

## OMB Contract Review

<b>Contract Name</b>	Specific Performance Agreement with The Local Community Housing Corporation				
<b>File #</b>	16-769D	<b>Contract #</b>	CD16LCHCHS	<b>Date:</b>	9-6-2016

Mark all Applicable Boxes:

Type of Contract									
<b>CIP</b>		<b>Grant</b>	<b>X</b>	<b>Other</b>		<b>Revenue</b>		<b>Project</b>	

Contract information:

<b>New Contract (Y/N)</b>	Yes	<b>Original Contract Amount</b>	\$31,541
<b>Fund(s)</b>	1009	<b>Amount of Change</b>	
<b>Cost Center(s)</b>	242220	<b>Contract Amount</b>	\$31,541
<b>Program(s)</b>	1331	<b>Amount Available</b>	<b>Total:</b> \$4,962,640 (FY17 Proposed)
<b>Account(s)</b>	5800001	<b>Included in Applicable Budget? (Y/N)</b>	<b>Yes</b>
<b>Fiscal Year(s)</b>	FY17		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This agreement is with The Local Community Housing Corporation. The agency's principal office is located at 500 South Walton Avenue, Tarpon Springs, FL. The agency promotes alternative affordable housing solutions in Pinellas. This contract provides funds to the agency for the essential service salary of one (1) case manager position. The agreement starts October 1, 2016, and ends September 30, 2017.

This allocation can be found in the County's Annual Action Plan for Fiscal Year 2017. The action plan states that the allocation will benefit approximately 230 individuals; and the funds will be used to fund the essential service salary of one (1) case manager position "for the Home Share Program matching affordable housing opportunities to home providers and home seekers."

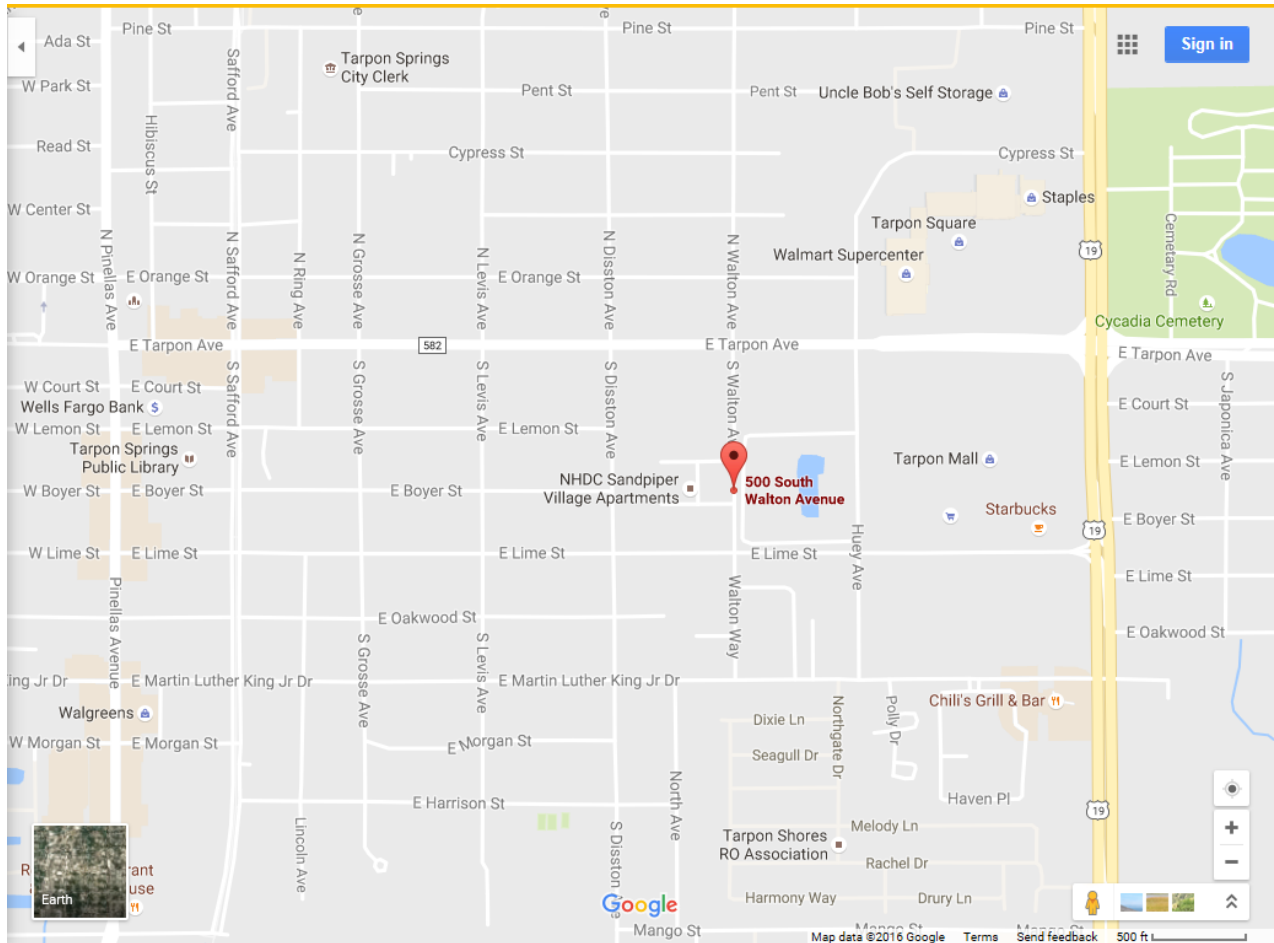
**Comments:**

1. Noticed that the contract numbering convention used on this contract is a little different than some of the other specific performance contracts being submitted for review.

Analyst: **Katherine Burbridge**

Ok to Sign:

## Map of 500 South Walton Avenue, Tarpon Springs, FL



### Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.