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BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

**MINUTES OF MEETING
EASTLAKE OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Eastlake Oaks Community Development District was held Thursday, June 8, 2017 at 6:00 p.m. at the Holiday Inn Express Hotel & Suites – Oldsmar, located at 3990 Tampa Road, Oldsmar, Florida 34677.

Present and constituting a quorum were:

Joseph Dinelli	Chairman
Darlene Lazier	Vice Chairperson
Bogdan (Don) Nowacki	Assistant Secretary (Via Telephone)
Scott Roper	Assistant Secretary
Chad Robinson	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Numerous Residents	

The following is a summary of the actions taken at the June 8, 2017 Eastlake Oaks Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mendenhall called the meeting to order.

SECOND ORDER OF BUSINESS

Audience Comments

- Mrs. Watson gave her comments on the landscaping company and back side of the lake.
- Mrs. Mary Brogan addressed Pond A. After a lengthy discussion, the Board will have her pond looked at one more time.
- Ms. Sarah Piguet raised the issue of barking dogs and was told this is an HOA issue.

THIRD ORDER OF BUSINESS

Approval of the Consent Agenda

- A. Minutes of the April 13, 2017 Meeting**
- B. April 2017 Financial Statements, March Through April Check Register and Invoices**

On MOTION by Ms. Lazier seconded by Mr. Dinelli with all in favor, the Consent Agenda, which includes the Minutes of the April 13, 2017 Meeting, the April 2017 Financial Statements and the March Through April Check Register and Invoices, was approved.

FOURTH ORDER OF BUSINESS

Manager's Report

- A. Distribution of the Proposed Fiscal Year 2018 Budget and Consideration of Resolution 2017-02 Approving the Budget and Setting the Public Hearing**

On MOTION by Mr. Dinelli seconded by Mr. Robinson with all in favor, the proposed Fiscal Year 2018 Budget was accepted as presented and Resolution 2017-02 approving the Budget for Fiscal Year 2018 and Setting a Public Hearing Thereon Pursuant to Florida Law to be held Thursday, August 10, 2017 at 6:00 p.m., at the Holiday Inn Express Hotel & Suites – Oldsmar, located at 3990 Tampa Road, Oldsmar, Florida 34677, was adopted.

- B. Report on Number of Registered Voters**

- There is a total of 633 registered voters in the District.

- C. Discussion of Pool Deck Paver Quotes**

- There are loose pavers.
- A proposal from The Pool Doctor and CLC Landscape Services, Inc., along with a dollar amount from the original installer of the pavers was presented.
- More quotes will be presented at the next meeting.

Landscaping cutbacks were discussed.

- Greenpoint has been used in a few other Districts.
- A lengthy discussion was held with residents participating in the discussion.

Mr. Roper MOVED to accept the proposal from Greenpoint for cutback of shrubs and other plantings in the amount of \$8,000; and Mr. Nowacki seconded the motion.

- Ms. Lazier suggested the Board should decide what contractor shall maintain this after it has been cut back.
- Mr. Roper suggested including 20% which Greenpoint may ask for.
- There being no further discussion, Mr. Mendenhall was asked to re-state the motion.

On VOICE vote with all in favor, the proposal from Greenpoint was accepted as stated in the prior motion, subject to the District Attorney's review, with a potential 20% differential.

- The CDD is not responsible for any underground utilities.
- They will not be paid until the work is done.

FIFTH ORDER OF BUSINESS

Supervisors' Requests

- Several lights are out at the entrance. Mr. Roper may purchase new lights and get reimbursed.
- The landscaping work at the pool parking lot will commence next week.
- Staff will ensure the attorney reviews the Greenpointe proposal in a timely manner.
- The trash bins must be removed from the pool area.

The record shall reflect Mr. Nowacki has exited the meeting via telephone.

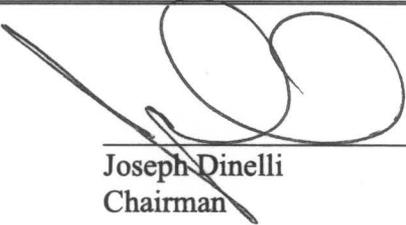
- Landscaping issues were discussed.
- A resident inquired about mosquito control.

SIXTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Robinson seconded by Mr. Dinelli with all in favor, the meeting was adjourned at approximately 7:50 p.m.



Joseph Dinelli
Chairman

Eastlake Oaks Community Development District

Board of Supervisors

Joseph Dinelli, Chairman

Darlene Lazier, Vice Chairperson

Bogdan (Don) Nowacki, Assistant Secretary

Scott Roper, Assistant Secretary

Chad Robinson, Assistant Secretary

Andrew Mendenhall, District Manager

Erin McCormick, District Counsel

Tonja Stewart, District Engineer

Regular Meeting Agenda

Thursday, June 8, 2017 – 6:00 p.m.

1. **Roll Call**
2. **Audience Comments**
3. **Approval of the Consent Agenda**
 - A. Minutes of the April 13, 2017 Meeting
 - B. April 2017 Financial Statements, March Through April Check Register and Invoices
4. **Manager's Report**
 - A. Distribution of the Proposed Fiscal Year 2018 Budget and Consideration of Resolution 2017-02 Approving the Budget and Setting the Public Hearing
 - B. Report on Number of Registered Voters
 - C. Discussion of Pool Deck Paver Quotes
5. **Supervisors' Requests**
6. **Adjournment**

The next meeting is scheduled for Thursday, August 10, 2017, at 6:00 p.m.

District Office:

Severn Trent Services, Inc.
210 North University Drive
Suite 702
954-753-5841

Meeting Location:

Holiday Inn Express Hotel & Suites – Oldsmar
3990 Tampa Road
Oldsmar, Florida 34677
813-854-5080

Eastlake Oaks CDD Sign In

Meeting Date:

Resident Name	Topic (If addressing Board)
Nick YAMIR	Taxes Reductions,
STEVE & JACKIE JONES	
Johna Swanson	Lake Maint
JR Tapper	" "
Mary Brian	" "
Sarah Piquet	
Ace Vivani	
Teresa Laxdoro	

EASTLAKE OAKS
Community Development District

Financial Report
April 30, 2017

Prepared by

SEVERN
TRENT

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EASTLAKE OAKS
Community Development District

Financial Statements

(Unaudited)

April 30, 2017

Balance Sheet
April 30, 2017

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>SERIES 2008 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Checking Account	\$ 20,060	\$ -	\$ 20,060
Accounts Receivable	695	-	695
Assessments Receivable	754	482	1,236
Allow-Doubtful Collections	(754)	(482)	(1,236)
Due From Other Funds	-	969	969
Investments:			
Money Market Account	280,490	-	280,490
Reserve Fund	-	12,804	12,804
Revenue Fund	-	122,504	122,504
Prepaid Items	23	-	23
TOTAL ASSETS	\$ 301,268	\$ 136,277	\$ 437,545
<u>LIABILITIES</u>			
Accounts Payable	\$ 6,772	\$ -	\$ 6,772
Accrued Expenses	1,800	-	1,800
Due To Other Funds	969	-	969
TOTAL LIABILITIES	9,541	-	9,541

Balance Sheet
April 30, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2008 DEBT SERVICE FUND	TOTAL
FUND BALANCES			
Nonspendable:			
Prepaid Items	23	-	23
Restricted for:			
Debt Service	-	136,277	136,277
Assigned to:			
Operating Reserves	52,530	-	52,530
Reserves - Ponds	28,830	-	28,830
Reserves-Recreation Facilities	28,330	-	28,330
Unassigned:	182,014	-	182,014
TOTAL FUND BALANCES	\$ 291,727	\$ 136,277	\$ 428,004
TOTAL LIABILITIES & FUND BALANCES	\$ 301,268	\$ 136,277	\$ 437,545

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 500	\$ 290	\$ 468	\$ 178	93.60%
Special Assmnts- Tax Collector	217,196	217,196	215,684	(1,512)	99.30%
Special Assmnts- CDD Collected	754	754	724	(30)	96.02%
Special Assmnts- Discounts	(8,718)	(8,718)	(8,022)	696	92.02%
Other Miscellaneous Revenues	-	-	62	62	0.00%
Pool Access Key Fee	300	175	125	(50)	41.67%
TOTAL REVENUES	210,032	209,697	209,041	(656)	99.53%
EXPENDITURES					
Administration					
P/R-Board of Supervisors	7,000	4,000	4,000	-	57.14%
FICA Taxes	536	306	306	-	57.09%
ProfServ-Dissemination Agent	1,000	1,000	-	1,000	0.00%
ProfServ-Engineering	1,000	585	2,300	(1,715)	230.00%
ProfServ-Legal Services	3,000	1,750	2,556	(806)	85.20%
ProfServ-Mgmt Consulting Serv	49,448	28,845	28,849	(4)	58.34%
ProfServ-Special Assessment	3,997	3,997	3,997	-	100.00%
ProfServ-Trustee Fees	4,370	4,370	2,530	1,840	57.89%
Auditing Services	4,350	4,350	4,350	-	100.00%
Postage and Freight	500	294	212	82	42.40%
Insurance - General Liability	5,674	5,674	5,299	375	93.39%
Printing and Binding	2,500	1,460	498	962	19.92%
Legal Advertising	2,000	-	-	-	0.00%
Miscellaneous Services	3,000	1,750	997	753	33.23%
Misc-Assessmnt Collection Cost	4,344	4,344	4,153	191	95.60%
Office Supplies	200	119	-	119	0.00%
Annual District Filing Fee	175	175	175	-	100.00%
Total Administration	93,094	63,019	60,222	2,797	64.69%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Field					
Contracts-Lake and Wetland	6,924	4,039	4,459	(420)	64.40%
Contracts-Landscape	33,300	19,425	19,425	-	58.33%
Contracts-Pools	8,340	4,865	4,865	-	58.33%
Contracts-Cleaning Services	2,100	1,225	1,225	-	58.33%
Electricity - Streetlighting	18,000	10,500	10,299	201	57.22%
Utility - Water	5,500	3,208	3,169	39	57.62%
R&M-Irrigation	5,000	2,919	272	2,647	5.44%
R&M-Pools	1,000	585	14,222	(13,637)	1422.20%
Misc-Contingency	36,774	21,452	21,659	(207)	58.90%
Total Field	116,938	68,218	79,595	(11,377)	68.07%
TOTAL EXPENDITURES	210,032	131,237	139,817	(8,580)	66.57%
Excess (deficiency) of revenues					
Over (under) expenditures	-	78,460	69,224	(9,236)	0.00%
Net change in fund balance	\$ -	\$ 78,460	\$ 69,224	\$ (9,236)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2016)	222,503	222,503	222,503		
FUND BALANCE, ENDING	\$ 222,503	\$ 300,963	\$ 291,727		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 20	\$ 11	\$ 42	\$ 31	210.00%
Special Assmnts- Tax Collector	135,828	135,828	134,416	(1,412)	98.96%
Special Assmnts- Discounts	(5,433)	(5,433)	(4,999)	434	92.01%
TOTAL REVENUES	130,415	130,406	129,459	(947)	99.27%
EXPENDITURES					
Administration					
Misc-Assessmnt Collection Cost	2,717	2,717	2,588	129	95.25%
Total Administration	2,717	2,717	2,588	129	95.25%
Debt Service					
Principal Debt Retirement	120,000	-	-	-	0.00%
Principal Line of Credit/Note	9,671	-	-	-	0.00%
Interest Expense	4,980	2,490	2,490	-	50.00%
Total Debt Service	134,651	2,490	2,490	-	1.85%
TOTAL EXPENDITURES	137,368	5,207	5,078	129	3.70%
Excess (deficiency) of revenues Over (under) expenditures	(6,953)	125,199	124,381	(818)	-1788.88%
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	(6,953)	-	-	-	0.00%
TOTAL FINANCING SOURCES (USES)	(6,953)	-	-	-	0.00%
Net change in fund balance	\$ (6,953)	\$ 125,199	\$ 124,381	\$ (818)	-1788.88%
FUND BALANCE, BEGINNING (OCT 1, 2016)	11,896	11,896	11,896		
FUND BALANCE, ENDING	\$ 4,943	\$ 137,095	\$ 136,277		

EASTLAKE OAKS
Community Development District

Supporting Schedules

April 30, 2017

**Non-Ad Valorem Special Assessments - Pinellas County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2017**

					Allocation by Fund	
Date Received	Net Amount Received	Discount/ (Penalties) Amount	Collection Cost	Gross Amount Received	General Fund	Series 2008 Debt Service
ASSESSMENTS LEVIED FY 2017				\$ 353,777	\$ 217,949	\$ 135,828
Allocation %				100%	62%	38%
11/05/16	\$ 580	\$ 24	\$ 12	\$ 616	\$ 380	\$ 237
11/21/16	69,306	2,888	1,414	73,608	45,347	28,261
11/23/16	15,824	659	323	16,806	10,354	6,453
12/05/16	172,782	7,199	3,526	183,507	113,052	70,455
12/16/16	36,299	1,512	741	38,552	23,750	14,801
01/20/17	20,116	622	411	21,149	13,029	8,120
02/17/17	3,548	72	72	3,693	2,275	1,418
03/17/17	4,317	44	88	4,448	2,740	1,708
04/21/17	7,566	-	154	7,720	4,756	2,964
TOTAL	\$ 330,338	\$ 13,021	\$ 6,742	\$ 350,100	\$ 215,684	\$ 134,416
% COLLECTED				99%	99%	99%
TOTAL OUTSTANDING				\$ 3,677	\$ 2,265	\$ 1,412

Cash and Investment Report
April 30, 2017

General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Yield</u>	<u>Maturity</u>	<u>Balance</u>
Checking Account	Jefferson Bank	Operating Account	0.00%	n/a	\$ 20,060
Money Market	Stonegate Bank	Public Funds Money Market	0.40%	n/a	\$ 280,490
Subtotal					\$ 300,550

Debt Service Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Yield</u>	<u>Maturity</u>	<u>Balance</u>
Series 2008 Reserve	US Bank	Open-ended Commercial Paper	0.05%	n/a	\$ 12,804
Series 2008 Revenue	US Bank	Open-ended Commercial Paper	0.05%	n/a	\$ 122,504
Subtotal					\$ 135,308
Total					\$ 435,858

EASTLAKE OAKS
Community Development District

Check Register and Invoices

March 1, - April 30, 2017

EASTLAKE OAKS COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 3/1/17 to 4/30/17

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
JEFFERSON BANK - GF - (ACCT# XXXXX1913)									
Check	1251	03/02/17	Vendor	FEDEX	5-699-74600	POSTAGE THRU 2/7/17	Postage and Freight	001-541006-51301	\$11.33
Check	1252	03/02/17	Vendor	HPI SECURITY	0055170	SECURITY SYSTEM 3/1-5/31	Misc-Contingency	001-549900-53901	\$35.00
Check	1252	03/02/17	Vendor	HPI SECURITY	0055170	SECURITY SYSTEM 3/1-5/31	Prepaid Items	155000	\$70.00
Check	1253	03/02/17	Vendor	PIPS POOL INC	8920	POOL MAINTENANCE JAN & FEB 2017	Contracts-Pools	001-534078-53901	\$1,390.00
Check	1254	03/02/17	Vendor	PRESTIGE JANITORIAL SERVICE	2740	CLEANING SERVICES MARCH 2017	Contracts-Cleaning Services	001-534082-53901	\$175.00
Check	1255	03/02/17	Vendor	SEVERN TRENT ENVIRONMENTAL SER	17594	MANAGEMENT FEES FEB 2017	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,120.67
Check	1255	03/02/17	Vendor	SEVERN TRENT ENVIRONMENTAL SER	17594	MANAGEMENT FEES FEB 2017	Postage and Freight	001-541006-51301	\$13.50
Check	1255	03/02/17	Vendor	SEVERN TRENT ENVIRONMENTAL SER	17594	MANAGEMENT FEES FEB 2017	Printing and Binding	001-547001-51301	\$28.50
Check	1256	03/20/17	Vendor	AQUATIC SYSTEMS, INC	0000368967	LAKE & WETLAND SERVICE MAR 2017	Contracts-Lake and Wetland	001-534021-53901	\$637.00
Check	1257	03/20/17	Vendor	CITY OF OLDSMAR	030617	UTILITIES 2/2-3/1	UTILITY - WATER	001-543018-53901	\$129.92
Check	1258	03/20/17	Vendor	LANDSCAPE MAINTENANCE	118133	GROUND MAINTENANCE	CONTRACTS - LANDSCAPE	001-534050-53901	\$2,775.00
Check	1259	03/20/17	Vendor	SPECTRUM	76601-030717	#0034959766-01 3/12-4/11	Miscellaneous Services	001-549001-51301	\$74.28
Check	1260	03/20/17	Vendor	STANTEC CONSULTING SERVICES, INC	1164648	PROFESSIONAL SVC FEB 2017	ProfServ-Engineering	001-531013-51501	\$1,643.00
Check	1261	04/04/17	Vendor	LANDSCAPE MAINTENANCE	117116	GROUND MAINTENANCE FEB 2017	CONTRACTS - LANDSCAPE	001-534050-53901	\$2,775.00
Check	1262	04/04/17	Vendor	PSM PROPERTIES, INC	5034	MEETING ROOM 2/9/17	Misc-Contingency	001-549900-51301	\$50.00
Check	1263	04/12/17	Vendor	LANDSCAPE MAINTENANCE	119192	GROUND MAINTENANCE APRIL 2017	CONTRACTS - LANDSCAPE	001-534050-53901	\$2,775.00
Check	1264	04/12/17	Vendor	PIPS POOL INC	8968	POOL MAINTENANCE MARCH 2017	Contracts-Pools	001-534078-53901	\$695.00
Check	1265	04/12/17	Vendor	PRESTIGE JANITORIAL SERVICE	2772	CLEANING SERVICES APRIL 2017	Contracts-Cleaning Services	001-534082-53901	\$175.00
Check	1266	04/12/17	Vendor	SEVERN TRENT ENVIRONMENTAL SER	18454	MANAGEMENT FEES MARCH 2017	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,120.67
Check	1266	04/12/17	Vendor	SEVERN TRENT ENVIRONMENTAL SER	18454	MANAGEMENT FEES MARCH 2017	Postage and Freight	001-541006-51301	\$32.48
Check	1266	04/12/17	Vendor	SEVERN TRENT ENVIRONMENTAL SER	18454	MANAGEMENT FEES MARCH 2017	Printing and Binding	001-547001-51301	\$156.75
Check	1267	04/14/17	Vendor	AQUATIC SYSTEMS, INC	0000371893	LAKE AND WETLAND SERVICE APRIL 2017	Contracts-Lake and Wetland	001-534021-53901	\$637.00
Check	1268	04/14/17	Vendor	EASTLAKE OAKS CDD - C/O US BANK N.A	SERIES 208-041217	TRF ASSESSMENTS SERIES 208	Due From Other Funds	131000	\$12,901.77
Check	1269	04/14/17	Vendor	ERIN MCCORMICK LAW, PA	10103	LEGAL SERVICES MARCH 2017	ProfServ-Legal Services	001-531023-51401	\$569.50
Check	1270	04/14/17	Vendor	THE POOL DOCTOR	127166	RESET LOOSE COPING	R&M-Pools	001-546074-53901	\$1,550.00
Check	1270	04/14/17	Vendor	THE POOL DOCTOR	127187	REPLACED BROKEN TILE	R&M-Pools	001-546074-53901	\$61.59
Check	1270	04/14/17	Vendor	THE POOL DOCTOR	127208	POOL LIGHTING REPAIRS	R&M-Pools	001-546074-53901	\$396.70
Check	1270	04/14/17	Vendor	THE POOL DOCTOR	127202	PULL PAVERS & DEMO LADDERS	R&M-Pools	001-546074-53901	\$441.10
Check	1270	04/14/17	Vendor	THE POOL DOCTOR	127507	CLOGGED VAC LINE	R&M-Pools	001-546074-53901	\$150.00
Check	1270	04/14/17	Vendor	THE POOL DOCTOR	127394	REPLACED LIGHT FIXTURES	R&M-Pools	001-546074-53901	\$453.30
Check	1271	04/18/17	Employee	DARLENE LAZIER	PAYROLL	April 18, 2017 Payroll Posting			\$183.87
Check	1272	04/18/17	Employee	CHAD D. ROBINSON	PAYROLL	April 18, 2017 Payroll Posting			\$184.70
Check	1273	04/18/17	Employee	SCOTT J. ROPER	PAYROLL	April 18, 2017 Payroll Posting			\$184.70
Check	1274	04/18/17	Employee	JOSEPH DINELLI	PAYROLL	April 18, 2017 Payroll Posting			\$184.70
Check	1275	04/18/17	Employee	BOGDAN M. NOWACKI	PAYROLL	April 18, 2017 Payroll Posting			\$183.87
Check	1276	04/24/17	Vendor	AQUATIC SYSTEMS, INC	0000372247	AQUASCAPING MARCH 2017	Contracts-Lake and Wetland	001-534021-53901	\$2,450.00
Check	1277	04/24/17	Vendor	CITY OF OLDSMAR	040317	WATER SERVICE 3/2-4/1	UTILITY - WATER	001-543018-53901	\$102.94
Check	1278	04/24/17	Vendor	LANDSCAPE MAINTENANCE	120041	IRRIGATION INSPECTION REPAIRS	CONTRACTS - LANDSCAPE	001-534050-53901	\$44.78
Check	1279	04/24/17	Vendor	SPECTRUM	040617	INTERNET 4/12-5/11	Miscellaneous Services	001-549001-51301	\$74.28

EASTLAKE OAKS COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 3/1/17 to 4/30/17

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
ACH	DD104	02/20/17	Vendor	TAMPA ELECTRIC CO.	013017	***Voided Voided***			\$0.00
ACH	DD105	03/20/17	Vendor	TAMPA ELECTRIC CO.	022717	ELECTRIC UTILITY FEB 2017	Electricity - Streetlighting	001-543013-53901	\$1,588.69
ACH	DD106	02/20/17	Vendor	TAMPA ELECTRIC CO.	013017	SVC 12/23-1/23	Electricity - Streetlighting	001-543013-53901	\$1,387.37
ACH	DD106	02/20/17	Vendor	TAMPA ELECTRIC CO.	CM 013017	TAMPA ELECTRIC TOOK LESS THAN INVOICE (306.02)	Electricity - Streetlighting	001-543013-53901	(\$5.01)
ACH	DD107	04/18/17	Vendor	TAMPA ELECTRIC CO.	03292017	ELECTRIC SVC 2/22-3/22	Electricity - Streetlighting	001-543013-53901	\$1,532.99
Account Total									\$182,603.01

Total Amount Paid	\$182,603.01
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Total Amount Paid - Breakdown by Fund	
Fund	Amount
General Fund - 001	169,701.24
Series 2008 Debt Service Fund - 202	12,901.77
Total	182,603.01

EASTLAKE OAKS
Community Development District

Annual Operating Budget
Fiscal Year 2018

Version 1 - Proposed Budget:
(Printed on 5/25/17)

Prepared by:



EASTLAKE OAKS

Community Development District

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Eastlake Oaks
Community Development District

Operating Budget
Fiscal Year 2018

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2016	BUDGET FY 2017	THRU APR 2017	MAY SEP-2017	PROJECTED FY 2017	BUDGET FY 2018
REVENUES						
Interest - Investments	\$ 693	\$ 500	\$ 468	\$ 32	\$ 500	\$ 500
Special Assmnts- Tax Collector	217,080	217,196	215,684	1,512	217,196	239,730
Special Assmnts- CDD Collected	724	754	724	-	724	832
Special Assmnts- Discounts	(7,847)	(8,718)	(8,022)	-	(8,022)	(9,622)
Other Miscellaneous Revenues	82	-	62	-	62	-
Pool Access Key Fee	350	300	125	175	300	300
TOTAL REVENUES	211,082	210,032	209,041	1,719	210,760	231,740

EXPENDITURES

Administrative

P/R-Board of Supervisors	6,000	7,000	4,000	2,000	6,000	6,000
FICA Taxes	459	536	306	153	459	459
Unemployment Compensation	106	-	-	-	-	-
ProfServ-Dissemination Agent	-	1,000	-	100	100	1,000
ProfServ-Engineering	711	1,000	2,300	1,400	3,700	3,000
ProfServ-Legal Services	2,000	3,000	2,556	1,444	4,000	3,000
ProfServ-Mgmt Consulting Serv	48,008	49,448	28,849	20,599	49,448	50,931
ProfServ-Special Assessment	3,881	3,997	3,997	-	3,997	4,117
ProfServ-Trustee Fees	4,337	4,370	2,530	-	2,530	-
Auditing Services	4,350	4,350	4,350	-	4,350	4,350
Postage and Freight	370	500	212	288	500	500
Rental - Meeting Room	300	-	-	-	-	-
Insurance - General Liability	5,158	5,674	5,299	-	5,299	5,829
Printing and Binding	927	2,500	498	356	854	2,500
Legal Advertising	1,823	2,000	-	2,000	2,000	2,000
Miscellaneous Services	2,449	3,000	997	2,003	3,000	3,000
Misc-Assessmnt Collection Cost	2,845	4,344	4,153	-	4,153	4,795
Office Supplies	-	200	-	200	200	200
Annual District Filing Fee	175	175	175	-	175	175
Total Administrative	83,899	93,094	60,222	30,543	90,765	91,856

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	ACTUAL THRU APR 2017	PROJECTED MAY SEP-2017	TOTAL PROJECTED FY 2017	ANNUAL BUDGET FY 2018
<i>Field</i>						
Contracts-Lake and Wetland	6,924	6,924	4,459	3,185	7,644	7,644
Contracts-Landscape	33,062	33,300	19,425	13,875	33,300	33,300
Contracts-Pools	8,340	8,340	4,865	3,475	8,340	8,340
Contracts-Cleaning Services	2,268	2,100	1,225	875	2,100	2,100
Electricity - Streetlighting	17,617	18,000	10,299	7,356	17,655	18,000
Utility - Water	5,900	5,500	3,169	2,264	5,433	5,500
R&M-Renewal and Replacement	1,430	-	-	-	-	-
R&M-Irrigation	567	5,000	272	4,728	5,000	5,000
R&M-Pools	1,649	1,000	14,222	1,778	16,000	10,000
Misc-Contingency	29,335	36,774	21,659	15,115	36,774	50,000
Total Field	107,092	116,938	79,595	52,651	132,246	139,884
TOTAL EXPENDITURES	190,991	210,032	139,817	83,194	223,011	231,740
Excess (deficiency) of revenues Over (under) expenditures	20,091	-	69,224	(81,475)	(12,251)	-
Net change in fund balance	20,091	-	69,224	(81,475)	(12,251)	-
FUND BALANCE, BEGINNING	202,412	222,503	222,503	-	222,503	210,252
FUND BALANCE, ENDING	\$ 222,503	\$ 222,503	\$ 291,727	\$ (81,475)	\$ 210,252	\$ 210,252

Budget Narrative
Fiscal Year 2018**REVENUES****Interest - Investments**

The District earns interest on its operating and investment accounts.

Special Assessments - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessment - District Collected

The District will collect a Non- Ad Valorem assessment on all the un-platted parcels within the District in support of the overall fiscal year budget.

Special Assessments - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non - Ad Valorem assessments.

Pool Access Key Fee

Revenue from the pool access keys.

EXPENDITURES**Administrative****P/R - Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all six of the meetings.

FICA Taxes

Payroll taxes on Board of Supervisors compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Professional Services - Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with rule 15c2 - 12(b) - (5), which relates additional reporting requirements for unrelated bond issues and is performed by Prager and Sealy. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services - Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services - Legal Services

The District's Attorney, Buchanan Ingersoll & Rooney PC, provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Budget Narrative
Fiscal Year 2018**EXPENDITURES****Administrative** (continued)**Professional Services - Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Severn Trent Environmental Services, Inc. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Severn Trent in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services - Special Assessment

The District will be billed annually for calculating and levying the annual operating and maintenance, and debt service assessments, as provided by Severn Trent Management Services.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm.

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Florida Municipal Insurance Trust. The budgeted amount allows for a projected increase in the premium due to market uncertainty.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This includes monthly bank charges and any other miscellaneous expenses that may be incurred during the year.

Miscellaneous - Assessment Collection Costs

The District reimburses the Pinellas County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Budget Narrative
Fiscal Year 2018**EXPENDITURES****Field****Contracts - Lake and Wetland**

Scheduled maintenance consists of monthly inspections and treatment of aquatic weeds and algae within CDD water ponds.

Contracts - Landscape

The District currently has a contract with Landscape Maintenance Professional, Inc. to maintain the landscaping, edging, pruning, and fertilization of the common areas within the District. The amount is based on proposed contract amounts and prior year's costs.

Contracts - Pools

Scheduled maintenance consists of monthly inspections and treatment of pool within CDD. The District change the contract with Pip's Pool Service for a monthly fee of \$695.

Contracts - Cleaning Services

Scheduled maintenance consists of 12 times per year. Cleaning services provided for the District's common areas. The District has currently a contract Prestige Janitorial Service for a monthly fee of \$175.

Electricity - Street lighting

The District will incur electrical usage of streetlights within the District.

Utility - Water

The District currently has utility accounts with the City of Oldsmar. Usage consists of water, sewer and reclaimed water services.

R&M - Irrigation

Unscheduled maintenance to irrigation system which includes; inspections, adjustments to controller and irrigation heads, minor system repairs and replacement of system components and purchase of irrigation supplies.

R&M - Pools

This includes any repairs and maintenance that may be incurred during the year by the District.

Miscellaneous - Contingency

This contingency represents the potential excess of unscheduled maintenance expenses not included in budget categories or not anticipated in specific line items.

EASTLAKE OAKS

Community Development District

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2018	\$ 210,252
Net Change in Fund Balance - Fiscal Year 2018	-
Reserves - Fiscal Year 2018 Additions	-
Total Funds Available (Estimated) - 9/30/2018	210,252

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	57,935 ⁽¹⁾
Reserves - Ponds	28,830
Reserves - Recreation Facilities	28,330
Subtotal	<u>115,095</u>
Total Allocation of Available Funds	115,095

Total Unassigned (undesignated) Cash	<u>\$ 95,157</u>
---	-------------------------

Notes

(1) Represents approximately 3 months of operating expenditures

Eastlake Oaks

Community Development District

Supporting Budget Schedules

Fiscal Year 2018

**Comparison of Assessment Rates
Fiscal Year 2018 vs. Fiscal Year 2017**

General Fund			Debt Service			Total Assessments per Unit			Units
FY 2018	FY 2017	Percent Change	FY 2018	FY 2017	Percent Change	FY 2018	FY 2017	Percent Change	
\$832.39	\$754.15	10.4%	\$0.00	\$481.66	n/a	\$832.39	\$1,235.81	-32.6%	289
									289

RESOLUTION 2017-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE EASTLAKE OAKS COMMUNITY DEVELOPMENT
DISTRICT APPROVING THE BUDGET FOR FISCAL YEAR
2018 AND SETTING A PUBLIC HEARING THEREON
PURSUANT TO FLORIDA LAW**

WHEREAS, the District Manager has heretofore prepared and submitted to the Board a proposed Operating and/or Debt Service Budget for Fiscal Year 2018; a copy of which is attached hereto, and

WHEREAS, the Board of Supervisors has considered said proposed Budget and desires to set the required Public Hearing thereon;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE EASTLAKE OAKS COMMUNITY
DEVELOPMENT DISTRICT;**

1. The Budget proposed by the District Manager for Fiscal Year 2018 is hereby approved as the basis for conducting a Public Hearing to adopt said Budget.

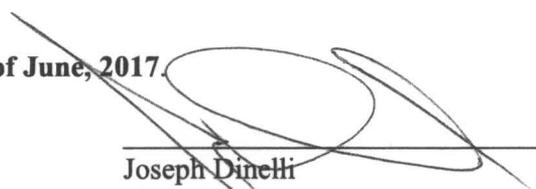
2. A Public Hearing on said approved Budget is hereby declared and set for the following date, hour and location:

Date: Thursday, August 10, 2017
Hour: 6:00 p.m.
Location: Holiday Inn Express
3990 Tampa Road
Oldsmar, Florida

3. Notice of this Public Hearing shall be published in the manner prescribed by Florida Law.

4. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post this Proposed Budget on the District's website at least two days before the Budget Hearing date, as set forth in Section 2.

Adopted this 8th day of June, 2017.



Joseph Dinelli
Chairman



Andrew P. Mendenhall
Secretary

EASTLAKE OAKS
Community Development District

Annual Operating Budget
Fiscal Year 2018

Version 1 - Approved Tentative Budget:
(Printed on 6/9/17)

Prepared by:



EASTLAKE OAKS

Community Development District

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Eastlake Oaks
Community Development District

Operating Budget
Fiscal Year 2018

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Approved Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2016	BUDGET FY 2017	THRU APR 2017	MAY SEP-2017	PROJECTED FY 2017	BUDGET FY 2018
REVENUES						
Interest - Investments	\$ 693	\$ 500	\$ 468	\$ 32	\$ 500	\$ 500
Special Assmnts- Tax Collector	217,080	217,196	215,684	1,512	217,196	239,730
Special Assmnts- CDD Collected	724	754	724	-	724	832
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TOTAL REVENUES	211,082	210,032	209,041	1,719	210,760	231,740
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ProfServ-Special Assessment	3,881	3,997	3,997	-	3,997	4,117
ProfServ-Trustee Fees	4,337	4,370	2,530	-	2,530	-
Auditing Services	4,350	4,350	4,350	-	4,350	4,350
Postage and Freight	370	500	212	288	500	500
Rental - Meeting Room	300	-	-	-	-	-
Insurance - General Liability	5,158	5,674	5,299	-	5,299	5,829
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Legal Advertising	1,823	2,000	-	2,000	2,000	2,000
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Office Supplies	-	200	-	200	200	200
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Total Administrative	83,899	93,094	60,222	30,543	90,765	91,856

Summary of Revenues, Expenditures and Changes in Fund Balances
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FUND BALANCE, ENDING	\$ 222,503	\$ 222,503	\$ 291,727	\$ (81,475)	\$ 210,252	\$ 210,252

Budget Narrative
Fiscal Year 2018**REVENUES****Interest - Investments**

The District earns interest on its operating and investment accounts.

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Fiscal Year 2018**EXPENDITURES****Administrative** (continued)**Professional Services - Management Consulting Services**

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Professional Services - Special Assessment

The District will be billed annually for calculating and levying the annual operating and maintenance, and debt service assessments, as provided by Severn Trent Management Services.

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Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

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Fiscal Year 2018**EXPENDITURES****Field****Contracts - Lake and Wetland**

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This contingency represents the potential excess of unscheduled maintenance expenses not included in budget categories or not anticipated in specific line items.

EASTLAKE OAKS

Community Development District

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2018	\$ 210,252
Net Change in Fund Balance - Fiscal Year 2018	-
Reserves - Fiscal Year 2018 Additions	-
Total Funds Available (Estimated) - 9/30/2018	210,252

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	57,935 ⁽¹⁾
Reserves - Ponds	28,830
Reserves - Recreation Facilities	28,330
Subtotal	<u>115,095</u>
Total Allocation of Available Funds	115,095

Total Unassigned (undesignated) Cash	<u>\$ 95,157</u>
---	-------------------------

Notes

(1) Represents approximately 3 months of operating expenditures

Eastlake Oaks

Community Development District

Supporting Budget Schedules

Fiscal Year 2018

EASTLAKE OAKS

Community Development District

All Funds

**Comparison of Assessment Rates
Fiscal Year 2018 vs. Fiscal Year 2017**

General Fund			Debt Service			Total Assessments per Unit			Units
FY 2018	FY 2017	Percent Change	FY 2018	FY 2017	Percent Change	FY 2018	FY 2017	Percent Change	
\$832.39	\$754.15	10.4%	\$0.00	\$481.66	n/a	\$832.39	\$1,235.81	-32.6%	289
									289

Eastlake Oaks Community Development District

Severn Trent Services, Management Services Division

210 North University Drive, Suite 702, Coral Springs, Florida 33071

Telephone: (954) 753-5841 • Fax: (954) 345-1292

Via Federal Express

June 9, 2017

Ref: EASTLAKE OAKS BU Date: 09Jun17
Dep: Recording Wgt: 1.00 LBS

SHIPPING: 0.00
SPECIAL: 0.00
HANDLING: 0.00
TOTAL: 0.00

Svcs: STANDARD OVERNIGHT
TRACK: 6433 9369 8700

Mr. Mark Woodard
Pinellas County Administrator
315 Court Street
Clearwater, Florida 33756

RE: Proposed Operating Budget for Fiscal Year 2018

Dear Mr. Woodard:

In accordance with Chapter 190.008(2)(b) of the Florida Statutes, the District is required to submit to the local governing authorities having jurisdiction over the area included in the District, for purposes of disclosure and information only, the Proposed Annual Budget for the ensuing Fiscal Year at least sixty (60) days prior to the Public Hearing.

The District's Public Hearing is scheduled as follows:

Date: Thursday, August 10, 2017
Time: 6:00 p.m.
Place: Holiday Inn Express
3990 Tampa Road
Oldsmar, Florida 34677

I am pleased to enclose the District's Proposed Operating Budget for Fiscal Year 2018 and request you post it to the County's website under Special Districts as required by Statute. If you have any questions or comments, please feel free to contact me directly at 954-753-5841.

Sincerely,

Andrew Mendenhall, PMP

Andrew Mendenhall, PMP
District Manager

Enclosure

DEBORAH CLARK

Supervisor of Elections

Pinellas County, FL

Date 4/17/2017

Time 09:47 AM

District Demographic Analysis

CloseDate		<u>Total Voters</u>	<u>DEM</u>	<u>REP</u>	<u>NPA</u>	<u>Other</u>
District	EAST LAKE OAKS COMM. DEV. DIST					
WHITE		432	85	212	134	1
BLACK		20	13	2	5	0
HISPANIC		63	24	16	23	0
OTHER		118	35	22	61	0
WHITE MALE		201	32	104	65	0
BLACK MALE		13	7	1	5	0
HISPANIC MALE		26	7	9	10	0
OTHER MALE		40	13	5	22	0
WHITE FEMALE		226	53	104	68	1
BLACK FEMALE		7	6	1	0	0
HISPANIC FEMALE		35	16	7	12	0
OTHER FEMALE		67	19	12	36	0
SEX UNSPECIFIED		18	4	9	5	0
AGE 18-25		95	17	30	47	1
AGE 26-30		47	11	18	18	0
AGE 31-35		65	20	23	22	0
AGE 36-40		56	13	16	27	0
AGE 41-45		62	18	26	18	0
AGE 46-50		72	21	32	19	0
AGE 51-55		85	11	45	29	0
AGE 56-60		60	18	26	16	0
AGE 61-65		33	8	16	9	0
AGE 66-UP		58	20	20	18	0
TOTAL		633	157	252	223	1

RECEIVED
VOTER SERVICES DIV
APR 20 2017

ESTIMATE



Eastlake Oaks
C/O Scott Roper
Oldsmar

CLC Landscape Services, Inc.

PO Box 548
Crystal Beach, FL 34681

(727) 560-4797

Phone: (727) 501-5283
Email: clclandscape1@gmail.com
Web: www.clclandscape.com

Estimate # 0 377
Date 02/08/2017
Business / Tax # License # C-11137

Description	Quantity	Rate	Total
Paver Repair/Sealing	1.0	\$1,875.00	\$1,875.00
Re-lay sections of pavers on pool deck as discussed to level. Pressure wash pool deck and section undercover. Re-sand pavers. Seal using URE-Seal -- 2 part water based acrylic sealer.			

Subtotal \$1,875.00
Total **\$1,875.00**

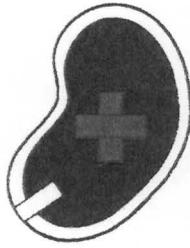
By signing this document, the customer agrees to the services and conditions outlined in this document.

Terms
50% Deposit
Balance due upon completion.

Eastlake Oaks

THE POOL DOCTOR

6995 90th Ave. North, Unit B
Pinellas Park, FL 33782
(727) 546-2400
Lic. # CPC1458389
WWW.POOLDOCTORFLA.COM



PROPOSAL

EAST LAKE OAKS
1619 GRAYBARK DRIVE
OLDSMAR, FL 34677
(813)C 781-7330

STRIP OLD COPING OFF POOL AND HAUL IT AWAY

- A. CUT AND STRIP OLD COPING OFF
- B. HAUL AWAYS ALL OLD COPING
- C. CLEAN UP MAKING READY FOR SAND BLASTING

SANDBLAST EDGE OF POOL REMOVING ALL OLD PAINT SO NEW COPING STICKS TO DECK

INSTALL NEW RETRO COPING

- A. INSTALL NEW RETRO COPING
- B. THIN-SET NEW COPING DOWN
- C. GROUT COPING WITH WHITE GROUT
- D. DRY WIPE COPING

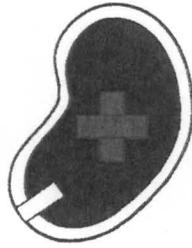
CLEAN AND RE-SEAL PAVERS

- A. CHORINE WAS DECK
- B. PRESSURE WASH DECK
- C. FIX LOOSE PAVERS (IF NEEDED)
- D. RE SEAL DECK
- E. RE SAND DECK

TOTAL \$ 9024.00

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REFERENCES LIC #CPC1458389

Better Business Bureau
5830 142nd Ave North
Clearwater
727-535-5522

Ballantrae Park (1/15)
17611 Mentmore Blvd
Land O Lakes

Champions Club (1/15)
10132 Robert Trent Jones Prkwy
Trinity

Grand Plaza Hotel (12/13)
5250 Gulf Blvd
St. Pete Beach

Innisbrook (4/13)
36750 US 19 N
Palm Harbor

Park Royale (4/13)
10611 66TH Street
Pinellas Park

Vista Verde West (6/14)
6000 Bahia Del Mar Circle
St. Petersburg

Pinellas County
Construction
Licensing Board
727-536-4720

Bent Tree (7/13)
8290 100th Ave
Largo

Club Renaissance (6/15)
2121 S Pebble Beach Blvd
Sun City Center

Harrison Ranch (11/14)
5755 Harrison Ranch Blvd
Parrish

Marina Tower (6/13)
12530 Gary Circle
Dunedin

Pasadena Cove (8/13)
1326 South Pasadena Ave
South Pasadena

Vinoy Place Condo (9/13)
555 5th Ave NE
St. Petersburg

Consumer Affairs
Consumer Protection
727-464-6200

Caribbean Isles MHP (5/15)
12100 Seminole Blvd
Largo

Fish Hawk (12/13)
5721 Osprey Ridge Drive
Lithia

Hilton Carillon Park (7/15)
950 Lake Carillon Drive
St. Petersburg

Meadow Pointe 3 (1/14)
1500 Meadow Pointe Blvd
Wesley Chapel

Stones Throw Condo (1/15)
6930 Stones Throw Circle N.
St. Petersburg

West Meadows (3/13)
8401 New Tampa Blvd
Tampa



May 26, 2017

Proposal submitted to: Scott Roper, East Lake Oaks CDD

Greenpoint proposes to do the following work:

Location described as 'East Lake Oaks' in Oldsmar. Scope includes major trimming/removing for eradication of the invasive Brazilian Pepper trees and other conservation growth that is encroaching on grassy areas. Most areas identified will be trimmed back 10-15 feet. Work will be done in stages, with most of the cutting done first on the approved areas, followed by chipping of the brush back into the conservation area. Some brush may sit visible in grassy areas for a few days before chipping. Stumps will initially be left at a height of 2-3 feet, with a follow up cut leaving them close to flush with the ground. Ultimately, the stumps will be treated with a high concentrate Roundup to kill the remaining stump, which will be performed to the standards outlined by the University of Florida.

Cost of the project includes all trimming, use of chipper to return brush back to the conservation, and Roundup concentrate for stumps. Project is broken down into areas/zones as described in the walk through, and pricing is contingent on all areas being approved simultaneously.

AREA 1: APPROXIMATELY 85 LINEAR FEET BETWEEN 1792 AND 1796 SPLIT FORK DR.
COST: \$408.00

AREA 2: APPROXIMATELY 398 LINEAR FEET (PLUS ANOTHER 15 AT THE END OF THE GRASS STRIP ON THE BACK SIDE OF THE POND THAT IS BEHIND 1715 OAK POND CT.
COST: \$1632.00

AREA 3: APPROXIMATELY 814 LINEAR FEET STARTING AT THE END OF AREA 2, AND CONTINUING AROUND OAK POND CT. TO 1741 OAK POND.
COST: \$2176.00

AREA 4: APPROXIMATELY 190 LINEAR FEET, ACROSS FROM AREA 3, BETWEEN 1720 AND 1728 OAK POND CT.
COST: \$1088.00

AREA 5: APPROXIMATELY 148 LINEAR FEET, BEHIND THE TOWNHOMES ON AZALEA CT. THIS AREA IS NOT "CHIPPABLE", SO THE BRUSH WOULD NEED TO BE REMOVED AND HAULED AWAY.
COST: \$372.00

AREA 6: APPROXIMATELY 172 LINEAR FEET, FURTHER PAST AREA 5 ON THE BACK SIDE OF THE SAME POND.
COST: \$1488.00

LABOR COST: \$7,164.00

SUPPLIES (USE OF CHIPPER FOR 1 WEEK, AND ROUNDUP FOR STUMPS): \$775.00

TOTAL COST: \$7,939.00

SPECIAL INSTRUCTIONS/REMARKS:

We hereby propose to furnish labor and materials, complete in accordance with the above specifications with payments to be made as follows: **100% upon completion.**

Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. This proposal is subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Note that cost for labor and material, due to unknown circumstances, **COULD VARY PLUS OR MINUS 20% FROM THE ORIGINAL ESTIMATE**. Any changes to the scope of work that could affect the estimated cost beyond 20% would be immediately addressed to the authorized contact. Work will halt until approval of increase is given by said responsible party. Any damage to utilities, phone/cable lines or irrigation systems underground will not be covered or repaired unless noted and identified prior to construction by both parties. We are not responsible for any utilities, phone/cable lines or irrigation systems underground that are located on private property.

Authorized Greenpoint Signature: Graham Johnston

*****ACCEPTANCE OF PROPOSAL*****

The above prices, specifications and conditions are hereby accepted. Greenpoint is authorized to do the work as specified. Payment will be made as outlined above.

Date _____

Signature _____



MOE'S TREE SERVICE

727.657.6713

813.786.6748

To: Scott Ropper / 727-560-4797 / roperscott@gmail.com

Location: Eastlake Oaks / Oldsmar, FL 34677

Pond C / Wetland 1 7 days @ \$1,400 per day

Split Fork Drive 2 days @ \$1,400 per day

Oak Pond Drive 11 days @ \$1,400 per day

Pond B / Wetland 4 10 days @ \$1,400 per day

All Brazilian Pepper will be chipped up & blown back into woods

All Brazilian Pepper will have round up on stumps immediately

All Brazilian Pepper is to be taken back 5 to 10 feet as discussed w/Scott

Customer's Signature

Date

We hereby submit specifications and estimate for the project described below. Moe's Tree Service, proposes to furnish all labor, materials and equipment necessary to complete the project. All work will be done in accordance with the terms and conditions stated in this estimate.

Estimate is valid for 30 days from date of issue. Payment in full is due when we arrive at property the day of job. Should it become necessary to collect monies due resulting from this sale, you hereby agree to pay all costs of such collection.



Moe Grammatas Call for your FREE ESTIMATE!
Licensed and Insured

Serving the Pinellas and Hillsborough County

- All Phases of Tree Service
- Tree Trimming
- Tree Removal
- Tree Pruning
- Dead Wooding
- Stump Grinding
- Small & Large Hazardous Limb Removal
- 24hr Emergency Service

MOE'S TREE SERVICE

Member of the Safety Harbor Chamber of Commerce

MOE GRAMMATAS
Licensed and Insured FREE ESTIMATES
Pinellas and Hillsborough
All Phases of Tree Work



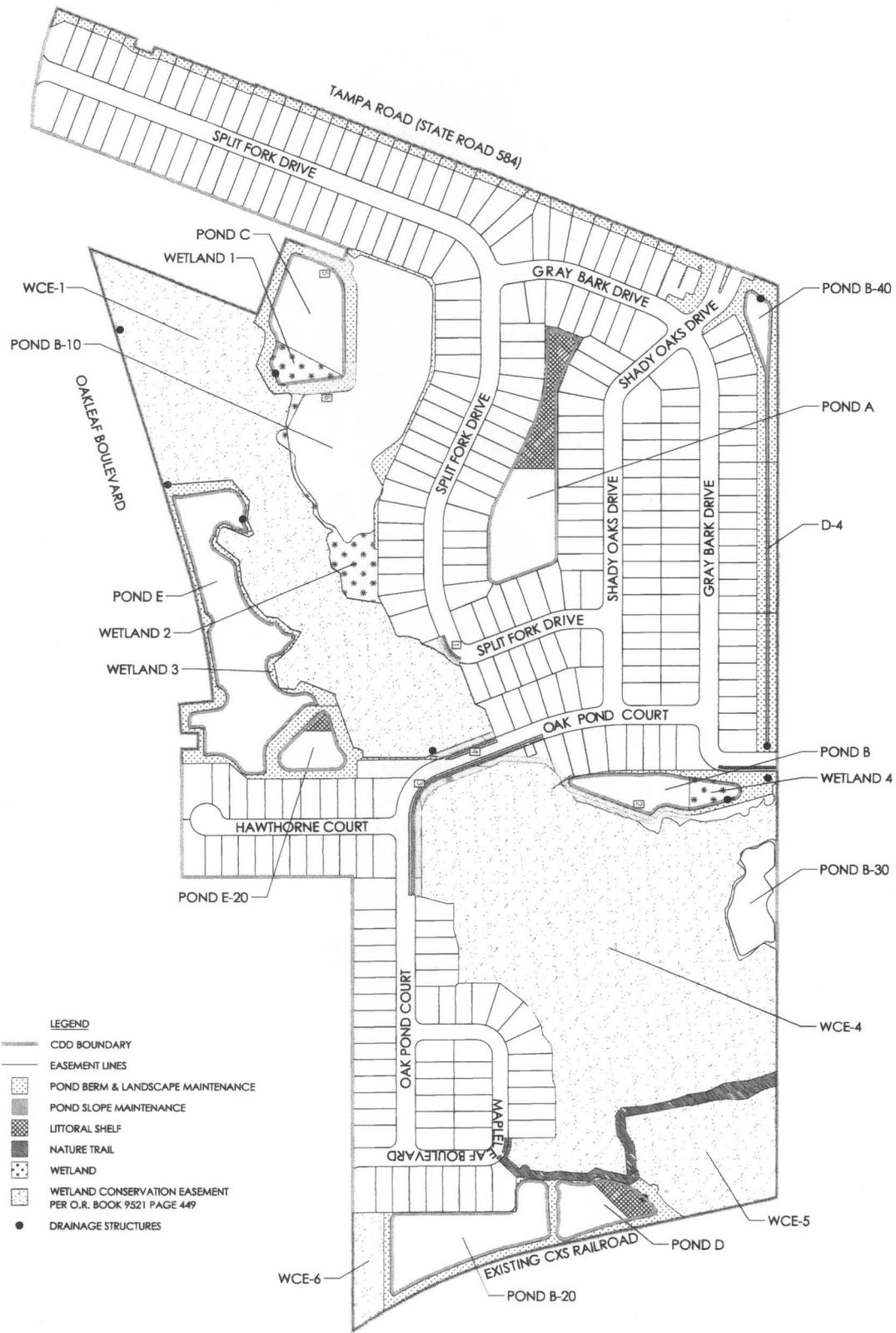
MOE'S TREE SERVICE

727.657.6713

Moe@MoesTreeService.com

813.786.6748

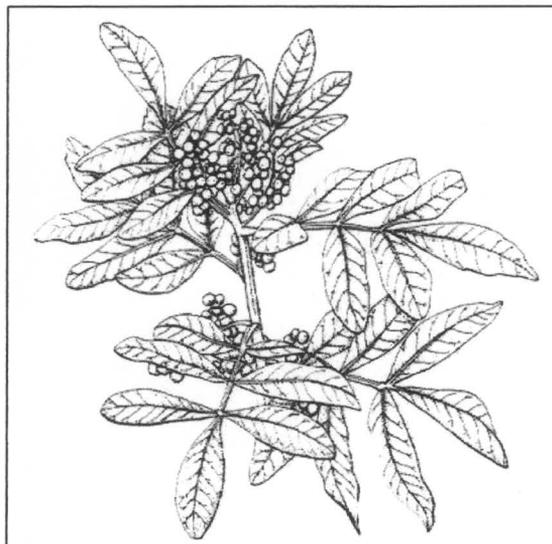
Facebook: Moe's Tree Service



Controlling Non-native Invasive Plants Around Your Home

Herbicide Treatment and the Homeowner

Non-native invasive plants such as Brazilian Pepper and Melaleuca, are extremely aggressive, hardy plants that can easily take over natural areas and your own yard. If you've ever tried to cut one down, you may have been discouraged to find that it re-sprouted into a new tree in just a few months. Some non-native plants are invasive here because they have no natural enemies and find our climate ideal. Biological controls for these plants are being researched, but for now, treating each plant with herbicide is the best option for the homeowner to kill them and stop their spread. Fortunately, there are several products containing effective herbicides that are readily available from local garden supply stores and suppliers.



Picture: UF IFAS

The Herbicides

Name	Manufacturer	Active Ingredient	Available From	Cost
Pathfinder II	Dow AgroSciences	triclopyr ester 13.8% (0.75 lb. / gal)	Supplier *	\$80 / 2.5 gal.
Roundup Super Concentrate	Monsanto	glyphosphate 50.2% (3.7 lb. / gal)	garden supply stores	\$39 / 32 oz.
Roundup Brush	Monsanto	glyphosphate 27%	garden supply stores	\$22 / 32 oz.
Brush-B-Gone	Ortho	triclopyr amine 8% (0.54 lb. / gal)	garden supply stores	\$6 / 24 oz.
Brush Killer	Enforcer	triclopyr amine 8.8% (0.59 lb. / gal)	garden supply stores	\$15 / 32 oz.
Vine-X	UPM Corporation	triclopyr ester	garden supply stores	\$22 / 12 oz.

* Supplier refers to a supplier or distributor of the manufacturer's product. Helena Chemical Company in Ft. Pierce is a distributor known to sell this product.

NOTES:

- Prices are approximate and may vary by location.
- None of the listed herbicides may be applied to, or directly over water.
- The product label must be followed. It is illegal to use the herbicide beyond the specification of the label.

There are several other herbicide products available, that are not mentioned in the table above because they are packaged only in large amounts for the commercial market. Products in the above table are sold "ready to use". Roundup Super Concentrate can be diluted with water to 25%.

Safety Tips

- Carefully read and follow the instructions in the label located on the herbicide container. Always wear thick rubber gloves, long sleeves, pants, proper footwear, and eye protection (safety glasses).
- Be sure to wash off immediately any herbicide that gets on your skin.
- Make sure to handle Brazilian Pepper with gloves, especially any cut sections, as this plant is related to Poison Ivy and causes a rash on some people.

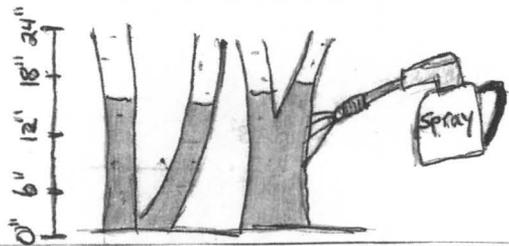
Instructions for Removal and Treatment

Basal Bark Treatment

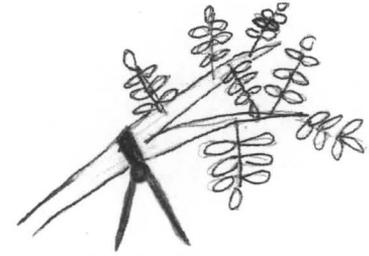
Basal bark treatment allows you to kill a tree or shrub without cutting it down first. This approach is less expensive and may be preferred if you have a large property and don't mind having dead trees standing. This method is frequently used on Brazilian Peppers on publicly conserved lands in central Florida. The herbicide penetrates the bark into the living tissue and translocates through the tree. When you see leaves turning yellow and starting to fall, you will know the herbicide is working. Within a few weeks the leaves will turn brown. It is important to follow the instructions below, spray each trunk, and monitor the tree. If after a few weeks, one or more branches of the tree are still healthy, additional treatment will be necessary. Be aware that if you plan on cutting the trees down after they are dead, the wood may become very hard and cutting it may be difficult. Of the above listed herbicide products, Pathfinder II and Vine-X (which are sold pre-mixed with oil) can be used for this method.



1. Clear any leaves or debris off of the trunk.



2. Spray the entire circumference of the lower 12 to 15 inches of each trunk to entirely wet the bark, but not to the point of runoff.



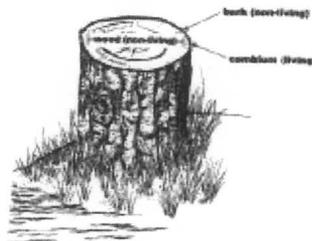
3. Mark the tree with a flag to indicate that it has been sprayed, and then monitor it for herbicide symptoms.

Cut Stump Treatment

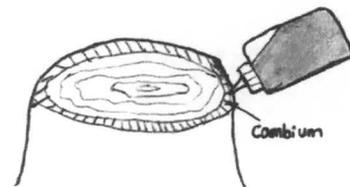
This method is preferred by most homeowners, especially those with only a few trees to remove. The tree is cut down and then an herbicide is **immediately** applied. If this method is used, be sure to dispose of cut material in such a way that seeds are not dispersed. Brazilian Pepper is most fruitful in the winter. All of the herbicides listed on the front can be used for this method.



1. Before cutting down the tree, have the herbicide ready.



2. Cut the trunk(s) of the tree as close to the ground as possible. Brush away any sawdust or debris.



3. Within **5 minutes** of making the cut, use a squirt bottle to apply the herbicide to the living layer of tissue just inside of the bark of the stump.

References

University of Florida Institute of Food and Agricultural Sciences. 2002. Brazilian Pepper-tree Control. Document # SS-AGR-17. <http://edis.ifas.ufl.edu>.

Langeland, Ken. University of Florida Institute of Food and Agricultural Sciences. 2002. Evaluation of Three Glyphosphate Products for Controlling Adventitious Sprouting of Melaleuca and Brazilian Pepper Tree Stumps. *Wildland Weeds* 5(2):4-7.