315 Court	0	0	0	0	0	None	Yes	Yes
22	Old Courthouse 325 S Ft Harrison Ave Clearwater AFTER HOURS TESTING	3 story	Notifier NFS2-640	16	64	2	9	10	None	Partially Sprinklered	No
23	Annex Building 400 S Ft Harrison Ave Clearwater AFTER HOURS TESTING	6 story	Simplex 4002	24	154	19	9	19	75 hp	No	Yes
24	Chemical Suppression System 911 area – Computer Room 400 S Ft Harrison Ave Clearwater	6 story	Potter PFC-4410RC (controlling one 229lb tank)	None	Total 12	0	0	Total 4 pulls	No	No – Chemical Suppression System in 3 Rooms	No
25	Chemical Suppression System 911 area –Telephone Room 400 S Ft Harrison Ave Clearwater	6 story	Potter PFC-4410RC (controlling one 40lb tank)	None	Total 12	0	0	Total 4 pulls	No	No – Chemical Suppression System in 3 Rooms	No

## SECTION E – SPECIFICATIONS

Line No	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
26	Chemical Suppression System 911 area–UPS Room 400 S Ft Harrison Ave Clearwater	6 story	Potter PFC- 4410RC (controlling one 164lb tank)	None	Total 12	N/A	N/A	Total 4 pulls	No	No – Chemical Suppression System in 3 Rooms	No
27	Building Department 440 Court St Clearwater	4 story	Silent Knight 5207	32	72	3	14	0	40 hp	Yes	Yes
28	Planning 310 Court St Clearwater	2 story	Firelite MS9200	1	5	0	0	4	None	No	No
29	Planning Garage 310 Court St Clearwater	3 story	Notifier SFP- 1024	4	3	5	0	3	None	No	No
30	Air Quality 509 East Ave S Clearwater	2 story	Notifier (Bldg)/Viking (Records)	4	101	17	0	25	None	Main-Yes Records- Pre-action System Cabinet Shop-Yes	No
31	Communications 333 Chestnut St Clearwater	1 story	EST 2	15	62	15	0	6	None	Yes	No
32	Brooker Creek 3611 Fletch Haven Tarpon Springs	1 story	NFW-50	8	10	1	0	5	None	Yes	No
33	Brooker Creek 3620 Fletch Haven Tarpon Springs	1 story	None	None	0	0	0	0	None	Yes	No

## SECTION E – SPECIFICATIONS

Line No	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
34	North County Service Center Maintenance 29582 US 19 N Clearwater	1 story	Miniscan	4	12	2	0	6	None	No	No
35	Brooker Creek Preserve 3940 Keystone Rd Tarpon Springs	1 story	3 - EST 2	None	18	0	9	16	None	Yes	No
36	Emergency Response Building (ERB) Bldg #1 22211 US 19 N Clearwater	2 story	Notifier 2-3030	None	126	0	0	0	None	Yes	Yes
37	Vehicle Services Building (VSB) Bldg #2 22211 US 19 N Clearwater	1 story	Firelite MS- 9050 UD	1	8	0	0	0	None	Yes	Yes
38	ERB Bldg #1 Tank A-Halon System Pentafluoridethane HFC 125 22211 US 19 N Rm A116A Clearwater	2 story	Fike UN3220	N/A	0	0	0	0	None	Yes – 15 heads	N/A
39	ERB Bldg #1 Tank B-Halon System Pentafluoridethane HFC 125 22211 US 19 N – Rm A216A Clearwater	2 story	Fike UN3220	N/A	0	0	0	0	None	Yes – 2 heads	N/A

## SECTION E – SPECIFICATIONS

Line No	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
40	ERB Bldg #1Tank C-Halon System Pentafluoridethane HFC 125 22211 US 19 N – Rm A216A Clearwater	2 story	Fike UN3220	N/A	0	0	0	0	None	Yes – 2 heads	N/A
41	ERNB Bldg #1Tank D-Halon System Pentafluoridethane HFC 125 22211 US 19 N Rm A254A Clearwater	2 story	Fike UN3220	N/A	0	0	0	0	None	Yes – 1 head	N/A
42	ERB Bldg #10 Halon System 1301 Rm 116 22211 US 19 N Clearwater	2 story	Pyrotronics 350	None	0	0	0	0	None	Yes – 5 heads	No
43	ERB Bldg #10 22211 US 19 N Clearwater	2 story	Pyrotronics CP-2HR	None	0	0	0	0	None	No	No
44	ERB Bldg. #16 22211 US 19 N Clearwater	1 story	Silent Knight 5104	None	12	0	0	0	None	No	No
45	ERB Bldg #16 22211 US 19 N Clearwater	1 story	Cerberus Pytronics En-EX	6 – Duct System	0	0	0	0	None	No	No
46	Inspector General 510 Bay Ave Clearwater	2 story	Vista 20	Burglar Alarm	0	0	0	0	None	No	No
47	Utilities Administration 14 S. Ft. Harrison Ave Clearwater	6 story	Simplex 4002	Address-able	10	24	18	15	40	Yes	Yes

## SECTION E – SPECIFICATIONS

**Group 4 – REM - Northwest – Mid**

Facility Manager: Greg Concannon 727-582-6472

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
48	Animal Services 12450 Ulmerton Rd Largo	1 story	Silent Knight 5208	12	11	4	5	15	None	No	No
49	(Public Safety Campus (PSC) Bldg.1 (Main) 10750 Ulmerton Rd Largo	3 story	NFS 3030	3	279	10	13	29	None	Yes	Yes
50	PSC Bldg. 2 (Facilities) 10750 Ulmerton Rd Largo	1 story	NFS2-640	1	1	0	5	7	None	Yes	Yes
51	PSC Bldg. 3 (Maint.) 10750 Ulmerton Rd Largo	1 story	NFS2-640	1	1	0	2	10	None	Yes	Yes
52	PSC Bldg. 4 10750 Ulmerton Rd Largo	1 story	NFS2-640	1	0	0	0	0	None	Chemical Suppression	No
53	PSC Bldg. 5 10750 Ulmerton Rd Largo	1 story	NFS2-640	1	2	4	0	8	None	Yes	Yes
54	Medical Examiner Building 10900 Ulmerton Rd Largo	2 story	Notifier 640	None	116	1	7	8	None	Yes	No
55	CO-OP Extension 12520 Ulmerton Rd Largo	1 story	Silent Knight	8	23	2	0	8	None	No	No
56	Fleet Building 9685 Ulmerton Rd Largo	2 story	Gamewell IF602252B Silent Knight in Body Shop	None	10	1	3	28	None	1 - Main 1 - Body Shop	No

## SECTION E – SPECIFICATIONS

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
57	EMS Building 12490 Ulmerton Rd Largo	2 story	Cerberus	None	153	39	5	44	None	Yes - Garage	No
58	Heritage Village 11909 125 <sup>th</sup> St Largo	10 buildings	Ademco Vista 750, FBP Wireless–2 panels	None	72	7	0	11	None	Yes - All	No
59	Gulf Coast Museum of Art 12211–A Walsingham Rd Largo	1 story	Notifier and Preaction System	None	49	6	3	5	None	Yes – Pre-action System	No
60	Supervisor of Elections 13001 Starkey Rd Largo	2 story	Notifier NFS 3030	None	1	0	24	8	None	Yes - Pre-action System	No

## SECTION E – SPECIFICATIONS

**Group 5 – REM – Detention**

Senior Facility Manager: Ron Acoff 727-453-7788

Facility Operations Manager: John Miller 727-464-7948

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
61	A Barracks 14400 49 <sup>th</sup> St Clearwater	2 story	Simplex 4002	8	12	6	0	2	None	None	No
62	C Barracks 14400 49 <sup>th</sup> St Clearwater	2 story	Firelite 9200	12	80	10	0	6	None	Yes	Yes
63	Phase 1 14400 49 <sup>th</sup> St Clearwater	1 story	Notifier 3030	7	121	35	0	14	None	Yes	Yes
64	F Wing 14400 49 <sup>th</sup> St Clearwater	5 story	Notifier 3030	67	318	10	0	21	75 hp	Yes	Yes
65	G Wing 14400 49 <sup>th</sup> St Clearwater	2 story	See Phase 1	20	37	35	0	8	None	Yes	Yes
66	Mini 1 14400 49 <sup>th</sup> St Clearwater	1 story	Firelite 9200	9	12	20	0	10	None	Yes	Yes
67	Mini 2 14400 49 <sup>th</sup> St Clearwater	1 story	Firelite 9200	11	18	24	0	10	None	Yes	Yes

## SECTION E – SPECIFICATIONS

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
68	Central 14400 49 <sup>th</sup> St Clearwater	7 story	Pyrotronics MXL	20	501	141	97	23	100 hp	Yes	Yes
69	Annex 1 14400 49 <sup>th</sup> St Clearwater	1 story	Firelite 9600	26	40	6	10	20	None	Yes	Yes
70	Healthcare 14400 49 <sup>th</sup> St Clearwater	4 story	Firelite 9600	4	180	21	18	24	50 HP	Yes	Yes
71	Wood Shop 14400 49 <sup>th</sup> St Clearwater	1 story	Firelite 5024	5	5	5	0	4	None	No	No
72	SASB 14540 49 <sup>th</sup> St Clearwater	2 story	Firelite 9600	None	7	1	4	11	None	Yes	Yes
73	Annex II (Safe Harbor) 14840 49 <sup>th</sup> St Clearwater	2 story	Firelite 9600	2	18	12	6	6	None	Yes	Yes
74	Bayside Health Clinic 14808 49 <sup>th</sup> St N Clearwater	1 story	Silent Knight 5700	1	1	0	2	4	None	Yes	No
75	Detention Facility Operations/Sheriff's Purchasing Warehouse 1440 49 <sup>th</sup> St Clearwater	1 story	Notifier	7	5	0	6	11	50 HP	Yes	Yes
76	Detention Infrastructure 1440 49 <sup>th</sup> St Clearwater	3 story	Notifier	11	27	8	14	2	None	Yes	Yes



## SECTION E – SPECIFICATIONS

**Group 6 – St. Petersburg/Clearwater International Airport**

Contact: Chief Jeff Carrington 727-453-7823

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
77	Flight Services Bldg 14474 Terminal Parkway Clearwater	1 story	Edwards	0	26	2	4	4	No	No	No
78	Clearwater Terminal 14700 Terminal Parkway Clearwater	2 story	Notifier NFS2-640E	0	100	8	41	42	No	Yes	Yes
79	Terminal 14700 Terminal Parkway Clearwater	2 story	Notifier XP Series – Tied to Notifier panel above in line 78	0	123	25	0	159	No	Yes	Yes

## SECTION E – SPECIFICATIONS

**Group 7 – Utilities****Contact: Ruth Alber 727-430-6718**

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
80	Dunn Water Reclamation Facility – Admin Bldg 4111 Dunn Dr Palm Harbor	1 story	Notifier 500	1	29	3	3	5	None	No	No
81	Dunn Water Reclamation Facility – Dewatering Bldg 4111 Dunn Dr Palm Harbor	3 story Elevator Equipment Rm	Silent Knight IFP-50	1	1	3	0	0	None	No	No
82	Maintenance South 6730 142nd Ave N Largo	1 story *Lift may be required to reach equipment	Silent Knight 5204	4	1	0	0	1	None	Partially Warehouse only	No
83	PC Utilities Lab 1620 Ridge Rd Largo	1 story	Simplex 4010- 9150	1	20	38	9	4	None	No	No
84	Solid Waste - Admin Bldg. 3095 114 <sup>th</sup> Ave N St Petersburg	1 story	Notifier 500	7	25	4	6	4	None	No	No
85	Solid Waste – HEC3 (Foam Fire Suppression System in Chemical Storage Bldg.) 2855-2857 109 <sup>th</sup> Ave St Petersburg	1 story *Lift may be required to reach equipment	Gamewell 7100	1	1	0	1	5	None	Foam/Water Suppressions	No
86	Solid Waste – Scale Houses 3100 114 <sup>th</sup> Ave N St Petersburg	1 story	Vista 100	1	7	2	3	0	None	No	No

## SECTION E – SPECIFICATIONS

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
87	Solid Waste –Citizens Hand Unload 3181 114 <sup>th</sup> Ave N St Petersburg	1 story **Lift may be required to reach equipment	Silent Knight 5207	1	0	0	0	0	None	Yes	No
88	Solid Waste - Water Treatment Plant 2861 110 <sup>th</sup> Ave. N. St. Petersburg	1 story	Gamewell 7100-1D	1	2	0	0	5	None	Yes	No
89	Solid Waste to Energy – Admin 29400 110 <sup>th</sup> Ave N St. Petersburg	1 story	GE EST I046	2	0	0	0	0	None	Yes	Yes
90	Solid Waste to Energy – Shower/Locker Bldg 2901 110 <sup>th</sup> Ave N. St. Petersburg	1 story	GE EST 1064	1	1	0	2	3	None	Yes	Yes
91	Keller Water Treatment Facility Electrical Bldg 3655 Keller Circle Tarpon Springs	1 story	Notifier NFW-100	1	8	0	0	1	None	No	No
92	Keller Water Treatment Facility Main Admin Bldg 3655 Keller Circle Tarpon Springs	1 story	Notifier NFW2-100	1	8	0	0	1	None	No	No
93	Pump Station 016 10548 Park Blvd. Seminole	1 story	Firelite MS-5UD	None	4	1	0	5	None	No	No
94	McKay Creek Booster 1170 Hamlin Blvd. Largo	1 story	Firelite MS10UD-7	1	9	1	0	7	None	No	No
95	FOG Facility 10901 28 <sup>th</sup> St. N. St. Petersburg	1 story	EST QS1	None	0	18	0	4	None	No	No

## SECTION E – SPECIFICATIONS

**Group 7 – Utilities (continued)**South Cross Facility, 7415 54<sup>th</sup> Ave. N., St. Petersburg

Contact: Ruth Alber 727-430-6718

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
96	EQ Blower Building	1 story	Firelite MS-4	None	3	4	1	2	None	No	No
97	North Train Blower Building	1 story	Notifier 500	None	0	15	0	3	None	No	No
98	South Train Blower Building	1 story	Firelite MS 10 UD	None	0	15	0	2	None	No	No
99	De-chlorination Building	1 story	Firelite MS-2	None	0	3	0	0	None	No	No
100	Decentrification Building	1 story	Notifier 500	None	1	2	1	0	None	No	No
101	Storage Building	1 story	Notifier SFP 2404	None	11	0	0	2	None	No	No
102	Maintenance Building	1 story	Notifier 500	None	6	10	4	3	None	No	No
103	Dewatering Building	1 story	Silent Knight 5208	None	6	0	0	8	None	No	No
104	Chlorinator Building	1 story	Firelite MS-2	None	0	4	0	0	None	No	No
105	Public Education Building	1 story	Pyro PXL	None	21	2	0	3	None	No	No
106	Operations Building	1 story	Notifier 500	None	26	8	0	3	None	No	No
107	Influent Pump Building	1 story	Notifier 500	None	1	0	1	1	None	No	No
108	Generator 1 Building	1 story	Notifier 500	None	3	6	1	0	None	No	No
109	Generator 2 Building	1 story	Notifier 500	None	3	8	1	0	None	No	No

## SECTION E – SPECIFICATIONS

Line No.	Building Address	Building Type	Fire Panel Type	Building Zones	Detection Devices				Pumps Size	Sprinklered (Yes/No)	Standpipe (Yes/No)
					Smoke	Heat	Duct	Pull			
110	Generator 3 Building	1 story	Notifier 500	None	8	5	1	0	None	No	No
111	Methanol Building	1 story	RP-1001	None	0	4	0	0	None	No	No
112	Methanol Building Fire Suppression System Ansul – Protects Methanol Tank Area - 3% Alcohol Resistant Concentrate (Foam)	1 story *Lift may be required to reach equipment	N/A	None	N/A	N/A	N/A	N/A	None	No	No
113	Generator 4 Building	1 story	Notifier 500	None	5	3	1	0	None	No	No

**SECTION F – BID SUBMITTAL AND SUMMARY**

**Bid Title: Fire Protection Systems – Safety Testing, Inspection, Certification & Repair Services**

**Bid Number: 178-0431-B(AM)**

**Part A**  
**Testing, Inspection, and Certification**

Unit prices shall be all inclusive for the item listed to include all trip charges, mileage, vehicle charge, consumable supplies and travel time.

**Group 1 – Real Estate Management (REM) Southeast Section - South**

Senior Facility Manager: Scott Rozell 727-464-6154

**NOTE: Lines 1-7 require weekend inspection**

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
1	County Operations Building A 501 1 <sup>st</sup> Ave N St. Petersburg	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$
2	County Operations Annex Building B 501 1 <sup>st</sup> Ave N. St. Petersburg	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

3	<b>St. Pete Courthouse Building A 545 1<sup>st</sup> Ave N St. Petersburg</b>	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$
4	<b>St. Pete Judicial Building Building B 545 1<sup>st</sup> Ave N St. Petersburg</b>	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
5	<b>Human Services 647 1<sup>st</sup> Ave N St. Petersburg</b>	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
6	<b>South County Connection Center 3874 54<sup>th</sup> Ave N St. Petersburg</b>	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
7	<b>South County Service Center 1800 66<sup>th</sup> St N St. Petersburg</b>	<b>Weekend Inspection</b>					
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>TOTAL FOR GROUP 1</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>

## SECTION F – BID SUBMITTAL AND SUMMARY

**Group 2 – REM - Southeast Section - Central**

Senior Facility Manager: Scott Rozell 727-464-6154 and Facility Operations Manager: Scott Wrobel 727-464-6403

NOTE: Line 8 only requires weekend inspections

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL	
8	<b>Criminal Justice Center (CJC) 14250 49<sup>th</sup> St. N. Clearwater</b>	<b>Weekend Inspection</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$	
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$	
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$	
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$	
	Fire Pump	Annually	\$	X 1	\$	X 5	\$	
9	<b>CJC Parking Garage 14250 49<sup>th</sup> St. N. Clearwater</b>							
	Fire Panel	Annually	\$	X 1	\$	X 5	\$	
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$	
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$	
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$	
10	<b>Sheriff's Forensic Services Bldg Tech 1 4801 145<sup>th</sup> Ave N. Clearwater</b>							
	Fire Panel	Annually	\$	X 1	\$	X 5	\$	
11	<b>Sheriff's Evidence Bldg Tech 2 4707 145<sup>th</sup> Ave. N. Clearwater</b>							
	Fire Panel	Annually	\$	X 1	\$	X 5	\$	



**SECTION F – BID SUBMITTAL AND SUMMARY**

12	<b>Sheriff's AFIS Bldg Tech 3 4645 145<sup>th</sup> Ave. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
13	<b>Clerks Records Retention 14155 49<sup>th</sup> St. N Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
14	<b>Sheriff's K-9 Office 3410 118<sup>th</sup> Ave. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
15	<b>Weedon Island Education Center 1800 Weedon Island Dr. NE St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
16	<b>Mosquito Control 4100 118<sup>th</sup> Ave. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$

## SECTION F – BID SUBMITTAL AND SUMMARY

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
17	<b>PAL Lealman Center 3755 46<sup>th</sup> Ave. N. St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
18	<b>Lealman Fire House 4017 56<sup>th</sup> Ave. N. St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Sensitivity Testing	Semi-Annually	\$	X 2	\$	X 5	\$
19	<b>Lealman Community Center 5175 45<sup>th</sup> St. N St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
<b>TOTAL FOR GROUP 2</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>

**SECTION F – BID SUBMITTAL AND SUMMARY**

**Group 3 – REM – Northwest – North**

Senior Facility Manager: Carlos Negron 727-464-4410

Facility Operations Manager: Larry Markunas 727-464-3916

NOTE: Lines 20-23 require after hours testing, but not necessarily on weekends.

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL	
20	County Courthouse 315 Court St. Clearwater	<b>After Hours Testing</b>						
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Pump	Annually	\$	X 1	\$	X 5	\$
21	Courthouse Garage 315 Court St. Clearwater	<b>After Hours Testing</b>						
		Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
		Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
		Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
22	Old Courthouse 324 S. Ft. Harrison Ave. Clearwater	<b>After Hours Testing</b>						
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
		Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
		Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
23	Annex Building 400 S. Ft. Harrison Ave. Clearwater	<b>After Hours Testing</b>						
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Pump	Annually	\$	X 1	\$	X 5	\$
24	911 area – Computer room 400 S. Ft. Harrison Ave. Clearwater	<b>After Hours Testing</b>						
		Chemical Suppression System	Semi-Annually	\$	X 2	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

Line No.	Address	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
25	<b>911 area - Telephone Room 400 S. Ft. Harrison Ave. Clearwater</b>						
	Chemical Suppression System	Semi-Annually	\$	X 2	\$	X 5	\$
26	<b>911 area – UPS Room 400 S. Ft. Harrison Ave. Clearwater</b>						
	Chemical Suppression System	Semi-Annually	\$	X 2	\$	X 5	\$
27	<b>Building Department 440 Court St. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$
28	<b>Planning 310 Court St. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
29	<b>Garage 310 Court St. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
30	<b>Air Quality 509 East Ave. S. Clearwater</b>						
	Fire Panels – 2	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

Line No.	Address	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
31	<b>Communications</b> 333 Chestnut St. Clearwater						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
32	<b>Brooker Creek</b> NFW-50 3611 Fletch Haven Tarpon Springs						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
33	<b>Brooker Creek</b> 3620 Fletch Haven Tarpon Springs						
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
34	<b>North County Service Center</b> Maintenance 29582 US Hwy. 19 N. Clearwater						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

35	<b>Brooker Creek Preserve 3940 Keystone Rd Tarpon Springs</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
36	<b>Emergency Response Building (ERB) Bldg #1 22211 US Hwy. 19 N Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
37	<b>Vehicle Services Building (VSB) Bldg # 2 22211 US Hwy. 19 N Clearwater</b>						
	Fire Panels – 2	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
38	<b>ERB Bldg. #1 Tank A – Halon System Pentafluoridethane HFC 125 22211 US Hwy. 19 N Rm. A116A Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Suppression	Semi-Annually	\$	X 2	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

39	<b>ERB Bldg. #1                      Tank B – Halon System                      Pentafluoridethane                      HFC 125                      22211 US Hwy. 19 N                      Rm. A116A                      Clearwater</b>							
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Suppression	Semi-Annually	\$	X 2	\$	X 5	\$
40	<b>ERB Bldg. # 1                      Tank C – Halon System                      Pentafluoridethane                      HFC 125                      22211 US Hwy. 19 N                      Rm. A216A                      Clearwater</b>							
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Suppression	Semi-Annually	\$	X 2	\$	X 5	\$
41	<b>ERB Bldg. #1                      Tank D – Halon System                      Pentafluoridethane HFC 125                      22211 US Hwy. 19 N                      Rm. A254A                      Clearwater</b>							
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Suppression	Semi-Annually	\$	X 2	\$	X 5	\$
42	<b>ERB Bldg. #10                      Halon System 1301                      22211 US Hwy. 19 N Rm. 116                      Clearwater</b>							
		Fire Panel	Annually	\$	X 1	\$	X 5	\$
		Fire Suppression	Semi-Annually	\$	X 2	\$	X 5	\$
43	<b>ERB Bldg. #10                      22211 US Hwy. 19 N                      Clearwater</b>							
		Fire Panel	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

<b>44</b>	<b>ERB Bldg. #16 22211 US Hwy. 19 N Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>45</b>	<b>ERB Bldg. #16 22211 US Hwy. 19 N Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>46</b>	<b>Clerk of the Court 510 Bay Ave. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Panel	Quarterly	\$	X 4	\$	X 5	\$
<b>47</b>	<b>Utilities Administration 14 S. Ft. Harrison Ave. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$
<b>TOTAL FOR GROUP 3</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>



**SECTION F – BID SUBMITTAL AND SUMMARY**

**Group 4 – REM – Northwest – Mid**

Facility Operations Manager: Greg Concannon 727-582-6472

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
48	<b>Animal Services 12450 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
49	<b>Public Safety Campus (PSC) Bldg. 1 (Maint) 10750 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
50	<b>PSC Bldg. 2 (Facilities) 10750 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$

## SECTION F – BID SUBMITTAL AND SUMMARY

51	<b>PSC Bldg. 3 (Maint.) 10750 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
52	<b>PSC Bldg. 4 10750 Ulmerton Rd, Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
53	<b>PSC Bldg. 5 10750 Ulmerton Rd. Largo</b>						
	Kitchen Fire Suppression System	Semi-annually	\$	X 2	\$	X 5	\$
	Fusible links	Annually	\$	X 1	\$	X 5	\$
54	<b>Medical Examiner Building 10900 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
55	<b>Co-Op Extension 12520 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

<b>56</b>	<b>Fleet Building 9685 Ulmerton Rd. Largo</b>						
	Fire Panels – 2	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
<b>57</b>	<b>EMS Building 12490 Ulmerton Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
<b>58</b>	<b>Heritage Village 11909 125th St. Largo</b>						
	Fire Panels – 2	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

Line No.	Address	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
<b>59</b>	<b>Gulf Coast Museum of Art 12211-A Walsingham Rd. Largo</b>						
	Fire Panels – 2	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
<b>60</b>	<b>Supervisor of Elections 13001 Starkey Rd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
<b>TOTAL FOR GROUP 4</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>

**SECTION F – BID SUBMITTAL AND SUMMARY**

**Group 5 – REM – Detention**

Senior Facility Manager: Ron Acoff 727-453-7788

Facility Operations Manager: John Miller 727-464-7948

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL		
61	A Barracks 14400 49 <sup>h</sup> St. N. Clearwater								
		Fire Panel	Annually	\$		X 1	\$	X 5	\$
62	C Barracks 14400 49 <sup>th</sup> St. N. Clearwater								
		Fire Panel	Annually	\$		X 1	\$	X 5	\$
		Fire Sprinkler System	Quarterly	\$		X 4	\$	X 5	\$
		Fire Sprinkler System	Annually	\$		X 1	\$	X 5	\$
		Fire Sprinkler System	5 Year	\$		X 1	\$	X 1	\$
63	Phase 1 14400 49 <sup>th</sup> St. N. Clearwater								
		Fire Panel	Annually	\$		X 1	\$	X 5	\$
		Fire Sprinkler System	Quarterly	\$		X 4	\$	X 5	\$
		Fire Sprinkler System	Annually	\$		X 1	\$	X 5	\$
		Fire Sprinkler System	5 Year	\$		X 1	\$	X 1	\$
64	F Wing 14400 49 <sup>th</sup> St. N. Clearwater								
		Fire Panel	Annually	\$		X 1	\$	X 5	\$
		Fire Sprinkler System	Quarterly	\$		X 4	\$	X 5	\$
		Fire Sprinkler System	Annually	\$		X 1	\$	X 5	\$
		Fire Sprinkler System	5 Year	\$		X 1	\$	X 1	\$
		Fire Pump	Annually	\$		X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

65	<b>G Wing 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
66	<b>Mini 1 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
67	<b>Mini 2 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
68	<b>Central 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

69	<b>Annex 1 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
70	<b>Healthcare 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
71	<b>Wood Shop 14400 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$
72	<b>SASB 14540 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
73	<b>Annex II– Safe Harbor 14840 49<sup>th</sup> St. N. Clearwater</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
74	<b>Bayside Health Clinic 14808 49<sup>th</sup> St. N Clearwater</b>						
	Fire Panel	Semi-Annually	\$	X 2	\$	X 5	\$
75	<b>Detention Facility Operations Sheriff’s Purchasing Warehouse 14400 49<sup>th</sup> St. N Clearwater</b>						
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Pump	Annually	\$	X 1	\$	X 5	\$
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
76	<b>Detention Infrastructure Building 14400 49<sup>th</sup> St. N Clearwater</b>						
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>TOTAL FOR GROUP 5</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>



**SECTION F – BID SUBMITTAL AND SUMMARY**

**Group 6 – St. Petersburg/Clearwater International Airport**

Contact: Chief Jeff Carrington 727-453-7823

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
77	Flight Services Building 14474 Terminal Way Clearwater						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
78	Clearwater Terminal Notifier NFS2-640E 14700 Terminal Way Clearwater						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
79	Clearwater Terminal Notifier XP Series 14700 Terminal Way Clearwater						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>TOTAL FOR GROUP 6</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>

## SECTION F – BID SUBMITTAL AND SUMMARY

**Group 7 – Utilities**

Contact: Ruth Alber 727-464-4180

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
80	Dunn Water Reclamation Facility- Admin Bldg 4111 Dunn Drive Palm Harbor						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
81	Dunn Water Reclamation Facility- Dewater Bldg 4111 Dunn Drive Palm Harbor						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
82	Maintenance South 6730 142 <sup>nd</sup> Ave. N. Largo						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
83	PC Utilities Lab (Pump Bldg and Bldg B) 1620 Ridge Rd. Largo						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
84	Solid Waste- Admin Bldg 3095 114 <sup>th</sup> Ave. N. Clearwater						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
85	Solid Waste- HEC3 Bldg 2855-2857 109 <sup>th</sup> Ave. St. Petersburg						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Foam/Water Fire Suppression	Quarterly	\$	X 4	\$	X 5	\$
	Foam/Water Fire Suppression	Annually	\$	X 1	\$	X 5	\$
	Foam/Water Fire Suppression	5 Year	\$	X 1	\$	X 1	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
86	<b>Solid Waste Scale Houses 3100 114<sup>th</sup> Ave. N. St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
87	<b>Solid Waste- Citizens Hand Unload 3181 114<sup>th</sup> Ave. N. St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
88	<b>Solid Waste Facility Water Treatment Plant 2861 110<sup>th</sup> Ave. N. St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
89	<b>Solid Waste, Waste to Energy Administration 29400 110<sup>th</sup> Ave N St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
90	<b>Solid Waste, Waste to Energy Shower/Locker Bldg 2901 110<sup>th</sup> Ave N St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
91	<b>Keller Water Treatment Facility Electrical Bldg 3655 Keller Circle Tarpon Springs</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
92	<b>Keller Water Treatment Facility Main Admin Bldg 3655 Keller Circle Tarpon Springs</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	Quarterly	\$	X 4	\$	X 5	\$
	Fire Sprinkler System	Annually	\$	X 1	\$	X 5	\$
	Fire Sprinkler System	5 Year	\$	X 1	\$	X 1	\$
	Kitchen Fire Suppression System	Semi-Annually	\$	X 2	\$	X 5	\$
	Fusible Links	Annually	\$	X 1	\$	X 5	\$
	Hood Cleaning	Annually	\$	X 1	\$	X 5	\$
93	<b>Pump Station 016 10548 Park Blvd. Seminole</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
94	<b>McKay Creek Booster 1170 Hamlin Blvd. Largo</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
95	<b>FOG Facility 10901 28<sup>th</sup> St. N. St. Petersburg</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

LINE NO.	ADDRESS	UNIT OF MEASURE	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL TOTAL	5 YEARS	5 YEAR TOTAL
Lines 96 through 113 are all at: South Cross Reclamation Facility 7401 54th Ave N St. Petersburg							
<b>96</b>	<b>EQ Blower Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>97</b>	<b>North Train Blower Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>98</b>	<b>South Train Blower Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>99</b>	<b>Dechlorination Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>100</b>	<b>Decentrification Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>101</b>	<b>Storage Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>102</b>	<b>Maintenance Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>103</b>	<b>Dewatering Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>104</b>	<b>Chlorinator Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>105</b>	<b>Public Education Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>106</b>	<b>Operations Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

<b>107</b>	<b>Influent Pump Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>108</b>	<b>Generator 1 Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>109</b>	<b>Generator 2 Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>110</b>	<b>Generator 3 Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>111</b>	<b>Methanol Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>112</b>	<b>Methanol Building</b>						
	Foam/Water Fire Suppression System	Quarterly	\$	X 4	\$	X 5	\$
	Foam/Water Fire Suppression System	Annually	\$	X 1	\$	X 5	\$
	Foam/Water Fire Suppression System	5 Year	\$	X 1	\$	X 1	\$
	Specialty Equipment for Infrared Detector Testing	Annually	\$	X 1	\$	X5	\$
<b>113</b>	<b>Generator 4 Building</b>						
	Fire Panel	Annually	\$	X 1	\$	X 5	\$
<b>TOTAL FOR GROUP 7</b>					<b>\$</b>	<b>X 5</b>	<b>\$</b>

**SECTION F – BID SUBMITTAL AND SUMMARY**

**Part B  
Hourly Rates for Repair Services**

Description	Estimate Annual Hours	Hourly Rate	Annual Total
<b>REGULAR: Rate 1</b> Service rate per hour: During regular working hours 7:00 AM to 4:00 PM Monday-Friday	675	\$	\$
<b>REGULAR: Rate 2</b> Service rate per hour: Before 7:00 AM or after 4:00 PM, or on weekends or holidays	225	\$	\$
<b>EMERGENCY: Rate 1</b> Service rate per hour: During regular working hours 7:00 AM to 4:00 PM Monday-Friday	45	\$	\$
<b>EMERGENCY: Rate 2</b> Service rate per hour: Before 7:00 AM or after 4:00 PM, or on weekends or holidays	15	\$	\$
		<b>Annual Total</b>	\$
		<b>Years</b>	<b>X 5</b>
		<b>5 Year Total</b>	\$

**SECTION F – BID SUBMITTAL AND SUMMARY**

	<b>5 Year Total Summary All Groups</b>
<b>Group 1 – REM - Southeast – South</b>	\$
<b>Group 2 – REM - Southeast – Central</b>	\$
<b>Group 3 – REM - Northwest – North</b>	\$
<b>Group 4 – REM - Northwest – Mid</b>	\$
<b>Group 5 – REM – Detention</b>	\$
<b>Group 6 – St. Petersburg/Clearwater International Airport</b>	\$
<b>Group 7 – Utilities</b>	\$
<b>Part B - Hourly Rates for Repair Services</b>	\$
<b>Unspecified</b>	\$175,000.00
<b>Grand Total</b>	<b>\$</b>

**UNSPECIFIED SERVICES - 5 Year Total \$175,000.00** (will not be used to determine award)

Unspecified work is defined as services that may be required due to unexpected conditions or events (such as repairs). Unspecified work that is similar in nature during the contract and will be properly authorized by the County before being performed and ordered solely at the discretion of the County.

Unspecified funds stated are an estimate only and no guarantee is given or implied as to the amount that will be used during the contract period. Prices quoted will be the price paid for each service listed below in the event that the service is required.

Unspecified includes the following, but not limited to:

1. Section 3.7 Replacement Parts: Bids for parts will be at a percent discounted from MSRP. Evidence of said costs shall be identified on each invoice, for each repair or service call. Proof of MSRP shall be printed, properly identified with manufacturer part number, and dated.

<b>Percentage discount from MSRP for parts</b>	<b>%</b>
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2. Section 3.8 Exception: If special equipment such as a lift or hoist is needed to complete a job, the County will reimburse the Contractor actual cost for such expenses, with no-mark-up, as a separate line item on the final invoice(s) submitted upon completion of the project. Estimates of such charges shall be approved by the Facility Manager or designee in advance of commencement of work. Invoices must be accompanied with the proof of cost document.
3. Section 3.9 Other Tests And Inspections: Any inspection or test, other than the quarterly and annual testing (examples: 2, 5, 10 year) or other included inspection or testing, such as sensitivity testing, chemical suppression testing, that has not been completed for a location at commencement of the contract, shall be quoted as requested by the County. Additional testing shall be quoted by building, using the quoted hourly service rate (regular service) and the percent off MSRP for any parts needed. These costs will be paid under unspecified services. If additional testing will be performed after hours or on weekends or holidays, the quoted hourly service rate for after-hours shall be used



**SECTION F – BID SUBMITTAL AND SUMMARY**

4. **ADDITIONAL LOCATIONS OR CHANGES TO SYSTEMS:** The County may request additional service locations under this contract. Such services may include additional locations, changes to systems, updated systems or new systems. This pricing submitted will be used per below table.

	<b>FREQUENCY</b>			
	<b>Quarterly</b>	<b>Semi-Annually</b>	<b>Annually</b>	<b>5 Year</b>
<b>Fire Hydrants</b>	\$	\$	\$	\$
<b>Fire Pump</b>	\$	\$	\$	\$
<b>Fire Suppression</b>	\$	\$	\$	\$
<b>Fusible Links</b>	\$	\$	\$	\$
<b>Hood Cleaning</b>	\$	\$	\$	\$

Any requests by the County for additions or changes to Fire Panels and Fire Sprinklers shall be quoted on an individual basis.

## SECTION F – BID SUBMITTAL AND SUMMARY

## Checklist

BID SUBMITTAL CHECKLIST	INITIAL
✓ Page 1 Signature Page	
✓ Proof of insurance as required	
✓ W9	
✓ 5.1 Contractors should disclose and submit any violations filed by the State Fire Marshal's Office within the past three years along with their bid. Violations may warrant the rejection of the bid as non-responsive. Failure to disclose any violation after award may result in cancellation for cause.	
✓ 5.2 Contractors should enclose along with their bid submittal, copies of permits, licensing, certifications, and any other related documentation to confirm they and their field personnel are authorized to perform the necessary fire system testing, maintenance, inspection, certification, and repair under this contract, as per Florida State Statute 633.318, Fire Prevention and Control, Certificate application and issuance; permit issuance; examination and investigation of applicant. <ul style="list-style-type: none"> <li>a) Contractor working on County equipment shall possess all required permits, licenses, and/or certifications outlined in Florida State Statute 633.318.</li> <li>b) Contractors are required to have Fire Alarm System Agent (FASA) certification.</li> <li>c) The County requires awarded contractor to have National Institute of Certification in Engineering Technologies (NICET) level 2 certification,</li> </ul>	
✓ 5.3 <u>WASTE DISPOSAL PERMIT</u> : The contractor should supply Pinellas County, along with their bid, a copy of the waste disposal permit to dispose of dry chemical powder	

An award may not be issued without proof that your firm is registered with the Florida Division of Corporations, as per Florida Statute §607.1501 (<http://www.flsenate.gov/Laws/Statutes/2011/607.1501>).

A foreign corporation (foreign to the State of Florida) may not transact business in this state until it obtains a certificate of authority from the Department of State. Please visit [www.sunbiz.org](http://www.sunbiz.org) for this information on how to become registered.

**SECTION F – BID SUBMITTAL AND SUMMARY****Electronic Payment (ePayables)**

The Board of County Commissioners (County) is offering faster payments. The County would prefer to make payment using credit card through the ePayables system. See Section A, number 27.

Would your company accept to participate in the ePayables credit card program?

Yes

No

For more information about ePayables credit card program please visit Purchasing Department website [www.pinellascounty.org/purchase](http://www.pinellascounty.org/purchase).

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Signature

\_\_\_\_\_  
Phone Number

**W-9 REQUEST FOR TAXPAYER ID NUMBER AND CERTIFICATION**

Substitute Form **W-9**

**Request for Taxpayer Identification Number and Certification**

Give form to the requester. Do not send to the IRS.

**Print or type**  
**See Specific Instructions on page 2.**

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box:  Individual/Sole proprietor  Corporation  Partnership  
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ .....  Exempt payee  
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.) Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
or
Employer identification number

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined in the instructions).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

**Sign Here** Signature of U.S. person ▶ Date ▶

**\*Instructions to Form W-9 available upon request.**

Detach on the perforation

**Section 119.071(5), Florida Statutes Notice:**

Your Tax Identification Number (which for individuals is your social security number) is collected on Form W9 for use in filing information returns with the IRS as described more fully below. Collection of the tax identification number (or social security number as applicable) is mandatory pursuant to Section 6109 of the Internal Revenue Code (26 U.S.C § 6109).

**Privacy Act Notice:**

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

**SECTION G - ADDENDA ACKNOWLEDGMENT FORM**

**Bid Title: Fire Protection Systems – Safety Testing, Inspection, Certification & Repair Services  
 Bid No: 178-0431-B(AM)**

**PLEASE ACKNOWLEDGE RECEIPT OF ADDENDA FOR THIS ITB/RFP BY SIGNING AND DATING BELOW:**

**ADDENDUM NO.**

**SIGNATURE/PRINTED NAME**

**DATE RECEIVED**

ADDENDUM NO.	SIGNATURE/PRINTED NAME	DATE RECEIVED

**Note:** Prior to submitting the response to this solicitation, it is the responsibility of the firm submitting a response to confirm if any addenda have been issued. If such document(s) has been issued, acknowledge receipt by signature and date in section above. Failure to do so may result in being considered non-responsive or result in lowering the rating of a firm’s proposal.

Information regarding Addenda issued is available on the Purchasing Department’s website at, [www.pinellascounty.org/purchase/Current\\_Bids1.htm](http://www.pinellascounty.org/purchase/Current_Bids1.htm), listed under category ‘Current Bids’.

SECTION H - STATEMENT OF NO BID

**NOTE:** If you do not intend to bid on this requirement, please return this form immediately. **Thank you.**

[Pinellas County Purchasing Department  
400 South Fort Harrison Avenue, 6th Floor  
Clearwater, Florida 33756]

We, the undersigned have declined to submit a bid for No. **178-0431-B(AM)** for **Fire Protection Systems – Safety Testing, Inspection, Certification & Repair Services**

- Specifications too "tight", i.e., geared toward one brand or manufacturer only (explain below).
- Insufficient time to respond to the Invitation to Bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- Unable to meet specifications.
- Unable to meet Bond requirement.
- Specifications unclear (explain below).
- Unable to Meet Insurance Requirements.
- Remove Us from Your "Notification List" Altogether
- Other (specify below).

REMARKS:

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We understand that if the "No Bid" letter is not executed and returned our name may be deleted from the Bidders List of Pinellas County.

COMPANY NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TYPED NAME OF ABOVE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_