

**Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended December 31, 2020**

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
County Administration	Relocation	General Fund	Moving expenses for Assistant County Administrator	20,000.00	20,000.00
Court Administration	Awards	General Fund	Employee Service Awards	300.00	300.00
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Feeding for Emergency Operation Center - Tropical Storm Eta	959.00	1,148.99
Emergency Management	Appliances for Common Area	General Fund	Replacement microwave for Emergency Management	189.99	
General Government	Awards	General Fund	Commemorative plaque for Commissioner retirement / Employee Service Award Program for October and November	6,307.05	6,866.46
General Government	Food and refreshments for County Sponsored event	General Fund	Off site work session on 11/13 and all day meeting on 11/17	559.41	
Human Resources	Awards	General Fund	2020 Art Show awards and judges	3,850.00	3,850.00
Public Works	Recruitment	General Fund	Lodging and airfare for Capital Improvements Division Director interview	75.51	444.20
Public Works	Recruitment	Transportation Trust Revenue	Lodging and airfare for Capital Improvements Division Director interview	239.87	
Public Works	Recruitment	Surface Water Utility Revenue	Lodging and airfare for Capital Improvements Division Director interview	128.82	
Safety and Emergency Services	Food and refreshments for County Sponsored event	General Fund	Snacks and supplies for the bi-annual 911 shift meeting	75.41	75.41
Solid Waste	Awards	Solid Waste Revenue & Operating	Recognition Plaque for Technical Management Committee Member	111.00	111.00
				\$ 32,796.06	\$ 32,796.06

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter end December 31, 2020

Department: County Admin

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
10/28/2020	53015	IV. D.	Knutson relocation reimbursement	General Fund	0001	201010		20,000.00	20,000.00
Total							0.00	20,000.00	20,000.00

Submitted By: Erin Dowie - DAS Procure to Pay Manager
 Email approval below

Date: 14-Jan-21

Carey, Peter R

From: Dowie, Erin
Sent: Thursday, January 14, 2021 4:52 PM
To: Carey, Peter R
Cc: Jones, Sharita
Subject: FW: 1st Qtr Incentives & Awards - County Admin and Public Works
Attachments: DAS_2021_1stQtr_CA_14JAN21.xlsx; DAS_2021_1stQtr_CA_14JAN21.pdf; DAS_2021_1stQtr_PW_14JAN21.xlsx; DAS_2021_1stQtr_PW_14JAN21.pdf

Good afternoon Peter,

The 1st QTR Incentives and Awards Report for County Admin in the amount of \$20,000 is approved.

The 1st QTR Incentives and Awards Report for Public Work in the amount of \$444.20 is approved.

Thank you!

Erin Dowie, MBA
Manager of Procure to Pay Services
Pinellas County Department of Administrative Services
509 East Ave South
Clearwater, FL 33756
(727) 464-4215
Edowie@pinellascounty.org

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From: Jones, Sharita <sjones@co.pinellas.fl.us>
Sent: Thursday, January 14, 2021 12:48 PM
To: Dowie, Erin <edowie@co.pinellas.fl.us>
Subject: 1st Qtr Incentives & Awards - County Admin and Public Works

Hi Erin,

Can you please review the attached I&A reports and forward to Peter.

Thanks,

Sharita Jones
Accounting Services Coordinator - Procure to Pay Services
Pinellas County Department of Administrative Services
509 East Avenue S.
Clearwater, FL 33756
(727) 464-8976

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December, 2020

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/01/20	06-8	Awards	Employee Service Awards	General	0001	601110		75.00	75.00
12/22/20	06-8	Awards	Employee Service Awards	General	0001	601110		225.00	225.00
Total							0.00	300.00	300.00

Submitted By: Mary Kris Lichtenberg
 Department Director or Designee's Signature

Date: #####

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended December 31, 2020

Department: GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
11/18/2020	N/A	IV. A. b ^{IV. E}	Commemorative Plaque for Comm Welch Retirement	GeneralGovt	0001	114300		199.95	199.95
* 11/24/2020	SPO #431445	IV. E	Incentive Svcs #00091053 Oct20 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
* 11/24/2020	SPO #431445	IV. E	Incentive Svcs #00091054 Oct20 Service Points Redeemed	GeneralGovt	0001	114300		2,886.30	2,886.30
12/15/2020	N/A	IV. A. b	BCC Off Site Mtg PSTA 11/13/20 + 11/17 all day mtg	GeneralGovt	0001	114300		559.41	559.41
* 12/28/2020	SPO #431445	IV. E	Incentive Svcs #00091562 Nov20 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
* 12/28/2020	SPO #431445	IV. E	Incentive Svcs #00091565 Nov20 Service Points Redeemed pins	GeneralGovt	0001	114300		2,520.80	2,520.80
Total							0.00	6,866.46	6,866.46

Submitted By: Cecilia McCorkell
Cecilia McCorkell - OMB Director

Date: 20-Jan-21

* Approved by Resolution 00-58

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December 31, 2020

Department:

Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
19-Nov-20	N/A	Award	2020 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		250	250.00
19-Nov-20	N/A	Award	2020 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
19-Nov-20	N/A	Award	2020 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		100	100.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		50	50.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		100	100.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		50	50.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		350	350.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		350	350.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		250	250.00
19-Nov-20	N/A	Award	2020 ARTSHOW NON-EMPLOYEE WINNER	General Revenue	0001	661111		400	400.00
19-Nov-20	N/A	Award Judge	2020 ARTSHOW JUDGE	General Revenue	0001	661111		200	200.00
19-Nov-20	N/A	Award Judge	2020 ARTSHOW JUDGE	General Revenue	0001	661111		200	200.00
19-Nov-20	N/A	Award Judge	2020 ARTSHOW JUDGE	General Revenue	0001	661111		200	200.00
19-Nov-20	N/A	Award	2020 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		350	350.00
19-Nov-20	N/A	Award	2020 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		250	250.00
19-Nov-20	N/A	Award	2020 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
Total							0.00	3,850.00	3,850.00

Submitted By:


 Department Director or Designee's Signature

Date:

1/6/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter end: December 31, 2020

Department: Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
12/2/2020	52035	IV. B.	Airfare for CIP Div. Director candidate	General Fund	0001	436031		58.68	58.68
12/2/2020	52035	IV. B.	Airfare for CIP Div. Director candidate	Transportation Trust	1001	436031		186.41	186.41
12/2/2020	52035	IV. B.	Airfare for CIP Div. Director candidate	Surface Water	1094	436031		100.11	100.11
12/23/2020	52035	IV. B.	Lodging for CIP Div. Director candidate	General Fund	0001	436031		16.83	16.83
12/23/2020	52035	IV. B.	Lodging for CIP Div. Director candidate	Transportation Trust	1001	436031		53.46	53.46
12/23/2020	52035	IV. B.	Lodging for CIP Div. Director candidate	Surface Water	1094	436031		28.71	28.71
Total							0.00	444.20	444.20

Submitted By: approval below
Erin Dowie - DAS Procure to Pay Manager

Date: 14-Jan-21

Carey, Peter R

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PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2020

Department: Safety and Emergency Services

Effective Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount	Amount	Amount	Total Expenses
							Travel 5400020	Incentives & Awards 5490060	Capital Equip Incentives & Awards 5640060	
11/13/20	Admin. Directive 97	Food, Beverage, Recruitment and Awards-Related Expenses Policy	Bi-Annual 911 Shift meeting - plates and snacks	911 Gen Funds	0001	342110	0.00	75.41	0.00	75.41
Total							0.00	75.41		75.41

Prepared By: Gina Hostetler, Administrative Support Specialist
Gina Hostetler, Administrative Support Specialist

Date: 1/5/2021

Reviewed By: Karen Cervone-Nitz,
Karen Cervone-Nitz, Financial Services Manager

Date: 01.05.2021

Approved By: Jodie Sechler
Jodie Sechler, Director, Ambulance Billing & Financial Svcs Division

Date: 1/12/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2020

Department: Solid Waste Department

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/19/20	53042	E. - Recognition plaque for advisory board member	Plaque for recognition of service to the Solid Waste Technical Management Committee (TMC) for retiring member Ray Boler.	General Revenue	4021	432936	0.00	111.00	111.00
							0.00	0.00	0.00
Total							0.00	111.00	111.00

Submitted By: 
 Department Director or Designee's Signature

Date: 1/22/21