

## OMB Granicus Review

<b>Granicus Title</b>	Palm Harbor Parks and Recreation Fiscal Year 2023 Municipal Services Taxing Unit special projects funding request.				
<b>Granicus ID#</b>	23-0613A	<b>Reference #</b>		<b>Date</b>	4-13-23

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>		<b>Revenue</b>		<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	N/A	<b>Original Amount</b>	
<b>Fund(s)</b>	0001	<b>Amount of Change (+/-)</b>	
<b>Cost Center(s)</b>	114310	<b>Total Amount</b>	\$19,791.14
<b>Program(s)</b>	7140	<b>Amount Available</b>	<b>Total: \$19,791.14</b>
<b>Account(s)</b>	5810001	<b>Included in Applicable Budget? (Y/N)</b>	Y
<b>Fiscal Year(s)</b>	FY23		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This is for the approval of the MSTU Special Projects funding request made by Palm Harbor Parks and Recreation for updating and remodeling of the outdoor bathrooms at Pop Stansell community park.

The request for funding in the amount of \$19,791.14, is a one-time expenditure of budgeted MSTU Special Projects funds. Except for painting and replacing broken items, the existing restrooms have not been updated since 2006. Updates and remodeling include toilets and fixtures will be replaced with eco-friendly fixtures, new partitions will be installed, walls, and ceiling will be pressure washed and painted, floors re-surfaced with epoxy sealant, and stalls that serve mobile/physically disabled patrons will all be upgraded to enhance accessibility. Any unanticipated costs exceeding the maximum award will be paid for through the Palm Harbor Parks and Recreation's capital fund budget.

To date, including this funding request a total of 1,164,085.30 has been spent or committed for Board approved MSTU projects. This leaves a remaining balance \$595,914.70 of the total \$1.76M unallocated or lapsed/unused.

**Analyst: John Ondrovic**

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount**

**expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to\_\_\_\_)".**

5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject** (e.g., OMB Review\_22-529A\_PW\_SidewalkContract).
6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).