



PINELLAS
Community
Foundation

Giving Humanity a Hand Since 1969

ARPA Nonprofit Capital Project Fund

Large Projects Recommendation – Round 1

April 6, 2023



TOPICS TO COVER

- Overview
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DEFINITIONS

- **Small Purchase:** capital asset(s) with a useful life of at least five years, costing less than \$200,000. These do not involve modifications to property.
- **Large Project:** acquisitions of, or modifications to, property.
- **Compliance allowance:** Funding given to grantees of Large Projects to cover costs associated with compliance and managing the funding and capital project itself; capped at 5% of award amount

TRANSPARENCY

- All documents (applications, contracts, reports) are posted on the PCF website
- Any member of the public can watch committee meetings live or as a recording

The screenshot shows the Pinellas Community Foundation website. The header includes the logo with the tagline "Giving Humanity a Hand Since 1969", a "DONATE NOW" button, a "DONOR PORTAL" button, and social media icons for Facebook, Twitter, LinkedIn, and Instagram. A navigation menu contains "ABOUT", "GIVING", "GRANTS", "PROFESSIONAL ADVISORS", "NEWS", and "CONTACT". The main heading is "ARPA Nonprofit Capital Project Fund Accountability" with a breadcrumb trail: "Home » Grants » ARPA Grant Programs » ARPA Nonprofit Capital Project Fund » Accountability – ARPA Nonprofit Capital Project Fund".

Fund Updates

In its aim to maintain a public and transparent process, the ARPA Nonprofit Capital Project Fund will publish submitted applications, grant committee meeting minutes, and committee meeting recordings on this page.

Only submitted requests that qualified to be reviewed by a committee will be posted on this page. To request partially completed or ineligible applications, [please contact Rose Cervantes](#).

If you would like to provide feedback or input on the ARPA Nonprofit Capital Project Fund process, [you may complete our feedback form](#).

We Can Help

Rose Cervantes
Program Officer, ARPA

Applications

Status Description

- In Review:** Request has been sent to the committee for scoring
- Withdrawn:** Request has been removed from process at request of applicant
- LOI Approved:** Organization has been invited to submit a full proposal after submitting a Letter of Intent
- Recommended:** A review committee has made a recommendation about the request to be reviewed by the Board of County Commissioners
- Awarded:** The request has been fully approved by the Board of County Commissioners and will be funded.
- Denied:** The application has been denied funding

Slight variations may exist between Letters of Intent and full proposals for approved organizations. The uploaded full proposals contain what will be reviewed and scored to develop final recommendations to be sent to the Pinellas County Board of County Commissioners.

Organization Name	Amount Requested	Status	Letter of Intent (LOI)
128 Place, Inc.	\$50,830.00	LOI Denied	Download
Advantage Villare	\$550,000.00	Withdrawn	Download

ROUND 1: LARGE PROJECTS

- **Total Number of LOIs Submitted:** 78
- **Total Amount Requested (LOIs):** ~ \$80.5 million
- **Number of Applicants:** 19 organizations
- **Total Amount of Funds Requested:** \$22.5 million
- **Award Amount Recommended:** \$10 million

COMMITTEE BACKGROUND

- Diversity is based on identity, lived experience, location in Pinellas County (north/central/south), education, and industry
- Industries of expertise: engineering, law, general contracting, government, nonprofit/philanthropy



REVIEW COMMITTEE PROCESS

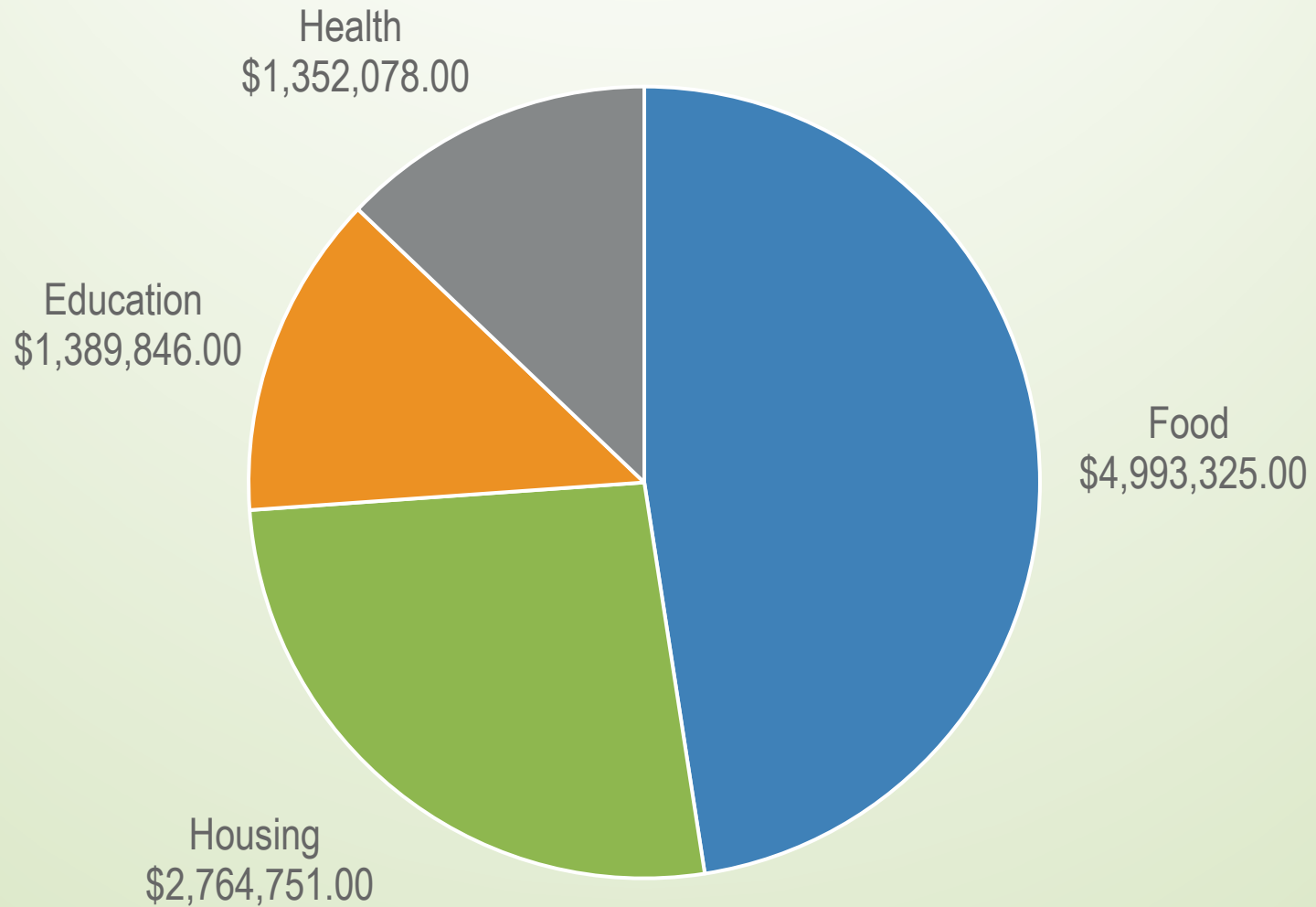
- Review Committee members independently reviewed and scored applications using an objective rubric based on application questions
- The committee met as a group to discuss and make funding recommendations on March 7 from 1:00 to 4:30pm
- Each proposal was discussed by committee and applicants responded to direct questions about their application
- This committee meeting was broadcasted on Zoom and YouTube

RUBRICS

- Rubrics are public and were available to applicants during the application period
- Sample section from the rubric is below. Rubrics were made with the County's directives in mind and are also in line with all ARPA requirements.

Organization Mission and Background*										
8-10 Points			4-7 Points				0-3 Points			
The purchase request is clearly aligned with the organization's established mission and programming. The organization's background clearly articulates a history of executing its specified programming in Pinellas County.			The purchase request is only partially aligned with the organization's mission and program, or the organization has little history executing its specified programming in Pinellas County.				The purchase request is outside the scope of the organization's mission and there is no history of the organization executing programming related to the purchase in Pinellas County.			
0	1	2	3	4	5	6	7	8	9	10
Negative Economic Impact*										
8-10 Points			4-7 Points				0-3 Points			
Demonstrates a severe negative economic impact that clearly arose from the COVID-19 global pandemic. Negative impact is clearly described, and proposed purchase is a clear remedy to the impact.			A moderate negative economic impact has arisen from the COVID-19 pandemic. The negative impact is clearly described, and the proposed purchase can remedy the impact.				A mild negative economic impact has arisen from the COVID-19 pandemic. The proposed purchase may or may not remedy for the impact.			
0	1	2	3	4	5	6	7	8	9	10

LARGE PROJECTS RECOMMENDATIONS BY CATEGORY





Review of Funding Recommendations

WHAT'S NEXT: ROUND 2

- **Round 2 is currently in progress and below is a summary of key points**
- **Goals:**
 - Provide an opportunity for all organizations that did not receive funding in Round 1 to re-submit in both Small Purchases and Large Projects
 - Modify the process in order to incorporate BCC feedback and ensure that funding reaches more organizations providing critical services
- **Maximum requests**
 - Small Purchases: Up to \$150,000 based on organization budget size
 - Large Projects: Max \$500,000 request
- **Applications Open/BCC Review**
 - Small Purchases: March 1; BCC Reviews in June
 - Large Projects: April 3; BCC Reviews in August

ROUND 2 PROCESS CHANGES

- Single application process (no LOI for Large Projects)
- Roll forward eligible requests from Round One (i.e., nonprofits that were reviewed by committee with requests that fall within new max. request size)
- Strongly recommend attendance at a technical assistance session with PCF staff during the application period. TA increased likelihood of funding during Round 1.
- Strongly recommended attendance at grant writing workshop with PCF staff
- Large projects will be grouped and evaluated by request size, which will ensure that projects of similar complexity are reviewed together

PRIORITY AREAS

- Based on Commission feedback and in collaboration with County Administration, Round 2 proposals will receive bonus points if the capital purchases benefits programming that fits within the following areas:
 - Individuals with Disabilities
 - Food Security
 - Housing
 - Specialized Health
 - Mental Health
 - Dental Care
 - Substance Use Disorders

TECHNICAL ASSISTANCE

- PCF has aimed to create an accessible grant process that ensures that the nonprofits in most need are able to apply
- PCF staff host webinars, offer 1:1 and group review sessions with applicants in person and via Zoom, and are available to answer questions by email during the application period
- Post-contract technical assistance regarding invoicing, spending, and compliance is provided