

Pinellas County Substance Abuse Advisory Board Meeting
Minutes of the Meeting Held on
June 28, 2024 | 1:00 p.m. | EpiCenter-Room 2-304, 13805 58th St. N., Clearwater

Present at Meeting:

| Name | Attendee Type | In-Person |
|-----------------------|--|------------------|
| Adam Geissenberger | Board Member – Chair – Pinellas Park Police Dept | ☒ |
| Bruce Bartlett | Board Member – State Attorney | ☒ |
| Jim Miller | Board Member - Operation PAR | ☒ |
| Scott Matthews | Board Member – Pinellas County Sheriff’s Office | ☒ |
| Lisa DePaolo | Board Member – Pinellas County Schools | ☒ |
| Dawn Holcomb | Board Member – Dept of Corrections | ☒ |
| Melissa Reid | Alternate – Dept of Juvenile Justice | ☒ |
| Marianne Deane | Alternate – Pinellas County Health Dept | ☒ |
| Nick Cusumano | Alternate – Largo Police Dept | ☒ |
| Tim Burns | Alternate – Pinellas County Government | ☒ |
| Paul Webb | Alternate - JWB | ☒ |
| Natalia Illich-Hailey | Alternate – City of Clearwater Police Dept | ☒ |
| Ashley Roura | Alternate – Public Defender Office | ☒ |
| | | |
| Anthony Monte | City of Clearwater Police Dept | ☒ |
| Martin Bimler | Operation PAR | ☒ |
| Maggie Miles | Staff – SAAB Board Admin Assistant | ☒ |
| Jennifer Reed | Staff - Pinellas County Human Services | ☒ |
| Amy Carlin | Staff – Pinellas County Human Services | ☒ |
| Cody Ward | Staff – Pinellas County Attorney | ☒ |
| Tristian Byrne | Staff – Pinellas County Human Services | ☒ |
| Lisa Carrillo | Staff – Pinellas County Human Services | ☒ |
| Sara Gordils | Staff – Pinellas County Human Services | ☒ |

I. Call to Order

The regular meeting of the Substance Abuse Advisory Board was called to order by Chair, Chief Adam Geissenberger at 1:00 p.m.

- a. Welcome & Introductions - Board members went around and introduced themselves.
- b. Public Comments - none

II. Old Business

- a. Approval of June 26, 2024, Meeting Minutes - A motion was made to approve the minutes by Bruce Bartlett, seconded by Megan McGee. Passed unanimously.

III. New Business

- a. Membership, updates, vacancies, or resignations.
 - i. New SAAB Board/Alternate Members from June 26, 2024, meeting – Jim Miller (Board) – Operation PAR, Sandnes Boulanger (Alternate) – Operation PAR, John Cornett (Alternate) – Department of Children and Families. Motion made to approve by Tim Burns, seconded by Dawn Holcomb. Passed unanimously.
 - ii. New Board/Alternate Members – Marianne Dean (Alternate), Dept of Health, Major Natalia Illich-Hailey (Alternate) – City of Clearwater Police Dept. Motion made to approve by Scott Matthews, seconded by Tim Burns. Passed unanimously.
- b. SAAB Review Committee Grant Funding Recommendations – Sara Gordils walked through evaluation and scoring for each section. Consensus scoring among SAAB members was done.
 - i. FY24-25 Alcohol and Drug Abuse Trust Fund.

Operation PAR applied, and St. Pete Police Dept has a conflict of interest with Gulf Coast Jewish Family Community Services, both recused from voting on their respective projects.

Gulf Coast Jewish Family and Community Services: Asking \$8,000.
App Score = 48 - RECOMMENDED FULL FUNDING
Operation PAR: Asking \$9,021.99. App Score = 50 - RECOMMENDED FULL FUNDING
Personal Enrichment through Mental Health Services (PEMHS): Asking \$5,203.86.
App Score = 50 – RECOMMENDED FULL FUNDING
WestCare Gulfcoast: Asking \$9,923.05 App Score = 50 - RECOMMENDED FULL FUNDING
- c. SAAB Board Award Recommendations Vote – Chief Adam Geissenberger
 - i. FY24-25 Alcohol and Drug Abuse Trust Fund.

| Member/Alternate | Motion | Second | Yay Vote | Nay Vote | Abstain |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| Bruce Bartlett | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ashley Roura | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Natalia Illich-Hailey | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marianne Dean | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Adam Geissenberger | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Matthews | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nick Cusumano | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lisa DePaolo | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dawn Holcomb | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tim Burns | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Paul Webb | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Megan McGee | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jim Miller | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Melissa Reid | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion made to award all applicants as asked, and remaining funds (\$2,851.10) to be rolled over to next fiscal year by Adam Geissenberger, seconded by Bruce Bartlett. Passed unanimously.

FY 2024-2025 SUMMARY OF RECOMMENDED PROJECTS
Alcohol and Drug Abuse Trust Fund
Amount Available: \$35,0000

4 project applications were received requesting a total of \$32,148.90 in funding

| APPLICANT | PROJECT TITLE | REQUESTED AMOUNT | RECOMMENDED AMOUNT |
|--|--|--------------------|--------------------|
| Gulf Coast Jewish Family and Community Services, Inc. | Visitor Management System | \$8,000.00 | \$8,000.00 |
| Operation PAR, Inc. | PAR Village Residential Furniture | \$9,021.99 | \$9,021.99 |
| Personal Enrichment through Mental Health Services, Inc. (PEMHS) | Digital Empowerment for Crisis Response: Desktop Computers | \$5,203.86 | \$ 5,203.86 |
| <u>WestCare GulfCoast-Florida, Inc.</u> | Davis Bradley Community Involvement Center Oven | \$9,923.05 | \$9,923.05 |
| TOTAL | | \$32,148.90 | \$32,148.90 |

*Unallocated funds in the amount of \$2,851.15 will be rolled over to the next fiscal year.

IV. Roundtable

Sara shared that funding cap of \$10K has been the same for 8 years, discussion ensued on should the threshold be increased, final consensus threshold will remain the same for now. The annual meeting will be in the fall, date TBD.

V. Adjournment

A motion was made to adjourn by Adam Geissenberger, seconded by Tim Burns. The meeting was adjourned at 1:17 p.m.

Meeting minutes respectfully submitted by Maggie Miles, Pinellas County Human Services