![Tyler Technologies logo]

AMENDMENT

This amendment (this "Amendment") is effective as of the date of signature of the last party to sign as indicated below (the "Amendment Effective Date"), and is entered into by and between Tyler Technologies, Inc., a Delaware corporation ("Tyler") and Pinellas County, a political subdivision of Florida, ("County").

WHEREAS, Tyler and County are parties to that certain Software License and Professional Services Agreement effective December 14, 2010 (the "Agreement"); and

WHEREAS, Tyler and County desire to amend the Agreement to migrate Client to Tyler's new Jury product in accordance with Tyler's evergreen philosophy; and

WHEREAS, Jeff Rohrs, as CIO of Pinellas County BTS, has been properly delegated the authority to enter into the Amendment on behalf of the County;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth herein, Tyler and County agree as follows:

1) Tyler Jury Manager, Tyler Jury Response, Tyler Jury Capture-Lite and Tyler Jury Kiosk (collectively, "Tyler Jury") are added to the Agreement as of the Amendment Effective Date. Upon the go-live date for Tyler Jury, the license to Odyssey Jury shall terminate, and Tyler will have no further obligations to provide maintenance and support services for Odyssey Jury. There is no change to the maintenance and support fees owed under the Agreement as a result of this Amendment. Nothing in this Amendment shall be interpreted to override or alter contracted not-to-exceed amounts or expenditure caps established in the Agreement.   "Go-live date" means the date upon which Tyler Jury is actually used by all applicable Clerk staff in a real-time, live environment, for administering Jury services, and does not include testing or evaluation uses.

2) Payment for the Tyler Jury products will be governed by the Terms of the Agreement, and in particular Section 7 (Fees) of Exhibit F to the Agreement, and the applicable annual rates letter issued thereunder, which establishes the standard, not-to-exceed Professional Service rates each year. All references to Odyssey Jury in the Statement of Work are hereby deleted. The statement of work for Tyler Jury, attached hereto as Amendment Exhibit 1, is hereby added to the Agreement and will govern the implementation of the products and services added hereby.

3) The term of this Amendment will run with the term of the Agreement, as extended.

4) Exhibits 1 and 2 from the Authorization Order signed on 3/28/2017 are replaced in their entirety with the Statement of Work attached hereto as Amendment Exhibit 1 (the "SOW"). Amendment Exhibit 2 represents the committed development based on agreement between Pinellas and Tyler.

5) If the County makes advance payment for any maintenance and support fees or professional services fees, and such services are not delivered by Tyler, County is entitled to a credit for any (1) prepaid but unused maintenance and support fees and (2) prepaid professional services fees for any such services not delivered.

6) All terms and conditions of the Agreement not herein amended remain in full force and effect. Except as defined herein or otherwise required by the context herein, all defined terms used in

this Amendment have the meaning set forth in the Agreement.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this Amendment hereunto executed this Amendment effective as of the Amendment Effective Date.

Tyler Technologies, Inc.

By: *Sherry Clark*

Name: Sherry Clark

Title: Sr. Corporate Attorney

Date: 3/16/2021

Business Technology Services
Pinellas County, FL

By: _____

Name: Jeff Rohrs

Title: Chief Information Officer

Date: 3/22/2021

APPROVED AS TO FORM

By: *Jason Ester*

Office of the County Attorney

**Statement of Work for
Implementation of Tyler Jury Manager,
Browser-based Jury Management System
On Premises Implementation
In Pinellas County, FL
March 16, 2021**

Tyler Technologies will implement Tyler Jury Manager in Pinellas County, FL under the following terms.

Project Terms

Tyler will…

1. Provide a perpetual site-wide license for the following Products (collectively referred to as "**Tyler Jury**"):

    - **Tyler Jury Manager;** web-based jury management system;

    - **Tyler Jury Response;** interactive web response system;

    - **Tyler Jury Capture-Lite;** summons imaging system;

    - **Tyler Jury Kiosk;** kiosk software for Tyler Jury Manager.

2. Provide the following Recurring Services:

    - **Quarterly Source Update** whereby TYLER will merge/purge existing source list with the new source data to be provided by the customer. One Quarterly update is included in the Annual Maintenance and each additional update will be performed for $2666.67 each ($8000.00 for the three additional Quarterly updates). The extent and degree of matching criteria used in the Source List Update will be agreed upon (and signed off) by both parties before work is performed; (Quarterly update required by s. 40.011(2) F.S.)

    - Summons Update - Pinellas will be using an export file to populate pre-printed summons forms. Tyler will provide services of up to ten hours annually to update the export file provided that any additions or changes to the data exist within the Tyler Jury Management system. If development is required, e.g. the need to capture data not currently in the system, these services will be additional and provided according to the current custom development process.

3. Provide the following Required Third-Party Products Required for Installation and Use of Tyler Jury Manager:

    - SAP Crystal Reports Viewer for Visual Studio .Net for use in connection with Tyler Jury Manager;

    - Microsoft .Net Framework 4.X for use in connection with Tyler Jury Manager.

4. Provide the following Professional Services:

    - Provide project management services to coordinate all aspects of the project;

    - Provide an expert jury management consulting resource to conduct Business Requirements Review with the Client's appointed user-committee to gather configuration and reporting information and to ensure that all required functionality is included in Tyler Jury Manager;

    - After the Business Requirements Review, TYLER will provide to the Customer a proposed Project Implementation Schedule (including proposed timelines and deliverables in respect of the project as well as designated project milestones and projected go-live date) for review by the Customer. Once mutually agreed in writing between the Parties, the adopted Project Implementation Schedule will be incorporated as part of the Agreement as the official project schedule of timelines, deliverables and milestones.

    - 1 iteration (this includes any design changes the customer would like to make to the initial summons design) of a consolidated, county-wide jury summons design, free of charge – subsequent design iterations will be

billed at TYLER's published, prevailing rates (prevailing rates are the published hourly rates TYLER charges at the time of subsequent design iterations. Current rates are $200/hour – minimum work of 2 hours for any summons design change). This does not include alignment issues, spelling/punctuation mistakes or small changes that do not affect the layout or design;

- Use a formalized change request to provide flexibility during development iterations and to manage the scope of the project which may include, but is not limited to, requests for additional development (prevailing rates are the published hourly rates TYLER charges at the time of any change request. Tyler will not begin any work without formal approval from Pinellas. Current rates are $200/hour – minimum work of 2 hours for any custom report or letter design change, system code change or other customization not part of standard project). Tyler and Pinellas to follow established project approval and payment process (milestone payments of 20/30/30/20).

- Pipeline source list data from the Customer's current jury management system to the Tyler Jury Manager database or install a new source list – active data from the legacy jury management system (Permanent Disqualified records and Last Reporting Date) will be transferred to the TJMS database only as mutually agreed;

- Provide an expert Tyler Jury Manager installation resource for installation of Tyler Jury Manager in a training and a production environment;

- Provide a up to 4 hours, online System Administrator training session;

- Provide a 2-day User training session to the Customer's staff at Customer's premises or mutually agreeable remote training;

- Provide training and support materials including an electronic Installation and Administration Guide, a paper and electronic Quick Reference Guide, and an electronic full Reference Manual;

- Provide an expert jury management "go-live" support resource (5 consecutive days) at Customer's first "live" locations for each court type (civil, criminal) during the first days that jurors report under the new system;

- Provide an expert jury management "go-live" support resource at Customer's location during first weeks' reconciliation of payroll;

- Tyler has demonstrated the Tyler Jury Management system to Pinellas in a review of the Pinellas Jury requirements. After such review, Pinellas and Tyler agree that committed development is limited to seven areas identified below:

  - Automatic update of convicted felon records
  - Automatic update of Deceased records
  - In Court Docketing Integration
  - Export to FDLE
  - Juror Term of Service
  - Juror Payments and Munis Export
  - Sealed jurors
- The committed development changes will be managed and approved using the standard Tyler PDD process.

In consideration of the above, the Customer agrees to:

- Appoint a project leader to act as the single point of contact with Tyler;

- Appoint a user-committee who will participate in the Business Requirements Review and who will assist Tyler and the project leader to gather configuration and reporting information and to ensure that all required functionality is included in Tyler Jury Manager;

- Appoint IT Staff who will participate in the Technical Requirements Review to ensure all local requirements for installation and implementation of Tyler Jury Manager are detailed;

- Assist Tyler with project planning including creating a project timeline, and an implementation plan;

- Provide a single point of contact as "first-line" support for any software support issues or questions by any user or court location in the implementation. This staff member will be in contact with Tyler Support personnel;

- From time to time provide the assistance of the Customer's IT personnel;

- Provide Tyler with remote (VPN/remote desktop) access to Customer servers to assist with system installation and configuration;

- Provide all computer hardware, communications hardware, cabling, operating system software, database software, and other software for premise connectivity;

- At the Customer's sole option, license and install the following optional Third-Party Software for use in connection with the TYLER Software:

  o Google Maps API key;

- Maintain and be responsible for local SMTP server for Tyler Jury Manager and facilitate TJM accessing the SMTP server;

- Provide and purchase any SSL certificates required for encryption in motion (if desired).

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
JUROR SELECTION POOL (SOURCE)	**Requirement**	**Comment**					
1.1	Juror selection pool is updated quarterly from Florida Department of Highway Safety and Motor Vehicles (DHSMV) - automated by interface. Any quarterly update cannot overwrite records for excusals or information excluding people previously selected for a venire within the past year.	All SLU's are done by our data team. There is functionality to do conduct the SLU through the interface.		1			
1.2	User can browse and search the juror selection pool records. The records can be searched by Driver's License number or by any portion of the potential juror's name.		1				
1.3	User can manually add a record if the prospective juror files an affidavit to be added to the selection pool.		1				
1.4	Update records with an excusal code (reason): Convicted Felon, Incapacitated, and Deceased. Automated by interface below. If needed can be updated manually.	Can be done by entering in reasons in the look up tables.	1				Yes
1.5	If random algorithm would result in same individuals continually selected for venire, source file would need to be scrambled before random algorithm is used.		1				
	Optional	**Comment**					
1.6	Provide option to frequently update the juror selection pool addresses using National Change of Address (NCOA). Goal is to improve the yield of jurors and reduce mailing costs.	NCOA is run every time a pool is created if using Summons Direct. Otherwise NCOA is run each time a State List Update is completed	1				
VENIRE TYPE	**Requirement**	**Comment**					
2.1	Add/Update/Delete (mark inactive) venire types.		1				
2.2	Add/Update a reporting location and address per venire type. A different address can appear on the jury summons for each venire type.	Can set up various locations to accommodate this request.	1				
2.3	Add/Update a reporting time per venire type. A different reporting time can appear on the jury summons for each venire type.		1				
2.4	A venire type can be defined to only select records from the jury selection pool with certain zip codes.	We can set up regions by location and users are able to create pools within that location only pulling candidates with a specific zip code.	1				
VENIRE CALENDAR	**Requirement**	**Comment**					

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
3.1	A separate calendar is needed for each venire type.	Software has one calendar that will display all activities (pools, cases) for the current month.		1			
3.2	Valid venire draw dates for each venire type are defined in each venire calendar.	Software has one calendar that will display all activities (pools, cases) for the current month.		1			
3.3	Invalid venire draw dates are blocked. Added by Pinellas on 2/22/17 and part of original requirements - We need to ensure that we do not create venires (pools) on an invalid date or postpone Jurors either via the web or by manual process to an invalid date. Is the Odyssey Jury solution is that Jury Staff can set these Pools or Venires in advance (we need to do this at least 6 months in advance for postponements) for the valid dates and not populate the pool with Jurors. The result would be that any date not set up is then blocked. The			1			
	Optional	**Comment**					
3.4	Any venire drawn for that date and venire type would have the venire judge defined in the venire calendar and the user would not have to enter the venire judge.	A judge can be assigned to pools.		1			
3.5	Allow users to make notations on the venire type calendar for particular requests made by a judge. Information to be used when drawing the venire for that date and type.	We have a notes field available in the pool properties. Notes tab is also available in each candidate record.	1				
VENIRE JUDGE/PANELJUDGE	**Requirement**	**Comment**					
4.1	Add/update judge to the table for venire/panel use (drawing a venire or drawing a panel).		1				
4.2	Delete/Flag as inactive for judges in the table that are no longer to be used.		1		-		
4.3	Ability to view/search for judges in the table.	Cannot search for judge but have the ability to view judges.		1	-		
DRAW/SUMMONS VENIRE	**Requirement**	**Comment**					
5.1	User defines the number of people to be drawn for a venire for a particular date, venire type and venire judge.		1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
5.2	Valid draw dates for each venire type are defined in the venire calendar. A venire cannot be drawn for a blocked date. Added by Pinellas on 2/22/17 and part of original requirements - We need to ensure that we do not create venires (pools) on an invalid date, or postpone Jurors either via the web or by manual process to an invalid date. Is the Odyssey Jury solution is that Jury Staff can set these Pools or Venires in advance (we need to do this at least 6 months in advance for postponements) for the valid dates and not populate the pool with Jurors. The result would be that any date not set up is then			1			
5.3	Postponement records for a venire type and date are used first for the draw. These jurors are assigned the juror numbers first in an ascending order. The balance of the amount of jurors requested is drawn from the juror selection pool (source) in requirement 5.4.			1			
5.4	The balance of the venire is drawn from the juror selection pool (source) file of "eligible" records by use of a random algorithm. Eligible records will not have an active excusal or have not been drawn for a venire in the past year or have not served as a juror in the past year.			1			
5.5	Ability to draw an additional quantity of jurors for an existing venire: Example: original venire drawn was 200 and 50 additional jurors are needed. A subsequent venire is drawn using the same rules as the first draw. (Postponement records are to be used first followed by the remainder from the juror selection pool (source) file of "eligible" records by use of a random algorithm. Eligible records do not have an active excusal or have not been drawn for a venire in the past year or have not served as a juror in the past year.) The subsequent venire is added to the existing venire for the same date/judge/venire type.			1			
5.6	If a subsequent venire is requested for the same venire type, date and venire judge, raise warning that a previous venire has already been drawn for this date/type/judge.				1		

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
5.7	Issue a unique juror payroll ID number to each juror drawn from the juror selection pool using the first character of the juror payroll ID as the token defined in the venire type. The juror payroll id record lists: All venires, all juror information (including if a record is sealed), attendance, all postponements, all excusal requests and excusals decisions, payroll file information including check log.)	Same as Tyler		1			
5.8	Issue a unique juror ID number to each juror drawn for a venire. Juror number generated to include a day indicator - (day indicator as the 1st character; of the juror number 1-5 = M-F)	JMS has a Group ID, Pool Order # (sequence number), unique candidate ID. Require more information.			1		
5.9	Any juror drawn for a venire is not eligible to be drawn again for a venire for a period of 1 year from the venire date or last day of service (last carryover date). The juror selection pool (source) file needs to be updated to ensure the juror is not drawn again until eligible.(Unless venire is deleted see 7.2)		1				Yes
5.1	Ability to manage business rule for the amount of time for a draw where the juror is ineligible to be drawn again. Example: Change from 1 year to 6 months if there is a change in the law.		1				
5.11	If a statewide grand jury venire type is drawn, the system needs to be able to create a data extract file containing the juror name, juror address, juror driver license number and county into a delimited text file format. The data file is e-mailed to a representative of the Florida 6th Circuit.		1				
5.12	Ability to verify the venire draw information before issuing summons. After a venire is drawn, screen to display venire date, venire type, venire judge and number of postponed jurors drawn and the number of jurors drawn from source pool.		1				
5.13	**Juror Summons.** Print summons for every juror for a venire (all), between range of juror numbers, or a single juror.		1				
5.14	Update Jury record if a summons was printed and the date the summons was printed.		1				
5.15	**Juror Summons (Template):** The juror information is currently printed on a summons preprinted form. Need to be able to define the content and which data fields will print on the form and where the information will be placed on the form and make any future modifications as needed.		1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
5.16	**Venire Facias.** A venire facias form is prepared to certify that the venire draw is in compliance with Florida Statutes and Administrative Orders. This form is specific to venire date, venire type, and venire judge. Need to be able to define the content and which data fields will print on the form and where the information will be placed on the form and make any future modifications as needed. If two venires are drawn for the same venire date, venire type, and venire judge, the form needs to contain the sum of both venire draws. (For example if the first venire drawn has 100 and the second venire drawn has 50, the value for the total persons drawn is 150.)				1		
5.17	**Venire Juror List.** Generate a report of jurors (must be able to sort in alphabetical order or ascending juror number order) for each venire date, venire type, and venire judge. If two venires were drawn for the same venire date, venire type, and venire judge, the report should be able to be generated for each separate draw or one report for both draws. The report should contain juror name, juror address, juror number, juror payroll id, and juror driver's license number. The report can be printed, viewed or saved as a .pdf.				1		
	Optional	**Comment**					
5.18	When a summons is printed (or reprinted – each instance) also create an electronic version (image .tif or .pdf) of the juror summons.	Users have the ability to print to PDF in which they are able to save or print that file to any printer.	1				
5.19	Include barcode (or similar technology) on summons to speed up the check-in process.			1			
5.2	**Amended Venire Facias.** If a subsequent venire draw is performed for the same venire date, venire type, and venire judge the new venire facias form should indicate "Amended" and list the range of juror numbers of the newly added jurors.				1		
	Optional	**Comment**					
5.21	Provide the ability to attach an electronic version of the facias and juror report to the venire.	Attached documents to a candidate record but not the pool. Development required.		1			
IMPORT VENIRE	**Requirement**	**Comment**					
6.1	User can manually add a juror record. The system will generate a juror number and payroll id for the manually added jurors.	Same as Tyler		1			
6.2	User can draw a handpicked venire using the juror numbers given for each juror added.	Jurors can be manually added to panels	1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
VENIRE JUROR MAINTENANCE	Requirement	Comment					
7.1	Ability to add/delete a particular juror to/from a venire. This can be done at anytime. For a deletion - raise a warning if the juror has a payroll record.	Dismissal can happen from the pool/venire, deletion is not an option.		1			
7.2	Ability to delete an entire venire. Any juror drawn for a venire is not eligible to be drawn again for a venire for a period of 1 year from the venire date or last day of service (last carryover date). If the venire is deleted the record indicating the juror is not eligible needs to be removed. If summons have been issued, generate a warning.	No warning, jurors can be dismissed, we do not allow deletion.		1			
7.3	Ability to update/change venire judge for a drawn venire.		1				
7.4	Ability to reprint summons for every juror for an entire venire (all), range of juror numbers, or a single juror. Generate a warning if a summons has already been printed.	No warning.		1	-		
7.5	Ability to notate free form comments for each juror record.		1				
7.6	Update juror record if a jury summons was returned by mail. Ability to attach electronic version of returned summons to the jury record.		1				
7.7	Update juror record if notified of a name change or address change by any method including web interface. If form filed to attach electronic version of name/address change form to the jury record. Data required for interface below:	There is no interface below?	1				
7.8	Ability to remove a "no show" record from a juror record.	Need further information - our FTA process is unique. There is no status of FTA	1				
7.9	Ability to remove a no response record from a juror record.	There is no status of Non Response	1				
7.1	Ability to transfer juror/jurors to another venire type.		1				
7.11	Ability to seal or unseal specific jury information for an entire venire or juror. The action of sealing would redact or hide the jurors name and address from all JMS reports when a redacted version of a report is requested. Default when running reports – "Show all" and have option that can be selected: "Public View - redact sealed records".	Custom Development			1		Yes
7.12	(Only if juror reports/checks in) Ability to add/delete a recycled flag on a juror record. Recycled juror is a juror that has gone through the voir dire process.		1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
7.13	Juror Proof of Service. (Only if juror reports/checks in) Ability to generate proof of jury service document.		1				
7.14	(Only if juror reports/checks in) Ability to release and reverse remaining available jurors and mark as "sent home". This action can be performed in mass on all available jurors or specific juror numbers or a single juror.	We have a mass dismissal function - along with a Service Complete if they have completed their TOS.	1				
7.15	**Venire Juror Status Report:** Ability to generate a report of jurors (sorted in ascending juror number order) for each venire date, venire type, and venire judge including the detail information for each juror and the current status of the juror (excusal including the reason, postponements including reason, summons returned by mail, check in, assigned to panel, sent home). If two venires were drawn for the same venire date, venire type, and venire judge, the report should be able to be generated for each separate draw or one report for both draws. The report can be printed, viewed or saved as .pdf.	Custom Reports	1			1	
7.16	**Venire Summary Count by Action Report:** Ability to generate a report of jurors (count by excusal reason/postponement/summons returned/added to venire after draw/no show/no response, total number of excusals/total juror summoned/excusal cards printed, number of jurors transferred) for each venire date, venire type, and venire judge of excusals. If two venires were drawn for the same venire date, venire type, and venire judge, the report should be able to be generated for each separate draw or one report for both draws. The report can be printed, viewed or saved as a .pdf.	Custom Reports	1			1	
7.17	**Venire Summary Report:** Ability to generate a report of jurors (count by number of jurors summoned, number of jurors transferred in, number of jurors transferred out, postponed jurors selected, jurors selected from DHSMV pool, jurors added to venire) If two venires were drawn for the same venire date, venire type, and venire judge, the report should be able to be generated for each separate draw or one report for both draws. The report can be printed, viewed or saved as a .pdf.	Custom Reports	1			1	
HISTORICAL VENIRE	**Requirement**	**Comment**					
8.1	Each person drawn for a venire over time is retained and able to be viewed unless the venire was deleted. Records for petit jurors and grand juror must be retained for 2 years.		1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
8.2	These records can be searched by name, DL number or payroll ID.	Search by name and service number, no payroll ID		1			
8.3	Returns all matches for search criteria. If multiple records match search criteria, all records that match search criteria are returned, and user can select which record to view. The selected record displays juror payroll id record (All postponements, excusal requests and excusals decisions, payroll file information including check log, all juror information including if a record is sealed.).	Do not have sealed records - Custom Dev. See 7.11\n\nThere is no Payroll ID but will return unique keys that identify the candidate.	1				
WEB INTERFACE/SELF SERVICE	**Requirement**	**Comment**					
9.1	Authenticates user by means of juror id and driver's license number before the juror can access the system.	Juror logs in with service number and birthdate (which is not listed on summons), Unique PIN #, zip. Working on adding DL # in a future build		1			
9.2	Allows juror to change name or address record. If juror changes the address to an out of county address, prompt user to excusal page for reason of "no longer a resident of county".				1		
9.3	Allows juror to request excusal for particular reasons. Excusal is automatically granted.		1				
9.4	If juror requests excusal for reason of "no longer a resident of county", juror must enter a new address.				1		
9.5	Allows juror to request first time postponement to a date within a particular range of time (6 months) for a valid venire date for that venire type. Staff needs the ability to exclude particular days of the week for a venire type. (For example, at CJC although Mondays could be valid venire days, Monday trials are limited and a juror should not be able to postpone to a Monday. Postponement is automatically granted).		1				
9.6	Allows juror to submit an electronic comment card after jury service is completed. Currently handled by a separate web site.	Can create an exit questionnaire. Jurors will need to log into eResponse once service has been completed and it will prompt the questionnaire.	1				

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9.7	Allow juror to perform an "express check in online." This would expedite the venire day check in process and as an incentive to use this service; the jurors could be given a later reporting time. The juror would perform all the check in processes online. 1) Verify name and address and allow juror to make any changes as needed including adding a mailing address. 2) Have juror indicate if they are payable or non-payable. If payable allow the person to receive payment, donate the pay, or waive the pay. 3) Have juror complete the juror questionnaire online.	We have various ways to expedite check in process (mobile check in, Kiosk). Will need to demo the process for better understanding.	1				
9.8	**Web Activity Report:** Ability to search web activity within a specific date range by request date of postponement or excusal activity made by jurors on the web interface.	Customer Report	1			1	
JUROR EXCUSAL	Requirement	Comment					
10.1	User must indicate the reason for requesting an excusal by specifying an excusal type.		1				
10.2	An excusal type is either permanent or temporary. Permanent excusal marks juror "not eligible for service" in the selection pool indefinitely. Temporary excusal marks juror "not eligible for service" in the selection pool for the period of 1 year from venire date or last day of service (last carryover date).		1				
10.3	Excusals requested through the Web interface are automatically granted.	Excusals can be set as auto granted in the look up tables.	1				
10.4	Excusals requested outside of the Web interface are entered by Jury staff. Staff manually reviews requests and marks request either granted or denied and indicates the reason for excusal on the juror record.		1				
10.5	**Supervisor of Elections Report – Convicted Felons/Not U.S. Citizen.** Monthly report or interface to send data to the Supervisor of Elections for persons that are excused for a reason of "Convicted Felon" or "Not U.S. Citizens". This would either be where the person entered the information on the web site or if jury personnel manually updated a record.	Custom Reports	1			1	
10.6	**Excuse Decision Postcard.** Ability to generate an excusal decision form (size of postcard) to notify a juror of the decision. The form can be printed, viewed or saved as a .pdf. The .pdf version may be sent to jurors that request an excusal decision via email. Need a count of the number of excusal cards printed and emails sent and ability to print postcards in batch by venire date. Indicate a card was printed in the juror record.	Custom Reports	1			1	

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
10.7	Ability to stop generation of excusal decision form (size of postcard) if juror already noticed in some other manner.	Custom Reports	1	-		1	
JUROR POSTPONEMENT	**Requirement**	**Comment**					
11.1	First time postponements requested through the web interface are automatically granted. Juror selects a valid postponement date. Current parameters for first time postponements: Valid postponement date defined as venire date plus 30 days and no longer than 6 months from venire date. Date must be a valid venire date for the venire type (edited against the venire calendar). There are some days of the week that are valid venire dates but should not be available as postponement dates through the web. (For example: Mondays for venire type PCJC Criminal.)	Variety of deferral rules that can accommodate this request	1				
11.2	Postponements granted outside of the Web interface are entered by Jury staff. Staff manually reviews requests and marks request either granted and given a new postponement date or denied. Staff must indicate a postponement reason (See list on next page).		1				
11.3	When a venire is drawn for that postponement date, postponement records are selected first in the venire draw process.		1				
11.4	Postponement Decision Postcard. Ability to generate a postponement decision form (size of postcard) to notify a juror of the decision. The form can be printed, viewed or saved as a .pdf. The .pdf version may be sent to jurors that request a postponement via email. Need a count of the number of postponement decision forms (size of postcard) printed and ability to print postcards in batch. Indicate a card was printed in the juror record.	Custom Reports	1			1	
11.5	Ability to stop generation of postponement decision form (size of postcard) if juror already noticed in some other manner.		1	-			
11.6	**Postponement Report by Postponement Date.** Generate a report of jurors postponed by venire type for a particular postponement date. The report includes postponement date, juror name, payroll id, prior venire type, prior venire date. The report can be printed, viewed or saved as a .pdf. View screen to include a record count.	Custom Reports				1	
SEND VENIRE FILE TO FDLE	**Requirement**	**Comment**					

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
12.1	Ability to export a week's worth of venires containing juror information into a text file format to send to FDLE. This action is performed 5 weeks prior to the venire date.	Have variety of exports that can be set up.		1			Yes
12.2	Ability to import the findings from FDLE received in a text file format and automatically mark venire records and the juror selection pool (source) with convicted felon records.				1		
PRINT JUROR CARDS	**Requirement**	**Comment**					
13.1	**Juror ID Card.** Print juror ID cards for remaining "active" jurors (original venire minus granted postponements and excusals). This card contains juror's name, juror number, date, payroll id number, certification of service, barcode, and Jury Services emergency contact phone number. Need ability to print cards for all active jurors or a range of juror numbers.	Removed requirement for Zebra Printing		1			
VENIRE REVIEW (POSSIBLE CALL OFF)	**Requirement**	**Comment**					
14.1	**Expected Juror Attendance Report by Venire.** Generate a report of "active" jurors (original venire minus postpone/excusal) for each venire date, venire type, and venire judge sorted by juror number (jurors previously postponed to this venire date/type are sorted first on list). A record count is included at the bottom of the report. If two venires were drawn for the same venire date, venire type, and venire judge, the report should be able to be generated for each separate draw or one report for both draws. The report can be printed, viewed or saved as a .pdf. This report is compared to the updated Trial day needs.	Custom Reports		1		1	
14.2	If needed (trials removed and too many jurors requested for venire day) – Update records in mass by indicating a juror number range or single record as "called off". Called off jurors do not report and are marked in the system as "called off".			1			
14.3	**Called off Jurors by Venire.** Ability to generate a report of "called off" jurors (size of postcard for each juror) to notify a juror that reporting is no longer required. The form can be printed, viewed or saved as a .pdf. The .pdf version may be sent to jurors that request communication via email. Need a count of the number of call off forms printed and ability to print postcards in batch. *This is a report of call off cards which are only used if there is adequate time for the juror to receive the notification by mail.*	Custom Reports	1			1	

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
14.4	Provide automation to communicate reporting instructions to prospective juror by mail, phone message, email, text, IVR, or web. Added by Pinellas 2/22/17 - Ken has mentioned on several occasions that he wants text option available in the new system. Can Odyssey Jury store a mobile phone number for a juror and is there a way to write a query to extract the needed information (juror numbers to report or jurors selected for a panel) to import into another system to provide text notification or IVR?	There is an additional cost for text messaging, IVR is an add-on product with additional license fees.		1			
VENIRE DAY CHECK IN/ACTIVE PANEL POOL	**Optional** **Requirement**	**Comment** **Comment**					
15.1	Remaining "active" jurors (original venire minus postpone/excusal/called off) receive "check in" process as they report for jury duty.		1				
15.2	1) Check-in part 1: juror name and address are verified and updated if needed. Juror can also add a separate mailing address record. Name changes and address changes are flagged for interface and marked with a flag (*) on all reports. (see 7.8 and interface 7.I2).				1		
15.3	2) Check in part 2: juror is marked either payable or non–payable. If payable, some jurors can be payable only as to some days of service. Both non-payable and payable records are sent to payroll, but non payable jurors are not paid unless they serve more than 3 days. (All jurors are compensated on the 4th day regardless). A payable juror may donate juror pay to CASA, The Haven, Guardian Ad Litem or waive juror payment.	Export files will not show anyone being paid $0.00. It will only show candidates owed money. A report can be created to show all candidates that are either marked payable or non-payable.	1				
15.4	3) Check in part 3: juror completes a juror questionnaire.		1				
15.5	System to alert the Clerk if a juror reports to the wrong venire type or venire date or if the juror was previously called off, excused or postponed.		1				
15.6	As each juror checks in, a "report" indicator is set for the juror record. A count of "report" jurors is provided for jury staff to view as "Available".	Available is displayed on our Attendance Screen	1				
15.7	The check in function can also be used on a different date than the venire date. This function can be used to record attendance in lieu of using the carry over function. All check in functions defined in 15.2 and 15.3 can be performed in mass on a single screen.		1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
15.8	**Attendance Venire Report.** Ability to generate a report of jurors called attendance report for a venire. The report includes jurors that have check in by venire sorted by juror number and displays the juror number, juror name, current status of the juror (i.e. selected for panel and panel details, dismissed or sent home, etc…) Provides a count of jurors sent to voir dire, fresh jurors available, carried over to another day, called off, recycled jurors available. The report can be printed, viewed or saved as a .pdf.	Custom Reports	1			1	
15.9	**Attendance Venire Summary Report.** Ability to generate a report for a venire for a particular attendance date. Displays a count of jurors checked in, excused, reported, carried over, sent to voir dire, recycled, called off. The report can be printed, viewed or saved as a .pdf.	Custom Reports	1			1	
	Optional	**Comment**					
15.1 0	If "express check in online" is implemented, the only action a reporting juror would need to perform is recording their attendance. Would need the ability to determine which jurors completed the express check in process online and which jurors have not completed the process.	Require more information - if they are speaking of candidates filling out their questionnaire on line then yes.	1				
15.11	Allow juror to perform check in process using a Self Service Check-in (Kiosk PC)		1				
	1) Scan summons form or driver's license.	Cannot scan drivers license			1		
	2) Verify juror is expected to report (correct summons date, reporting location, and the juror has not been called off, excused or postponed).		1				
	3) Verify name and address. If not correct, accept address and name changes.	Can be done on Kiosk	1				
	4) Allow juror to indicate either non payable, payable, and if payable which days. If payable, juror can select receive pay, donate pay, or waive payment.	Can be done on Kiosk	1				
	5) Accept input for electronic juror questionnaire.	Can be done on Kiosk	1				
	6) Print or reprint their juror card.	Can be done on Kiosk	1				
	7) Other possible functions:						
	o Pay juror either in cash or by check.	Cash Dispenser will need to be purchased for cash payments,checks can also be printed. But this functionality will not workif they are posting payments and exporting a payment file.	1				

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
	o Accept end of day juror comment card	Kiosk - exit questionnaire	1				
15.12	**Juror Questionnaire**						
	Ability to manage electronic voir dire questionnaire.	Online questionnaires can be customized	1				
	· Allow users to complete an electronic questionnaire using web interface, kiosk, or on a PC in the juror assembly room.		1				
	· Provide contingency plan of a manual version of the questionnaire that can be scanned and converted to an electronic version.	IDS can be purchased or documents can be manually attached to a candidate record.	1				
	· Electronic questionnaires need to be attached to each juror record.	IDS can be purchased or documents can be manually attached to a candidate record.	1				
	· Ability to view, search, and sort juror electronic questionnaires in numerical or alphabetical order and print as needed.	We have reports that can be generated and exported to PDF.		1			
	· Ability to automatically print multiple copies of the electronic questionnaire for each juror in the panel when a panel is drawn.			1			
FIRST TIME ABSENCE (NO SHOW)	**Requirement**	**Comment**					
16.1	Any juror summons for the venire that is expected to report and does not report and this is the first absence is flagged as a "No Show".	We have a unique FTA process		1			
16.2	After the check in process is complete, the remaining juror records for that venire that did not check in are processed in mass and postponed to a date selected by jury staff.	Cannot do in mass but can be done manually		1			
16.3	Date selected is edited against venire calendar.				1		
16.4	When venire is drawn for that postponement date, postponement records are selected first in the venire draw process.	can be set up in deferral rules	1				
16.5	**No-Show Postponement Report.** Ability to generate a report of "no show" jurors (size of postcard for each juror) to notify juror of a failure to report for jury service and the new postponement date. The form can be printed, viewed or saved as a .pdf. The .pdf version may be sent to jurors that request communication via email. Need a count of the number of no show forms printed and ability to print postcards in batch.		1			-	
SUBSEQUENT ABSENCE (NO RESPONSE)	**Requirement**	**Comment**					

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
17.1	Any juror summons for the venire that is expected to report and does not report and this is subsequent instance is marked as a "no response".				1		
17.2	**No Response/No Show Monthly Report.** A list of no response and no show jurors are sent to the venire judge for possible court action. This report is generated monthly for all venires within that month.	Custom report		1		1	
	Requirement	**Comment**					
18.1	A "random" draw panel is drawn from the "available" jurors by use of a random algorithm. A juror that has not gone through the voir dire process is labeled "fresh" (without recycled flag). A juror that has gone through the voir dire process is labeled "recycled" (has recycled flag). Random draw panels should randomly select fresh juror records first, then recycled juror records. If a juror is recycled, that juror cannot be drawn for any further panels sent for that particular trial.	Functionality is the same - terminology is not	1	-			
18.2	A "hand picked" draw panel is drawn from a list of manually entered juror numbers. This is also used to draw a panel from "Import Venire" defined in section 6.		1				
18.3	User defines the number of people from the venire, panel drawn date, and panel judge. (Sequence determined by system.		1				
	A judge can have more than one panel for a venire day for a single trial. Unique sequence number assigned to a panel for a panel judge. Any subsequent panel drawn for same judge is incremented. For example:				1		
	First panel for judge A is sequence 1				1		
	Second panel for judge A is sequence 2.				1		
18.4	A single jury panel can be used for more than one defendant and/or cases.		1				
18.5	Ability to merge two separate panels draws into one panel.			1			
18.6	Ability to split a single panel into more than one panel and define the number of jurors in each panel.			1			
18.7	Display count of jurors available to be drawn for panels. Total available count, fresh count, and recycled count. If a juror is pulled for a panel, they do not reflect as "available" until the juror selections are entered for the panel and they were not selected to serve.	We have totals indicated in our Attendance Screen		1			

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
18.8	**Panel List Report;** Ability to generate a report per panel listing panel details such as print date and time, venire date, venire type, case number and section, Defendant name, Court Clerk, Bailiff, date started, date concluded, type, charge(s), passed from, verdict, time concluded, sentence date, trial number of days, juror number, juror name, challenged (state/defense/cause), sworn number, not called.	Custom report	1			1	
18.9	**Panel Address List Report.** Ability to generate a report per panel. Each record is address label size in a table, sorted by juror payroll ID, detailing for each juror: juror payroll ID, juror number, juror name, juror address, driver's license number.	Custom report	1			1	
18.1	Ability to create, view, and print a customized seating charts templates for use in generating the Panel Seating Chart Report. Different courtrooms have different seating configuration and staff needs the ability to create a different seating chart to fit each different configuration including defining aisles and bench (seat) rows. Need ability to add, modify, delete seating chart templates as needed.		1				
18.11	**Panel Seating Chart.** User selects desired seating chart and the application needs to randomly (by use of a random algorithm) place each juror in the panel in each seating chart seat number. System is to retain the seating chart seat number for each juror. The report can be printed, viewed or saved as a .pdf.		1				
18.12	Ability to modify a system generated panel seating chart report designating a particular juror in a particular seating chart seat number. System is to retain the seating chart seat number for each juror.	Can set new order in Juror Maintenance screen	1				
PANEL MAINTENANCE	Requirement	Comment					
19.1	Ability to re-print seating chart, panel address list or panel list report		1				
19.2	Rescind panel: Deletes panel and places jurors back in the panel pool as "available" (juror returns to state before draw) (panel not sent to courtroom). (Edit: no juror selection record or carryover records can exist for the panel)		1				
19.3	Reassign panel: Moves a panel assigned to one panel judge to another panel judge.		1				
19.4	Transfer panel: Moves a panel from a venire type to another venire type.	Same as Tyler			1		

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
19.5	Return panel: Retains panel and places jurors back in the panel pool "available" (juror returns to state before draw) (panel sent to courtroom). (Edit: no juror selection record or carryover records can exist)	Jurors can be returned to the pool as available, however, we do not remove that the juror was assigned to a panel previous from the juror history.		1			
19.6	A disposition record is retained for each panel. This data is used for the Panel list report as well as for other statistical reports. Details, venire date, venire type, venire judge, panel number, panel (trial) judge, case number(s), section, charges(s), plaintiff or State of Florida, defendant name, verdict, date concluded, number of trial days, time concluded, sentence date, court clerk, bailiff, prosecutor(s), defense attorney(s), sworn (Y/N), 6/12: (6/12), panel returned.		1				X ICD
19.7	Trial carryover: Jury selection (voir dire) or a trial may not finish on the venire day. When this occurs and the juror is to continue service on a subsequent date, each juror that is to report on a subsequent date is marked with the carryover flag. The carryover date is added to the entire panel and each record marked with the carryover flag creates a separate panel and attendance record for the subsequent date.			1			
	New record created contains each carryover juror for each carryover date to record juror attendance for payroll purposes.			1			
	This record can be modified to delete a juror that was carryover in error, or add a juror that should have received a carryover record.			1			
	There is no limit to the number of times a juror can be carried over to a subsequent date. For example: can be carried over throughout the six month term of service.			1			
	The carryover record is linked to the original panel records and contains the detail of the number of days.			1			
19.8	Ability to seal or unseal specific jury information for an entire panel. The action of sealing would redact or hide the jurors name and address from all JMS reports when a redacted version of a report is requested. Default when running reports – "Show all" and have option that can be selected: "Public View - redact sealed records".				1		
PANEL JUROR MAINTENANCE (ACTION TO JUROR ON PANEL)	**Requirement**	**Comment**					
20.1	Add/delete juror from a panel	No deletion, jurors can be added to the panel and released/dismissed.		1			

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
20.2	Add juror selection record for each juror on the panel: Challenged by Cause, State or Defense; Sworn Seat number, Not Called, Excused, and Voir Dire (used when jury selection is not concluded on the venire day). This information is displayed on the panel list report and is needed to be retained for reporting and statistical information	We have dispositions that can be captured.\n\nThere are juror dispositions but they may be different than listed.		1			
20.3	Add juror carryover record or carry over voir dire record.			1			
20.4	Jurors from a panel that are not selected or excused from further service are to be returned to the panel pool. These records can be processed in mass and can be marked recycled if desired. The return of these jurors to the panel pool will increase the juror available number. If a juror is recycled, that juror should not be drawn for any further panels sent for that trial.			1			
PAYROLL	**Requirement**	**Comment**					
21.1	All venire "check in" jurors and any juror carry over attendance records (each attendance day) are eligible for payroll if the juror is payable and the pay has not been donated/or waived. Starting on the 4th day ALL jurors (payable or non payable) are eligible for payroll unless pay has not been donated/or waived.			1			
21.2	Rate of juror pay is defined by statute (F. S.40.24). $15 each day for the first 3 days and $30 each day starting the 4th day. Need to be able to change juror payment rate.			1			
21.3	If eligible for payroll, a juror can select to receive their accumulated pay from Clerk cashier station in cash.			1			
21.4	Payroll is processed weekly. Any remaining juror record eligible for payroll that did not receive payment is cash is mailed a check.			1			
21.5	Ability to record payment of jurors by amount paid and method of payment (cash or check). This information can be used in each juror payroll record, and the payroll register for the venire.	You are able to pay by check or cash - but the system won't be able to determine which was paid by cash. Will have to do some further testing. Tyler agreed to display the form of payment (cash or check).	1		-		Tyler X

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
21.6	**Total Payroll Register by Venire.** (All juror attendance records). Ability to view, print or save as .pdf report containing: Run Date and time, venire date, venire type, venire judge, (for each juror record sorted by juror number) juror number, juror name, juror payroll id, number of days to be paid $0, number of days to be paid $15, number of days to be paid $30, Amount paid in cash, amount donated, amount due by check. Footer of report to have a summary of : count of jurors received a payment (including donations and waivers), count of jurors that did not receive payment, count of total number of jurors, count of jurors paid by cash only, count of jurors paid by check only, count of jurors paid by both cash and check, count of payable days at rate of $15 and the total amount paid at $15 a day, count of payable days at rate of $30 and the total amount paid at $30 a day, count of payable days at rate of $0 and the total amount paid at $0 a day, count of jurors that waived payment and the total amount of jury payment waived, count of jurors that donated payment and the total amount of jury payment donated, total paid by cash, total paid by check, grand total of days and all payments and signature line.	Crystal Reports		1		1	
21.7	**Payment Payroll Register by Venire.** (All juror attendance records that are entitled to payment). Ability to view, print or save as .pdf report containing: run date and time, venire date, venire type, venire judge, (for each juror record sorted by juror number) juror number, juror name, juror payroll id, number of days to be paid $0, number of days to be paid $15, number of days to be paid $30, amount paid in cash, amount donated, amount due by check. Footer of report to have a summary of : count of jurors received a payment (including donations and waivers), count of jurors that did not receive payment, count of total number of jurors, count of jurors paid by cash only, count of jurors paid by check only, count of jurors paid by both cash and check, count of payable days at rate of $15 and the total amount paid at $15 a day, count of payable days at rate of $30 and the total amount paid at $30 a day, count of payable days at rate of $0 and the total amount paid at $0 a day, count of jurors that waived payment and the total amount of jury payment waived, count of jurors that donated payment and the total amount of jury payment donated, total paid by cash, total paid by check, grand total of days and all payments and signature line.	Crystal Reports		1		1	

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
21.8	Ability to send all payroll information to the accounting department for processing (this will disable any additional cash payments for that week and allow for checks to be issued for any remaining funds.)	Will need to find out about their payment process. Are they printing checks from the system or sending a file to accounting for them to cut checks? Checks are being sent to accounting for printing from Munis.		1			X
21.9	Restricted process for jury personnel only. Supplemental payroll or payment is designed to allow authorized operators the ability to issue or reissue payment from a previously processed payroll. The reason this is necessary is due to stale dated or voided checks or to jurors who needs to be compensated (updating a juror record from "non payable" to "payable".)	Users can void checks. Pinellas working with Tyler on the supplemental payroll language for the PDD.	1				X
SECURITY	**Requirement**	**Comment**					
22.1	Two levels of role based security: Administrator and User. Administrator can access the Administration section and perform certain functions.			1			
22.1	Read only for non update users. Grand jury not viewable.	Can set up roles for users.		1			
22.2	Password required		1				
ADMINISTRATION	**Requirement**	**Comment**					
23.1	Add/update/delete user		1				
23.2	Add/update/delete judges (Used for venire and panel)	Not able to delete a judge, but can mark as inactive.	1				
23.3	Add/update/delete venire types	Code change - users cannot change the pool types		1			
23.4	Add/update/delete excusal types	Not able to delete reasons, but can mark them as inactive.	1	-			
23.5	Maintain jury pay rate.		1				
23.6	Maintain eligible for service time frame.		1				
23.7	Eligible for service time frame.		1				
AUDIT TRAIL	**Requirement**	**Comment**					
24.1	Ability to capture an audit trail of user system activity and to determine the user who added a record, deleted a record or updated a record and which data field was updated.	Limited on specific actions.		1			
DATA CONVERSION	**Requirement**	**Comment**					
25.1	Ability to import existing data from the old system into the system. Retention requirements are 2 years for petit juror records and 3 years for grand juror records.	Included in implementation/conversion data costs.	1				
TESTING ENVIRONMENT	**Requirement**	**Comment**					

REQUIREMENT #	PINELLAS COUNTY REQUIREMENTS	COMMENTS	MET (Baseline)	PARTIALLY MET	NOT MET	REPORT	Committed Dev
26.1	Ability to copy source DHSMV file to a test instance of the application for testing and training. If cost effective, have the file in Test refreshed at the same time as the Production environment.		1				
27.1	Online help. The application must have an online help manual.		1				
CLEAN UP PROGRAM	**Requirement**	**Comment**					
28.1 Missing	Cleanup program. Ability to delete records after a specified amount of time. The records must at least be 3 years old.						
INTERFACES		**Comment**					
29.1	Must provide integration tools to manage bi-directional interfaces. Examples: API (Application Programming Interface) or Web Services.		1		1		X ICD