

Office of Commissioner Dave Eggers
Pinellas County Board of County Commissioners
315 Court Street
Clearwater, FL 33756
Telephone: 727-464-3276
Fax: 727-464-3022

MEMORANDUM

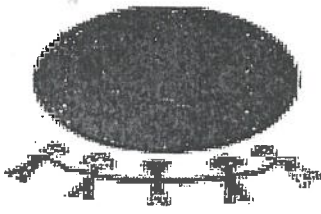
Date: July 24, 2017
TO: Janet C. Long, Chairman
Board of County Commissioners
FROM: Commissioner Dave Eggers *DE*
CC: Mark Woodard
Bill Berger
Della Klug
Subject: MSTU Funding Proposal

I am proposing that we fund the attached funding requests from the High Point Neighborhood Family Center to include replacement and upgrade of lighting in around their facility, replacement of computers and upgrade of software for their Youth Computer Center, and replacement of tile floor with vinyl plank flooring and carpet.

I propose that we expend from our MSTU grant funds as follows:

Replace and upgrading lighting	Up to \$ 5,000
Replace computers and upgrade software	Up to \$ 9,000
Replace tile with vinyl plank flooring or carpet	Up to \$10,100

I plan to bring this request to the Commissioners during Commission Comments at the August 1st meeting.



HIGH POINT NEIGHBORHOOD FAMILY CENTER



CREDIBILITY • INTEGRITY • ACHIEVEMENT

High Point Community Pride Inc. 5812 150th Ave N, Clearwater FL 33760 Office 727-533-0730 - Fax 7272-531-4346.

June 20th, 2017

Pinellas County Board of County Commissioner
315 Court Street
Clearwater, FL 33756

High Point Neighborhood Family Center
5812-150th Avenue North
Clearwater, FL 337760

Reference: **MSTU Funds Request**

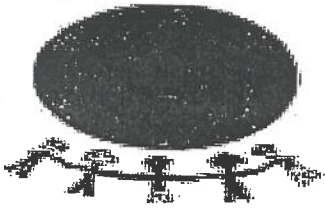
Dear Honorable Pinellas County Board of County Commissioners

The High Point Neighborhood Family Center (HPNFC) is a non-profit organization operating in unincorporated Clearwater, Florida. The High Point Community is an ethnically diverse and economically challenged neighborhood. HPNFC is here to enhance the quality of life for residents in the High Point Community.

The HPNFC provides the community with assistance in applying for TANF, ACESS, affordable health care, limited financial assistance, educational opportunities, self-sufficiency, after-school and summer camp care programs. Our primary focus is on the youths in the community. HPNFC strives to engaged our youths in rewarding programs and activities that exposes them to endless possibilities in life beyond their neighborhood. The youths participate in various activities such music, art, sports, and a variety of educational field trips. We encourage and challenge our youths with ways to improve academic performance and increasing literacy – levels.

Our HPNFC facility is approaching ten years of age and there are some much needed repairs. We have identified some capital projects that will assist us with continuing our mission: ***To listen and to respond to the needs of our culturally and economically diverse community, by providing encouragement, assistance, education, and services to promote a better quality of life.***

We respectfully request MSTU Capital funds for the following projects.



HIGH POINT NEIGHBORHOOD FAMILY CENTER



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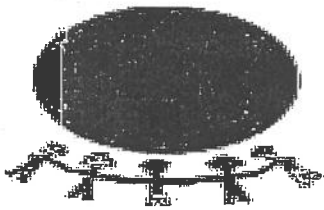
High Point Community Pride Inc. 5812 150th Ave N, Clearwater FL 33760 Office 727-533-0730 - Fax 7272-531-4346.

Project 1: Replace and upgrade lighting in and around the facility:

The purpose is to improve the lighting in and around the building for security purposes. Security is a top priority for the residents who attend programs we offer at night. The Pinellas County Sheriff Office has suggested to us to increase the lighting around the building. This will assist them in crime prevention around our facility. Upgrading to LED light bulbs and fixtures can improve the lighting and provide longevity of our lights while minimizing the frequent number of times of changing or replacing bulbs. To improve the overall security to our facility we would need to replace or upgrade two parking lot heads, flood lights, motion sensors, emergency fixtures, exterior recessed fixtures, and walkway bollard fixtures. We would also need to repair some light ballasts inside the building as well. With the afore stated changes we can reduce overall cost while providing a great sense of security for clients who attend our-night programs. Proposal bids are **\$4,364.00** (Please see attached supporting documents)

Project 2: Replace computers and upgrade software for Youth Computer Center Computers and Staff.

The purpose is to provide our youths with state of the arts computers. We are in a technology growing world that everything we do evolves around the use of a computer. The families in High Point have limited to no access to computers or internet service. Most of them rely on smart phones to complete school work or stay engage in world current events. Using a smartphone is not an adequate or efficient way to complete school work. The local library is approximately 10 miles away from the High Point Community. This presents a challenge to parents that already display signs of financial hardship. The computers here at HPNFC are used by our youths to complete school work, projects or look up current events. We have been able to reduce the burden on parents to find a way for their child to complete school related projects. The use of computers helps youths with continued education programs such as the Pinellas County School Board and Juvenile Welfare Board supported reading program MyOn. This program provides a series of fun, themed campaigns to encourage students to keep reading year-round and help the adults in their families and communities support them. This is particularly during those important out of school hours or summer breaks. The upgraded system will also allow our staff to conduct one on one tutoring. The computers we are looking to purchase are all in one systems. This will allow us to maximize the limited space we have for a computer room. The HPNFC staff need upgraded computers due to slow and inadequate processing server. This is causing us to have longer wait time during the process of completing their applications, resumes and job searching. New computers will assist us in improving our efficiency and overall quality of service. We are seeking to purchase **16 new systems**, security software and Microsoft program. Proposal Bids **\$8,250.00** (Please see attached supporting documents.)



HIGH POINT NEIGHBORHOOD FAMILY CENTER



CREDIBILITY • INTEGRITY • ACHIEVEMENT

High Point Community Pride Inc. 5812 150th Ave N, Clearwater FL 33760 Office 727-533-0730 - Fax 7272-531-4346.

Project 3: Replace tile floor with a vinyl plank flooring and carpet.

The purpose is to replace worn tile floor, reduce maintenance and improve overall building appeal. We currently have a tile floor. We would like to replace the tile floor in the youth computer center, arts and crafts room and great room with vinyl plank flooring. We would like to replace the tile flooring in the Program Director/ library with carpet. The floors have large patterns of wear. The tile floor is discolored and it would require several sections to be replaced. This would make the floor appear unappealing and not an inviting space. To maintain and deep clean the floor which consist of striping and waxing can cost an upwards \$1200.00. This doesn't include the manual labor of moving all furniture out of each room and overtime for staff. This process would have to be done 3-4 times a year. The is very expensive and a daunting task. Replacing the flooring will eliminate the need for such task while making the rooms appealing and inviting. Adding carpet in the Program Director/ Library will make the space cozier for youths to read and study. Vinyl plank flooring can withstand high traffic while requiring low maintenance. The floor Vinyl flooring has a life span of approximately 15- 20 years. As you can see the floor will be enjoyed for many years to come. Proposal bid **\$10,013.00** (please see attached supporting documents).

We are seeking combine for all three projects **\$22,627.00**. The monies we seek will go a long way in insuring the longevity, up keep and maintenance of the High Point Neighborhood Family Center. As you can see we need some financial assistance to keep providing exceptional services for the residents of the High Point Community. High Point Neighborhood Family Center is a place the community takes great pride in and it serves as an example of many great things to come to this community.

We are very thankful for your commitment to the citizens of Pinellas County. We are also thankful for your consideration for our request.

Sincerely,

Margo Adams
Executive Director

Cheko Carter
General Manager

Yarbrough Electric

705

717 DREW STREET
CLEARWATER, FLORIDA 33755
EC13006128
(727) 446-9222 Fax (727) 443-5815

PROPOSAL

TO High Point Neighborhood Family Center 5812 150th Ave. N. Clearwater, FL 33760	PHONE 533-0730	DATE 6/16/2017
	JOB NAME / LOCATION Lighting	
	JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

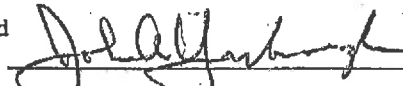
1. Replace ballasts & lamps in (5) exterior wall mount fluorescent fixtures
2. Install (24) LED A19 8.5 watt lamps in exterior recessed fixtures to replace bad lamps
3. Install (4) LED motion sensor fixtures to replace existing fixtures
4. Install (3) 38 watt LED lamps in walkway bollard fixtures
5. Install (2) 100 watt LED retrofit lamps in parking lot pole light fixtures
6. Remove old double flood fixture & make junction box safe at ground light fixture in front of building
7. Replace ballasts & lamps in (4) 2' x 2' lay-in fluorescent fixtures
8. Replace ballasts & lamps in (5) 2' x 4' lay-in fluorescent fixtures
9. Replace ballasts & lamps in (8) 2 light surface fluorescent fixtures in high ceiling
10. Replace (4) two light emergency fixtures

We Propose hereby to furnish material and labor—complete in accordance with the above specifications, for the sum of:
Four Thousand Three Hundred Sixty Four and 00/100 Dollars dollars (\$) 4,364.00.

Payment to be made as follows:
Upon Completion

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature



Note: This proposal may be
withdrawn by us if not accepted within 30 days.

Acceptance of Proposal —The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

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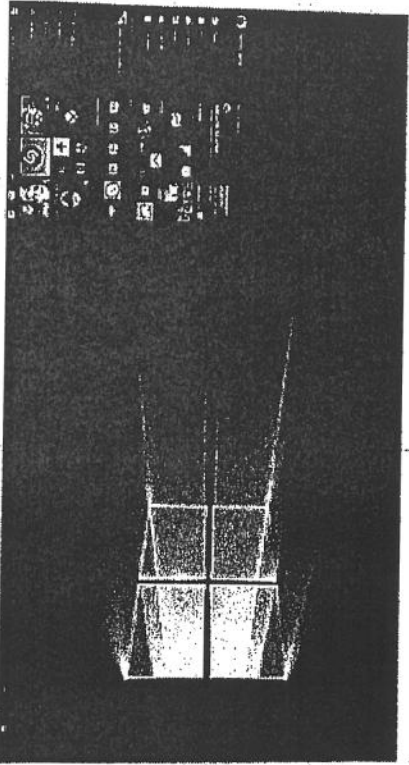
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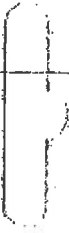
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Publisher: Microsoft SKU: 5265700 Release Date: 06/19/2016 4.4 (3,450)

Microsoft



Mac

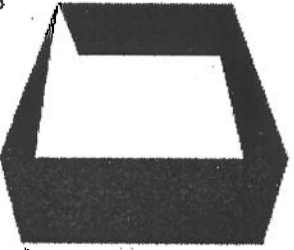
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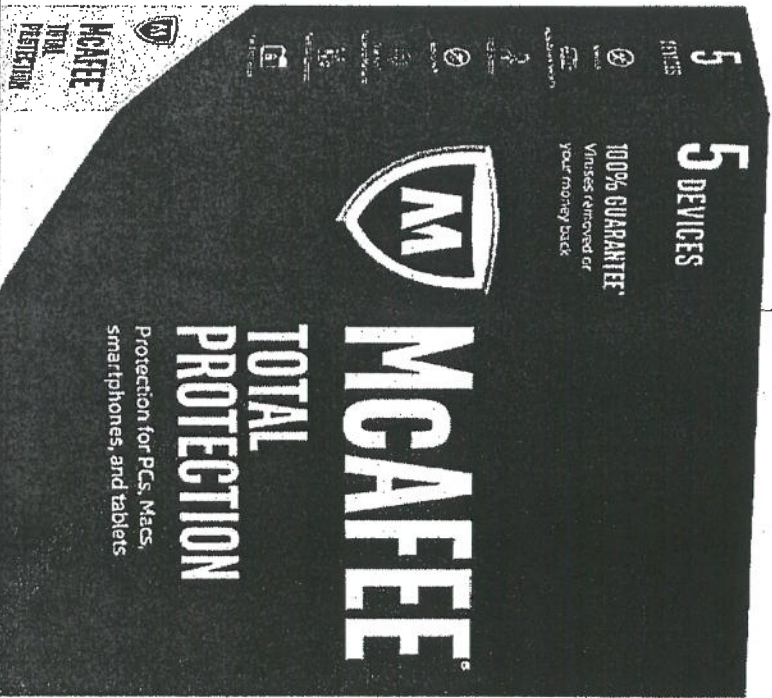
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Mcafee Total Protection (5 Devices) (1-Year Subscription) - Android|Mac|Windows|ios

Publisher: McAfee SKU: 5707849 Release Date: Not Yet Announced ☆☆☆☆☆ 4.9 (7)



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July 19,2017

Highpoint Neighborhood Family Center
5812 150th Avenue North
Clearwater FL 33760
Attn:Cheko Carter



OPTION 1

LVP:Downtown 20mil (TBD) "Arts&crafts,computer and great room"
Gluedown carpet:Philadelphia PC 31320 Supporter "Carolines Room"

Model	SF	Price	Total
Philadelphia PC 31320 Supporter	37.33	\$19.50	\$727.94
Downtown LVP	2,293	\$3.25	\$7,452.25
Laminate transitions	32	\$5.00	\$160.00
shoemold	324	\$1.25	\$405.00
furniture move (OPTIONAL)			\$350.00
Total Cost			\$9,095.19

* Install vinyl plank and commercial carpet over VCT

OPTION 2 *

LVP:Crossbridge 20mil (TBD) "Arts&crafts,computer and great room"
Gluedown carpet:Philadelphia PC 31320 Supporter "Carolines Room"

Model	SF	Price	Total
Philadelphia PC 31320 Supporter	37.33	\$19.50	\$727.94
Crossbridge 20mil	2,293	\$3.65	\$8,369.45
Laminate transitions	32	\$5.00	\$160.00
shoemold	324	\$1.25	\$405.00
furniture move (OPTIONAL)			\$350.00
Total Cost			\$10,012.39

* Install vinyl plank and commercial carpet over VCT

Above price includes tax and installation

Please sign and fax back to 813-886-8845 at which time installation can be scheduled.

Signature: _____ Target date of Install: _____

OPTION 1
OPTION 2

Greenleaf, Kim

From: Cheko Carter <chekocarter.hpafc@gmail.com>
Sent: Thursday, July 20, 2017 11:48 AM
To: Greenleaf, Kim
Cc: 'Margo Adams'
Subject: High Point NFC MSTU Submission
Attachments: HPNFC MSTU submission.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning, Ms. Greenleaf. Margo and I are very thankful and it was an honor to have Commissioner Eggers take time out of his day to visit us here at the High Point Neighborhood Family Center. During the visit with Commissioner Eggers he shared with us MSTU funding may be available to complete capital projects. We have attached a submission letter along with bids requesting to receive MSTU funds to complete capital projects. We are thankful for you assisting us in this matter. Please let me know if there is anything else we need to complete the submission process.

We look forward to hearing back that we were granted the requested funds. Again thank you

Cheko Carter
General Manager of Operation & Quality Assurance
5812 150th Ave North
Clearwater, FL 33760
(727) 566-0730 ext 109
www.highpointfamilycenter.org

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