

# KEN BURKE


CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
PINELLAS COUNTY, FLORIDA

FINANCE DIVISION

14 5. Ft. Harrison Ave., 3rd Floor  
Clearwater, FL 33756  
P.O. BOX 2438  
Clearwater, FL 33757  
Telephone: (727) 464-8300  
FAX: (727) 464-8370

Clerk of the County Court  
Recorder of Deeds  
Clerk and Accountant of the Board of County Commissioners  
Custodian of County Funds  
County Auditor  
Clerk of the Water and Navigation Control Authority

TO: Honorable Chairman and  
Members of the Board of County Commissioners

FROM: Claretha N. Harris, Chief Deputy Director   
Finance Division

SUBJECT: Report of Expenditures Incurred under Incentives Awards and  
Recruitment Ordinance for the Quarter Ended June 30, 2019

DATE: July 31, 2019

Please find attached the quarterly report as required by Ordinance #07-26, Expenditures of Funds for Incentives, Awards and Recruitment. The individual reports of expenditures filed by each department are also included for your reference.

The expenditures included in this report were for incentives and awards, promotional items, recruitment expenses and meals for purposes as authorized in the Ordinance. All expenditures were preauthorized by the County Administrator's office or Chairperson of the Agency Board unless the expenditure was previously approved as a continuing annual expenditure by the Board of County Commissioners in accordance with approved policy, subject to availability of funds.

If you have any questions regarding the report, please call me at ext. 48300.

**Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance  
For the Quarter Ended June 30, 2019**

Department	Category of Expense	Source of Funding	Description of Expenditure	Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Tenant-Manager Meetings & Executive Dinner / Tourism Business Luncheons / Mentor Lunches	2,031.99	2,631.99
Airport	Awards	Airport Revenue	Star Customer Service Program	600.00	
Board of County Commissioners	Food and refreshments for County Sponsored event	General Fund	Items for Farm Share Event	124.14	124.14
Convention and Visitor's Bureau	Relocation	Tourist Development Tax	Temporary Housing for CVB Interim President and CEO	3,393.00	3,393.00
Solid Waste	Awards	Solid Waste Revenue	Recognition Plaque for Technical Management Committee Member	128.00	128.00
Economic Development	Food and refreshments for County Sponsored event	General Fund	ED Meeting	232.57	241.85
Economic Development	Food and refreshments for County Sponsored event	General Fund	Penny Meeting	9.28	
General Government	Awards	General Fund	Employee Service Award Program	11,170.33	25,343.55
General Government	Employee Appreciation	General Fund	Employee Appreciation Picnic / Whirlwind Events Rentals & Ice Machine for Picnic / Employee Recognition Breakfast	13,399.33	
General Government	Recruitment	General Fund	Lunch for interview panel for Chief of Staff and CVB Director positions / Travel Reimbursement for Chief of Staff applicant	773.89	
Marketing & Communications	Food and refreshments for County Sponsored event	General Fund	Pinellas Citizens University	857.32	857.32
Human Resources	Commemorative items promoting County programs	General Fund	Tokens of Recognition for Volunteers	3,217.08	6,399.53
Human Resources	Food and refreshments for County Sponsored event	General Fund	Volunteer Appreciation Fiesta / PCR Volunteer Appreciation Luncheon & Fiesta / Popcorn for Wellness Meeting / HR Meeting Refreshments	2,785.59	
Human Resources	Appliance for Common Area	General Fund	Water Cooler Replacement Cartridge	87.99	
Human Resources	Commemorative items promoting County programs	Employee Health Benefits	Tokens of Recognition for Wellness Outreach	308.87	
Human Services (HHS)	Transportation Assistance	General Fund	Transportation Assistance to MMU Mtg	20.46	20.46

Department	Category of Expense	Source of Funding	Description of Expenditure	Amount	Department Total
Parks	Food and refreshments for County Sponsored event	General Fund	Advisory Board/Water for Volunteers/Advisory Board/2 Classes - Native FL Landscape/4-H Recognition/Volunteer Programs - Heritage Village/Volunteer Aux Ranger Mtg	1,043.53	
Parks	Commemorative items promoting County programs	General Fund	Park Volunteer Shirts & Items of Recognition	1,121.43	
Parks	Meeting Accommodations	General Fund	Ferry to Shell Key - Advisory Board	318.00	2,482.96
Public Works / Surface Water	Commemorative items promoting County programs	Surface Water Utility Fund	Promo Items Community Clean-up / Lakes & Ponds Day / Citizen Education / County Events	2,820.46	
Public Works / Surface Water	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Volunteer Recognition Lunch / Cross Bayou Community Volunteer Clean-up / Panera Bread Credit Teambuilding / Lakes & Ponds Day	2,091.23	
Public Works / Surface Water	Commemorative items promoting County programs	County Transportation Trust	Promo Articles: County Events / Arbor Day Celebration	2,228.67	
Public Works / Surface Water	Commemorative items promoting County programs	General Fund	Promo Articles: Mosquito Control Public Education / County Events / Traffic Management Awareness / Arbor Day Celebration	2,012.30	9,152.66
Utilities - Water	Food and refreshments for County Sponsored event	Water Revenue	CIP Preview Presentation - Coffee / Water Conservation Outreach - Refreshments for Public	323.11	
Utilities - Water	Commemorative items promoting County programs	Water Revenue	Promo Water Bottles - Outreach for Water Conservation - Split / Rain Gauges - Water Conservation Outreach Promos	5,543.10	5,866.21
Utilities - Sewer	Appliance for Common Area	Sewer Revenue	Community Countertop Microwave for South Cross Bayou	109.00	
Utilities - Sewer	Commemorative items promoting County programs	Sewer Revenue	Promo Articles for FWRC Tour Participants & Guests / Promo Water Bottles - Outreach for Water Conservation Split	3,307.11	
Utilities - Sewer	Food and refreshments for County Sponsored event	Sewer Revenue	CIP Preview Presentation - Coffee / Water Conservation Outreach - Refreshments for Public	90.09	3,506.20
				<b>60,147.87</b>	<b>60,147.87</b>

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

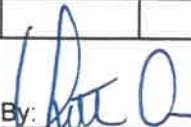
**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter ended June 30, 2019

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
05/09/19	05-236	food & refreshments for county-sponsored events	SPRAGUE: Tenant/Mgr mtgs, Airline Exec dinner	Airport	4001	421011		673.68	673.68
									0.00
05/29/19	05-236	food & refreshments for county-sponsored events	JEWSBURY: Tourism/business luncheons	Airport	4001	421011		114.80	114.80
									0.00
06/05/19	05-236	food & refreshments for county-sponsored events	SPRAGUE: Tenant/Mgr mtg, business luncheon	Airport	4001	<del>421011</del> 421011		178.75	178.75
									0.00
04/18/19	05-236	food & refreshments for county-sponsored events	ROUTH: Tourism lunch, BB/BS Mentor Lunch	Airport	4001	421015		226.03	226.03
									0.00
* 05/28/19	05-236	food & refreshments for county-sponsored events	ROUTH: Tourism lunch, BB/BS Mentor Lunch, STAR cust svc program	Airport	4001	421015		1,037.63	1,037.63
									0.00
06/26/19	05-236	food & refreshments for county-sponsored events	ROUTH: BB/BS Mentor Lunch	Airport	4001	421015		401.10	401.10
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
<b>Total</b>							0.00	2,631.99	2,631.99

Submitted By:   
 Department Director or Designee's Signature

Date: 7-19-19

\*\$600.00 for STAR Customer Service Program - Gift Cards

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter ended

June 30, 2019

Department:

Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
04/12/19	07-26	Refreshments	Items for Farm Share Event for Volunteers	General Review	0001	111011-17		98.92	98.92
04/12/19	07-26	Refreshments	Items for Farm Share Event for Volunteers	General Review	0001	111011-17		25.22	25.22
<b>Total</b>							0.00	124.14	124.14

Submitted By: Karen Seel  
 Department Director or Designee's Signature

Date: 7/18/19

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**  
**Quarterly Report**

Quarter ended 6/30/2019

Department: **Convention & Visitors Bureau (CVB)**

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Convention & Visitors Bureau (CVB)		Total Expenses
							Amount Travel 5400020	Amount Incentives & Awards 5490060	
04/03/19		Temporary Housing Expense	Feb.2019 - Mar.2019 Temporary Housing Expenses	Tourist Development Tax Fund	1040	381210	0.00	2,763.38	2,763.38
04/12/19		Temporary Housing Expense	April 2019 Temporary Housing Expenses	Tourist Development Tax Fund	1040	381210	0.00	629.62	629.62
Total							0.00	3,393.00	3,393.00

Submitted By:   
 Department Director or Designee's Signature

Date: 07/26/2019

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter ended

June 30, 2019

Department:

Solid Waste

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
05/07/19	51776	IV. E.-Plaque	Recognition Plaque for Technical Management Committee Member Ben Shirley	SW OP. Rev	4021	432936		128.00	128.00
									0.00
<b>Total</b>							0.00	128.00	128.00

Submitted By:   
 Department Director or Designee's Signature

Date: 7/23/19

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter ended

June 30, 2019

Department:

Economic Development

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/25/19	00-183	ED Council Meeting	Refreshments for ED Meeting	General revenue	0001	261140		245.09	245.09
04/25/19	00-183	ED Council Meeting	Credit for tax charged for	General revenue	0001	261140		-12.52	(12.52)
			Refreshments for ED Meeting						
<b>Total</b>							0.00	232.57	232.57

Submitted By:   
 Department Director or Designee's Signature

Date: 28-Jun-19



**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter ended

March 31, 2019

Department:

Economic Development

	Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
*	01/24/19	00-183	ED Council Meeting	Refreshments for ED Meeting	General revenue	0001	261140		6.67	6.67
*	01/24/19	00-183	ED Council Meeting	Refreshments for ED Meeting	General revenue	0001	261140		278.75	278.75
**	03/25/19	00-183	Penny IV Meeting	Refreshments for Penny Meeti	General revenue	0001	261140		9.28	9.28
	Total							0.00	294.70	294.70

Submitted By:   
 Department Director or Designee's Signature

Date: 5-Apr-19

\* Included on 2nd Quarter Report  
 \*\* Included on 3rd Quarter Report

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Qtr ended June 30, 2019

Department:

GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
* 4/15/2019	SPO #431445	IV. E	Incentive Svcs Inc - Email Mgmt for March 2019	GeneralGovt	0001	114300		350.00	350.00
4/15/2019	SPO #431445	IV. E	Incentive Svcs Inc - Point Redemption for March 2019	GeneralGovt	0001	114300		6,912.88	6,912.88
4/15/2019	SPO #431445	IV. E	CREDIT: Incentive Svcs Inc - Point Redemption for 3/19	GeneralGovt	0001	114300		(3,356.44)	(3,356.44)
4/19/2019	R-00-58	IV. A. d.	Employee Recognition Awards Breakfast with Barry: 3/18/19	GeneralGovt	0001	114300		32.97	32.97
* 4/19/2019	No #	IV. B	COS All Day Interviews - Lunch	GeneralGovt	0001	114300		323.98	323.98
4/19/2019	No #	IV. B	Trvl Reimb for Chief of Staff Candidate / John Dunleavy	GeneralGovt	0001	114300	399.66	0.00	399.66
4/19/2019	No #	IV. I	Employee Apprec Picnic - Whirlwind Events Rentals	GeneralGovt	0001	114300		3,755.80	3,755.80
4/23/2019	No #	IV. A. d.	CREDIT: reversing 4/19/19 32.97 invalid charge	GeneralGovt	0001	114300		(32.97)	(32.97)
5/16/2019	No #	IV. I	Employee Appreciation Picnic - Ice Machine Rental & Ice	GeneralGovt	0001	114300		391.40	391.40
5/20/2019	SPO #431445	IV. E	Incentive Svcs Inc - Point Redemption for April 2019	GeneralGovt	0001	114300		3,685.40	3,685.40
5/23/2019	SPO #431445	IV. E	Incentive Svcs Inc - Email Mgmt for April 2019	GeneralGovt	0001	114300		402.94	402.94
5/23/2019	No #	IV. B	CVB Director All Day Interviews - Lunch for Panel	GeneralGovt	0001	114300		50.25	50.25
5/23/2019	No #	IV. I	Employee Apprec Picnic - Food & Miscellaneous Groceries	GeneralGovt	0001	114300		9,252.13	9,252.13
6/14/2019	SPO #431445	IV. E	Incentive Svcs Inc - Point Redemption for May 2019	GeneralGovt	0001	114300		2,920.37	2,920.37
6/14/2019	SPO #431445	IV. E	Incentive Svcs Inc - Email Mgmt for May 2019	GeneralGovt	0001	114300		350.00	350.00
06/21/19	SPO #431445	IV. E	Incentive Svcs Inc - Credit for Pins, Certificates & Frames	GeneralGovt	0001	114300		(41.88)	(41.88)
06/21/19	SPO #431445	IV. E	Incentive Svcs Inc - Credit for Email Mgmt	GeneralGovt	0001	114300		(52.94)	(52.94)
Total							399.66	24,943.89	25,343.55

Submitted By: Erin Dowie  
 Erin Dowie (approve for OMB Director)

Date: 7/17/19

\*Resolution 00-58 - All items with Standard Purchase Order  
 \*\*No # - Each item has a signed CATS form in the backup without a CATS number.

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter end June 30, 2019

Department:

MARKETING & COMMUNICATIONS

Date	CATS or GRANICUS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
04/04/19	51472	IV. A a.	Food, Bevgs for PCU citizens: 6 week session attendees	General Fund	0001	231010		252.16	252.16
05/01/19	51472	IV. A a.	Food, Bevgs for PCU citizens: 6 week session attendees	General Fund	0001	231010		116.74	116.74
05/10/19	51472	IV. A a.	Food, Bevgs for PCU citizens: 6 week session attendees	General Fund	0001	231010		92.96	92.96
05/10/19	51472	IV. A a.	Food, Supplies for PCU citizens: 6 wk session attendees	General Fund	0001	231010		84.58	84.58
05/21/19	51472	IV. A a.	Food, Bevgs for PCU citizens: 6 week session attendees	General Fund	0001	231010		294.94	294.94
05/21/19	51472	IV. A a.	Food, Bevgs for PCU citizens: 6 week session attendees	General Fund	0001	231010		99.94	99.94
05/21/19	51472	IV. A a.	Food, Bevgs for PCU citizens: 6 week session attendees	General Fund	0001	231010		(84.00)	(84.00)
Total							0.00	857.32	857.32

Submitted By: Erin Dowie  
Erin Dowie (approved for OMB Director)

Date: 7/16/19

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**  
**Quarterly Report**

Quarter ended Apr - June 2019 Department: Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
10-Apr-19	N/A	Meals	Volunteer Appreciation Fiesta	General Revenue	0001	661111		556.02	556.02
16-Apr-19	N/A	Tokens of Recognition	Volunteer Incentives and Awards	General Revenue	0001	661111		2,794.56	2,794.56
19-Apr-19	N/A	Meals	PCR Volunteer Appreciation Luncheon	General Revenue	0001	661111		1,320.00	1,320.00
22-Apr-19	N/A	Tokens of Recognition	Frames Volunteer Presidential Award	General Revenue	0001	661111		32.40	32.40
14-May-19	N/A	Meals	Volunteer Appreciation Fiesta Remaining Balance	General Revenue	0001	661111		556.02	556.02
24-May-19	N/A	Tokens of Recognition	Volunteer Incentives and Awards	General Revenue	0001	661111		390.12	390.12
13-May-19	N/A	Meals	Pop Corn for Wellness Meeting	General Revenue	0001	661112		34.99	34.99
13-May-19	N/A	Meals	Water Cooler Replacement Cartridge	General Revenue	0001	661113		87.99	87.99
* 3-Apr-19	N/A	Meals	HR Meeting Refreshments	General Revenue	0001	661117		318.56	318.56
25-Apr-19	N/A	Tokens of Recognition	Wellness Outreach	Benefits Fund	5006	662110		308.87	308.87
Total							0.00	6,399.53	6,399.53

Submitted By:   
 Department Director or Designee's Signature

Date: 7-17-19

\* Semi-annual strategic planning and employee engagement meeting

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**


**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter ended **Jun-19**

Department: Human Services

GL Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
06/25/19	47328	IV:L	Other Expenditures (Transportation Assistance)	General Fund	0001	301212		20.46	20.46
<b>Total</b>							0.00	20.46	20.46

Submitted By:   
 Department Director or Designee's Signature  
 Prepared by K. Vizandiou

Date: 7/17/2019

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Qtr ended June 30, 2019

Department:

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/01/19	05-196	Advisory Board	Ferry to Shell Key	Gen Rev	0001	251005					
04/30/19	05-196	food/refreshment	food for cooking workshop	Gen Rev	0001	252032				318.00	
05/10/19	05-196	food/refreshment	4-H Advisory Board	Gen Rev	0001	252032				56.48	
05/10/19	05-196	food/refreshment	4-H Council Meeting	Gen Rev	0001	252035				16.12	
05/10/19	05-196	food/refreshment	4-H Board Meeting	Gen Rev	0001	252035				14.20	
										23.86	
05/10/19	05-196	clothing	Auxillary Volunteer Ranger	Gen Rev	0001	254040					
05/31/19	05-196	food/refreshment	water-ice for Green Thumb	Gen Rev	0001	252032				24.00	
05/31/19	05-196	supplies	4-H Water bottles	Gen Rev	0001	252035				7.09	
05/31/19	05-196	clothing	4 H T-Shirts	Gen Rev	0001	252035				132.39	
05/31/19	05-196	supplies	4-H pins	Gen Rev	0001	252035				205.39	
06/26/19	05-196	awards	4-H ribbons	Gen Rev	0001	252035				421.35	
06/26/19	05-196	food/refreshment	lunch for 4-H judges	Gen Rev	0001	252035				133.70	
04/30/19	05-196	supplies	recognition trophy	Gen Rev	0001	252100				195.00	
05/31/19	05-196	food/refreshment	Volunteer Recognition	Gen Rev	0001	252100				42.00	
05/31/19	05-196	food/refreshment	Volunteer Work Day	Gen Rev	0001	252100				115.56	
										35.90	
05/30/19	05-196	food/refreshment	Playground Maintenance Class	Gen Rev	0001	254210					
04/24/19	05-196	clothing	Volunteer Shirts	Gen Rev	0001	253230				579.32	
<b>Total</b>										162.60	
										2,482.96	

Prepared by: Julie Stevens

Date: 7/19/19

Submitted By: Paul G...  
Department Director or Designee's Signature

Date: 7/23/19



**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**

**Quarterly Report**

Quarter end: June 30, 2019

Department:

PUB WKS / SURFACE WTR

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/3/2019	51353 ✓	IV. G	Promo Articles: Mosquito Control Public Education	General Fund	0001	437040 ✓		1,738.50	1,738.50 ✓
4/11/2019	48798 ✓	IV. A a.	Public Works Volunteer Recognition Lunch	SfcWaterUtility	1094	436064 ✓		72.33	72.33 ✓
4/17/2019	Legistar 17-069D ✓	IV. A a.	Food for Volunteers: Cross Bayou CommunityCleanup	SfcWaterUtility	1094	436063 ✓		200.72	200.72 ✓
4/18/2019	Legistar 17-069D ✓	IV. G	Promo Articles: PollutionPreventCommunityCleanup	SfcWaterUtility	1094	436063 ✓		603.70	603.70 ✓
4/25/2019	Legistar 17-023D ✓	IV. G	WorkTools.RainBrl for Volunteers: Lks&Ponds Day / Arbor Day	SfcWaterUtility	1094	436064 ✓		775.84	775.84 ✓
5/7/2019	51354 ✓	IV. A c.	PaneraBreadCREDIT_TaxRefund.PWTeamBldgTraining:split	General Fund	0001 ✓	436031 ✓		(4.80)	(4.80) ✓
5/7/2019	51354 ✓	IV. A c.	PaneraBreadCREDIT_TaxRefund.PWTeamBldgTraining:split	Co Transp Trust	1001	436031 ✓		(15.23)	(15.23) ✓
5/7/2019	51354 ✓	IV A c	PaneraBreadCREDIT_TaxRefund.PWTeamBldgTraining:split	SfcWaterUtility	1094	436031 ✓		(8.18)	(8.18) ✓
5/7/2019	Legistar 17-023D ✓	IV. G	Citizen Education Promos: Value Grocery Totes	SfcWaterUtility	1094	436064 ✓		737.14	737.14 ✓
5/23/2019	Legistar 17-069D ✓	IV. G	PromoArticles: Volunteer giveaways at Cleanup Event	SfcWaterUtility	1094	436063 ✓		353.97	353.97 ✓
5/28/2019	Legistar 17-023D ✓	IV. A a.	Lakes.PondsDay_4.27.19:Refreshments for Public & Plants	SfcWaterUtility	1094	436064 ✓		1,826.36	1,826.36 ✓
5/29/2019	51680 ✓	IV. G	PW FY 19 County Events:Promo-Highliters / GlassCloth:split	General Fund	0001	436031 ✓		205.06	205.06 ✓
5/29/2019	51680 ✓	IV. G	PW FY 19 County Events:Promo-Highliters / GlassCloth:split	Co Transp Trust	1001	436031 ✓		651.36	651.36 ✓
5/29/2019	51680 ✓	IV. G	PW FY 19 County Events:Promo-Highliters / GlassCloth:split	SfcWaterUtility	1094	436031 ✓		349.81	349.81 ✓
6/24/2019	51705 ✓	IV. G	PromoTrafcLightKeyRings; Traffic Mgmt Awareness	Co Transp Trust	1001	436082 ✓		1,257.50	1,257.50 ✓
6/25/2019	Legistar 17-023D ✓	IV. G	ArborDayCelebration: Native Plants & PromoArticles:split	Co Transp Trust	1001	436022 ✓		248.30	248.30 ✓
6/25/2019	Legistar 17-023D ✓	IV. G	ArborDayCelebration: Native Plants & PromoArticles:split	General Fund	0001	436022 ✓		54.50	54.50 ✓
6/25/2019	Legistar 17-023D ✓	IV. G	ArborDayCelebration: Native Plants & PromoArticles:split	General Fund	0001	436022 ✓		19.04	19.04 ✓
6/25/2019	Legistar 17-023D ✓	IV. G	ArborDayCelebration: Native Plants & PromoArticles:split	Co Transp Trust	1001	436022 ✓		86.74	86.74 ✓
Total							0.00	9,152.66	9,152.66 ✓

Submitted By: Erin Dowie  
**Erin Dowie (approve for OMB Director)**

Date: 17-Jul-19

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY**  
**Quarterly Report**

Quarter end: June 30, 2019

Department:

UTILITIES

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/18/2019	51358 ✓	IV. G	Promo Articles: FWRC Tour Participants & Guests	Swr Rev & Op	4051	431360 ✓			
5/16/2019	51246 ✓	IV. A a.	CIP Preview Pres.1/24/19: Coffee.Condiments for Public:split	Wtr Rev & Op	4031	431130 ✓		2,457.50	2,457.50
5/16/2019	51246 ✓	IV. A a.	CIP Preview Pres.1/24/19: Coffee.Condiments for Public:split	Swr Rev & Op	4051	431130 ✓		71.67	71.67
5/23/2019	51547 ✓	IV. A a.	WaterConsvtnOutreach_5.18.19_Refreshments for Public:split	Wtr Rev & Op	4031	431370 ✓		38.59	38.59
5/23/2019	51547 ✓	IV. A a.	WaterConsvtnOutreach_5.18.19_Refreshments for Public:split	Swr Rev & Op	4051	431370 ✓		157.02	157.02
5/28/2019	51633 ✓	IV. A a.	Outrch County Evnts 2CoffeeUrns; 2WaterDispensers:split	Wtr Rev & Op	4031	431370 ✓		32.16	32.16
5/28/2019	51633 ✓	IV. A a.	Outrch County Evnts 2CoffeeUrns; 2WaterDispensers:split	Swr Rev & Op	4051	431370 ✓		94.42	94.42
6/6/2019	51678 ✓	IV. G	PromoWaterBottles: Outreach for Water Conservation:split	Wtr Rev & Op	4031	431370 ✓		19.34	19.34
6/6/2019	51678 ✓	IV. G	PromoWaterBottles: Outreach for Water Conservation:split	Swr Rev & Op	4051	431370 ✓		4,148.10	4,148.10
6/6/2019	51469 ✓	IV. J	Community Countertop Microwave for South Cross Bayou	Swr Rev & Op	4051	431360 ✓		849.61	849.61
6/26/2019	51470 ✓	IV G	PromoArticles: Rain Gauges Water Consvtn Outreach	Wtr Rev & Op	4031	431240 ✓		109.00	109.00
								1,395.00	1,395.00
<b>Total</b>							0.00	9,372.41	9,372.41

Submitted By: Erin Dowie  
**Erin Dowie (approve for OMB Director)**

Date: 17-Jul-19