

**ALCOHOL AND DRUG ABUSE TRUST FUND**  
**GRANT AGREEMENT**

THIS AGREEMENT is entered into this 12 day of Sept., 2019, by and between PINELLAS COUNTY, a political subdivision of the State of Florida, hereinafter called the "COUNTY" and BOLEY CENTERS, INC.; FAMILY RESOURCES, INC.; GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC.; OPERATION PAR, INC.; PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES, INC.; SUNCOAST CENTER, INC.; AND WESTCARE GULFCOAST-FLORIDA, INC.; seven non-profit Florida corporations, hereinafter referred to as "AGENCIES".

**WITNESSETH:**

WHEREAS, the Substance Abuse Advisory Board (SAAB) reviewed applications for grant funding in order to most effectively distribute funds provided by the County for the purpose of addressing issues of alcohol and drug abuse; and

WHEREAS, the SAAB determined the AGENCIES to be deserving of receiving grant funding consistent with and in accordance with Chapters 938.13 and 893.165, Florida Statutes; and

WHEREAS, the County recognizes that the AGENCIES are providing an essential service within the community; and

WHEREAS, the AGENCIES have demonstrated financial need.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Grant Offer to the AGENCIES

The County hereby makes a grant offer to the AGENCIES under the terms and conditions of this Agreement and applicable rules and regulations of the Board of County Commissioners of Pinellas County and the Substance Abuse Advisory Board of Pinellas County for the following program(s): Attachment (Exhibit #1).

2. Scope of Services

The AGENCIES agree to undertake, perform and complete the one-time, non-recurring expenditures described in Exhibit #1 of this Agreement. By accepting this grant through reimbursement of purchases or expenditures, the AGENCIES are stating a commitment to enhance the delivery of services to the citizens of Pinellas County.

3. Time and Performance

(a) The purchases and expenditures of the AGENCIES shall commence October 1, 2019, and the Agreement shall expire and be fully performed by September 30, 2020.

(b) The AGENCIES shall attend all SAAB meetings and present their final report to the SAAB at last meeting before the end of the fiscal year.

4. Compensation

(a) The County agrees to pay the AGENCIES up to the total sum of fifty-three thousand dollars (\$53,000.00) for the one-time, non-recurring expenditures described in Section 1 of this Agreement. All requests for reimbursement payments shall be accompanied by a report consistent with Section 5 of this Agreement.

(b) Payment of these committed funds pursuant to this Agreement is subject to the availability of funds.

5. Reports

(a) The AGENCIES agree to submit reports to the County with reimbursement requests signed by an authorized Agency representative, which consists of a combined financial budget and expenditure report. This submission shall also contain copies of checks, invoices or other supporting documentation relating to expenses incurred to date in accordance with the performance of this Agreement. Where no activity has occurred, the AGENCIES shall provide a written explanation for non-activity during the life of the Agreement.

(b) The County may withhold payment until an adequately complete report, approved by the County, is submitted. The County shall provide an explanation for why a report is not in compliance with this provision.

(c) The County may withhold payment when a report is not submitted prior to the last working day of the month following the end of the Agreement.

(d) Failure of the AGENCIES to submit a report shall constitute a forfeiture of available funding for the current fiscal year.

6. Audit

The AGENCIES shall utilize reasonable financial procedures, including adequate supporting documents, to account for the use of money provided by the County. The AGENCIES shall retain all records relating to this Agreement for three (3) years after final payment is made.

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All AGENCIES' records relating to this grant shall be subject to audit by the County. In addition, the AGENCIES shall provide an independent audit at no additional cost to the County, if so requested by the County. If an audit is unavailable, a copy of the AGENCIES' IRS Form 990 may be requested.

All equipment secured with funding under this Agreement shall be retained by the AGENCIES and utilized solely for the purposes described in Section 1 of this Agreement. Equipment not used for purposes consistent with Section 1 shall immediately be returned to the County and result in termination of said Agreement.

7. Termination

The County reserves the right to cancel this Agreement if at any time the AGENCIES fail to fulfill or abide by any of the terms or conditions specified. Further, if the AGENCIES use any funds provided by this Agreement for any purpose or program other than authorized under this Agreement, the AGENCIES shall repay such amount and be deemed to have waived the privilege of receiving funds under this Agreement.

8. Indemnification

The AGENCIES shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the County from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or through the said AGENCIES; or by, or in consequence of, any neglect in safeguarding the work; or on account of any act or omission, neglect or misconduct of the said AGENCIES; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, bylaws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the County.

9. Amendment

Any changes in the grant must be requested through SAAB and approved in writing.

10. Entry

The County reserves the right to enter upon any premises used for any part of this project at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Agreement.

11. SAAB Contract Liaison

Elle Piloseno, M.S.  
Justice Coordination  
440 Court Street, Second Floor  
Clearwater, Florida 33756  
Telephone (727) 453-7503  
E-mail gpiloseno@pinellascounty.org

12. Governing Law

The laws of the State of Florida shall govern this Agreement.

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IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed on the day and year first above written. This Agreement shall be signed in Counterpart.

ATTEST:

PINELLAS COUNTY, FLORIDA, by and through its Board of County Commissioners

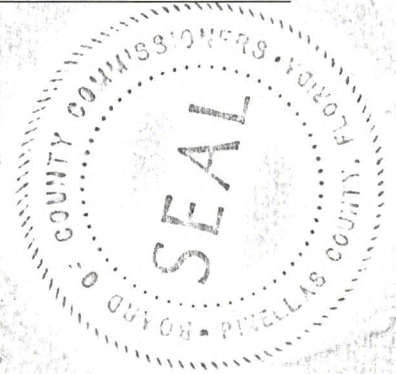
*Norman D. Joy*

By: *Karen Seel*  
Karen Williams Seel, Chairman

Date: *9/12/12*

APPROVED AS TO FORM

By: *[Signature]*  
Office of the County Attorney  
Sr. Assistant County Attorney



BOLEY CENTERS, INC.

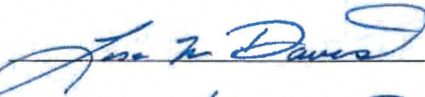
By:  \_\_\_\_\_

Printed Name: Gary MacMath

Title: President/CEO

Date: 7/15/2019

FAMILY RESOURCES, INC.

By: 

Printed Name: LISA M. DAVIS

Title: PRESIDENT / CEO

Date: JULY 25, 2019



GULF COAST JEWISH FAMILY AND  
COMMUNITY SERVICES, INC.

By: SEL

Printed Name: Dr. Sandra E. Braham

Title: President/CEO

Date: 7/16/19

OPERATION PAR, INC.

By: Dianne L. Clarke

Printed Name: Dianne L. Clarke

Title: CEO

Date: 7-15-19

PERSONAL ENRICHMENT THROUGH  
MENTAL HEALTH SERVICES, INC.

By: Gerald Wennlund

Printed Name: Gerald Wennlund

Title: President

Date: 7/15/19

SUNCOAST CENTER, INC.

By: Barbara Daire

Printed Name: Barbara Daire

Title: CEO

Date: 8/1/19

WESTCARE GULFCOAST-FLORIDA, INC.  
a FL 501c3 not-for-profit corporation

By:  \_\_\_\_\_

Printed Name: Craig Knierim

Title: Deputy COO

Date: 16 June 19

WCGC 2019-01



**EXHIBIT #1  
SCOPE OF SERVICES**

**DRUG AND ALCOHOL ABUSE TRUST FUND  
FISCAL YEAR 2019-2020  
AVAILABLE FUNDS: \$53,000**

**PINELLAS COUNTY**

<b>APPLICANT</b>	<b>PROJECT TITLE</b>	<b>AMOUNT</b>	<b>SUMMARY</b>
<b>Boley Centers, Inc.</b>	Life Enhancement Activities Program Refurbishment Project	\$8,000.00	Resurfacing/painting of Boley's LEAP Program classroom walkway at the Koenig Center in St. Petersburg.
<b>Family Resources</b>	Safe Connections Center furniture	\$8,000.00	Furnishing the Safe Connections Center with desks, bookcases, and file cabinets.
<b>Gulf Coast Jewish Family &amp; Community Services</b>	HVAC Unit Replacement	\$10,000.00	Replacing an old HVAC unit at the agency headquarters with an energy efficient one.
<b>Operation PAR</b>	Roof and Washer Replacement	\$8,550.00	Installing a new roof at their Largo campus.
<b>Personal Enrichment Through Mental Health Services, Inc.</b>	Anti-Ligature Door Locks	\$3,450.00	Installing anti-ligature locks on 10 client rooms, 2 medicine rooms, and 2 treatment team rooms in order to improve client privacy and safety.
<b>Suncoast Center, Inc.</b>	Wheels to Transition	\$10,000.00	Replacing a retired vehicle to transport clients to court, therapeutic groups, and medical or other appointments.
<b>WestCare Gulf Coast</b>	Mustard Seed Inn Transitional Housing	\$5,000.00	Purchasing lockers for clients at their Mustard Seed Inn Transitional Housing facility.
<b>TOTAL</b>		<b>\$53,000.00</b>	