

OMB Contract Review

Granicus Title	Amendment No. 2 to the Community Development Block Grant Mitigation Program Subrecipient Agreement with the Florida Department of Economic Opportunity.				
Legistar ID#	23-0957A	Reference #		Date	6/15/23

Mark all Applicable Boxes:

Type of Review									
CIP		Grant	X	Other		Revenue	X	Project	005051 A

Fiscal Information:

New Contract (Y/N)	No	Original Amount	\$992,000
Fund(s)	0001	Amount of Change (+/-)	N/A
Cost Center(s)	100200/436062	Total Amount	\$992,000
Program(s)	2206	Amount Available	\$692,000 / \$992,000
Account(s)	3343901 / 5349000	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY23		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This contract is Amendment No. 2 to the Community Development Block Grant Mitigation Program Subrecipient Agreement with the Florida Department of Economic Opportunity.

Amendment No. 2 amends the CDBG-MIT Subrecipient by deleting in its entirety Attachment A - Project Description and Deliverables and replacing with the Revised Attachment A. Amendment No 2 allows for more flexibility in reimbursement under the listed Minimum Level of Services. The Amendment does not change the amount or term of the Agreement. The Grant provides funding for disaster mitigation planning to help reduce risk from future flood hazards.

There are no fiscal impacts related to this contract which states that all other terms and conditions remain in effect, with the addition of a revised Attachment A (attachment 1, page 1) that is related to the project description and deliverables. As a result, no negative budgetary impacts anticipated.

Analyst:
Abigail Lloyd

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
5. Save the form with the following naming convention:

- a. **OMB.Review_XX-XXXX_Department_Subject** (e.g., OMB Review_22-529A_PW_SidewalkContract).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).