



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER WILTON SIMPSON

January 25, 2024

Ms. Pamela Leasure
Pinellas County
315 Court Street
Clearwater, FL 33756

Dear Ms. Leasure:

Congratulations! It gives me great pleasure to inform you that the Florida Forest Service (FFS), a division of the Florida Department of Agriculture and Consumer Services (FDACS), has selected your proposal for a \$71,488 grant award from the 2023 Urban and Community Forestry – Plantings, Preservation, and Invasives Control Grant Program.

You will soon receive an email with a DocuSign version of the Federal Financial Assistance Subrecipient Agreement (Agreement). Upon receipt, please have the authorized individual **sign and return the agreement within 30 days** to the Florida Department of Agriculture and Consumer Services (FDACS). Please take note of the two forms attached to this agreement. These forms should be completed and returned with the signed contract.

Please **do not** spend any funds that may be claimed as grant reimbursement or match until both parties have executed the Agreement.

If you have any questions or concerns, please contact FFS Urban Forestry Coordinator Todd Little at (850) 681-5874 or Todd.Little@FDACS.gov.

Sincerely,

Richard Dolan, State Forester/Director
Florida Forest Service

RD/tl