

OMB Granicus Review

Granicus Title	Purchase authorizations for requirements of heavy and light duty vehicles and equipment pursuant to the pricing of each cooperative contract.				
Granicus ID#	25-1594A	Reference #	26-0025-PB	Date	11/07/2025

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$ 7,929,964.58
Fund(s)	Multiple Funds	Amount of Change (+/-)	\$ 0.00
Cost Center(s)	Multiple Centers	Total Amount	\$ 7,929,964.58
Program(s)	Multiple Programs	Amount Available (FY25)	\$ 8,231,400.00
Account(s)	Multiple Accounts	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY26		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

The Fleet Management Division (Fleet) of the Office of Fleet and Asset Management (OFAM), under County Administration, is seeking approval by the Board of County Commissioners (BCC) of the purchase authorization and agreements for requirements of heavy and light duty vehicles and equipment pursuant to the pricing of each cooperative contract (Sourcewell, Florida Department of Transportation, State of Florida – Florida Sheriff’s Association, and GovMVMt). Additionally, there is a direct purchase for miscellaneous equipment from Company Wrench, Less of TampaBay LLC, Safety Zone Holdings, Inc., and U.S. Mini Truck Sales Inc. This purchase authorization includes procurement of 102 heavy, medium, and light duty vehicles, and equipment that have exceeded end of life capacity or are new and a total not-to-exceed threshold of \$7,929,964.58.

Funding for this agreement is included in the FY26 Operating Budget for Public Works (PW), Safety and Emergency Services (SES), St. Pete-Clearwater International Airport (PIE), Department of Solid Waste (DSW), Pinellas County Utilities, and OFAM in the County Transportation Trust Fund, Emergency Medical Services Fund, Solid Waste Revenue and Operating Fund, Water Revenue and Operating Fund, Sewer Revenue and Operating Fund, and Fleet Management Fund. A total of \$8,231,400.00¹ was confirmed by the Office of Management and Budget (OMB) in the FY26 Budget for vehicle and equipment replacements (Table 1). In the event that future fiscal year funding is not available for this agreement, the County maintains the authority to terminate this agreement.

¹ The majority of funds are for vehicles that are part of the Vehicle Replacement Plan (VRP) under the Fleet Management Fund (\$5,363,510). Enterprise departments (PIE, DSW, and PCU) are not part of the VRP and are responsible for funding asset replacements and the three new assets (PIE – 2 new assets totaling \$183,325.68/PCU – 1 new asset totaling \$19,146.20). Public Works and SES are responsible for charges due to adding new assets to the VRP (SES – 1 new asset totaling \$85,419.00/PW – 3 new assets totaling \$97,145.70). Departments are responsible for the initial cost of an asset and then are entered into the VRP for future replacement.

FY26 Budget Summary		
Department	Fund	Amount
PW	County Transportation Trust Fund	\$ 111,000.00
SES	Emergency Medical Services Fund	\$ 300,000.00
PIE	Airport Revenue and Operating Fund	\$ 460,000.00
DSW	Solid Waste Revenue and Operating Fund	\$ 50,000.00
PCU	Water Revenue and Operating Fund	\$ 697,690.00
PCU	Sewer Revenue and Operating Fund	\$ 1,249,200.00
OFAM	Fleet Management Fund	\$ 5,363,510.00
Total	All	\$ 8,231,400.00

Table 1: FY26 Budget Summary

Analyst: Shane Kunze

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).