

OMB Contract Review

Contract Name	Coronavirus Aid, Relief, and Economic Security Act funding grant agreement designated for St. Pete-Clearwater Airport				
File #	20-839A	Contract #	3-12-0075-046-2020	Date:	05/06/20

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant	X	Other		Revenue	X	Project	90007C 5

Contract information:

New Contract (Y/N)	Yes	Original Contract Amount	\$8,737,268.00
Fund(s)	4001	Amount of Change	0
Cost Center(s)	Various	Contract Amount	\$8,737,268.00
Program(s)	Various	Amount Available	Grant funds included in as part of current budget cycle: FY20 Revenue Estimate: \$3,000,000.00 FY21 Revenue Budget: \$5,737,260.00
Account(s)	Various	Included in Applicable Budget? (Y/N)	Not part of FY20 Approved budget
Fiscal Year(s)	FY20-FY24		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This is a grant agreement between the Federal Aviation Administration (FAA) on behalf of the U.S. Treasury and the St. Pete-Clearwater International Airport. The amount of this agreement is \$8,737,268 and was determined by legislative formula. No local match is required. The agreement duration is four years from the date of formal acceptance. This grant offer will expire unless it has been accepted by June 4, 2020.

Funds have been included as part of the FY21 budget development process:

FY20 Estimate: \$3,000,000.00

FY21 Budget: \$5,737,268.00

The purpose of this agreement is to provide funding to help offset a decline in revenues arising from COVID-19. Funds can be used maintain safe and efficient airport operations and can include an airport's operational and maintenance expenses incurred no earlier than January 20, 2020. Funds can not be used for new Airport development projects unless the grant is amended or superseded by a new agreement.

In addition to reporting, auditing and suspension and debarment conditions beginning on page 4; the following conditions are also part of this agreement:

- Employee Retention – PIE agrees to retain 90% of employees through December 31, 2020. This amount is calculated at positions as of March 27, 2020. Adjustments are made for retirements or voluntary separations. Employee data will need to be provided quarterly.
- Buy American - Steel or manufactured products acquired by a contractor or a subcontractor must be produced in the United States.

- Ban on Texting and Driving clause must be inserted in subgrants, contracts and subcontracts. Airport is encouraged to adopt and enforce workplace safety policies to decrease instances caused by distract drivers.
- Trafficking in persons – Recipient, employees, subrecipients and subrecipients’ employees may not engage in forms of trafficking persons, procure a commercial sex act, or use forced labor in the performance of the award or subawards during the period of this agreement. The FAA can unilaterally terminate this award if it is determined that the trafficking terms in section 19(a) have been violated by an employee or a subrecipient that is associated with performance under this award.

Fiscal Impact section amended.

Analyst: Erica Mitchell

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the “Description & Comments” section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director’s desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.