

**APPENDIX A:  
SUPPORTING DOCUMENTS**

**SECTION 1: GRANT AGREEMENTS**  
*(C-2.6.1.1 FOR C-1.1)*

N/A This Reporting Period

**APPENDIX A:  
SUPPORTING DOCUMENTS**

**SECTION 2: HIRING DOCUMENTS**  
*(C-2.6.1.4 FOR C-1.1)*

No New Hires this quarter

# **APPENDIX A: SUPPORTING DOCUMENTS**

## **SECTION 3: DOCUMENTATION OF TRAINING**

*(C-2.6.1.4 FOR C-1.1)*

\*N/A for this quarter

**APPENDIX A:  
SUPPORTING DOCUMENTS**

**SECTION 4: PLANNING COUNCIL  
AGENDA AND MINUTES  
(*C-2.6.2 FOR C-1.2*)**

08/07/23 PSCC Meeting

Public Safety Coordinating Council  
Pinellas County

August 7, 2023 Meeting Minutes

The Pinellas County Public Safety Coordinating Council (PSCC) met in regular session at 2:00 PM on this date in the Third Floor Judicial Conference Room at the Pinellas County Justice Center, 14250 49th Street North, Clearwater, Florida.

Present

Dave Eggers, Chair, County Commissioner  
Adrian Arnold, representing Sheriff Bob Gualtieri  
Bruce Bartlett, State Attorney  
Shawn Crane, Chief Judge, Sixth Judicial Circuit  
David Moran, representing Public Defender Sara Mollo  
Dorothy Vaccaro, County Judge

Not Present

Dianne Clarke, Operation PAR, Inc.  
Chris Dudley, Department of Corrections  
Michael Jalazo, Pinellas Ex-Offender Re-Entry Coalition (PERC)

Others Present

Gabriela Piloseno, Pinellas County Justice Coordination  
Cody Ward, County Attorney's Office  
Michelle Ardabily, Court Administration  
Steve Blank, WestCare  
Nick Bridenback, Court Administration  
Barbara Daire, Suncoast Center, Inc.  
Melissa Fuller, Department of Juvenile Justice  
Yashira Gonzalez, Pinellas County Justice Coordination  
Anthony Holloway, St. Petersburg Police Department  
Frank Kopczynski, Pinellas County Bail Bond Association  
Kenneth Lyons, Department of Corrections  
Beth Menchen, Suncoast Center, Inc.  
Jennifer Parker, Court Administration  
Larnetta Peterson, Suncoast Center, Inc.  
Pilar Poligo, Florida Department of Corrections  
Beth Stephens, Largo Police Department  
Krista Johnson, Board Reporter, Deputy Clerk  
Other interested individuals

## **WELCOME AND INTRODUCTION OF PSCC MEMBERS**

Chair Eggers called the meeting to order at 2:00 PM, welcomed those in attendance, thanked all the servicemen and women who were present in honor of Purple Heart Day, and requested that the members and others present introduce themselves.

## **APPROVAL OF MINUTES FROM MAY 1, 2023**

A motion was made by Judge Crane to approve the meeting minutes of May 1. The motion was seconded by Mr. Moran and carried unanimously.

## **REPORTS**

### Indicators Report

Referring to a document titled *Indicators Report, August 2023*, Ms. Piloseno reviewed jail population statistics, indicating that numbers are slightly lower than pre-pandemic levels; that the jail's average daily population (ADP) increased from last year; and that Immigration and Customs Enforcement and Border Protection (ICE/BP) holds increased.

### Criminal Justice Reinvestment Grants

#### **ROAD TO SUCCESS CROSSOVER YOUTH PROJECT**

Mr. Moran reported on the project and indicated that there is no cost extension until September 30, 2023; and that it should remain sustainable at the same levels.

#### **COMPLEX CASE REINTEGRATION PROJECT**

Ms. Piloseno provided information regarding the project, relating that 71 clients were screened, 19 were enrolled, and seven were discharged successfully; and that all performance measures are being met; whereupon, she briefly discussed ongoing challenges associated with staff retention and presented several areas where the University of South Florida will provide technical assistance as part of the Criminal Justice Reinvestment Grant.

## **OLD BUSINESS**

### PSCC Member Survey Results

Ms. Piloseno thanked those who completed the survey and indicated that the survey will be done on an annual basis; whereupon, she elaborated on the results of the survey as

well as key takeaways, including adding four new metrics to the Indicators Report, incorporating standing items to future PSCC agendas, and providing a welcome packet for new members.

Ms. Piloseno discussed membership of the PSCC and, in response to a query by Chair Eggers, she indicated that the survey was only distributed to the members and their designees.

### **NEW BUSINESS - NONE**

### **ROUNDTABLE/UPDATES**

Ms. Daire related that the Suncoast Center provides forensic-related services throughout Pinellas County; and that she would be happy to have someone present information regarding the services to the Board; whereupon, Ms. Piloseno encouraged those present to continue sharing information regarding new services or programs at future meetings.

In response to queries by Chair Eggers, Judge Crane introduced himself and gave a brief description of his background.

### **ADJOURNMENT**

The meeting was adjourned at 2:18 PM.

# **APPENDIX A: SUPPORTING DOCUMENTS**

## **Section 5: Collaborative Grant Team Meeting Minutes**

*(C-2.6.3.1 FOR C-1.2)*

July Meeting held on 07/27/23. Minutes attached.  
Aug Meeting held on 08/31/23. Minutes attached  
Sept Meeting not held due to scheduling conflicts



ROAD TO SUCCESS GRANT  
MONTHLY COLLABORATION MEETING  
MINUTES

1:00 P.M. July 27, 2023

- I. **Introductions of attendees:**  
Keongela Randle, Ari Weisberg, Melissa Tramutola, Gloria Coffey, Jake Ray, Amy Lendman, Gabriela Piloseno, Taylor Kirk
  
- II. **Program Progress**
  - a. **Update:**
    - i. **Screening:** Youth are still being screened. There was a recent influx of young kids sheltered due to lock outs after arrest in the last two weeks. Ari noted that the influx of clients may be due to it being the summer and kids being out of school during the day.
    - b. **Adjustments:** The grant has now moved into it's requested time for extension - the new end date for the grant is now September 30<sup>th</sup>. Ari noted that he has received approval to continue operations with the current staff after the closing of the grant.
    - c. **Sustainability:** The sustainability plan has been submitted.
  
- III. **New Business**
  - a. **Update on numbers:** 41 served. 2-3 new kids agreed to participate in the program and are waiting to meet with the RTS therapist. Ari noted that there are 2-3 additional kids being added to pending.
  - b. **PD6 Updates:** Ari noted that there has been a drop in the number of direct files, likely due to the number of juvenile commitments increasing with the recent changes in DJJ policies. Additionally, Ari mentioned that due to the drop in direct files, the need for a direct file attorney has reduced enough to no longer require the need for a juvenile direct file attorney when previous needs required 2 staffed attorneys.
  - c. **RFL Updates:** Jake noted that RFL is in the process of hiring a new programs facilitator to take the lead on making sure new programs are run effectively. He also announced that a new parent aid program is beginning that will provide young moms with in-home services.
  - d. **Reports:** Keongela explained that the task of completing reports has now fallen back to her due to Robert from PD6's recent deployment in the military. Keongela noted that reports need to be submitted from May 2023 to present and the May report should be completed by the end of the week.
  - e. **County Updates:** Gloria noted that the audit report came back with no findings and no need for correction action. Gloria also stated that with the grant extension, a final report will be due in September and a final date for all financial invoices will likely be set for October. Gloria stated that she will send Ari a date final for all required reports before the end of the grant term.

**Next meeting:**

**August 31, 2023 @ 2:30 pm**

ROAD TO SUCCESS GRANT  
MONTHLY COLLABORATION MEETING  
MINUTES

2:30 P.M. August 31, 2023

**I. Introductions of attendees:**

Ari Weisberg, Melissa Tramutola, Gloria Coffey, Jake Ray, Amy Lendman, Gabriela Piloseno, Taylor Kirk

**II. Program Progress**

a. **Update:**

i. **Screening:** Youth are still being screened.

b. **Adjustments:** The grant will be ending on September 29<sup>th</sup>, 2023.

c. **Sustainability:** The sustainability plan was previously submitted.

**III. New Business**

a. **Update on numbers:** 45 served. 14 open cases with 4 kids being opened this month. No cases have been closed in the last month.

b. **Reports:** County explained that all financial reports need to be submitted before October 4<sup>th</sup> to be timely. All other reports must be submitted by October 12<sup>th</sup>, but it would be preferable to have everything submitted earlier if possible. County explained that any money previously allocated before the extension may not be used. County will follow up about back invoicing for IT.

# **APPENDIX A: SUPPORTING DOCUMENTS**

## Section 6: Managing Entity Meeting Minutes (*C-2.6.3.2 FOR C-1.3*)

June meeting minutes not previously submitted attached  
July Meeting minutes attached  
Sept Agenda Attached. Minutes not available.



Pinellas County Acute Care Meeting Minutes  
Tuesday, June 20, 2023  
1:30 PM

I. **Welcome and Introductions** Karen  
Meeting held via Microsoft Teams



6.20.2023.txt

II. **Approval of May Minutes** Group  
The minutes were reviewed and approved.

III. **Acute Care Priorities** Group

- **Pinellas County BHRS & Transportation Plans Update:**
- 2023-2026 Pinellas County BHRS & Behavioral Health Transportation Plan will remain a standing agenda item for discussion and updates.
- Pinellas County Board of County Commissioners met and approved the 2023-2026 Pinellas County Behavioral Health Transportation Plan on May 23, 2023. Karen to forward the 2023-2026 Pinellas County BHRS & Transportation Plans to the Acute Care Committee.
- **Fentanyl Fathers Presentation** by Bob Minotti, Greg Swan & Jack Swan provided an overview of their new and innovative approach to saving lives and reviewed Fentanyl Fathers current activity and progress toward goals.
- **Acute Care Dashboard presented by Ryan:**
  - Ryan shared the PEMHS and Law Enforcement data on the Acute Care Dashboard.
  - PEMHS diversion rate is increasing with Recovery Room trending up. The 30-day readmission rate trending down. Nikki reported utilizing 23-hour holds, the MRT for every crisis, training staff, and referring to outpatient services to increase diversion and lower the readmission rate. Nikki reported acuity is high.
  - Law Enforcement examinations are increasing. SPPD with the highest number of BAMA initiations. Joleen reported at the beginning of the year seeing more individuals not from the area, not familiar with the resources, and no insurance.
- **Discharge Planning**
  - Discussion of navigating barriers for discharge planning from an acute care setting for those individuals experiencing homelessness.
  - Invitation to the Homeless Leadership Alliance. Working with Sam to identify HLA staff member.
  - **Dr. Barnett recommended a systems approach for coordinated acute care services for diversion and continuity of treatment similar to the PIC Team working in partnership in the community with HCA, Windmoor, and PEMHS.**



IV. Updates/News/Announcements

A. PEMHS: Nikki provided data.



AcuteCare 2223  
June mtg.xlsx



Recovery Room  
0523 June mtg.docx

B. BayCare: No update.

C. Windmoor: No one awaiting SMHTF placement.

D. Largo West: Brittany to forward the report.

E. Law Enforcement: No additional update.

F. 211 Tampa Bay Cares/988: For the month of May, we received 1882 inbound phone calls to the 988 hotline. And, 686 were from Pinellas County. Pinellas County has the highest volume of calls. 211 Tampa Bay Cares is the primary provider of 988 services for 9 counties and backup for Hillsborough County. Working on a new unified platform with Vibrant.

G. Other Provider/Program Updates:

- o Sara provided an update on PCET 2.0: Similar to an Assertive Community Team. Field-based assisting with connections and discharge planning. Contacts with the Providers are essential. The caseload of 80. Lead Provider is Directions for Living.
- o AOT grant successfully completed grant requirements. Joshua reported AOT is a court procedure that provides an extra level of court support. An individual can still be placed in AOT. A Psychiatrist files a petition along with a treatment plan.

V. Mobile Response Team (MRT) Steering Committee

Nikki/Clay

Nikki introduced Clay who provided the update:

Data for May 2023

- 170 calls to the hotline
- 62 of those required a response
- Baker Act diversion rate: 90.3 %
- Average length of stay: 8 days
- Average response time: 26 minutes
- The majority of referrals were from the community.

The meeting adjourned at 3:23 PM.

**NEXT MEETING: July 18, 2023/1:30  
Microsoft Teams**





Pinellas County Acute Care Meeting Minutes  
Tuesday, July 18, 2023  
1:30 PM

- I. **Welcome and Introductions** Karen  
Meeting held via Microsoft Teams



6.20.2023.txt

- II. **Approval of May Minutes** Group  
The minutes were reviewed and approved with the following correction to the Discharge Planning agenda item by Dr. Joshua Barnett:
- o Dr. Barnett recommended a systems approach for coordinated acute care services for diversion and continuity of treatment similar to the PIC Team working in partnership in the community with HCA, Windmoor, and PEMHS.

- III. **Acute Care Priorities** Group
- **Pinellas County BHRS & Transportation Plans Update:**
    - o 2023-2026 Pinellas County BHRS & Behavioral Health Transportation Plan will remain a standing agenda item for discussion and updates.
    - o Pinellas County Board of County Commissioners met and approved the 2023-2026 Pinellas County Behavioral Health Transportation Plan on May 23, 2023. Karen forwarded the 2023-2026 Pinellas County BHRS & Transportation Plans to the Acute Care Committee one week prior to the meeting.
  - 2023-2026 Pinellas County BHRS & Transportation Plans were reviewed by Karen and Dr. Barnett.
  - Updates to the BHRS include:
    - o Plan dates updated.
    - o Font change.
    - o Footnotes with statute added for SB 12.
    - o HB 945 and a footnote with statute added.
    - o 988 added.
    - o NAMI Pinellas reviewed and updated Screening, Evaluation, Evidence-Based Practice, MRT, Recovery Oriented & Peer Involved Approaches, and Behavioral Health Receiving System Agreements.
    - o Directions for Living updates.
    - o Windmoor update.
    - o Operation PAR updates.
    - o BayCare updates.



- Attachment A: Inventory of Providers reviewed and the format changed.
- **Updates to the Behavioral Health Transportation include:**
- Update dates
- Footnotes with statute added for SB 12.
- Updated facility name: Largo Medical Center to HCA Largo West
- Updated Marchman Act information as Keystone ARF is no longer available.
- Review of Attachment B
- Attachment C updated to the most recent PEMHS Policy & Procedure
- Care Coordination added
- Updated protective custody
- Emergency mental health exam
- **Acute Care Committee discussion items:**
- **Verify definition of “mental illness” is the most contemporary as defined by DCF including exclusionary diagnoses like Alzheimer’s.** In reviewing our current plan, the definition listed on the Definitions list is the most recent definition from Chapter 394 Section 455.
- For future updates consider incorporation of School activities regarding crisis de-escalation and acute care access with LCSWs, differentiating from Mobile Crisis.
- Question was raised and was Confirmed that DCF licenses CSUs (Baker Act Receiving Facilities)
  
- **Acute Care Dashboard:**
- Dr. Barnett shared the PEMHS and Law Enforcement data on the Acute Care Dashboard.
  
- **Discharge Planning**
- Discussion of navigating barriers for discharge planning from an acute care setting for those individuals experiencing homelessness.
- Sam has identified an HLA staff member and will extend an invitation.

#### IV. Updates/News/Announcements

##### A. PEMHS: Nikki provided data.



AcuteCare 2223 July  
mtg.xlsx



Recovery Room  
0623 July mtg.docx





- B. BayCare: Elizabeth reported as of July 5<sup>th</sup>, Covid testing stopped in EDs. Recent excellent coordination between Windmoor to transfer a patient to BayCare St. Joe's North. The result was there was no delay by medically clearing in the ED.
- C. Windmoor: Covid vaccinations are not required for employment. High acuity. Noone waiting for a SMHTF bed. No program changes.
- D. Largo West: No update.
- A. Law Enforcement: Sgt. Bowman reported recent outstanding coordination with PEMHS and BayCare for an individual.
- B. 211 Tampa Bay Cares/988: For the month of June, we received 1847 inbound phone calls to the 988 hotline. And, 665 were from Pinellas County. Pinellas County has the highest volume in the state. Meetings being held with MRTs. Working on a new unified platform with Vibrant. Two teams: local and national as a backup for chats and texts/
- C. Other Provider/Program Updates:
  - Dr. Barnett provided two updates:
    - Pinellas Matters which works with physicians in the EDs for ODs or individuals with an underlying Substance Use condition to fast-track into treatment. Opioid funding utilized. Currently at Bayfront Medical and working with others.
    - Care About Me Coordinated Access Model testing with USF and UniteUs. Not a crisis line. Work with MRT to direct to appropriate services.

V. **Mobile Response Team (MRT) Steering Committee**

Clay

**Nikki introduced Clay who provided the update:**

Data for June 2023

- 193 calls to the hotline
- 77 of those required a response
- Baker Act diversion rate: 83 %
- Average length of stay: 4.5 days
- Average response time: 19 minutes
- The majority of referrals were from the community.

The meeting adjourned at 3:00 PM.

**NEXT MEETING: September 19, 2023/1:30  
Microsoft Teams**





**Pinellas County Acute Care Committee**  
**Tuesday, September 19, 2023**  
**1:30 pm – 3:30 pm**

**[Join Microsoft Teams Meeting](#)**

- |   |                      |
|---|----------------------|
| 1. Welcome and Introductions  | Karen                |
| 2. Approval of July Minutes   | Committee            |
| 3. SMHTF Admissions and Diversions Report                           | Paula Carter         |
| 4. American Foundation for Suicide Prevention (AFSP) Presentation   | Tara Sullivan Larsen |
| 5. Zero Suicide Partners of Pinellas (ZSPoP) Presentation<br>Demayo | Kelli Agrawal & Gina |
| 6. Acute Care Priorities  |                      |
| • Acute Care Dashboard  | Ryan/Joshua          |
| • 2023-2026 Pinellas County BHRS & Transportation Plans             | Karen/Joshua         |
| • Issues with ACA Insurances Update Presentation                    | Joan Andrade         |
| 7. Mobile Response Team (MRT) Steering Committee                    | Clay                 |
| 8. Updates / News / Announcements                                   | Committee            |

**Next Meeting: October 17, 2023**  
**1:30 pm**



# **APPENDIX A: SUPPORTING DOCUMENTS**

## **SECTION 7: TAC NEEDS ASSESSMENT & MEETING AGENDAS/MINUTES (C-2.4)**

09/13/23- TAC Webinar-Harm Reduction Housing  
Programs: Principles, Practices, and Programs



**UNIVERSITY OF  
SOUTH FLORIDA**

*Certificate of Attendance*

**Taylor Kirk**

*In Recognition of Attendance for the Web Event:*

**Harm Reduction Housing Programs: Principles, Practices, and Programs**

*Presenter:* Paul Smits | Scott Young

*Date:* 9/13/2023

*Hosted by:* Criminal Justice, Mental Health, & Substance Abuse  
Technical Assistance Center

*Credit Hours:* 1.5



**UNIVERSITY OF  
SOUTH FLORIDA**

*Certificate of Attendance*

**Melissa Tramutola**

*In Recognition of Attendance for the Web Event:*

**Harm Reduction Housing Programs: Principles, Practices, and Programs**

*Presenter:* Paul Smits | Scott Young

*Date:* 9/13/2023

*Hosted by:* Criminal Justice, Mental Health, & Substance Abuse  
Technical Assistance Center

*Credit Hours:* 1.5



**UNIVERSITY OF  
SOUTH FLORIDA**

*Certificate of Attendance*

**Amy Lendman**

*In Recognition of Attendance for the Web Event:*

**Harm Reduction Housing Programs: Principles, Practices, and Programs**

*Presenter:* Paul Smits | Scott Young

*Date:* 9/13/2023

*Hosted by:* Criminal Justice, Mental Health, & Substance Abuse  
Technical Assistance Center

*Credit Hours:* 1.5

**APPENDIX A:  
SUPPORTING DOCUMENTS**

Section 8: Completed  
Treatment Plans  
*(C1-4.4)*

# Master Treatment Plan

## Road to Success

**RTS ID:** 42      **Date:** 08/09/2023

**Diagnosis (Axis I):** ADHD, ODD & anxiety.

**Problem (reason for services):** The client began RTS therapy services due to DJJ charges and child-welfare involvement. The client's intake assessment scores do not meet the full criteria for anxiety or depression. However, the client has an extensive history with mental health services including multiple Baker Acts. The client's behaviors observed during the intake assessment indicate ADHD and anxiety diagnosis. Collateral information provided indicates the client engages in impulsive and defiant behaviors which supports the Hx diagnosis of ODD. The client is recommended to engage in individual therapy and his symptoms will continue to be assessed and monitored.

Goals	Objectives	Interventions	Duration & Frequency	Start Date	Target End Date	Progress
"I want to be less angry." The client desires to reduce the frequency of anger outbursts.	Within the next 6 months, Jonathan will learn and implement anger management skills.	Jonathan will engage in interventions related to identifying triggers, warning signs, and practicing new anger management skills.	1 day, 1hr. per week	08/09/23	02/09/24	On-going
"I want to talk about my feelings." The client desires to strengthen emotional processing and expression.	Throughout the next 6 months, Jonathan will learn and implement new positive coping skills.	Jonathan will engage in interventions to practice new positive coping skills.	1 day, 1hr. per week	08/09/23	02/09/24	On-going
"I want to feel better about myself." The client desires to increase self-esteem and confidence.	Within the next 6 months, Jonathan will practice strengthening self-esteem and confidence.	Jonathan will engage in strengths-based and positive self-esteem practices to implement into daily routines.	1 day, 1hr. per week	08/09/23	02/09/24	On-going



Treatment Plan Progress	3-Month	6-Month	9-Month	12-Month
None/Slight				
Moderate				
Significant				
Other:				

**Client's Strengths:** Currently placed at HEADS, enrolled in the Road to Success program and Sexton Middle School.

**Client Needs:** MH therapy, targeted case management, and peer support.

**History of Mental Health Treatment:** Collateral information indicates Hx diagnoses of MDD, ODD, anxiety, complex ADHD, and IED. The client reports a Hx of multiple Baker Acts and is unable to recall specific details. The client is currently taking the following medications: Oxcarbazepine (300mg, 3x daily), Divalproex (500mg, 2x daily), Risperidone (2mg, 2x daily), and Concerta (36mg, 1x daily). The client will continue to be assessed and monitored.

**Discharge Statement:** The client will decrease scores on screening assessments and/or show progress related to the use of new coping skills and emotional expression. The client will also be minimally compliant with DJJ as necessary.

JONATHAN 

Client Signature

8/17/23

Date Initiated

 PCSW1

Therapist's Signature

8/17/23

Date Initiated

# Master Treatment Plan

## Road to Success

RTS ID: 43

Date: 08/09/2023

**Diagnosis (Axis I):** General anxiety disorder & adjustment disorder with depressed mood.

**Problem (reason for services):** The client began RTS therapy services due to DJJ charges and child-welfare involvement. The client's GAD-7 score of 15 indicates he is experiencing symptoms of anxiety. Although the client's current environmental circumstances are significantly impacting his daily worries, the client reports the anxieties preceded the current environmental stressors and therefore can be attributed to general anxiety disorder. Additionally, the client reports of depression related symptoms. These symptoms appear directly related to his current environmental circumstances as he indicates multiple stressors including moving from North Carolina to Florida, coming into foster care, and isolation from his family, friends, and sister. The multiple stressors and depressive symptoms can be attributed to adjustment disorder with depressed mood. The client is recommended to engage in individual therapy and his symptoms will continue to be monitored.

Goals	Objectives	Interventions	Duration & Frequency	Start Date	Target End Date	Progress
"I want to process emotions better." The client desires to strengthen emotional processing and emotional expression.	Within the next 6 months, Kevin will learn and implement 3 new ways to effectively practice emotional expression.	Kevin will engage in emotional-intelligence interventions and identify effective verbal and non-verbal communication skills.	1 day, 1hr. per week	08/09/23	02/09/24	On-going
"I want to be less anxious." The client desires to decrease his symptoms of anxiety.	Throughout the next 6 months, Kevin will learn and implement new positive coping skills.	Kevin will identify triggers and warning signs, as well as implement learned positive coping skills.	1 day, 1hr. per week	08/09/23	02/09/24	On-going
"I want to be more focused in school." The client desires to appropriately apply himself in school and achieve higher grades by enhancing focus and motivation.	Within the next 6 months, Kevin will learn 3 new strategies to increase focus in the school setting.	Kevin will engage in self-discipline, goal setting, and strengths exploration activities.	1 day, 1hr. per week	08/09/23	02/09/24	On-going

Treatment Plan Progress	3-Month	6-Month	9-Month	12-Month
None/Slight				
Moderate				
Significant				
Other:				

**Client's Strengths:** Currently placed at HEADS, enrolled in the Road to Success program and Pinellas Park High School.

**Client Needs:** MH therapy, targeted case management, and peer support.

**History of Mental Health Treatment:** Client denies a history of mental health treatment and services.

**Discharge Statement:** The client will decrease scores on screening assessments and/or show progress related to the use of new coping skills. The client will also be minimally compliant with DJJ as necessary.

Kevin [Redacted]  
 \_\_\_\_\_  
**Client Signature**

8/17/23  
 \_\_\_\_\_  
**Date Initiated**

[Signature], LCSW  
 \_\_\_\_\_  
**Therapist's Signature**

8/17/23  
 \_\_\_\_\_  
**Date Initiated**

# Master Treatment Plan

## Road to Success

**RTS ID:** 44      **Date:** 08/03/2023

**Diagnosis (Axis I):** ADHD & depressive disorder, unspecified.

**Problem (reason for services):** The client began RTS therapy services due to DJJ charges and child-welfare involvement. The client's intake assessment scores do not meet the full criteria for anxiety or depression. However, the client's flat affect, indication of lack of motivation, sleep patterns, and increased irritability support the Hx diagnosis of unspecified depressive disorder. The client also experiences symptoms of ADHD with a Hx diagnosis at 5 years old. The clients' experience of parent/child relational problems, foster care, and stress-related disturbances are the reason for RTS services. The client is recommended to engage in individual therapy and his symptoms will continue to be monitored.

Goals	Objectives	Interventions	Duration & Frequency	Start Date	Target End Date	Progress
"I want to not be as annoyed." The client desires to reduce the frequency of feeling irritated.	Within the next 6 months, Kyle will reduce the frequency of feeling irritated by learning and implementing 3 new coping skills.	Kyle will engage in interventions related to identifying triggers, warning signs, and practicing new coping skills.	1 day, 1hr. per week	08/03/23	02/03/24	On-going
"I want to meet the requirements for probation." The client desires to complete sanctions required for DJJ involvement.	Throughout the next 6 months, Kyle will complete required sanctions of his probation.	Kyle will engage in the necessary steps to complete all sanctions.	1 day, 1hr. per week	08/03/23	02/03/24	On-going
"I want to be more focused in school." The client desires to appropriately apply himself in school and achieve higher grades by enhancing focus and motivation.	Within the next 6 months, Kyle will learn 3 new strategies to increase focus in the school setting.	Kyle will engage in self-discipline, goal setting, and strengths exploration activities.	1 day, 1hr. per week	08/03/23	02/03/24	On-going

Treatment Plan Progress	3-Month	6-Month	9-Month	12-Month
None/Slight				
Moderate				
Significant				
Other:				

**Client's Strengths:** Currently in stable placement with nonrelative caregiver and enrolled at Largo High School.

**Client Needs:** MH therapy, targeted case management, and peer support.

**History of Mental Health Treatment:** Client reports being diagnosed with ADHD at 5 years old by St. Petersburg Pediatrics. Client reports being prescribed medication for ADHD, however, he is unable to recall the specific medication. Reports no history of Baker Acts or hospitalizations.

**Discharge Statement:** The client will decrease scores on screening assessments and/or show progress related to the use of new coping skills. The client will also be minimally compliant with DJJ as necessary.

Kyle [REDACTED]  
 Client Signature

8/15  
 Date Initiated

[Signature], LCSWI  
 Therapist's Signature

8/15/23  
 Date Initiated

# Master Treatment Plan

## Road to Success

RTS ID: 46

Date: 09/28/2023

**Diagnosis (Axis I):** Anxiety, depression, and borderline personality disorder, with psychotic features.

**Problem (reason for services):** The client began RTS therapy services due to DJJ charges and child-welfare involvement. The client's GAD-7 score of 17 indicates she is experiencing symptoms of anxiety. Although the client's current environmental circumstances are significantly impacting her daily worries, the client reports the anxieties preceded the current environmental stressors and therefore can be attributed to general anxiety disorder. The client's history with depressive episodes and PHQ-9 score of 21 indicates she is experiencing significant disturbances in her daily activities related to depressive symptoms. Additionally, the client meets criteria for borderline personality disorder with psychotic features. The client is recommended to engage in individual therapy and her symptoms will continue to be monitored.

Goals	Objectives	Interventions	Duration & Frequency	Start Date	Target End Date	Progress
"I want to stop self-harming." The client desires to reduce SIB behaviors.	Within the next 6 months, Kadijah will learn and implement new, safe ways to release emotions.	Kadijah will identify triggers and warning signs of SIB and will implement a safety plan.	1 day, 1hr. per week	09/28/23	03/28/24	On-going
"I want to use more coping skills. The client desires to increase the use of positive coping skills.	Throughout the next 6 months, Kadijah will learn and implement 3 new positive coping skills.	Kadijah will identify effective and practical coping skills to practice and utilize during stressful situations.	1 day, 1hr. per week	09/28/23	03/28/24	On-going
"I want to be aware of my stress levels and actions caused by them." The client desires to increase self-awareness and strengthen decision-making skills.	Within the next 6 months, Kadijah will practice coping with routine life stressors and increase self-awareness.	Kadijah will practice recognizing self-destructive patterns of behavior and stress management.	1 day, 1hr. per week	09/28/23	03/28/24	On-going

Treatment Plan Progress	3-Month	6-Month	9-Month	12-Month
None/Slight				
Moderate				
Significant				
Other:				

**Client's Strengths:** Currently placed in a stable foster home in Pasco County, enrolled in the Road to Success program and West Pasco Education Academy.

**Client Needs:** MH therapy, targeted case management, and peer support.

**History of Mental Health Treatment:** Client reports historical diagnoses of bipolar disorder, PTSD, social anxiety, separation anxiety, insomnia, ADHD, DMDD, depression and trichomania. The client has a history of Baker Acts, SIPP placement, SI and SIB. The client is prescribed Ziprasidone with unknown dosages at the time of intake and is noncompliant with medications.

**Discharge Statement:** The client will decrease scores on screening assessments and/or show progress related to the use of new coping skills. The client will also be minimally compliant with DJJ as necessary.

Madigan [REDACTED]  
 Client Signature

10/5/23  
 Date Initiated

TRID, RCSI  
 Therapist's Signature

10/05/23  
 Date Initiated

# **APPENDIX A: SUPPORTING DOCUMENTS**

## **Section 9: Sustainability Plan and Minutes**

The Road to Success Team held a sustainability planning meeting on March 24, 2022. A working sustainability planning document was created and was included in Appendix A of the Y2Q3 reports.

On June 22, 2023, the Road To Success Team updated the Sustainability Plan. That was the final update. Attached.



# Sustainability Plan

CJMHSR Reinvestment Grant - Road to Success – Crossover Youth  
Expansion

Created 6/18/21

Updated 3/24/22

Updated 6/22/23

# Sustainability Plan

## CJMHSA Reinvestment Grant - Road to Success Project

### Project Design and Implementation

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>The population of focus is crossover youth and young adults who have mental health, substance abuse, or co-occurring mental health and substance abuse disorders, who are in, or at risk of entering, the delinquency and dependency systems. The primary goal of the project is to divert both low and high-risk youth from arrest, prosecution, or incarceration into diversion, treatment and community-based support services.</p>	<ul style="list-style-type: none"><li>• Design project using evidence-based change theory or strategy</li><li>• Implement forensic and therapeutic testing</li></ul>	<ul style="list-style-type: none"><li>• Continue using evidence-based strategies</li><li>• Continue using community-based participatory principles in choosing strategies and approaches</li><li>• Continue data collection and monitoring</li><li>• Use more diagnostic testing</li></ul>

## Sustainability Plan

### CJMHSA Reinvestment Grant - Road to Success – Crossover Youth Expansion

#### Demonstrable Effectiveness

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>To mobilize resources required to sustain the project beyond its initial grant, it is not enough that the project attains its objectives. The project must be able to document its success and disseminate the evidence among stakeholders.</p>	<ul style="list-style-type: none"> <li>• Evaluate project effectiveness</li> <li>• Disseminate results to community</li> <li>• Promote awareness of project activities</li> </ul>	<ul style="list-style-type: none"> <li>• Continue monthly conference calls to assess project effectiveness</li> <li>• Continue leveraging relationship and opportunities with the USF TAC</li> <li>• Continue to present on project progress and successes at quarterly Public Safety Coordinating Council Meetings</li> <li>• Continue to utilize feedback from DCF and the USF TAC to improve program</li> <li>• Continue to hold meetings with the stakeholder community to disseminate the results of the project and build recognition for success</li> <li>• Maintain ongoing communications with the managing entity and lead agency</li> <li>• Publish client success stories.</li> </ul>

Sustainability Plan  
 CJMHSA Reinvestment Grant - Road to Success – Crossover Youth Expansion

**Project Flexibility**

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>The ability of a project to change in accord with changing circumstances can significantly affect its chances of survival.</p>	<ul style="list-style-type: none"> <li>• Maintain project flexibility to adjust to project challenges and barriers</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to ensure uninterrupted communication between project partners</li> <li>• Continue to solicit regular feedback from key stakeholders about progress, successes, and barriers</li> <li>• Continue weekly crossover staffings and bi-weekly internal RTS staffings</li> <li>• Work through program issues and establish solutions</li> <li>• Develop written rapid response plan concerning staff changes and work force instability</li> </ul>

# Sustainability Plan

## CJMHSA Reinvestment Grant - Road to Success – Crossover Youth Expansion

### Human Resources

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>Staff training or expertise building in a range of matters, including strategic planning skills, knowledge of needs assessment and leadership skills are important to project sustainability.</p>	<ul style="list-style-type: none"> <li>• Provide staff with training opportunities</li> <li>• Utilize grant staff to train the community</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to attend quarterly TAC webinars and share other available webinars/trainings with project partners</li> <li>• Continue to attend available conferences including DCF and GAL annual conferences</li> <li>• Hold regular comprehensive staff training and preparation on key sustainability factors</li> <li>• Attend trauma-informed training</li> <li>• Continue to leverage existing partnerships for training opportunities and share them amongst project partners</li> <li>• Utilize current transition period between case management agencies to connect with/inform new case managers of project</li> </ul>

Sustainability Plan  
 CJMHSA Reinvestment Grant - Road to Success – Crossover Youth Expansion

**Financial Resources and Financing Strategies**

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>Sustainability increases when projects have multiple sources of funding and when financing strategies are in place.</p>	<ul style="list-style-type: none"> <li>• Develop financing strategies</li> <li>• Recruit and engage volunteers</li> <li>• Identify fundraising and/or future partnership opportunities where applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to develop partnerships in the community</li> <li>• Continue to demonstrate value of continued project services through presentations the Public Safety Coordination Council</li> <li>• Develop strategy to solicit independent funding for grant use</li> <li>• Evaluate the feasibility of creating a 501(c)(3) for the Crossover Youth section</li> <li>• Examine value of increased use of volunteers to serve as mentors to younger youth</li> <li>• Publish client success stories</li> <li>• Continue to utilize newly established partnership with Suncoast Voices for Children</li> </ul>

Sustainability Plan  
CJMHSA Reinvestment Grant - Road to Success – Crossover Youth Expansion

**Project Evaluation**

**Sustainability Factor**

Ongoing project evaluation is viewed as a valuable tool to promote sustainability.

**Sustainability Objective**

- Develop and conduct a comprehensive project evaluation

**Sustainability Actions**

- Continue data coordination and quarterly reporting
- Continue use of performance matrices
- Continue to build off of quarterly reports on what is successful and what is not
- Continue identifying priorities of clients to address their needs and build necessary project partnerships

# Sustainability Plan

## CJMHSR Reinvestment Grant - Road to Success – Crossover Youth Expansion

### Community Support for the Project

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>Gaining community support and identifying project champions who promote the project can contribute to project sustainability.</p>	<ul style="list-style-type: none"> <li>• Engage local leadership to rally community support</li> <li>• Increase community awareness/engagement with program and client population</li> <li>• Identify and recruit community champions</li> </ul>	<ul style="list-style-type: none"> <li>• Identify and engage potential champions in local leadership, targeted organizations, and statewide groups/committees.</li> <li>• Increase online presence and use of social media</li> <li>• Continue to recruit the cooperation of community bodies and engage them in project implementation</li> <li>• Join stakeholder role in DJJ C6 Advisory Board</li> <li>• Join stakeholder role in DCF C6 DCIP</li> </ul>



Sustainability Plan  
 CJMHSR Reinvestment Grant - Road to Success – Crossover Youth Expansion

**Recidivism Prevention/Long-Term Stability of Clientele**

Sustainability Factor	Sustainability Objective	Sustainability Actions
<p>Ensuring clients have the necessary supports to stabilize promotes project sustainability and client long-term success by preventing clients’ return to the justice system (recidivism).</p>	<ul style="list-style-type: none"> <li>• Examine availability of auxiliary services and supports to help ensure long-term success/stability of clients exiting program</li> </ul>	<ul style="list-style-type: none"> <li>• Leverage outside resources and establish community partnerships to better assist clients and address needs of youth in the program, including:               <ul style="list-style-type: none"> <li>• Housing Needs</li> <li>• Financial Needs</li> <li>• Employment needs</li> <li>• Financial Incentives for meeting targets</li> </ul> </li> </ul>

# APPENDIX A: SUPPORTING DOCUMENTS

## Section 10: Budget Amendment