

# Organization Information

**Grant No.:** CRST-2022-Pinellas County-00024

**Grant Year:** July 1, 2022 - June 30, 2023

## Type of Governmental Agency or Organization \*

✓ County Member, Florida Association of Crime Stoppers, Inc.

**Upload your organization's most recent IRS 990:** (required if Member selected above)

## Organization Information

Name of Agency or Organization: *Pinellas County \**

Organization Mailing Address: *10750 Ulmerton Rd \**

City: *Largo \** State: *Florida*

Zip: *33778-1703 \**

Federal Identification Number: *590000800 \**

Participating Counties: *Pinellas County \**

Applicable Judicial Circuits: *6th \**

**Total Budget Request:** *\$193,892.18*

## Contact Information

Individual to Contact in Case of Questions: *Jamie Smith \**

Phone Number: *(727) 582-5806 \**

Email Address: *jsmith5@pcsonet.com \**

## Coordination of Services

Use the fields below to identify agencies with which the organization will coordinate its services. If needed, pressing the + button will provide additional rows. Pressing the - button will remove added rows.

Name of Agency: *Florida Department of Law Enforcement \**

Name of Agency: *Tarpon Springs Police Department*

Name of Agency: *Largo Police Department*

Name of Agency: *Gulfport Police Department*

Name of Agency: *Treasure Island Police Department*

Name of Agency: *Florida Highway Patrol*

Name of Agency: *U.S. Marshall Service*

Name of Agency: *Clearwater Police Department*

Name of Agency: *St Petersburg Police Department*

Name of Agency: *Pinellas Park Police Department*

Name of Agency: *Pinellas County Schools Police*

Name of Agency: *Florida Department of Corrections*

Name of Agency: *Pinellas County Sheriff's Office*

Name of Agency: *Belleair Police Department*

Name of Agency: *Kenneth City Police Department*

Name of Agency: *Federal Bureau of Investigators*

Name of Agency: *University of South Florida, St Petersburg*

Name of Agency: *Campus*

Name of Agency: *Indian Shores Police Department*

Name of Agency: *Crime Stoppers of Tampa Bay*

Name of Agency: *Florida Association of Crime Stoppers*

Name of Agency: *Crime Stoppers USA*

Name of Agency: *Southeastern Crime Stoppers Association*

Name of Agency: *Pinellas County Schools*

Name of Agency: *Local Media*

Name of Agency: *Area Businesses*



# Certification Signatures

**Organization Name:** *Pinellas County*

**Grant No.:** *CRST-2022-Pinellas County-00024*

All information provided is considered a public record subject to disclosure pursuant to Chapter 119, F.S. Anyone claiming an exemption from the public records disclosure requirements of Chapter 119, F.S., must affirmatively inform our program in writing of all information to be protected and the basis for same per Florida Statutes.

## Program Director Information

Prefix: *Mrs.\** Name: *Jamie Smith\**  
Title: *Crime Stoppers Coordinator\**  
Business Address: *10750 Ulmerton Rd\**  
City: *Largo\** State: *Florida*  
Zip: *33778-1703\**  
Phone Number: *(727) 582-5806\** Fax Number: *(727) 582-5807\**  
Email: *jsmith5@pcsonet.com\**

I acknowledge that I have read, understood, and agree to the conditions set forth in the Florida Crime Stopper Trust Fund Grant Application Package for the duration of the grant period. Funds approved in "✓ \* Attachment B" may not be used for donations, contributions, or other types of like expenditures. All funds, without exception, not utilized by this grant must be returned to the Crime Stopper Trust Fund. Further, I certify the information in this application is true, complete and correct.

## Authorizing Official Information

Prefix: *Mr.\** Name: *Barry A. Burton\**  
Title: *County Administrator\**  
Business Address: *14 S. Ft. Harrison Ave\**  
City: *Clearwater\** State: *Florida*  
Zip: *33755\**  
Phone Number: *(727) 464-3485\** Fax Number: *(727) 464-4384\**  
Email: *grantsCOE@pinellascounty.org\**

I acknowledge that I have read, understood, and agree to the conditions set forth in the Florida Crime Stopper Trust Fund Grant Application Package for the duration of the grant period. Funds approved in "✓ \* Attachment B" may not be used for donations, contributions, or other types of like expenditures. All funds, without exception, not utilized by this grant must be returned to the Crime Stopper Trust Fund. Further, I certify the information in this application is true, complete and correct.

## Financial Officer Information

Prefix: *Ms.\** Name: *Susan Krause\**  
Title: *Director Fiscal Affairs\**  
Business Address: *10750 Ulmerton Rd\**  
City: *Largo\** State: *Florida*  
Zip: *33778\**  
Phone Number: *(727) 582-6260\** Fax Number: *(727) 582-6751\**  
Email: *skrause@pcsonet.com\**

I acknowledge that I have read, understood, and agree to the conditions set forth in the Florida Crime Stopper Trust Fund Grant Application Package for the duration of the grant period. Funds approved in "✓ \* Attachment B" may not be used for donations, contributions, or other types of like expenditures. All funds, without exception, not utilized by this grant must be returned to the Crime Stopper Trust Fund. Further, I certify the information in this application is true, complete and correct.

# Board of Directors

**Organization Name:** *Pinellas County*  
**Grant No.:** *CRST-2022-Pinellas County-00024*

<b>Position on Board</b>	<b>Name</b>	<b>Email Address</b>	<b>Exempt</b>
Chairman/President:	<i>Greg Tita</i>	<i>gtita@tampabay.rr.com</i>	Yes
Vice Chairman/Vice President:	<i>Suzy Sofer</i>	<i>suzyfl@aol.com</i>	Yes
Treasurer:	<i>Leslie Knowles</i>	<i>lknowes@truist.com</i>	Yes
Secretary:	<i>Adreinne Conwell</i>	<i>adconwell@gmail.com</i>	Yes
Immediate Past President:	<i>Greg Tita</i>	<i>gtita@tampabay.rr.com</i>	Yes
Board Member:	<i>Major Ann Starling</i>	<i>mstarlin@largo.com</i>	Yes
Board Member:	<i>Chris Precious</i>	<i>cprecious884@yahoo.com</i>	Yes
Board Member:	<i>Sgt. Joseph Clester</i>	<i>joseph.clester@stpete.org</i>	Yes
Board Member:	<i>John Schmalzbauer</i>	<i>BDG249@msn.com</i>	Yes
Board Member:	<i>Kathie Gibson</i>	<i>kgibson@co.pinellas.fl.us</i>	Yes
Board Member:	<i>Lee Hooper</i>	<i>clancyhooper@aol.com</i>	Yes
Board Member:	<i>Terri Mulvihill</i>	<i>tmulvihill@valley.com</i>	Yes
Board Member:	<i>Rod Frankland</i>	<i>roderick.frankland@stpete.org</i>	Yes
Board Member:	<i>Steven Moore</i>	<i>steven@stevenmoorepa.com</i>	Yes
Board Member:	<i>Ron Bittaker</i>	<i>sandyatpawsinnparadise@gmail.com</i>	Yes

# Mission Statement and Area Served Information

**Organization Name:** *Pinellas County*  
**Grant No.:** *CRST-2022-Pinellas County-00024*

**Mission Statement:**

*The mission of Crime Stoppers of Pinellas County, Inc. is to provide lawenforcement with an additional tool in the fight against crime through community involvement while offering anonymity and rewards for information resulting in an arrest. \**

**Information about Area Served**

Population Served by Organization:	980,810 *
Crime Rate per County Served (per UCR):	2690 *
Number of Media Outlets:	70 *
Are Billboards Available in Your Area?:	Yes *
Number of Local Law Enforcement Agencies:	18 *
Number of Public Transportation Entities Available in Area Served:	12 *
Number of Community Events in Area Served:	70 *

**Number of Schools in Area Served by Organization**

High Schools:	18 *
Middle Schools:	25 *
Elementary Schools:	65 *
Colleges:	7 *
Other Schools Served: (Private, Chartered, Christian, etc.)	85 *

# Previous Activity

**Organization Name:** *Pinellas County*  
**Grant No.:** *CRST-2022-Pinellas County-00024*

Provide the following information for the three previous grant years, excluding the current year, which occurred between July 1 and June 30 of the grant years requested.

Year	# of Tips Written	# of Tips Written Increase or Decrease from prior year	% of Increase or Decrease in Tips Written	# of Arrests	# of Cases Cleared	# of Rewards Approved	Total # of Rewards Paid	% of Rewards Paid vs. Approved
2018-2019	1,851			50	65	35	13	37.14%
2019-2020	1,631	-220.0000000000	-11.89%	28	73	25	12	48.00%
2020-2021	1,618	-13.0000000000	-0.80%	60	59	31	13	41.94%

Year	\$ Spent on Public Awareness*	Cost Per Tip	\$ Amount of Grant Funds Reimbursed
2018-2019	\$117,046.41	\$63.23	\$180,563.98
2019-2020	\$103,825.69	\$63.66	\$177,684.12
2020-2021	\$104,943.31	\$64.86	\$173,634.05

\*Dollars spent on Rewards and Public Education Category, not Dollars Budgeted.

# Programmatic and Fiscal Evaluation

**Organization Name:** *Pinellas County*  
**Grant No:** *CRST-2022-Pinellas County-00024*

State in this section what has been successful and what has not been successful and determine if programmatic cost from previous year and year-to date have been cost effective and productive.

*Crime Stopper of Pinellas County, Inc. (Crime Stoppers) has been very fortunate with the collection of fines that fund the program and has received generous funding for 21 years. Multiple forums, at varying costs, are used to promote the program concept and tip line, and some have proved to work better than others. It is often unknown what may specifically prompt a tipster to call our tip line; however, we continue to track howtipsters have heard about our program allowing us to see which investments have been directly linked to the source of tip information.*

*Based on that data, we can conclude the following activities have proven to be the most successful in generating tips during the past year:*

*The use of various search engines in tandem with the program's website is most successful in generating tips, followed by television, lawenforcement referrals, billboards, social media platforms, and word of mouth. These are all listed as popular sources of information on the Crime Stoppers of Pinellas County Program - a true measure that Crime Stoppers has been successfully branded in the community. Crime Stoppers history has also shown that the use of pictures on our social media platforms (Facebook, Twitter, and our website) continues to generate more calls and tips to our tip line. The Pinellas program has utilized its website, Facebook and Twitter to profile wanted persons and cases of interest, resulting in many tips and calls. Due to the increased use of social media and very successful campaigns with television and billboard advertising, the program is on track to meet and exceed last year's number of tips received by the community. Television commercials highlighting our public service announcements and billboard advertising have been large expenditures for the program and based on data collected, of all paid advertisements, these investments are among the highest in generating tips. We have noted that the use of advertising with Motor Vehicle Network has not generated the tips that we had hoped for in our county and therefore will no longer be utilizing that forum to promote our program. \**

# Performance Measures Review

**Organization Name:** Pinellas County  
**Grant No:** CRST-2022-Pinellas County-00024

Will your Performance Measures from the current grant year be achieved by your organization? If yes, please give a brief narrative of your achievements. If no, give reason why you were unable to meet your established Performance Measures and did you require a Program Modification?

*Deliverable 1 – Tip Line: The Provider will provide and maintain a dedicated phone line 24 hours a day, 7 days a week, 365 days a year for the public to report information concerning crimes, recovery of drugs, stolen property, and other wanted fugitives for transfer to lawenforcement for investigation.*

*OBJECTIVE BEING MET: Crime Stoppers of Pinellas County tip line is available 24 hours per day, 365 days per year. Crime stoppers maintains a monthly log to document the number and disposition of all tips. To date, 1107 tips have been received through March 31st of the current grant year.*

*Deliverable 2 – Board Rewards: The Provider, no less than once a month, either by the entire Board of Directors or by an appointed Reward Committee consisting of no less than two active Crime Stoppers board members, will review, approve, adjust or deny any and all reward requests submitted as a result of anonymous tips received through their tip lines, which resulted in an arrest, recovery of drugs or stolen property.*

*OBJECTIVE BEING MET. The Crime Stoppers Board of Directors approves/denies all rewards presented for payment on a monthly basis. 26 rewards have been approved or reapproved for payment through March 31st of the current grant year.*

*Deliverable 3 - Public Awareness of Tip Line and Program: The Provider will promote the Crime Stoppers "tip line", "text-a-tip," or website tip numbers or a specific crime a minimum of once a month for 11 months, August 1 through June 30, utilizing any of the venues listed in line items detailed under the scope of work and is a part of the approved budget. All methods of public awareness must contain the OAG acknowledgement to qualify for reimbursement.*

*OBJECTIVE BEING MET: Crime Stoppers utilizes multiple advertising outlets, such as: television, outdoor billboards, sports stadium billboards, and public buildings to broadcast public service messaging about the Crime Stoppers program and tip line. Crime Stoppers of Pinellas County Inc. utilizes at least one of these media on a monthly basis throughout the year. All methods of public awareness utilized by the program contain acknowledgement of the CSTF.*

*Deliverable 4 – Continuing Education: The Provider is required to attend two (2) trainings per grant year, July 1 through June 30, through Florida Association of Crime Stoppers, Crime Stoppers USA, Southeastern Crime Stoppers Association or other Crime Stoppers trainings as approved in writing prior to travel by a majority vote of the FACS membership and is directly related to the Crime Stoppers project.*

*OBJECTIVE BEING MET: Through this current grant year, Crime Stoppers of Pinellas County has attended (2) two Florida Association of Crime Stoppers Training conferences as well as the Crime Stoppers USA Training conference..*

*Deliverable 5 – LawEnforcement Contact: The Provider is required to make contact with all local lawenforcement agencies noted on page 4 of their grant application, Attachment B, via e-mail, a minimum of once a month to offer the support of the program through venues listed in the following line items: crime prevention training, bus benches, billboards/rolling billboards, newspaper, radio, television (program associated), website development/maintenance, promotional materials, door hanger/yard signs, posters, crime scene tape, wanted fugitive ads, wanted fugitive flyers, wanted fugitive posters and want fugitive billboards.*

*OBJECTIVE BEING MET: Crime Stoppers of Pinellas County has contacted at least 18 lawenforcement agencies each month of the grant year via email.*

*Deliverable 6 – Board Meetings for Grants over \$20,000 or more: The Provider who receives grant funds of \$20,000 or more will conduct a minimum of ten (10) monthly board meetings. NOTE: Multiple monthly meetings, (i.e. more than one meeting within a month) will not meet the requirement and will only be counted as one meeting for the month.*

*OBJECTIVE BEING MET: The Board of Crime Stoppers of Pinellas County has met eight times in the current grant year and have scheduled meetings on the second Tuesday every month for the remainder of the Grant Year. A quorum has been present at every meeting.*

*Deliverable 7 – Community Events: The Provider, its employee, or designee will participate in a minimum of two (2) community events within each county served by the Provider, July 1 through June 30, to promote Crime Stoppers through the distribution of public awareness materials in line items as narrated in the scope of work or other budget approved methods.*

*OBJECTIVE BEING MET: Crime Stoppers of Pinellas County has participated in 4 community events so far this current grant year. We have scheduled participation in at least 1 more events at the Phillies Baseball Stadium for Crime Stoppers Day.*

*Deliverable 8 – Reporting Requirements: The Provider will submit twelve (12) complete Crime Stoppers Reimbursement Requests with signatures which must be time stamped in the OAG grant management system on or before the 20th of the following month even if no expenses were incurred. If the 20th falls on a Saturday, a Sunday, or a Federal holiday, then documents must be time stamped by the next business day. The Provider must submit one (1) Final Reimbursement Expenditure Report which must be time stamped in the OAG grant management system by August 15th, if August 15th, falls on a Saturday, a Sunday or a Federal holiday, then the time stamp must be on the next business day. The monthly reimbursement request shall include all invoices and required support documentation for expenditures must be uploaded in the OAG grant management system and received within the above same time frame. The performance report shall include all required support documentation for determining the completion status of deliverables.*

*OBJECTIVE BEING MET: Each month Crime Stoppers of Pinellas County submits the required reimbursement/expenditure and performance reports electronically in full and on time. As of April 19th, Crime Stoppers of Pinellas County has submitted nine (9) of the twelve (12) required monthly reports on or before the prescribed deadline.*

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# Rewards and Public Education

**Organization Name:** Pinellas County  
**Grant No.:** CRST-2022-Pinellas County-00024

Provide information on all proposed grant expenditures in the appropriate budget categories. Items must meet these three (3) directives; "**reasonable**," "**allowable**," and "**necessary**." This includes, but is not limited to, the following approved items. Blank lines will be provided for other additional requests, but will be subject to evaluation and approval. **This category must "Total" a minimum of 50% of your award amount.**

## Rewards & Public Education

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Rewards	\$1,750.00	10.83%	12	\$21,000.00	Rewards of up to \$5,000.00 are paid to tipsters for anonymous tips that lead to an arrest, arrest warrant, recovery of stolen property and drugs. The monthly cost is \$1750.00 for 12 months based on the average dollar amount of the tips voted on by the Board of Directors and a possible increase due to aggressive advertising of the program.
Tip Lines	\$	0.00%		\$0.00	
Answering Service	\$455.00	2.82%	12	\$5,460.00	The answering service receives calls from anonymous tipsters 24 hours a day, 365 days a year and monitors all mobile and web tips, after hours information, and translates for tipsters. The monthly cost is \$455.00 for 12 months based on the average cost in the previous year.
Telecommute Fees	\$175.00	1.08%	12	\$2,100.00	This is an 800-number used to transfer calls from the tipster to the answering service. This service helps ensure that tipsters remain anonymous. The monthly cost is \$175.00 for 12 months based on the average cost in the previous grant year.
Tip Software	\$2,480.00	1.28%	1	\$2,480.00	To effectively manage tips, a tip management software program is needed to process, edit, forward and document all aspects of tips received by the organization. Based on research, the estimated annual cost is \$2,480.00.
Cell Phone	\$	0.00%		\$0.00	
Crime Prevention Training	\$	0.00%		\$0.00	

## Program Awareness/Media

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Bus Benches	\$	0.00%		\$0.00	
Yellow Pages Ads	\$	0.00%		\$0.00	
Billboards/Rolling Billboards	\$4,500.00	23.21%	10	\$45,000.00	<i>To promote the organization and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. We will have 4 outdoor billboards as well as 2 in Spring Training Baseball stadiums. The average monthly cost for both campaigns is estimated at \$4,500 per month over 10 months based on the cost in the previous grant year.</i>
Bus Wraps Only	\$	0.00%		\$0.00	
Cab Signs	\$	0.00%		\$0.00	
Newspaper	\$	0.00%		\$0.00	
Radio	\$	0.00%		\$0.00	
Television (program associated)	\$40.00	20.63%	1,000	\$40,000.00	<i>To promote the organization and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. We will run ads on 1 stations, for a minimum of 1000 spots. The estimated cost is \$40.00 for each spot based on the average cost in the previous grant year.</i>
Movie Theater	\$	0.00%		\$0.00	
Website Development/Maintenance	\$620.00	.32%	1	\$620.00	<i>To promote the organization and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. We will pay \$620 annually to update &amp; maintain our website and other social media outlets based on the average cost in the previous grant year.</i>

Brochures	\$ .10	.52%	10,000	\$1,000.00	To promote the organization and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. These items will be provided to citizens at community events. We will pay \$.10 per copy for 10,000 brochures based on the average cost in the previous grant year.
Program Specialty Items- <b>Cannot exceed 15% of requested total</b>	\$2.21	1.75%	1,534	\$3,390.14	To promote the organization and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. These items will be provided to citizens at community events. We estimate our cost to be \$2.21 per item based on the cost in the previous grant year. We will purchase a minimum of 1,534 items.
Door Hangers/Yard Signs	\$	0.00%		\$0.00	
Window Clings/Signs/Stickers	\$	0.00%		\$0.00	
Newsletters	\$	0.00%		\$0.00	
Posters	\$ .40	.26%	1,250	\$500.00	To promote the organization and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. These will be provided to our lawenforcement partners, media partners, and citizens. The cost is based on 1,250 posters at \$.40 per poster based on the average cost in the previous grant year.
Banners	\$	0.00%		\$0.00	
LCD Projector	\$	0.00%		\$0.00	
Projection Screen	\$	0.00%		\$0.00	
Display Board	\$	0.00%		\$0.00	
Television	\$	0.00%		\$0.00	
VCR/DVD/Blue-Ray/or similar device	\$	0.00%		\$0.00	

Child ID Programs	\$	0.00%		\$0.00	
Child ID Supplies	\$	0.00%		\$0.00	
Crime Scene Tape	\$	0.00%		\$0.00	

**Fugitives**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Wanted Fugitive Ads	\$	0.00%		\$0.00	
Wanted Fugitive Flyers	\$	0.00%		\$0.00	
Wanted Fugitive Posters	\$	0.00%		\$0.00	
Wanted Fugitive Billboards	\$	0.00%		\$0.00	

**Other** (specific line items not listed above)

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
1. Public Service Announcement	\$2,500.00	1.29%	1	\$2,500.00	To promote the program and tip number (text-a-tip, website, mobile application) to encourage citizens to provide tips to solve crimes in their community. A marketing agency will be used to create a new Public Service Announcement to be used on multi media to convey the messages of the Crime Stoppers program. A one time cost of \$2,500 for the production of a 30 second TV advertisement, based on costs in the previous grant year.
2.	\$	0.00%		\$0.00	
3.	\$	0.00%		\$0.00	
4.	\$	0.00%		\$0.00	
5.	\$	0.00%		\$0.00	
6.	\$	0.00%		\$0.00	
7.	\$	0.00%		\$0.00	
8.	\$	0.00%		\$0.00	
9.	\$	0.00%		\$0.00	
10.	\$	0.00%		\$0.00	

<b>TOTAL REWARDS &amp; PUBLIC EDUCATION</b>	<b>63.98%</b>		<b>\$124,050.14</b>	
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# Operating Expenses

**Organization Name:** Pinellas County  
**Grant No.:** CRST-2022-Pinellas County-00024

Provide information on all proposed grant expenditures in the appropriate budget categories. Items must meet these three (3) directives; "**reasonable**", "**allowable**", and "**necessary**". This includes, but is not limited to, the following approved items. Blank lines will be provided for other additional requests, but will be subject to evaluation and approval.

## Office Expenditures

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Office Rent	\$ 0.00	0.00%		\$0.00	
Utilities	\$ 0.00	0.00%		\$0.00	
Office Phone	\$ 0.00	0.00%		\$0.00	
Cellular Phone	\$ 0.00	0.00%		\$0.00	
Fax Line	\$ 0.00	0.00%		\$0.00	
Internet Line/Wireless Connectivity	\$ 0.00	0.00%		\$0.00	
Vehicle Mileage	\$ 0.00	0.00%		\$0.00	
Postage/Express Mail	\$36.00	.02%	1	\$36.00	<i>Utilized for the organization to mail out bills and other correspondence pertaining to crime stoppers. This cost will be approximately \$3.00 per month for 12 months based on the average cost in the previous grant year.</i>
Post Office Box Rent	\$190.00	.10%	1	\$190.00	<i>Utilized to ensure mail is secure due to the nature of crime stoppers correspondence. This is an annual cost of \$190 based on rates set by the U.S. Postal Service.</i>
Storage Rent	\$ 0.00	0.00%		\$0.00	

General Office Supplies/Letterhead/Envelopes	\$25.70	.16%	12	\$308.40	<i>The organization requires office supplies to conduct its day to day Crime Stopper business. Based on historical office supply costs, the cost will be \$25.70 per month for 12 months.</i>
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**Equipment And Property**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Computer	\$ 0.00%			\$0.00	
Computer Hardware Accessories	\$ 0.00%			\$0.00	
Laptop Computer	\$ 0.00%			\$0.00	
Additional Software	\$38.00	.24%	12	\$456.00	<i>For the purchase of up to 2 new software or upgrades to software at an average of \$38.00 per month for 12 months. This will allow our organization to keep our computers current and in working order to conduct Crime Stoppers business and the amount is based on internet research.</i>
Fax Machine	\$ 0.00%			\$0.00	
Printer	\$ 0.00%			\$0.00	
Copier	\$ 0.00%			\$0.00	
Copier Rental	\$ 0.00%			\$0.00	
Copier Maintenance	\$ 0.00%			\$0.00	
Telephone Equipment	\$ 0.00%			\$0.00	

**Membership Dues**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
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FACS	\$500.00	.26%	1	\$500.00	<i>These annual dues to the state organization provide Crime Stopper staff and board members training and networking directly related to Crime Stoppers. This is an annual cost of \$500.00 based on the average cost in the previous grant year.</i>
Southeastern Crime Stoppers Association	\$100.00	.05%	1	\$100.00	<i>These annual dues to the regional organization provide Crime Stoppers staff and board members training and networking directly related to Crime Stoppers. This is an annual cost of \$100.00 based on the average cost in the previous grant year.</i>
USA Crime Stoppers Association	\$400.00	.21%	1	\$400.00	<i>These annual dues to the national organization provide Crime Stopper staff and board members training and networking directly related to Crime Stoppers. This is an annual cost of \$400.00 based on the average cost in the previous grant year.</i>

**Fees**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Corporate Filing Fee	\$	0.00%		\$0.00	

**Insurances**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Board & Officer's Liability	\$800.00	.41%	1	\$800.00	<i>The purchase of this insurance is mandated by the Crime Stoppers grant funding contract and is required to cover the board and its members for their involvement on the Crime Stoppers board. This is a yearly cost of \$800.00 based on the average cost in the previous grant year.</i>
Employee Bond Insurance	\$	0.00%		\$0.00	
Storage Unit Insurance	\$	0.00%		\$0.00	
General Liability	\$600.00	.31%	1	\$600.00	<i>This insurance provides coverage for the organization's general business and during business related events. The yearly cost is \$600.00 based on the average cost in the previous grant year.</i>
Vehicle Insurance	\$	0.00%		\$0.00	

**Travel**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
1. FACS September Travel	\$496.00	.51%	2	\$992.00	<i>This travel is to attend training conferences to learn best practices for boards and law enforcement coordinators to assist them in running a Crime Stoppers organization. This amount will be used for two members to attend the FACS conference. The total cost for two members is: \$160 lodging per night for 2 ppl for 2 nights = \$640; est. costs of meals \$66 x 2 ppl = \$132; est. cost for per diem for 2 ppl x \$80 = \$160; PCSO Fleet Car Sharing Estimated Gas cost \$60.00 (no mileage cost). Total cost \$992.00 which is \$496 per person. This is based upon previous travel expenses.</i>
2. FACS February Travel	\$496.00	.51%	2	\$992.00	<i>This travel is to attend training conferences to learn best practices for boards and law enforcement coordinators to assist them in running a Crime Stoppers organization. This amount will be used for two members to attend the FACS conference. The total cost for two members is: \$160 lodging per night for 2 ppl for 2 nights = \$640; est. costs of meals \$66 x 2 ppl = \$132; est. cost for per diem for 2 ppl x \$80 = \$160; PCSO Fleet Car Sharing Estimated Gas cost \$60.00 (no mileage cost). Total cost \$992.00 which is \$496 per person. This is based upon previous travel expenses.</i>
3. FACS June Travel	\$496.00	.51%	2	\$992.00	<i>This travel is to attend training conferences to learn best practices for boards and law enforcement coordinators to assist them in running a Crime Stoppers organization. This amount will be used for two members to attend the FACS conference. The total cost for two members is: \$160 lodging per night for 2 ppl for 2 nights = \$640; est. costs of meals \$66 x 2 ppl = \$132; est. cost for per diem for 2 ppl x \$80 = \$160; PCSO Fleet Car Sharing Estimated Gas cost \$60.00 (no mileage cost). Total cost \$992.00 which is \$496 per person. This is based upon previous travel expenses.</i>
4. SECSA Travel	\$1,534.00	1.58%	2	\$3,068.00	<i>This travel is to attend training conferences to learn best practices for boards and law enforcement coordinators to assist them in running a CS organization. This amount will be used for two members to attend the SE conference. The total cost for 2 ppl is: \$225 registration x 2 ppl=\$450; \$145 hotel per night x 2 ppl x 4 nights = \$1,160; est. costs of meals \$36 x 2 ppl x 3 days = \$216; cost for per diem for 2 ppl x \$80 = \$160; \$475 airfare x 2 ppl = \$950; and 1 rental car at \$33.00 per day x 4 days = \$132 = \$3,068 which is \$1,534 per person. This is based upon previous travel expenses.</i>

5. CSUSA Travel	\$1,822.00	1.88%	2	\$3,644.00	This travel is to attend training conferences to learn best practices for boards and law enforcement coordinators to assist them in running a CS organization. This amount will be used for 2 members to attend the CSUSA conference. Cost is \$485.00 reg x 2ppl = \$970.00, \$145.00 hotel x 4 nights x 2ppl = \$1,160.00; est cost of meals \$36.00 x 3 days x 2ppl = \$216.00; cost for per diem est \$80.00 x 2ppl = \$160.00; \$500.00 Airfare x 2ppl = \$1,000.00; & 1 rental car \$34.50 per day x 4 days = \$138.00. Total = \$3,644.00 which is \$1,822.00 per person. This is based upon prev travel expenses.
6.		\$ 0.00%		\$0.00	
7.		\$ 0.00%		\$0.00	
8.		\$ 0.00%		\$0.00	
9.		\$ 0.00%		\$0.00	
10.		\$ 0.00%		\$0.00	

**Professional Services**

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
Accounting		\$ 0.00%		\$0.00	
Payroll Services		\$ 0.00%		\$0.00	
Computer Tech Support		\$ 0.00%		\$0.00	
Design Services		\$ 0.00%		\$0.00	

**Other** (specific line items not listed above)

Item	\$ Amount	%	Quantity/ Number of Months	Total	Narrative
1.		\$ 0.00%		\$0.00	
2.		\$ 0.00%		\$0.00	
3.		\$ 0.00%		\$0.00	
4.		\$ 0.00%		\$0.00	
5.		\$ 0.00%		\$0.00	
6.		\$ 0.00%		\$0.00	
7.		\$ 0.00%		\$0.00	
8.		\$ 0.00%		\$0.00	
9.		\$ 0.00%		\$0.00	
10.		\$ 0.00%		\$0.00	
<b>Total Operating Expenses</b>		<b>6.75%</b>		<b>\$13,078.40</b>	



# Salaried Employees

**Organization Name:** *Pinellas County*  
**Grant No.:** *CRST-2022-Pinellas County-00024*

If your Organization does NOT have any salaried/hourly positions to enter, please check this box and save the page. This will allow you to move forward in the application process without having to fill out this form.

Complete the tables below and provide information about each position requested. The first table only requires you to choose a pre-determined **Position Title** from a dropdown list, data entering the **Employee Name** and fill in a description for the **Personnel Narrative**. The **Position Number** can only be assigned by the OAG.

For the **Personnel Narrative**, in detail, describe how the position will be used to advance the Crime Stoppers' initiative and how it is "reasonable", "allowable, and "necessary. Provide a job description for all proposed Crime Stoppers funded staff. Failure to provide Crime Stoppers allowable job descriptions may result in a reduction to your request. The job description must reflect Crime Stoppers allowable activities that are to be funded by CSTF.

Position Number	Position Title	Employee Name
78919	<i>Crime Stoppers Coordinator*</i>	<i>Jamie Smith*</i>
<b>Personnel Narrative:</b>	<i>Responsible for day-to-day operations, including the distribution of mail, administrative duties, and the primary phone handler during office hours, dealing with anonymous tipsters to handle, screen, document, and route to the appropriate lawenforcement agency tips received. Pay rate is \$33.36 per hour plus benefits, 20 hours per week, for a biweekly salary of \$2,183.22 and a total of \$56,763.64 per year. Salary and employer taxes over this amount or any unallowable activities will be paid from the employer's discretionary fund. This amount is within the range for this position in this area.*</i>	

File Upload: *Crimestoppers salary workup 04.13.22.pdf*

The second table will display after selecting a position type and will require data entry of any benefits provided by Employer or contributed to by the employee unless a rate is required, then the rate will be entered and the amount will be calculated. This should include any benefits, employer payroll taxes, insurance allowances or other insurances provided by employer, workers compensation, employer deposits to 401K retirement plans, etc. **A maximum of 30% of award amount can be allocated for "Total Salaries"**.

Pay Schedule: *Bi-Weekly\**  
 Select Position Type: *Hourly\**

For the Workers Comp and Unemployment (1st \$7K) Rate fields, please round your rate to the nearest 100th decimal place.

Hours Per Week	20	Yearly Employee	RATE	Yearly Employer	Crime Stoppers	Per Pay Period Crime
Hourly Rate	\$33.36	Cost		Cost	Yearly Cost	Stoppers Cost
Gross Salary				\$34,694.40	\$34,694.40	\$1,334.40
FICA		\$0.00	7.65%	\$2,654.12	\$2,654.12	\$102.08
Withholdings		\$6,500.00				
Retirement		\$2,080.00		\$4,737.46	\$4,737.46	\$182.21
Health Ins.		\$3,994.32		\$13,358.19	\$13,358.19	\$513.78
Life Ins.		\$1,399.58		\$270.14	\$270.14	\$10.39

Dental Ins.	\$336.00		\$355.44	\$355.44	\$13.67
Workers Comp		2.00 %	\$693.89	\$693.89	\$26.69
Unemployment (1st \$7K)		0.00 %	\$0.00	\$0.00	\$0.00
Other Costs	\$0.00		\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$14,309.90</b>		<b>\$56,763.64</b>	<b>\$56,763.64</b>	<b>\$2,183.22</b>

Explanation for Other Costs (if applicable):  
Is this position Sworn or Non-Sworn?

*Non-Sworn\**

# Budget Summary

**Organization Name:** *Pinellas County*  
**Grant No:** *CRST-2022-Pinellas County-00024*

<b>Budget Category</b>	<b>%</b>	<b>Total Cost</b>
<b>Part A. Rewards and Public Education (Minimum of 50% of Award Amount)</b>	63.98 %	\$124,050.14
<b>Part B. Operating Expenses</b>	6.75 %	\$13,078.40
<b>Part C. Salaried Employees (Maximum allowed 30% of Award Amount)</b>	29.28 %	\$56,763.64
<b>Requested Total</b>	100.00 %	\$193,892.18
<b>Award Amount</b>	\$193,892.18	